The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)*   2015-16

1. Details of the Institution

1.1 Name of the Institution   St. Joseph's Degree & PG College

1.2 Address Line 1   5-9-1106, King Koti Road

Address Line 2   Basheerbagh

City/Town   Hyderabad

State   Telangana

Pin Code   500 029

Institution e-mail address   info@josephscollege.ac.in

Contact Nos.   040-23234860, 040-23231769, 9391848211

Name of the Head of the Institution: Rev. Fr. Vincent Arokiadas

Tel. No. with STD Code: 040-23234860, 040-23231769

Mobile: 9346085922, 9247269401

Name of the IQAC Co-ordinator:

Mrs. T. Esther Ratna

Mobile:

9391848211, 9848805656

IQAC e-mail address:

iqac@josephscollege.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

APCOGN13654

1.5 Website address:

www.josephscollege.ac.in

Web-link of the AQAR:

http://www.josephscollege.ac.in/AQAR2015-16.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.51	2008	2013
2	2nd Cycle	A	3.49	2014	2019
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

06.01.2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
   i. AQAR 2013-2014 submitted to NAAC online on 08-07-2014
   ii. AQAR 2014-2015 submitted to NAAC online on 10-08-2017

1.9 Institutional Status

   University   State √ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes √   No ☐

   Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes [√]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [√]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [√]

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*   [Osmania University]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [√]

University with Potential for Excellence   [ ]   UGC-CPE   [ ]

DST Star Scheme   [ ]   UGC-CE   [ ]

UGC-Special Assistance Programme   [ ]   DST-FIST   [ ]

UGC-Innovative PG programmes   [ ]   Any other *(Specify)*   [ ]

UGC-COP Programmes   [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 07

2.2 No. of Administrative/Technical staff | 02

2.3 No. of students | 02

2.4 No. of Management representatives | 02

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and
    community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 03

2.9 Total No. of members | 19

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 23 | Faculty | 12

Non-Teaching Staff Students | 03 | Alumni | 01 | Others (SQAC, Parents) | 05 + 02

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 20 | International | 01 | National | -- | State | 01 | Institution Level | 18

(ii) Themes

1. Faculty Development Program on "Effective Planning and Systematic Execution Leads to Excellence in Education" by Dr. Sunil Unny Guptan on 5 June, 2015

2. "Leadership & Team Building" by Prof. K. Narendranath Menon, IPE on 5 June, 2015

3. "Challenges of Teaching" by Mr. B. Arogya Reddy, Chairman, St. Mary's Group of Institutions on 5 June, 2015

4. "Teacher's Role in Building Institution" by Prof. P.L.Vishweshwar Rao, Director, St. Joseph's College on 5 June, 2015

5. "How to Achieve Excellence in Institution" by S.V. Nathan, Sr. Director, Talent, Deloitte on 5 June, 2015

6. "Records & Documents to be maintained" by Mrs. T. Esther Ratna, IQAC Co-ordinator on 6 June, 2015

7. "Teaching-Learning Process" by Mrs. R. Anita, Dean Academics on 6 June, 2015

8. "CBCS & Its Role" by Rev. Fr. Vincent Arokiadas, Principal, St. Joseph's College & Prof. P.L.Vishweshwar Rao, Director, St. Joseph's College on 6 June, 2015

9. Mentoring the Mentors by Dr. M. Suman Roy and Mrs. Padmini Naidu on 21 June 2015

10. Faculty Development Program on "Course Structure evaluation" by Prof. Ravindranath

11. Faculty Development Program on "Minor Research Projects" by Prof. Surender on 10 July 2105

12. Work Culture for Non-Teaching staff by Care Hospital, Administrative Staff on 11 July 2015

13. Workshop on "Implementation of CBCS in Autonomous Colleges in Hyderabad" in collaboration with TSCHE & ICSSR on 25 July, 2015 by IQAC

14. Faculty Development Program on "Pre Case Study Session" by Prof. Satish, ISB on 14 August 2015

15. Faculty Development Program on "Safety in your Hands" by Dr. M. Suman Roy, St. Joseph's College on 27 August, 2105

16. Workshop on " Communication Skills, Soft Skills & Basics of Computer" was conducted by Dept. of English & Computer Science for support staff on 9 September 2015 in view of World Literacy Day

17. Seminar on "Suicide Prevention" by Dr. Sujatha from Osmania University on 10 September 2105

18. Faculty Development Program on "Effective Teaching & Divine Calling as Agents of Social Transformation" by Prof. Valson Thampu on 17 October 2015

19. Three Day International Conference from 18-20 December 2015 on Conference on "An Expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies"

20. International workshop on "Beyond Lecture: Activating learning in the classroom" by Prof. Teri C. Balser, Dean, Faculty of Science, Curtin University on 18 January 2016

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in internalising a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. Action Plan was drawn at the beginning of the academic year to identify month-wise/semester wise program's to be conducted by the college/departments/cells/committees for quality sustenance and enhancement.

- During the academic year 2015-16 the emphasis was given in understanding and adopting CBCS into the curriculum. A number of Seminars and FDP's were conducted and attended by the faculty to internalise CBCS into the curriculum.

Curriculum Design & Development

- Statutory Bodies meetings – Board of studies, Academic Council and Governing Body were conducted in the months of February and March 2015 for UG courses and August for MBA course

- Two new courses B.Com (Information Technology) and BBA (Information Technology) were launched

- Curriculum was designed for new courses and developed for the existing courses inline with the guidelines of CBCS as per UGC/Parent University(12 UG programmes and 2 PG Programmes designed/ redesigned and were introduced)

- Choice Based Credit System which was introduced in 2015-2016 with 60% focused on Core and 20% focused on Electives and 20% on ability Enhancement Courses/skilled & value added courses.

- 24 Skill and employability oriented Certificate courses with MoU were conducted

Admission Process

- Admission process was reviewed before the academic year and students were counselled regarding the courses offered and rules and regulations of the college.

- Entrance exam for conducted for few courses

Teaching-Learning

- 22 faculty were newly recruited based on the policy, rules and guidelines

- Entry levels tests and bridge courses were conducted by various departments to assess the student's level and bridge the gap.

- Student Orientation Programmes for UG & PG were conducted and Handbook incorporating the rules, regulations, Almanac and academic calendar of events was distributed.

- 35 academic resource persons visited the campus during 2015-2016 and delivered guest lectures

- 18 Faculty development programmes, 02 development programmes for support staff were conducted. First international conference was conducted and 35 in-house faculty presented papers. 12 papers were published in International & National Journals, 6 faculty were the resource persons for the international level seminars. 21 faculty attended and presented papers at national level seminars/conferences.

