ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous) - affiliated to Osmania University
King Kothi Road, Hyderabad.
Academic year 2019-20
CAMPUS RECRUITMENT & TRAINING REGISTRATION FORM

Form No:_____

NAME: . . . .

FATHER'S NAME:
. . . .

DATE OF BIRTH : ___/___/_____AGE:........... . . . .

GENDER: …………….. **Mobile 1: ….………………….…** **Mobile 2: ………………….……..**

Photograph

AADHAR NUMBER:……………………………….   **PAN NUMBER:**………………..…...

PRESENT ADDRESS :……………………………………………………………………..……

LOCALITY: …….……………………….………   **CITY:** ....…

PIN.................... LAND MARK……………………….   **STATE:**....................................…

PERMANENT ADDRESS :……………………………………………………………………..

LOCALITY: …….……………………….………   **CITY:** ………………………..……...

PIN..................… LAND MARK……………………….   **STATE:**...................................…
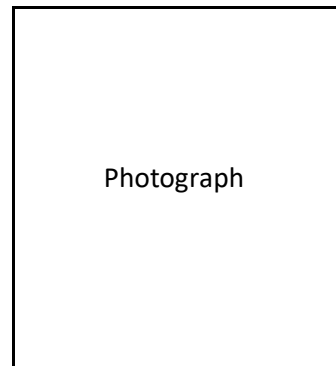
ACADEMIC DETAILS

CLASS X %:…………. PASSOUT YEAR:………………….   **SCHOOL NAME:**…………………………………………………..

CLASS 12TH %:…………. PASSOUT YEAR:………………   **SCHOOL NAME:**…………………………………………………..

Graduation Stream:…………………………………….   **1st yr %**……………………….. **2nd yr%**………………………..

3rd yr %:.................…. Technical Skills …………………………………………………………………………………………….

Other achievements……….

I HEAR BY CONFIRM THAT ALL THE ABOVE DETAILS ARE TRUE TO THE BEST OF MY KNOWLEDGE.

 Date:

Place: **Signature**

Placement Code of Conduct

➢ **Registration for placement**: All students desirous of joining College Placement &Training Pgramme are required to register by paying Rs.3000(Three Thousand rupees only) towards Registration Fee.

➢ **Eligibility**: All final year Registered students are eligible for Campus Placement & Training Programme

➢ **Placement Assistance**: The college will provide all the required assistance yet registration does not gurantee placements.

➢ **Pre-Placement Training**: The placement activity starts with Campus Recuritment& Training Program in August every year . SJC has always believes in the overall development ofthe students and has been providing training to the students in soft skills by engaging in special training classes by consultants.

➢ **Pre-Placement interaction(PPI)**: Briefing about the Job profile has been the standard practice to facilitate interaction between the company and students.

➢ **Application Procedure**: Interested students can apply in response to the jobs announced by Placement Office and submit 2 copies of Bio-data/Resume and Photogrtaphs to Placement Co-ordinator for onward submission to the respective companies

➢ **Placement Process**: Students must have college dress code and must bring their identity card whenever their participate in any sort of interaction with a company and the dress code shall be relavant to Pre-Placement briefing activity. Students are expected to report at the respective venue as per the Instructions and it would be responsibility of the student to check announcement/notices/updated information/ shortlisted names etc., on the notice boards/ email/ website /Facebook

➢ **Job offer**: The shortlisted students can collect the offer letters from the Companies / Placement office. In case the offer letters are received directly by the student from the company a copy of the same must be submitted to the Placement Coordinator.

➢ **Multiple offers**: A student is eligible to take up only one Job and advised to select the best offer in thebest interest of the student and as for the opportuntiy.

➢ **Joining status**: Students should notify the company with a copy to the placement office in case they are not joining the company before they take offer letter.

Date: Place:

Signature of Student   Signature of the Parent/Guardian

_____**FOR OFFICIAL USE**_____

Remarks:

Signature of the Placement Coordinator   *Signature of the Placement officer*