

# ANNUAL REPORT

2014-15



**Department of English**

**St. Joseph's Degree & PG College  
King Koti, Hyderabad**

## About the Department

Language is a channel of expression & communication. It plays a pivotal role in the personality of an individual. The Department of English was established in 1997-98. The department has adapted and modified the curriculum provided by Osmania University suitably to meet the current linguistic needs of the students and to compete with the global trends in the job market.

### CURRICULUM AND TEACHING METHODOLOGY

- An activity-based methodology is followed viz. Group Discussions, Book Reading, Debates, Language Quiz, JAM sessions, Advertisement Drafting, Role Enactment, Presentations and Short Films.
- Core areas of focus include Public Speaking, Personality grooming/Soft Skills, Job Skills and Social Awareness.
- The language lab is optimally used to train the students in listening comprehension.
- Continuous evaluation is done through various modes for testing all four LSRW skills – Projects, Presentations, Group Discussions, Assignments, Mock Interviews, Film/Book Reviews, Listening Comprehension, Classroom Interactions, Seminars, Internet Research.

### FACULTY ENRICHMENT

The department has well-qualified and experienced faculty. Two of the faculty possess Ph. d Degrees. They attend seminars and workshops to keep themselves abreast of the latest trends/developments in English Language Teaching. Two of the faculty members Ms. Bhuvana Immaculate and Ms. Sherlin Smile attended the PGCTE course from EFLU.



## Achievements/Rankings of the Department

NAAC Team Applauded the Department as "Very Good"

## Library/ Infrastructure Facilities

There is a Departmental Library consisting of books and CDs on language, literature, grammar, phonetics, business communication, various skills, short story books, poetry books, novels, dictionaries, thesaurus etc. There is a 'Book Lovers Club' and students borrow these books to read, enjoy, appreciate and enhance their knowledge.

## Details of Full Time and Part Time Faculty

S.No	Name	Qualifications	Years of service	Papers presented	Area of Interest/Research area
1	Dr. Deepika Gardner	M.A(Eng.), M.A(Ling.), LLB, B.Ed, Ph.D.	12 years	2	Literature, Linguistics
2	Mrs. Angela Christina	M. A. English Pursuing M. Phil	10 years	1	English Literature
3	Mrs. Bhuvana Immaculate	M.A. English, Pursuing PGCTE, EFU	10 years	1	Communicative English
4	Mrs. Sherlin Smile	M.A. English M. Phil, APSET, Pursuing PGCTE, EFLU	9 years	2	Literature
5	Dr. Sangeetha	M. A. Ph. D	13 years	Designed Refresher Course UGC	Indian Writing in English

## Orientation/ Seminars/Conferences/Workshop/ attended by Faculty- In house & Outside

1. Ms.Bhuvana Immaculate & Ms.Sherlin Smile attended a Faculty Certificate Program conducted by EFLU, Hyderabad. The course titled **Post Graduate Certificate in the Teaching of English** focuses on Innovations in Language Teaching.
2. Dr.Deepika Gardner & Ms.Angela Christina attended a Two-Day National Seminar on ‘Powerful Pedagogical Practices’ organized by BVRIT College for Women, Hyderabad in collaboration with ELT@I Hyderabad Chapter. It was on 31<sup>st</sup> October & 1<sup>st</sup> November 2014 which focused on Skill building.
3. Dr.Sangeetha attended a Two-Day National Conference organized by Aurora’s Degree &PG College in Collaboration with Osmania University Centre for International Programmes on *Enhancing Language and Life Skills through Literature* on 17<sup>th</sup>& 18<sup>th</sup> October 2014 at OUCIP.