- 47 Seminars, Guest Lectures and Workshops were organized for students on various concepts/ topics

- 08 Experiential learning through Industrial visits / Outdoor shooting and workshops/ exhib were organised.

- Campus Radio activities were conducted during the break times

- Students were encouraged to attend local, regional and national level seminars/workshops/management meet/fests and present papers. 32 students presented papers in various international/national Conferences & Seminars

Evaluation

- CBCS and grading system incorporated.

- Average pass percentage of the students for UG courses it was 92.5% and for PG courses it was 97.4%.

- Ref. 2.8 for details

Research

- Faculty were motivated to pursue M. Phil & Ph.D. 01 faculty completed PhD in the year 2015-2016.

- First International Conference on "An expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies" from 18 to 20 December 2015 in collaboration with Telangana State Council of Higher Education by Department of Commerce and Business Management

- Faculty and students were encouraged to attend workshops/seminars etc and were also motivated to write research articles/paper and publish the same.

- Faculty Development Programs & Train the Trainer programmes were organised

- Faculty were given support and guidance to write proposals for Minor Research Projects. 6 proposals were submitted.

- Ref. 3.1 for details

Extension Activities

- Community engagement programmes were conducted through NSS, Women Empowerment, Entrepreneurship Development Cell, Youth Red Cross (YRC), Joseph's Green Group (JGG) and Josephite's Social Responsibility (JSR).

- 56 college level programmes were organised. Ref. 3.25 for more details.

Infrastructure

- Infrastructure assessment was done during April and enhancement was done according to the requirements. A total amount of Rs 4415826 was spent for enhancement & maintenance.

Student Support Activities

- Orientation, induction

- Tutorial and remedial classes were conducted for students who were weak

- Interaction with Student Quality Assurance Cell (SQAC)

- 04 International, 32 Guest Lectures, 07 workshops, 04 Panel discussions, 08 special days were observed and 04 awareness programs, 07 exhibitions/festival/concert were organised for the students.

- Students are encouraged and given guidance to involve in research. 32 research papers were presented

- 56 social initiatives were undertaken by the students.

- Orientation Program, Annual Day, Convocation, Fresher's and Farewell were organised.

- Josephiesta, an annual academic and cultural fest was organized to give platform for students to exhibit their talents and hone their managerial skills

- Students were encouraged to participate in university level competitions in extra-curricular activities including Sports.

- Book exhibition was conducted

- Pre-placement and Placement activities were undertaken. In the academic year (2016 – 17) the Institute has tied-up with TIME INSTITUTE, Hyderabad to train students' in various skills required to face interview. 201 students were placed in various companies that visited the campus.

Governance

- Administered feedback from various stakeholders

- Interaction with various stakeholders (Parents, Students, Alumni, Management)

- Internal Audit by IQAC Team was done to check the documentation of the departments.

- The Departments participated in surveys conducted by various reputed magazines like The week, India Today, Competition Success Review, Business India, Outlook, etc.

- Ref. Criterion vi for more details on the initiatives taken.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To implement Choice Based Credit System (CBCS)	FDPs & Workshop were conducted to help the staff understand and incorporate the CBCS into the curriculum
To organize an International conference	The first International Conference on "An expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies" was organized for three days from 18 to 20 December 2015 in collaboration with Telangana State Council of Higher Education.
Encourage Staff and Students to involve more in research activities	• 12 papers were published in National / International Journals • 36 papers were presented in International Conference • 21 papers were presented by faculty in

	various National Conferences / Seminars • 32 papers were presented by students n various National / International Conferences & Seminars
To encourage faculty to apply for minor research projects	Orientation Program on writing a Minor Research Project proposal was conducted on 10 July 2016 by Prof. Surender. Six proposals were written by faculty from various streams
To sustain and enhance quality of education through effective teaching – learning practices	• Differentiated Teaching techniques mentioned in 2.6 are adopted for effective teaching – learning practices. • Remedial & Tutorial classes are conducted for slow learners
To collaborate with external professional bodies	Collaborated with various Institutions/Bodies to conduct various student centric activities like certificate courses, Campus Recruitment Training(CRT) program etc.
To conduct Book Exhibition Week	Department of Library and Information Center conducted Book Exhibition Week from 2 December 2015 to 5 December 2015 to motivate students to use Library resources and inculcate the habit of reading various books
To conduct various gender sensitization programmes	Organised three programs related to gender sensitization
To engage students in social initiatives through YRC, NSS , JSR, JGG & ED Cell	09 programs by YSR 08 programs by NSS 37 programs by JSR 03 programs by JGG 06 programs by ED Cell Details enclosed in 3.26
To conduct Fest and Annual Day programmes	• Conducted Annual Inter-Collegiate Academic & Cultural Fest Josephiesta on 13 February, 2016 • Celebrated Annual Day on 19 March 2016
Motivate students to take part in Sports, Cultural & Literary competitions	• Josephites are the proud winners of The Osmania University Inter College Table Tennis Championship for men • Students participated in various in Sports, Cultural & Literary competitions and bought laurels (Details enclosed as annexure)
Strengthening Students' Placement through Campus Recruitment Training programme	Campus recruitment training programme (CRT) was conducted for 18 hours by Triumphant Institute of Management Education Pvt.Ltd. (TIME), Hyderabad which covered the concepts on Quantitative & Verbal Ability, Reasoning, Group discussion and interview

| | skills |
| To get more internship opportunities for students | 38 students got an opportunity for internship program |

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> 1. The Management Approved the Plan of Action and gave consent to Implement activities as proposed.
>
> 2. The members suggested to enhance and motivate staff to involve into research activities

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	02	0	02	0
UG	10	02	12	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	24	07	24	20
Others	0	0	0	0
Total	36	09	38	20
Interdisciplinary Courses	04	0	05	0
Innovative	0	02	02	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14 Programmes
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [√]   Manual [√]   Co-operating schools (for PEI) [ ]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curriculum of all the programmes is reviewed annually in their respective Board of Studies meetings to make it level appropriate and industry relevant based on the feedback of various stakeholders. The following are the major revisions incorporated in the syllabus as per the suggestions in BoS meetings.

English

* Introduced new syllabus for General English Sem I, II, III & IV
* Incorporate Employability Skills, Corporate Skills, Soft Skills & Functional English apart from including Elements on Ethical, Environmental, Social Responsibility and Scientific temperament.
* Semester I & II syllabus for B.Com (IT) & BBA (IT) was introduced in view of credit system was adopted from 2015-16.

