



ST. JOSEPH'S DEGREE & PG COLLEGE

UG

(AUTONOMOUS)

Accredited by NAAC with A Grade with a CGPA 3.51

AFFILIATED TO OSMANIA UNIVERSITY

BASHEERBAGH – KING KOTI ROAD, HYDERABAD – 29

ACADEMIC YEAR (2013-2014)

PLACEMENT REGISTRATION FORM

FORM NO: _____

PERSONAL DETAILS

NAME (MR./MRS./MISS): _____

FATHERS' NAME: _____

ADDRESS (RES.): _____

DATE OF BIRTH: ___/___/___ AGE: _____ EMAIL ID: _____
(DD/MM/YY)

PHONE NO (RES.): _____ ALTERNATE EMAIL ID: _____

MOBILE NO: _____ ALTERNATE NO: _____

AFFIX YOUR
RECENT COLOUR
PASSPORT
SIZE PHOTOGRAPH
HERE

COURSE DETAILS

Course: _____ Medium: _____ Roll No: _____ Section: _____ Batch: _____

EDUCATIONAL QUALIFICATION

COURSE		GROUP/ SUBJECT	NAME OF THE INSTITUTION	BOARD /UNIVERSITY	YEAR OF PASSING	TOTAL MARKS	% OF MARKS SECURED
SECONDARY SCHOOL							
INTER /(10+2)							
DEGREE	I year						
	II year						

DECLARATION

I hereby declare that the information provided by me is true and I understand that any incorrect/false information given by me in this application form will render me unconditionally liable for termination of any Placement Assistance from the college. I have read and fully understood the Placement Code of Conduct.

Date:

Place:

Signature of the Student

Signature of the Placement Coordinator

Signature of the Placement Officer

PLACEMENT CODE OF CONDUCT

1. **Registration for Placement:** All students desirous of College Placement help are required to register by Paying Rs.500 (Five hundred rupees only).
2. **Eligibility:** All final year students shall be eligible to participate in Campus Placement.
3. **Placement Assistance:** The College will provide all the required assistance yet registration does not guarantee placement.
4. **Pre-Placement Training:** The placement activity starts with the Campus Recruitment Training (CRT) Program in August every year. SJC has always believes in the overall development of the students and has been providing training to the students in soft skills by engaging special training classes and consultants.
5. **Pre-Placement Interaction (PPI):** Briefing about the job profile has been the standard practice to facilitate interaction between the company and students.
6. **Application Procedure:** Interested students can apply in response to the jobs announced by T&P and submit 2 copies of bio-data/Resume & Photographs to Placement Coordinator at for onward submission to the respective companies.
7. **Placement Process:** Students must have college dress code and must bring their identity cards whenever they participate in any sort of interaction with a company and the dress code shall be applicable for Pre placement briefing activity.
It is the responsibility of the student to check announcements/notices/updated information/short listed names etc., on the notice boards/email/website. Students are expected to report at the respective venue as per the place and announced time.
8. **Job Offer:** The Shortlisted Students can collect the offer letters from the companies/Placement Office. In case the offer Letters are received directly by the student from the company, the same must be submit a copy of offer letter in placement office.
9. **Multiple offers:** A student is eligible to take up only one job and advised to select the best offer in the best interest of the student and as for the opportunity.
10. **Joining status:** Students should notify the company with a copy to the placement office in case they are not joining the company before they take offer letter.

Date:

Place:

Signature of the Student

Signature of the Parent / Guardian