## Books Published

A Textbook- “Finesse” Updated Modern Skills was Compiled and Edited by the Board of Editors, Department of English. It was published in June 2014 for I Year Degree students. It was published by Trinity Press, Laxmi Publications Pvt. Ltd., New Delhi with ISBN 978-5138-119-8

## Paper Setters/ Member of any Bodies

### A. Paper Setters:

1. Dr. Deepika Gardner - St. Francis College for Women, Begumpet
2. Dr. Sangeetha - Koti Women's College, Hyderabad

### B. Members of any Bodies

#### ELTAI HYDERABAD CHAPTER

1. Dr. Deepika Gardner
2. Mrs. Angela Christina
3. Mrs. Bhuvana Immaculate
4. Mrs. Sherlin Smile

## Consultancy Work by the Department

### External:

1. **Business English Training (BEC)** Engineering College students- Dr. Deepika Gardner
2. **Oral Examiner for Cambridge BEC** - Dr. Deepika Gardner



Ms. Bhuvana Immaculate and Dr. Deepika Gardner with BEC Trainer  
Ms. Sridevi from Malla Reddy College of Engineering, Hyderabad

### Internal:

- **Campus Recruitment training (CRT)**
  - i) Dr. Deepika Gardner conducted Campus Recruitment Training Classes for MBA Final Year students on 9 & 10 March 2015 on two segments- a) Reasoning b) Interview Skills
  - ii) The Department of English conducted Campus Training Program for B.Com Final Year Students on 24 & 26 of September 2014. Dr. Deepika Gardner & Ms. Bhuvana Immaculate took two hour session each for English Grammar. The

worksheets comprised of Articles, Prepositions, Concord, Synonyms, Antonyms & Cloze reading exercises.

2. **Resume Building Consultancy** – Dr. Sangeetha

3. **The Language Cell as the special learning resource of the department**

## Almanac for the year 2014 - 15

### Almanac for I, III & V Semesters

Sl. No.	Particulars	Date
1	Commencement of III & V Semester Classes	16th June 2014
2	Commencement of I Semester Classes	28th June 2014
3	I - Internal Examinations (Theory)	4th - 7th Aug 2014
4	Examination Notification	10th Sep 2014
5	II - Internal Examinations (Theory)	17th -20th Sep 2014
6	Internal Practical Examination	6th -15th Oct 2014
7	Issue of Examination Application Forms	17th-20th Sep 2014
8	Submission of Examination Application Forms A. Without Late Fee B. With Late Fee	22-27th Sep 2014 29th Sep to 8th Oct 2014
9	Last day of Instruction	15th Oct 2014
10	Value Education Examination for I - Semester	16th Oct 2014
11	Environmental Studies Examination for III - Semester	17th Oct 2014
12	Preparation Holidays	20th-24th Oct 2014
13	Commencement of End Semester Examinations	27th Oct 2014
14	Final Practical Examinations	17-22 Nov 2014

### Almanac for II, IV & VI Semesters

Sl. No.	Particulars	Date
1	Commencement of II,IV & VI Semester Classes	24th Nov 2014
2	Christmas Holidays	24th Dec 2014 – 1st Jan 2015
3	I - Internal Examinations(Theory)	6th – 9th Jan 2015
4	Certificate Course Commencement	19th Jan 2015

5	Examination Notification	11th Feb 2015
6	II - Internal Examinations(Theory)	23 – 26th Feb 2015
7	Internal Practical Examination	9th – 7th March 2015
8	Issue of Examination Application forms	23th -26th Feb 2015
9	Submission of Examination Forms A. Without Late Fee B. With Late Fee	27th Feb to 5th March 2015 7th – 12th March 2015
10	Last day of Instruction	19th March 2015
11	Indian Heritage and Culture Examination for II - Semester	20th March 2015
12	Science & Civilization Examination for IV - Semester	23rd March 2015
13	Preparation Holidays	20th -25th March 2015
14	Commencement of End Semester Examinations	26th March 2015
15	Final Practical Examinations	20th - 25th Apr. 2015

## Orientation Programme for students

The Department of English conducted an Orientation Programme for the first year students of all the streams. Dr. Deepika Gardner, Associate Professor and Head of the department apprised the students about the Department of English and the activities conducted by them through a power point presentation.