Mass Communication & Journalism:

* A new subject titled Semiotics and Communication theory in Masters Programme MA(MCJ) was introduced
* 4 weeks internship in the IV semester was incorporated for MA(MCJ) programme
* It was resolved to approve the change of Nomenclature of MCJ to be changed to MA(Journalism & Mass Communication)

Business Management

  BBA (IT)

* Introduced New course BBA (IT)
* Introduced SPSS and ERP module and Tally as a practical component in Financial Accounting
* Introduced lab components for Financial Accounting – I and Financial Management – I & II

BBA

* Business Mathematics for BBA I Year I Semester was revised
* Few changes were incorporated in Financial Accounting Syllabus for BBA I Year II Semester.

MBA

* Introduced SPSS as practical component of IT Applications in Semester I
* Introduced a subject titled Corporate Communication as Ability Enhancement Course
* Business Analytics paper was introduced into the curriculum as Ability Enhancement Course with Practical component as SPSS in Semester III.
* Entrepreneurial Development is converted to as Ability Enhancement Course in Semester IV in the CBCS Scheme

Physics

* Syllabus with relevant changes along with Exam Pattern under CBCS System was approved
* Scheme of Evaluation for the project was approved
* Certificate courses PCB Designing and Android gaming Applications were approved

Computer Science

* Cloud Computing was introduced for III B.Sc (NHAEM)

Statistics

* Syllabus of theory & practical for B.Sc II year with a change in the Title of Semester IV as "Statistical Inference" from "Testing of Hypothesis" was approved

Mathematics

* Board suggested awarding 4 credits for theory and 2 credits for practical

Commerce

* New course B.Com (IT) was introduce
* The new course will have 8 papers of IT spread over 6 semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No Department/Centre was introduced during the year

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
54	33	19	02	

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	0	02	0	0	0	0	0	22	0

2.4 No. of Guest and Visiting faculty and Temporary faculty | - | - | 22 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	60	12	Nil
Presented papers	36	21	Nil
Resource Persons	Nil	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:
* ICT Backed Teaching
* Use of NPTEL resources
* Content based Animations and Simulations
* Demonstrative Teaching
* Student Presentations
* Workshops
* Group Discussions
* Case Studies
* Role Plays
* Seminars/Guest Lectures
* Experiential Learning-Fields Visits /Industrial Visits/Outdoor Shooting/Exhibitions
* Hands - On Experience - Internships, Projects
* Innovative & Creative Assignments
* Guest Lecture using Skype
* Article/Book Reviews
* Documentaries & Movies
* Videos through YouTube

2.7 Total No. of actual teaching days during this academic year

Under Graduate – 175 days
Post Graduate – 170 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Introduction of CBCS system

2. Adoption of grades and grade point table in calculating SGPA and CGPA as per UGC guidelines.

3. Value Added Subjects: Value Education 100 Marks, IHC 100 Marks, Environmental Studies 100 marks. Marks divided into 40 CIA and 60 end semester.

4. Increasing pass percentage from 36 to 40 both theory and practical.

5. Project Assessment For BA /B.Com/B.Sc and BBA are given in credits

6. Instant examination for the students who failed in one subject in semester 6 for all the streams of BA/B.Com/B.Sc/BBA.

7. Evaluation Pattern is modified for PG courses from existing 20:80 ratio to 40:60 ratios for Internal and External examinations from 2015-2017 batches onwards.

8. On-Line verification of Students Certificates.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

54	06	0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Under Graduate

Title of the Programme	Total No. of Students Appeared	Division			
		I %	II %	III %	Pass %
BA (Mass Comm & Jour.)	53	30	20	0	94.3
B.Com (General)	129	71	43	3	92.8
B.Com (Computers)	136	89	40	1	95.6
B.Com (Honors)	59	44	10	2	94.9
B.Com (Professional)	51	40	11	0	100
B.Sc(MECs)	33	14	15	4	100
B.Sc(MPCs)	32	16	08	0	75
B.Sc(MSCs)	23	14	06	0	87
B.Sc(NHAEM)	19	07	05	0	63.2

BBA	64	55	09	0	100
Overall Total	**599**	**380**	**167**	**10**	**92.5**

Post Graduate

Title of the Programme	Total No. of Students Appeared	Division				
		Distinction	I %	II %	III %	Pass %
MBA	103	41	40	11	08	97
MA(MCJ)	12	07	05	0	0	100
Overall Total	**115**	**48**	**45**	**11**	**08**	**97.4**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

∗ Academic planning is done well ahead of the beginning of an Academic year which includes Almanac, College Annual Planner, Departmental Annual Planners which gives a road map for the systematic execution and monitoring of Teaching – Learning activities

∗ Orientation programme is conducted for the II & III year students and Induction programme for I year students at the beginning of the academic year to brief them about the academic schedule, activities and examination rules and regulations for smooth conduction of teaching & learning.

∗ The Academic schedule, Attendance and Examination Rules are provided to the students in the Student hand book at the beginning of the academic year to facilitate information for effective teaching and learning.

∗ Facilitating the process of reviewing and redesigning curriculum/syllabi as per the needs and changing trends.

∗ The IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes.

∗ College conducts Periodical academic audits as part of Monitoring and Evaluating the implementation of Departmental academic and non - academic activities.

∗ Periodical review of the teaching-learning process:

- The teaching- learning process is continuously reviewed by the Principal, Vice Principal, Director/Dean by taking the feedback from the students

- Unit planners are checked and monitored by the Director/Principal for its effective implementation.

- Every week on Saturday Principal/Director/Heads of the departments go through the attendance registers, academic records; teaching diary which consists of the teaching content and methodology used and suggest certain improvements in staff meetings.

- The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia.

- Feedback from students on curriculum, teaching, learning and evaluation: The College has developed a comprehensive evaluation sheet that is used to collect online feedback at the end of each semester. The feedback is analyzed by the IQAC and appropriate action is taken to improve the quality of its programmes

- The college encourages faculty to take up innovative skilled based tests to encourage creativity, originality and analytical thinking in students.

- Each department submits an annual report as well as monthly reports on the activities comprising academic activities, research and extension activities, innovations in teaching/learning, publications, staff and student achievements, extra and co- curricular activities to the IQAC.

- The result analysis of each department is submitted to the Principal after each semester.

- SQAC of the IQAC plays an active role in enhancing student involvement in college activities and facilitating inclusive education.

- Senior faculty and administrative heads discuss future plans of the institution and prepare a road map for quality assurance and enhancement

2.13 Initiatives undertaken towards faculty development   59

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	04
HRD programmes	0
Orientation programmes / FDP's (In-House)	20
Faculty exchange programme	01
Staff training conducted by the university	03
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	19
Others	13

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	0	03	09
Technical Staff	02	0	0	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

* The Department of Commerce and Business Management organized first International Conference on "An expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies" from 18 to 20 December 2015 in collaboration with Telangana State Council of Higher Education.

