

PEER TEAM REPORT

ON

INSTITUTIONAL ACCREDITATION

St. Joseph's Degree & PG College
5-9-1106, King Koti Road, Hyderabad – 500 029

(July 29 – 31, 2008)

| Section I: GENERAL | Information |
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| <p>1.1 Name & Address of the Institution :</p> <p>1.2 Year of Establishment :</p> <p>1.3 Current Academic Activities at the Institution (Numbers):</p> <ul style="list-style-type: none"> • Faculties/ Schools : • Departments/ Centres : • Programmes/ Courses offered • Permanent Faculty Members: • Permanent Support Staff: • Students <p>1.4. Three major features in the institutional Context (As perceived by the Peer Team):</p> | <p>St. Joseph's Degree and PG College, Hyderabad - 500029</p> <p>1997</p> <p>07</p> <p>English , Hindi, Sanskrit, Arabic and French, Commerce, Management, Computer Science, Physics, Electronics, Mathematics and Statistics</p> <p>PG <input type="text" value="04"/> UG <input type="text" value="06"/> Research <input type="text" value="Nil"/> Others <input type="text" value="10*"/></p> <p>* Certificate Courses</p> <p>60</p> <p>23</p> <p>1401</p> <ul style="list-style-type: none"> • Urban self-financed <i>Christian</i> minority institution. • Caters to the educational needs of diverse section of the society • Institution has special commitment for Moral & Social Value |
| <p>1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as given below):</p> <p>1.6. Composition of the Peer Team which undertook the on- site visit:</p> <p>NAAC Coordinator: Dr. Sujata Shanbhag</p> | <p>July 29-31, 2008</p> <p>1. Prof. Cynthia Pandian Chairman</p> <p>2. Prof. Bhaskar N. Joshi, Member Coordinator</p> <p>3. Prof. T. N. Mathur Member</p> |

| Section II: CRITERION WISE ANALYSIS | Observations (Strengths and/or Weaknesses) on Key-Aspects (Please limit to <i>three major ones</i> for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones) |
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| <p>2.1 Curricular Aspects:</p> <p>2.1.1 Curricular Design & Development:</p> <p>2.1.2 Academic flexibility:</p> <p>2.1.3 Feedback on Curriculum</p> <p>2.1.4 Curriculum update</p> <p>2.1.5 Best Practices in Curricular aspects (If any):</p> | <ul style="list-style-type: none"> • Affiliating University designs and develops curriculum • Institution sends inputs for curriculum design • Curriculum for Certificate courses is designed by the College as per requirement of the stake holders • Curriculum has also been designed for value based education • Certificate courses augment/complement the courses • Flexibility is limited since the affiliating University decides on course structures • No courses in biological sciences • Informal feedback obtained from students, stakeholders and experts. • BOS members/teachers from the college suggest modification/improvements based on feedback. • Mechanism for periodic feedback seems inadequate. • Once in three years as per the norms of affiliating University • Extension lectures on current themes • Course content planned in the beginning • Orientation program for the students in the beginning of the year • Certificate courses and bridge courses sponsored by the Management. |
| <p>2.2 Teaching- Learning & Evaluation:</p> <p>2.2.1 Admission Process and Student Profile:</p> | <ul style="list-style-type: none"> • Admission notification in college website, leading news papers, Churches and college prospectus • Overall 80% seats go for Christian minority which includes also BC. SC, ST and other weaker sections as per Govt of India rules • Girls get around 27% of seats. • Fee concessions extended to the economically weaker students. • First generation learners and differently abled given preference in admission |

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| <p>2.2.2 Catering to the diverse needs:</p> <p>2.2.3 Teaching-Learning Process:</p> <p>2.2.4 Teacher Quality:</p> <p>2.2.5 Evaluation Process and Reforms:</p> <p>2.2.6 Best Practices in Teaching-learning and Evaluation (If any):</p> | <ul style="list-style-type: none"> • A formal mentoring system exists. A teacher has to look after about 25 students • The college runs bridge courses to make up for knowledge gaps • Tutorial and remedial classes for slow learners and advance assignments for gifted learners <ul style="list-style-type: none"> • Predominantly lecture-method of teaching • Audio-visual aids exist in the college. • E-learning resources are being developed • Experiential learning methodology adopted by the Institution • Effective Language Lab established <ul style="list-style-type: none"> • Qualified, experienced and competent teachers in good number • Eight teachers possess Ph. D and 25 M. Phil. degree. Some have registered for research degree programs • Some teachers have participated in Refresher/Orientation programmes and participated in Symposia/Conferences <ul style="list-style-type: none"> • College follows rules and regulations of affiliating university • A mechanism for Grievance redressal exists • Parents of slow learners invited to discuss the progress of their wards <ul style="list-style-type: none"> • Initiative for career oriented programmes • Progress of students monitored through a ‘Student Information System’ hosted in the web. • Student Research Programs • Most of the lecture rooms equipped with facilities for PPT • Free Internet facility available for the Students & Staff • Unit Planning and teachers diary maintenance • Teachers evaluation by students efficiently analyzed |
| <p>2.3 Research, Consultancy & Extension:</p> <p>2.3.1 Promotion of Research:</p> <p>2.3.2 Research and Publications Output:</p> | <ul style="list-style-type: none"> • Research committee formed to promote research • Good number of teachers possess research degrees. Eight teachers registered for M. Phil and 12 for Ph. D. • Management provides seed money for research activities of teachers. • One percent of the budget allocated for students’ research projects • The principal and couple of faculty members have set |