The students were given orientation about the Syllabus, Evaluation process, various Clubs, Bridge Courses, an Entry level Test- ELST and Certificate Courses.



## Bridge Course/ Remedial Classes

### **Bridge Course:**

The Department conducted an entry level test ELST – English Language Skills Test to gauge the level of English. Later the students who needed to upgrade their English skills were asked to attend a bridge Course. The test was conducted on 11<sup>th</sup> July 2014.

The Bridge Course comprises of Verbal Ability, Grammar, and Writing skills.

### **Remedial Classes:**

The remedial Classes were conducted after the internal examinations for the students who scored low marks.

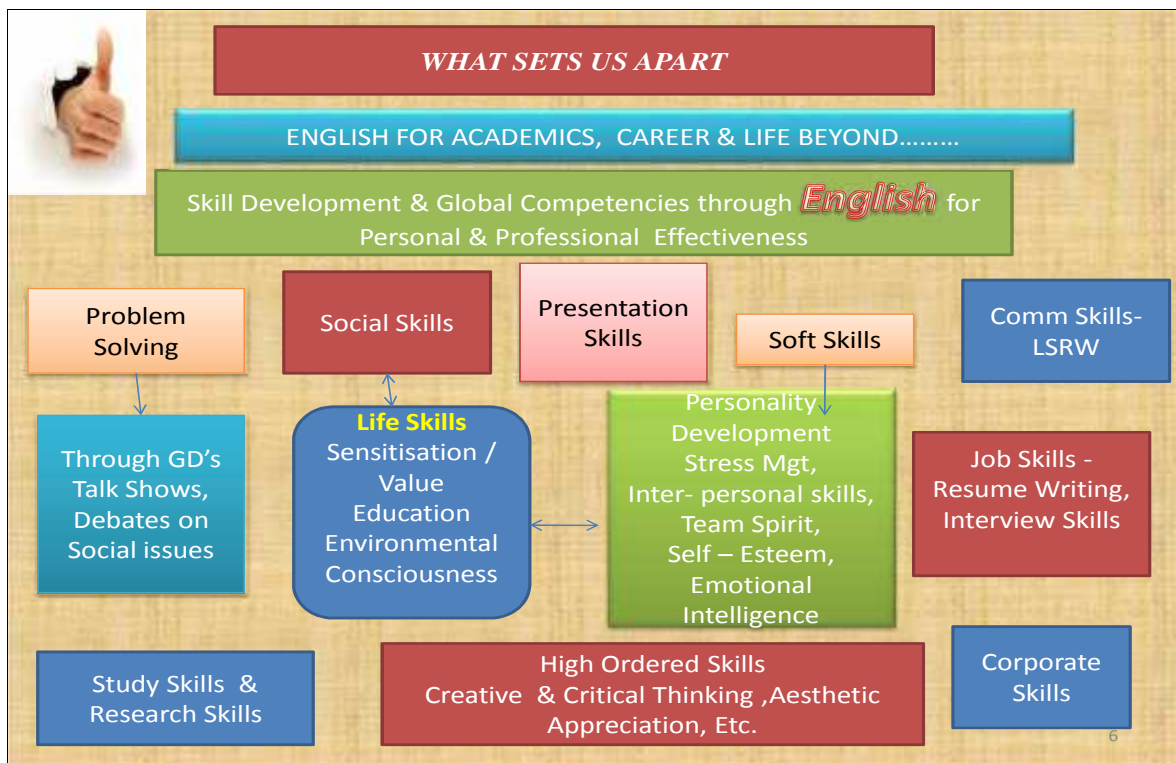
## Innovative teaching learning practices