* Orientation on Minor research projects was given by Prof. Surendar on 10 July 2015 to the faculty

* 36 papers in international conference and 21 papers in National conference/ Seminars were presented and published with ISBN number

* 11 papers in International journal and 12 papers in National Journals were published

* Students are motivated to write, present and publish papers to instil research culture. The outcome is 27 papers in International conference and 5 papers in National seminars were presented by Students.

* Senior faculty are involved as Member of Editorial Board of International Journal of Educational Policy Research and Review and Research Guides

* Faculty are encouraged to take up research. One faculty was awarded with Doctorate from the Osmania University

3.2   Details regarding major projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	11	01	NIL
Non-Peer Review Journals	0	0	NIL
e-Journals	11	01	NIL
Conference proceedings	63	26	NIL

3.5 Details on Impact factor of publications:

Range   2.1 – 6.57   Average   66.6   h-index [ ]   Nos. in SCOPUS   NIL

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations - NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Books   Nil

ii) Without ISBN No.   Nil

3.8 No. of University Departments receiving funds from - NIL

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy

25000

3.11 No. of conferences /Seminars organized by the Institution

Level	International	National	State	University	College
Number	01			01	09
Sponsoring agencies	Telangana State Council of Higher Education			ICSSR & Telangana State Council of Higher Education	

3.12 No. of faculty served as experts, chairpersons or resource persons

11

S.No	Name of the Faculty	Department	Guest Faculty/Resource Person/Experts
1	Mrs.R.Anita	Business Management	• Resource person for the workshop on "NAAC Accreditation Procedures and Aspects" organized by Villa Marie College for Women, Hyderabad held on 27th January 2016. • Resource person for orienting new faculty on "Teaching-Learning Process and CBCS" in St. Joseph's Degree & PG College in the year 2015 and 2016 • Resource person for orienting Commerce faculty on "Project Guidelines" in the year 2015.
2	Dr. Srinivas	Business Management	consultant for IT Nurture Den and was a resource person for DRDO and IRDL
3	Dr.S.Brinda	Commerce	• Resource Person for Refresher Course conducted by Osmania University • Member of Editorial Board of International Journal of Educational Policy Research and Review

			• Member of Board of Studies as Subject Expert for Autonomous Colleges affiliated to Osmania University • Guide for the MBA Projects for IGNOU in the areas of Marketing and Finance
4	Prof.P.L.Vishweshwar Rao	Mass Communication	• Visiting faculty for UGC Academy Staff College, OU, Tata Institute of Social Sciences, Hyderabad, ICFAI, Hyderbad and Kakatiya University, Warangal • BOS member for Bangalore University, Kakatiya University, Warangal and Tata Institute of Social Sciences, Hyderabad. • BOS member for St.Ann's College of Education.
5	Fr.Kingston	Mass Communication	• Guest faculty for St.Ann's College of Education • BOS member for St.Ann's College of Education.
6	Prof.D. Nagarjuna	Business Management	• Visiting faculty for Government Institute of Printing Technology and Education, Osmania University and Rachana College of Journalism • Guest faculty for Dr.B.R.Ambedkar Open University
7	Mrs. Mary Francina	Business Management	• Board of Studies member of Department of Business Management, RBVRR College for women, Hyderabad
8	Mrs. Danam Tressa	Business Management	• Board of studies member for AMS College.
9	Mr. P .Ganesh Anand	Business Management	• Visiting faculty for MBA for Operations Research subject at Nizam College, Hyderabad
10	Dr. N. Srinivas	Business Management	• Guest faculty for MG University and SM university

S.No	Name	Subject	Contribution
11	Mrs. Padamsri	French	• Board of Studies for Department of French, for undergraduate courses Osmania University • Designed and prepared the French syllabus under new CBCS pattern- French as second Languages for undergraduate courses Osmania University

3.13 No. of collaborations   International | 02 | National | 08 | Any other | 17 |

COLLABORATIONS FOR CERTIFICATE COURSES

International: 02

National: 07

Regional: 17

S.No	Course Name	MoU
1	Business English Certificate(BEC)	EBEK Solutions
2	Theatre Arts	Suthradhar Acting School
3	Discovering the Bible	Mr. Gordon Moris
4	French for Beginners	Alliance Francaise Hyderabad
5	Certificate Course in Public Relations & Corporate Communication	Public relations society of India (PRSI), Hyderabad Chapter
6	Professional Photography	St. Arnold's
7	Numerical Ability	Click Institute
8	E-Commerce	Impact Education
9	Smart Accountant	Impact Education

10	Advance Excel (All India Academies of Computer Technical Education)	All India Academies of Computer Technical Education
11	Fevicryl	Pidilite Industries Ltd
12	Tally	New Generation Computers
13	Numerical Ability & Reasoning	TIME Institute
14	Photoshop	All India Academies of Computer Technical Education
15	Flower Arrangement	Noble Skill Development Pvt.Ltd.
16	Retail Sector	Noble Skill Development Pvt.Ltd.
17	Fashion Designing	Hamstech India Pvt. Limited
18	Dance	Shiamak Davar International India Pvt. Ltd.
19	Dynamic Website Development	Verticle Technologies Ltd.
20	Hardware and Networking	Jetking
21	Microsoft Certified Excel	Jetking
22	Bonsai Certificate Course	Horticulture Society, Telangana
23	Retail Management	Excel Enterprise (Channel Partner of Bharti Airtel)
24	Financial Markets	ICICI Direct

MOU for Pre-Placement Activity

Campus recruitment training programme (CRT) on Quantitative Ability, Verbal Ability, Reasoning, Group Discussions, Interview Skills by Triumphant Institute of Management Education Pvt. Ltd. (TIME), Hyderabad.

3.14 No. of linkages created during this year   30

3.15 Total budget for research for current year in lakhs:

From Funding agency   80000   From Management of University/College   98500

Total   178500

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
01	0	0	0	01	0	01

- Dr. N. Srinivas was awarded Doctorate in Business Management from the Osmania University

3.18 No. of faculty from the Institution
     who are Ph. D. Guides   01
     and students registered under them   04

1. Prof. P. L Vishweshwer Rao, Department of Mass Communication is Research Guide for four students under Osmania University

3.19 No. of Ph.D. awarded by faculty from the Institution   0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) - Nil

JRF   0   SRF   0   Project Fellows   0   Any other   0
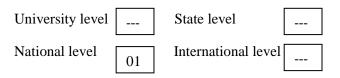
3.21 No. of students Participated in NSS events:

University level   161   State level   75

National level   Nil   International level   Nil

S.No	Date	Programme Title	Place/Level	No. of Participants
1	11 Sept, 2015	Youth Convention Day	RTC Kalyana Mandapam, Osmania University, Hyderabad	16
2	24 Sept, 2015	NSS Day	Osmania University, Hyderabad	20
3	02 Oct, 2015	Rally to promote Khadi	Necklace Road, Osmania University, Hyderabad	50
4	Oct, 2015	NSS Day	Tagore Auditorium Osmania University, Hyderabad	15
5	22 Dec, 2015	Tree Plantation Day	Institutional Level	50
6	30 Jan, 2016	GHMC Election Program Briefing	OU Arts College, Hyderabad, State Level	01
7	1 & 2 February 2016	GHMC Elections	State Level	75
8	25 Feb, 2016	Workshop on Digital India	Ministry of Information Technology, Jubilee Hall, PGRRCDE OU, Hyderabad	09

3.22 No. of students participated in NCC events:

University level	---	State level	---
National level	01	International level	---

3.23 No. of Awards won in NSS: NIL

University level	---	State level	---
National level	---	International level	---

3.24 No. of Awards won in NCC:

University level	---	State level	---
National level	01	International level	---

3.25 No. of Extension activities organized

University forum | Nil College forum (JSR, JGG) | 41

NCC | NA NSS | 08 Any other (YRC) | 09

COLLEGE FORUM

Women Empowerment Cell Activities: 01 Nos

S.No	Date	Event & Topic	Speaker
1	8 March 2016	International Women's Day in collaboration with The Gynaec and Obstetrics society of Hyderabad on Awareness about Health Issues faced by girls	Dr. Krupa Patalay

Youth Red Cross Society Activities: 09 Nos

S.No	Date	Programme Title	Details of Programme	Resource Person/Incharge
1	29 June 2015	Orientation - Awareness Programme	About the red cross Society and its activities – 700 Students	Red Cross Coordinator
2	15 July 2015	Blood Screening Camp	Blood Screening Test for UG – 400 Students	Red Cross Blood Bank
3	17 July 2015	Blood Donation Camp	To donate blood for the needy	Went to Hospital
4	29 July 2015	Blood Screening Camp	Blood Test for UG first year – 60 students	Red Cross Blood Bank
5	11 & 14 September 2015	Traffic Education	36 students trained to control the traffic near college - about signals, Do's and Don'ts in traffic	The traffic police control team - Abids police station
6	8 December 2015	Visit to Aaramghar - Old Age Home	Medicines, Groceries, Snack and Fruits worth Rs.14000 were donated along with old clothes to an old age home.	Red Cross coordinator with 72 student volunteers
7	12 January 2016	Visit to Blood Bank	To know the working of blood bank & preservation of blood	46 students along with Red Cross Coordinator

8	18 January 2016	Blood Donation Camp	92 Students Donated Blood	Red Cross Blood Bank
9	20 January 2016	Blood Donation Camp	60 Students Donated Blood	Blood Donation Camp was Conducted in Collaboration with Red Cross Blood Bank

Josephites Green Group (JGG) – 02 No

S.No	Date	Event	Resource Person	Venue
1	4 July, 2015	Free Pollution Check Up Campaign	In Collaboration With Castrol India Ltd	St.Joseph's Degree & PG College
2	8 March, 2016	Guest Lecture On "Environmental Awareness" in collaboration Council for Green Revolution Hyderabad (CGR)	K. Purushotham Reddy, M.A., M.Phil., Phd Renowned Environmentalist Of India And South Asia & Justice Kuldeep Sing National Awardee For Championing For Environmental Cause	St.Joseph's Degree & PG College Extended Campus

Josephites Social Responsibility (JSR) – 37 Nos

* Organized Independence day programme at Govt. Girls High School, Hyderabad. They hoisted the flag and conducted various games and activities for the school children.
* St.Joseph's celebrated its JSR (Josephite Social Responsibility) Day on 27 February, 2016. This has been a legacy at St. Joseph's as the faculty and students are sensitized on social responsibilities and citizenship roles through participation in JSR Activity by visiting Home for Street Children, Rescue Center's, Orphanages, Home for the Aged and Destitute, Mentally and Physically Challenged, Blind School etc. UG & PG students actively participate in the social service activity with great enthusiasm and concern making them to contribute in cash and kind.

B.Com students donated Total Amount of Rs. 2,49,085/-

S. No	Class	Name of the Organization	Amount
1	IA	LSN Foundation	9,000/-
2	IB	AGAPE	12,900/-
3	IC	Home for Dying & Destitute	15,000/-
4	ID	Navajeevan Girls orphanage, New Bhoiguda	15,000/-

5	IH	NGO, Thallasamia Red Cross Blood Bank	10,000/-
6	IP	Rainbow Foundation	9,000/-
7	I(IT)	Sadana Institute of Mentally Challenged	20,000/-
8	IIA	Sadana Institute for Old Age	11,000/-
9	IIB	Indian council of Social Welfare	13,000/-
10	IIC	Devonar Foundation	16,000/-
11	IID	Birds of air	14,500/-
12	IIH	Sneha Ghar	13,000/-
13	IIP	St. Anthony	9,000/-
14	IIIA	Bass Home for Love & Affection	15,000/-
15	IIIB	Don Bosco Home	20,000/-
16	IIIC	Aasha Kiran	15,000/-
17	IIID	Orphanage for Word & Deed	11,000/-
18	IIIH	Ravindra Bharati Orphanage Home	10,000/-
19	IIIP	Sannihita Cenre for Women & Girl Child Society	10,685/-

B.Sc students donated Total Amount of Rs.33, 550/-

S. No	Class	Name of the Organization	Amount
1	B.Sc – III	Amma Foundation, Saidabad, Hyderabad.	14,000/-
2	B.Sc – II	Thara Orphanage, Old Airport Road, Bowenpally, Sec'bad.	13,800/-
3	B.Sc – I	Durgabai Dheshmukh Mentally Retarded School, Vidyanagar	5,750/-

Business Management donated Total Amount of Rs. 70, 995/-

S. No	Class	Name of the Organization	Amount
1	BBA I A	Home for the Disabled	13,100/-
2	BBA I B	Aadarna Orphanage	8,500/-
3	BBA IT	Govt. High School for Blind Boys, Ramanthapur	5,000/-
4	BBA II A	Prem Niwas "Home for street Girls", Sisters of Chennai	4,500/-
5	BBA II B	Manchikalalu Organization	5,000/-
6	BBA III	Aadarana (Ananda Balikala Ashraman), P&T	7,200/-
7	MBA I A	Osmania Government School, Goalmasjid lane, Osmangunj Road, Hyderabad	5,000/-
8	MBA IB	Little Sisters of The poor	8,000/-
9	MBA II B	V-Care Old age Home	4,695/-
10	MBA IIA	DonBosco, Ramanthapur	10,000/-