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| <p>2.3.3 Consultancy:</p> <p>2.3.4 Extension Activities:</p> <p>2.3.5 Collaborations:</p> <p>2.3.6 Best Practices in Research, Consultancy and Extension (If any):</p> | <p>an example by publishing books and pursuing some research work</p> <ul style="list-style-type: none"> • Nine (9) Teachers guide M. Phil. & Ph. D. scholars • There isn't adequate effort for collaborative research activity with other reputed institution in the city • Extramurally funded research activity is lacking • No department in the College recognized as research centre by the University • Research publications in peer reviewed journals are lacking <ul style="list-style-type: none"> • Revenue generated by consultancy shared with staff as incentive <ul style="list-style-type: none"> • NSS active though recently started. • JSS helps aged, disabled and destitute • Participated in feeding riot affected victims in Orissa. • MOU with Divya-Disha & CFCA <ul style="list-style-type: none"> • MOU with Deleoitte, ICICI-Lombard, NMDC, CFCA and Canara Bank • Students do internship with Tele-paradigm Network National Informatics • Service to the community through social service organization. <ul style="list-style-type: none"> • Honor students and teachers for their meritorious performance • Provides seed money to faculty for research. • Incentive for consultancy • Counselling and social orientation included in the time table. • Extensive social services to the community rendered by the students and the management |
| <p>2.4 Infrastructure and Learning Resources:</p> <p>2.4.1 Physical Facilities for Learning:</p> <p>2.4.2 Maintenance of Infrastructure:</p> | <ul style="list-style-type: none"> • Required physical infrastructure and ambience exists • Computer and projection facilities are excellent • Very large and ventilated class – rooms • Large Seminar Halls • Lift Facility for differently abled students and Staff <ul style="list-style-type: none"> • Well maintained Infrastructure. |

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| <p>2.4.3 Library as a Learning Resource:</p> <p>2.4.4 ICT as Learning Resources:</p> <p>2.4.5 Other Facilities:</p> <p>2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):</p> | <ul style="list-style-type: none"> • There is sufficient budget allocation for maintenance • Library fully automated and well maintained • Internet facility, DELNET, British Library & IDC available • Working hours are satisfactory • Online access is possible through high-speed Internet connectivity • Good computer facilities. ICT is employed in Teaching-learning • Computer Assisted Teaching and other E-learning resources are being developed. • Sports facilities with gym • Canteen • Safe hygienic drinking water, rest rooms, parking place are available • Well maintained eco-friendly campus • ‘Green behaviour’ • Free access to Internet admirable • ICT and website |
| <p>2.5 Student Support and Progression:</p> <p>2.5.1 Student Progression:</p> <p>2.5.2 Student Support:</p> <p>2.5.3 Student Activities:</p> | <ul style="list-style-type: none"> • Examination results are good both at UG and PG level • The minimal 2% of dropout rate primarily for joining jobs. • Eighty percent of students continue for higher education • Coaching for participation NET/SLET and other competitive examinations is not organized • One gold medal in the year 2005 – 2006 • Students are from diverse socio-economic background. Poor students get exemption in fee • About 25% students are from rural areas. • Mentoring is an integral part. Faculty members do student-counseling • Placement service available, about 270 students got placement in the last five years. • Cash awards for 100% attendance and marks obtained in the Final examinations. • Alumni Association formed recently. Plans to be |