### **Language Cell - An Innovation in ELT**

- ✓ Personalized one to one Counseling
- ✓ Self -learning language software
- ✓ Guiding students in research and paper presentation
- ✓ Guidance in application for higher educational institutions/SOP (Statement of Purpose)
- ✓ Resume Consultancy/ Interview Tips
- ✓ Compeering
- ✓ Counseling on Communication Skills, Common Errors
- ✓ Active JBLC – Joseph’s Book Lover’s Club
- ✓ 150 e- Books
- ✓ Information on Resources for English in Competitive Exams- Books & Websites
- ✓ Pre- Placement Assistance
- ✓ Performance by BA students



## Best Practices/ SWOT Analysis of the Department



## SWOT/ SWOC Analysis of the Department





## Guest Lectures/ Seminars/ Workshops organized for students

- A Seminar was conducted by Dr. Deepika Gardner, Associate Professor & Head Department of English for the students of B A Final Year English Literature on “**Research Methodology**”. Dr. S Brinda, Dean Academics addressed the students and guided them on the entire process on writing a research paper. Their queries were also answered. All the students attended the seminar and were benefitted.
- A two hour workshop on “**Effective Resume Writing**” was conducted by Dr.Sangeetha, Assoc. Professor, Department of English for final year MBA students on 22 September 2014.

## Industrial Visits / Experiential Learning ( Exhibs)

- Individual resumes of students were gathered and evaluated to identify the common errors made by them in resume drafting by Dr. Sangeetha.
- **BA Final Year Literature Students** performed Soliloquies for their Practical Paper “**Dramaturgy**” on the Topic “**Glimpses from Shakespeare**” under the guidance of Dr. Deepika Gardner. Excellent performances were: 1) Victor Paul-Mark Antony’s speech 2) Amrutha Lawrence- Lady Macbeth 3) Justin – King Lear.



1) **Amrutha Lawrence**- Lady Macbeth 2) **Justin** – King Lear **Dr. Deepika Gardner**  
3) **Victor Paul**-Mark Antony

- **BA Final Year Literature Students** are writing “Research Papers on Novella- Old Man & the Sea” by Ernest Hemingway as part of Experiential Learning in Research Methodology”.

## Project / Internship details of students

Students were asked to prepare Creative Projects on the following subjects:

1. Business Communication
2. Environmental Science
3. Indian Heritage & Culture
4. Science & Civilization
5. English Literature

## Student Participation in Fests/Competitions Outside College

### Sweden- India Nobel Memorial Quiz 2014

The Indo-Sweden Quiz is a prestigious International Quiz conducted by the *Embassy of Sweden* sponsored by various Swedish companies -Volvo, Tetrapack, Saab, Sandvik, ABB and many more. The Sweden-India Memorial Quiz was held on 13<sup>th</sup> September 2014 at MuffakhamJah College of Engineering & Technology, Banjara Hills, Road No. 3 Hyderabad from 9.00 a.m.to 1.00 p.m. About 30 students participated from our college trained by Dr. Deepika Gardner, Dr. S. Brinda and Mr. Bhaskar.

From among 200 hundred teams a team from St. Joseph’s consisting *Ritesh Benedict, Urmi Biswas and Pulkit Baid*were able to clear the written round successfully and reached the final of the quiz.*A noteworthy point is that they cleared this round out of 200 Teams. The top 6 teams got selected for the Finals and St. Joseph’s College was one among them.*

They stood at the 6th place and were awarded books as a result of reaching the finals.



## Junior Chamber International (JCI)

JCI collaborated with the Department of English in organizing a **Mr.Public Speaker 2014 & Ms. Public Speaker 2014** on 5th September 2014. Students from UG & PG participated in the prelims and spoke on the given topic '*My Goal in life –Money or fame*'. While all participants were given certificates of participation, 4 students from the college were selected for the final round which was hosted at RBVRR College on 10 September 2014.

The four students selected for the finals were:

1. Shaik Ahmed                      B.Com I B
2. Rachana                            B.Com IH
3. Netal                                B.Com IH
4. Mario Leonard Joseph        B.Com III H

The Topic for this round was '*Resurgent India*'. Mario Leonard Joseph of B.Com III H was the finalist and was given the topic '*Social Networking*'.