Mass Communication donated Total Amount of Rs 15,500/-

S. No	Class	Name of the Organization	Amount
1	BA I	Little Sisters Home for the Aged	5,000/-
2	BAII	Thara Home for Children, Bowenpally	3,500/-
3	MA I, BAI (JPE)	Don Bosco ,Ramanthapur	7,000/-

National Service Scheme (NSS) – 08 Nos

S.No	Date	Programme Title	Place/Level
1	11 Sept, 2015	Youth Convention Day	RTC Kalyana Mandapam, Osmania University, Hyderabad

2	24 Sept, 2015	NSS Day	Osmania University, Hyderabad
3	02 Oct, 2015	Rally to promote Khadi	Necklace Road, Osmania University, Hyderabad
4	Oct, 2015	NSS Day	Tagore Auditorium Osmania University, Hyderabad
5	22 December 2015	Tree Plantation Day	Institutional Level
6	30 January 2016	GHMC Election Program Briefing	OU Arts College, Hyderabad, State Level
7	1 & 2 February 2016	GHMC Elections	State Level
8	25 February 2016	Workshop on Digital India	Ministry of Information Technology, Jubilee Hall, PGRRCDE OU, Hyderabad

Other Extension Activities

World Literacy Day – Teaching the non-teaching

The Department of English and Department of Computer Science conducted a literacy workshop for the support staff of the college on 9 September to coincide with the World Literacy Day on Communication Skills and Soft Skills with effective English usage in day to day situations. A session on the Basics of Computer usage in day to day functioning like creation of Gmail account, online ticket booking etc. were practically demonstrated and explained.

A talk on "Awareness of Cyber Crime"

A Talk on Cyber Crime awareness was organized by Mr. Srinivas Reddy, Head of the Department of Mathematics on 14 October 2014 at 11.30 am in Joseph's Hall, Dr. B. Anuradha, ACP, Crime Branch, CCS, Detective Department, Hyderabad was the Chief Guest and Shri. R. Majid Ali Khan, Inspector of Police, Crime Branch was the Speaker. Dr. Deepika Gardner, Head Department of English welcomed and introduced the guest to the gathering. Inspector Khan gave valuable insights to the students through a well-prepared PowerPoint Presentation. He said that they should be vigilant, use their common sense and be cautious of criminal elements. He spoke about material and Non-material crimes, offences on internet, Face book, SMS etc. He said many highly educated people were falling into the trap of these criminals; therefore, this talk was organized. There are job frauds, identity thefts, credit card frauds, cyber terrorism etc. An interactive session was done at the end where students clarified their doubts. It was a real eye-opener and highly beneficial programme.

AIDS Awareness Campaign

St. Joseph's and Divya Disha Fight the 'Stigma, Shame and Silence'

On December 1 2015 i.e., on World AIDS Day, St.Joseph's Degree and PG College in collaboration with Divya Disha, an NGO, held an AIDS Awareness Campaign in the slums of Arundathi Nagar and Bheema Maidan. The students took out a Rally to spread awareness about AIDS-its Prevalence and Prevention. The Awareness campaign was rendered effective as the students, accompanied by drum beats and folk songs on AIDS, visited every door to personally interact and educate the slum dwellers. The program culminated in a formally arranged event wherein MLA Dr. Laxman addressed the gathering and urged the people to maintain ethical values to prevent the spread of AIDS. Dr. Ajay Kumar, UPHC Medical Health Officer, also shared insights about the preventive measures, the early symptoms, HIV tests and health care available for the AIDS patients. The enlightening talk by the eminent speakers was however greatly complemented by the messages given by the students which aimed at sensitizing people towards AIDS patients by clearing their misconceptions about the disease. The program concluded on a promising note as all the participants took a Pledge to stay committed to the cause of AIDS Awareness and Prevention until its total eradication

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

National Service Scheme (NSS) – 08 Nos

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Youth Red Cross Society (YRCS) – 09 Nos

S.No	Date	Programme Title	Details of Programme	Resource Person/Incharge
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Women Empowerment Activities: 01 No

S.No	Date	Event & Topic	Speaker
1	8 March 2016	International Women's Day in collaboration with The Gynaec and Obstetrics society of Hyderabad on Awareness about Health Issues faced by girls	Dr. Krupa Patalay

Entrepreneurship Development Cell activities: 6 Nos

S.No	Programme Title	Date	Venue	Details - Resource Persons
1	International Guest Lecture on " Entreprenuerial skills"	12th August 2015	Main campus	Mr. Michael Hubbard, Cape town, South Africa, a Tech Entrepreneur, web developer and business analyst. Founder and CEO of "Laine", a web development company
2	Food Festival "Bhoj-e-Jashn	20th January 2016	Main campus	Participants placed 18 stalls with different varieties of food and one entertainment game stall
3	International Guest Lecture on "Innovation"	22nd January 2016	Main campus	Dr. M. Krishna Erramili Associate Dean and Professor of Marketing at the Stuart School of Business, Chicago, USA
4	Food festival - Food N Fun	4th February 2016	Extended campus	6 stalls were creatively exhibited with different varieties of food.
5	Industrial Visit to Thrive Solar Energy Private Limited	4 March 2016	Cherlapally, Hyderabad	80 students of ED Cell accompanied by ED Coordinators - Mrs. Anantha Lakshmi and Mrs. Sangeetha Thakur visited the company
6	Guest lecture on Entrepreneurship Development	9th March 2016.	Main campus	Mr.Varun Pawar, India Associate-Strategy and Partnerships at Village Capital, U.S based company for registered students

Other Extension Activities

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Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acres	Nil	Management	2 Acres
Class rooms	41	0	Management	41
Laboratories	10	10	Management	10
Seminar Halls	05	05	Management	05
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	325 - Computers 16 - Projectors	15 – Computers 05 - Projectors LCD Systems	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)	48,37,754	14,54,992	Management	849992
Others	5,62,350	6,00,000	Management	

* No. of important equipments purchased (≥ 1-0 lakh) during the current year

S.No	Equipment	Amount in Rupees
1	Computers	4,49,200
2	LCD System's	2,45,792
3	Epson Projectors	1,55,000
4	Water RO System (Main Campus)	3,15,000
5	Water RO System (Extended Campus)	1,55,000
6	Photo Copier	1,35,000
7	Others (Furniture-Benches)	6,00,000