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| <p>2.5.4 Best Practices in Student Support and Progression (If any):</p> | <p>active and in the development of the institution</p> <ul style="list-style-type: none"> • Students encouraged to participate in cultural events • Student’s councils are not permitted as per University guidelines. • Incentives for best performance in exams and attendance. • Personal attention for students • A ‘Student Information System’ developed by the College and used for monitoring student’s progress. • Placement services available • Aids to students from weaker sections • Security monitored through CC TV |
| <p>2.6 Governance and Leadership:</p> <p>2.6.1 Institutional Vision and Leadership:</p> <p>2.6.2 Organizational Arrangements:</p> <p>2.6.3 Strategy development and deployment:</p> <p>2.6.4 Human Resource Management:</p> <p>2.6.5 Financial Management and Resource Mobilization:</p> <p>2.6.6 Best Practices in Governance and</p> | <ul style="list-style-type: none"> • Committed Management with Missionary zeal and Philanthropic disposition. • Has a vision for value oriented quality education. • Proactive management with defined plan for the growth of the institution. • Honours merit of students and teacher • Good interaction between management, head of the Institution and other teaching and non-teaching staff • Grievances redressed through periodic meeting, dialogue and counseling • Various committees (Finance, Academic, Library etc) look after the functioning of respective sections • Management provides incentives for undertaking research activity <ul style="list-style-type: none"> • Faculty encouraged to participate in symposia / conferences defraying travel grant and registration fee • The Management generously provides incentives, gifts, medical aid to the teaching & Non-Teaching staff and the students. • Management is financially sound • Runs 23 institutions • Extramural funding is absent • Periodical internal and external audit conducted |

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| <p>Leadership (If any):</p> | <ul style="list-style-type: none"> • Progressive leadership provided by the Management • The College has a dynamic Principal providing effective academic and administrative leadership. • Academic Advisory Committee functions • Students Academic clubs exist • Management provides financial support for medical emergencies of its employees • Provides fee concessions to the poor <ul style="list-style-type: none"> • Social and community activities included in the time-table. |
| <p>2.7 Innovative Practices:</p> <p>2.7.1 Internal Quality Assurance System:</p> <p>2.7.2 Inclusive practices:</p> <p>2.7.3 Stakeholder Relationships:</p> | <ul style="list-style-type: none"> • Teaching material along with references are given in intranet website <ul style="list-style-type: none"> • Teaching Plan contents and references with page number are given • Appointment of full time faculty members to teach life skills, value education and do counseling • Students from weaker sections get preference in admission <ul style="list-style-type: none"> • Suitable infrastructural facility for differently abled students • Fee waivers for poor students • Alumni Association is formed recently • Parent-teacher association yet to be formed |

| Section III: OVERALL ANALYSIS | Observations (Please limit to <i>five major ones</i> for each and use telegraphic language) (It is not necessary to denote all the five bullets for each), |
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| <p>3.1 Institutional Strengths:</p> <p>3.2 Institutional Weaknesses:</p> <p>3.3 Institutional Challenges:</p> <p>3.4 Institutional Opportunities:</p> | <ul style="list-style-type: none"> • The institution has a good reputation in the community • Provides education to students from urban, rural and other diverse sections of the society including minorities, underprivileged and differently abled. • Qualified and experienced faculty • Good infrastructural facilities. • Dedicated leadership • Discipline Hallmark of the College <ul style="list-style-type: none"> • Lack of courses in basic and cutting-edge areas of biology • Research activity is not commensurate with available physical and intellectual resources. • Inadequate diversification in courses • The College has constraints for developing sports field • Development of skilled man-power in frontline areas of science and technology • Launch new interdisciplinary courses • Networking with other reputed institutions in academic and research activities <ul style="list-style-type: none"> • Diversification of courses to provide greater flexibility and choice • Promotion of research and collaboration with premier institutions in and around Hyderabad for making full use of physical and intellectual resources. • Evolving strategies to take advantage of trends in science and technology • Introduction of more courses especially development of skills in English language communication and in science and technology |

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to *ten major ones* and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Diversify curriculum to increase academic flexibility
- College has the potential to start course in bioinformatics
- Encourage to use virtual learning resources
- Promote research activities especially by obtaining grants from extramural funding agencies
- Organize science exhibitions periodically to promote scientific temper and scientific ways for solving societal problems.
- Improve the college website for interaction and learning
- Provide transport facilities for the students
- Frequent parent teacher meetings.
- Greater interaction, optimal utilization of Alumni resources
- Student representation in various committees
- Seek autonomous status

Name and signatures with date

1. Prof. Cynthia Pandian
Chairperson

2. Prof. Bhaskar N. Joshi
Member Coordinator

3. Prof. T. N. Mathur
Member

I agree with the content of the report

(Fr. Dr. V. K. Swamy)

Name, Signature of the Principal & Seal

College Seal