



ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous) - affiliated to Osmania University
King Kothi Road, Hyderabad.

Academic year 2018-19

CAMPUS RECRUITMENT & TRAINING REGISTRATION FORM

Form No: _____

NAME:

FATHER'S NAME:

DATE OF BIRTH : __/__/____ AGE:..... GENDER:

Mobile1:.....Mobile2:.....

AADHAR NUMBER:.....PAN NUMBER:.....

PRESENT ADDRESS :

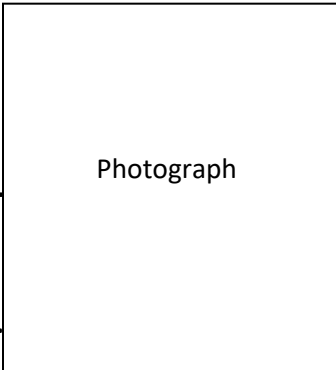
LOCALITY:CITY:.....

PIN.....LAND MARK.....STATE:.....

PERMANENT ADDRESS :

LOCALITY:CITY:.....

PIN.....LAND MARK.....STATE:.....



ACADEMIC DETAILS

CLASS X %:.....PASSOUT YEAR:.....SCHOOL NAME:.....

CLASS 12TH %:.....PASSOUT YEAR:.....SCHOOL NAME:.....

Graduation Stream:..... 1st yr %.....2nd yr%.....

3rd yr %.....Technical Skills

Other achievements.....

I HEAR BY CONFIRM THAT ALL THE ABOVE DETAILS ARE TRUE TO THE BEST OF MY KNOWLEDGE.

Date:

Place:

Signature

Placement Code of Conduct

- **Registration for placement:** All students desirous of joining College Placement & Training Programme are required to register by paying Rs.3000(Three Thousand rupees only) towards Registration Fee.
- **Eligibility:** All final year Registered students are eligible for Campus Placement & Training Programme
- **Placement Assistance:** The college will provide all the required assistance yet registration does not gurantee placements.
- **Pre-Placement Training:** The placement activity starts with Campus Recuritment& Training Program in August every year . SJC has always believes in the overall development of the students and has been providing training to the students in soft skills by engaging in special training classes by consultants.
- **Pre-Placement interaction(PPI):** Briefing about the Job profile has been the standard practice to facilitate interaction between the company and students.
- **Application Procedure:** Interested students can apply in response to the jobs announced by Placement Office and submit 2 copies of Bio-data/Resume and Photogrtaphs to Placement Co-ordinator for onward submission to the respective companies
- **Placement Proccess:** Students must have college dress code and must bring their identity card whenever their participate in any sort of interaction with a company and the dress code shall be relavant to Pre-Placement briefing activity. Students are expected to report at the respective venue as per the Instructions and it would be responsibility of the student to check announcement/notices/updated information/ shortlisted names etc., on the notice boards/ email/ website /Facebook
- **Job offer:** The shortlisted students can collect the offer letters from the Companies / Placement office. In case the offer letters are received directly by the student from the company a copy of the same must be submitted to the Placement Coordinator.
- **Multiple offers:** A student is eligible to take up only one Job and advised to select the best offer in thebest interest of the student and as for the oportuntiy.
- **Joining status:** Students should notify the company with a copy to the placement office in case they are not joining the company before they take offer letter.

Date:

Place:

Signature of Student

Signature of the Parent/Guardian

FOR OFFICIAL USE

Remarks:

Signature of the Placement Coordinator

Signature of the Placement officer