4.2 Computerization of administration and library

S.No	Purpose	Application Name	Vendor / Org	S/W Specification	H/W Specification
1.	Administrative Procedures including Finance	INSIGHT Software	Akshara Soft	C Language	Propitiatory Database
2.	Student Admission /Attendance/ Placement	INSIGHT Software	Akshara Soft	C Language	Propitiatory Database
3	Evaluation and Examination Procedures	Exam Master	Mini Web Graphics	Html, JSP, Java Framework	MYSQL Database
4	Feedback on Curriculum/Faculty	Feedback	St.Joseph's Degree & PG College	HTML, ASP	MYSQL Database
5	Staff Attendance Management System - BioMetrics	eBiome	Dachi Technologies	Visual Basic	MS Access
6	Library Mgmt System	New Gen Lib	Versus Solutions	Java, PL/ SQL	SQL Server
7	Communication / Resource Sharing between Staff & Students	MOODLE	St.Joseph's Degree & PG College	PHP, WAMP	MYSQL Database

4.3 Library services:

PG: 2015 – 16	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5255	2489495	269	81828	5524	2571323
Reference Books	3338	-	34	1887	3372	1887
e-Books						
Journals	282	1471695	07	53369	289	1471984
Periodicals	177	173244	12	12617	189	185861
e-Journals	DELNET	11500	DELNET	11500	DELNET	11500
Digital Database	DELNET	11500	DELNET	11500	DELNET	11500

CD & Video							
Others (specify)	News Papers(10)	46,380	-	-	10	21840
	DELNET	115000				
	British Library	41,500				

UG	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9364	1512591	334	78127	9698	1590718
Reference Books	4217	-	60	15962	4277	15962
e-Books						
Journals	469	60385	8	16470	477	76855
Periodicals	151	65458	09	4110	160	69568
e-Journals	DELNET	11500	DELNET	11500	DELNET	11500
Digital Database	DELNET	11500	DELNET	11500	DELNET	11500
CD & Video			20	-	20	-
Others (specify)	News Papers(10)	46,380	0		10	21840
	British Library	41,500	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	LCD's	Others
Existing	325	04	60Mbps	04	-	37	38	39	30
Added	15	0	60Mbps	0	-	03	03	07	09
Total	340	04	60Mbps	04	-	40	41	46	39

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

S.No	Name of the Certificate course	Department	Institute
1	E-Commerce	Commerce	Impact Education
2	Smart Accountant	Commerce	Impact Education
3	Advance Excel (All India Academies of Computer Technical Education)	Commerce	All India Academies of Computer Technical Education
4	Photoshop	Commerce	All India Academies of Computer Technical Education
5	Dynamic Website Development	Computer Science	Verticle Technologies Ltd.
6	Hardware and Networking	Computer Science	Jetking
7	Microsoft Certified Excel	Computer Science	Jetking

∗ Conducted a seminar on "Upcoming Technology Innovations in Computer" on 13 August 2015

∗ **Teaching the non-teaching Staff**: Department of Computer Science conducted a workshop for the support staff of the college on 9 September to coincide with the World Literacy Day on the Basics of Computer usage in day to day functioning like creation of Gmail account, online ticket booking etc. were practically demonstrated and explained.

∗ **A talk on "Awareness of Cyber Crime"** was organized on 14 October 2014 at 11.30 am in Joseph's Hall, Dr. B. Anuradha, ACP, Crime Branch, CCS, Detective Department, Hyderabad was the Chief Guest and Shri. R. Majid Ali Khan, Inspector of Police, Crime Branch was the Speaker. The session gave valuable insights to the students through a well-prepared PowerPoint Presentation. Inspector Khan spoke about material and Non-material crimes, offences on internet, Face book, SMS etc. He said many highly educated people were falling into the trap of these criminals; therefore, this talk was organized. There are job frauds, identity thefts, credit card frauds, cyber terrorism etc. An interactive session was done at the end where students clarified their doubts. It was a real eye-opener and highly beneficial programme.

4.6 Amount spent on maintenance in lakhs :

   i) ICT | 622552

   ii) Campus Infrastructure and facilities | 516750

   iii) Equipments | 130000

   iv) Others | 3565834

                              Total: | 4835136

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Various Committees & Cells are available to cater to student support and progression.
2. Prospectus & Student Handbook gives guidelines for various support facilities offered in the institution.
3. Orientation Programme is conducted at the beginning of the Academic year to spread awareness about various Student Support Services
4. Notices are sent to the classes and also displayed on the notice boards
5. SMS is sent to the wards parent in case of absenteeism or shortage of attendance
6. Website is updated regularly to give up-to-date information
7. Class In-charges facilitate support in curricular and co-curricular activities
8. The college has an effective system of remedial and tutorial for students in need of greater academic help which are duly supervised by the heads of the departments
9. Student Quality Assurance Cell (SQAC) meetings are conducted once in a month to have dialog with student representatives of every class with the management.
10. Scholarships, Concessions for deserving students are given
11. Regular conduction of student centric curricular and extra-curricular activities
12. Student research is encouraged
13. Health Centre available for First-Aid in emergencies
14. IQAC collates feedback from students which is duly considered for enhancement of quality of support services in the college
15. Exit feedback is taken from final year students to know the pro's and con's wrt student support facilities

5.2 Efforts made by the institution for tracking the progression

1. Departments maintain a register for recording the Progress of students.
2. Meetings are conducted at Departmental level and HoD's Meeting with IQAC and the Principal to discuss on the progress of the students in Academics
3. Alumni meet is conducted at-least once in an academic year thus paving way for the departments to track their progression

4. The Alumni Committee maintains correspondence with alumni to track their progression. Students are asked to leave their permanent contact details for further correspondence when they leave the institution

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2050	255	NA	NA

(b) No. of students outside the state

81

(c) No. of international students

06

Men

No	%
1627	70.6

Women

No	%
678	29.4

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG:	1330	87	15	374	01	1807	1552	94	13	390	01	2050
PG:	160	15	04	84	01	264	177	05	02	70	01	255

Course	Demand Ratio
BA(Mass Comm)	1.66:1
BA(JPE)	1.06:1
BBA	2.31:1
BBA(IT)	.91:1
B.Com(General)	2.60:1
B.Com(Computers)	3.5:1
B.Com(IT)	1.31:1
B.Com(Honors)	2.475:1
B.Com(Prof)	1.33:1
B.Com(IF&A)	------
BSc(MECs)	1.55:1
BSc(MPCs)	1.57:1
BSc(MSCs)	1.75:1

Dropout %: 0.015% for UG and 0.023% for PG

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

S.No	Name of the Programme/ Course	Duration (Hours)	Entry Qualification	No. of Students Admitted
1	Numerical Ability	60	UG	60
2	Business English Certificate Program	60	UG	48
			Total:	108

No. of students beneficiaries   108

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

S.No	Date	Details	Resource Person/Organization
1	29th July to 3rd September 2015	Campus recruitment training programme (CRT) covered with the following modules in 18 hours. Module -1 : Quantitative Ability Module -2:Verbal Ability Module-3: Reasoning Module-4:Group Discussions Module-5: Interview Skills	Triumphant Institute of Management Education Pvt.Ltd. (TIME), Hyderabad 414 students were trained
2	19th & 20th June 2015	Recruitment Process	Mrs.Sumitra Pujari
3	29th June 2015	An Aptitude test for B.Sc IIIyr students was conducted on to know their aptitude levels	Department of Mathematics

No. of students benefitted   414

5.7 Details of campus placement

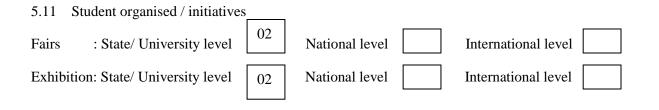|	*On campus*		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
47	414	201	

Placement Details Enclosed as Annexure ii

5.8 Details of gender sensitization programmes

1. A panel discussion on "Cyber Crime Against Women" was conducted on 25 February 2016 in collaboration with Narsee Monjee Institute of Management and Sankalp Foundation

2. Women Empowerment cell organised an "Health Awareness" session in collaboration with Gynaec and Obstetrics Society of Hyderabad for all the girls on health issues, tips on healthy diet, weight management, hugiene, alerts on sexual abuse and AIDS awareness by Dr. Krupa Patalay as part of International Women's Day Celebration

3. A session on "Empowerment of Mind" was conducted by Dr. Suman Roy, Counsellor, St. Joseph's college as part of International Women's Day Celebration

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level 09   National level 04   International level 01

No. of students participated in cultural events

State/ University level 18   National level 03   International level 0

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 10   National level 04   International level 0

Cultural: State/ University level 11   National level 05   International level 0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	117	712000
Financial support from government	288	5222487
Financial support from other sources	0	0
Number of students who received International/ National recognitions	10	0

5.11   Student organised / initiatives

Fairs   : State/ University level $\boxed{02}$ National level $\boxed{}$ International level $\boxed{}$

Exhibition: State/ University level $\boxed{02}$ National level $\boxed{}$ International level $\boxed{}$

5.12   No. of social initiatives undertaken by the students $\boxed{56}$

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To create a distinct environment excellence in education with humane values and social commitment.

MISSION

We are committed:

- To create and maintain an environment of excellence in education through technological advancements, effective pedagogy and methods of evaluation
- To develop knowledge citizens with multidisciplinary global competencies
- To integrate in the students the ennobling virtues of truth, fairness, tolerance and co-operation that leads them to serve the underprivileged
- To sensitize in Josephites a sense of appreciation of traditional and cultural inheritance of the nation
- To provide life skills towards a successful career, home and society

6.2 Does the Institution has a management Information System

S.No	Purpose	Application Name	Vendor/ Org	S/w Specification	H/w Specification
1.	Administrative procedures including finance	INSIGHT Software	Akshara software	C Language	Propitiatory Database
2.	Student admission / Placement	INSIGHT Software	Akshara software	C Language	Propitiatory Database

3	Evaluation and Examination Procedures	Exam Master	Mini Web Graphics	Html, JSP, Java Framework	MYSQL Database
4	Feedback on Curriculum/faculty	Feedback System	St. Joseph's Degree & PG College	HTML, ASP	MYSQL Database
5	Staff Attendance Management System - BioMetrics	eBiome	Dachi Technologies	Visual Basic	MS Access
6	Library Mgmt System	New Gen Lib	Versus Solutions	Java, PL/ SQL	SQL Server
7	Attendance Monitoring	Attendance Software	UNICAMPUS		

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

1. As per the guidelines given by UGC, the college adopted Choice Based Credit System from the Academic year 2015-16. The management conducted various seminars to understand the implementation of Choice Based Credit System (CBCS). In this regard, the following were organised

    a. CBCS & its Role by Rev. Fr. Vincent Arokiadas, Prof. P.L.Vishweshwar Rao and Mrs. R. Anita on 05 June, 2015

    b. A workshop on "Implementation of Choice Based Credit System (CBCS) In Autonomous Colleges in Hyderabad" in collaboration with Telangana State Council For Higher Education (TSCHE) & Indian Council For Social Science Research (ICSSR) was organised on 25 July, 2015

2. The management encourages the faculty to attend training programmes on curriculum development conducted by the university and other colleges. Faculty attended a state level workshop on Implementation of CBCS in College - Prospects and Challenges organised by RBVRR Women's College in collaboration with the Telangana State Council of Higher Education and ICSSR (Sothern Regional Centre) on 27 June, 2015

3. To facilitate curriculum development the faculty are encouraged to attend various Conferences/Seminars organised outside the college which engages them to interact and enhance subject knowledge with experts from Academia, Industry and Faculty from other institutions.

4. Interaction with the university, various academic bodies, industry and Alumni help in designing / reviewing and making the curriculum level appropriate

5. Interaction with the industry through Guest Lectures / Seminars conducted for the students help to understand the market trends and requirements for incorporating the relevant content into the curriculum for enhancing the skills and career prospects to the students.

6. Encourage departmental meetings before curriculum revision

7. Administering and analysing feedback on curricular aspects from students and other stakeholders

8. The college follows the guidelines issued by the statutory regulatory bodies through Board of Studies, Academic Council and Governing Board of the college during curriculum revision.

9. Faculty are motivated to conduct value added certificate courses with an MoU from reputed organisations which enhances the knowledge, skill and career prospects for the students

6.3.2 Teaching and Learning

1. Faculty Orientation programme was conducted on 05 June, 2015 by inviting various reputed resource persons from Academia on the following topics:

    a. "Effective Planning and Systematic Execution Leads to Excellence in Education" by Dr. Sunil Unny Guptan, Professor & Independent Consultant

    b. "Challenges of Teaching" by Mr. B. Arogya Reddy, Chairman, St. Mary's College, Yousufguda

    c. "Teacher's Role in Building Institution" by Prof. P.L.Vishweshwar Rao, Director, St. Joseph's College

    d. "Teaching –Learning Process" by Mrs. R.Anita, Dean Academics, St. Joseph's College

2. An International Workshop was conducted on "Beyond learning: Actively Learning in the Classroom" by Prof. Teri C. Balser, Dean of Teaching & Learning, Faculty of Science and Engineering, Curtin University, Western University on 18 January, 2016

3. Faculty are given free membership to prestigious bodies/libraries like Hyderabad Management Association, All India Management Schools Association, British Library etc., for their academic enrichment.

4. Faculty members are sent for national/ international programmes/refresher courses every year. Financial assistance and leave is granted for them.

5. Almanac and Academic calendar is prepared well ahead before the start of the Academic year to know the Academic schedule

6. Infrastructural resources for effective Teaching-Learning is checked before the beginning of the Academic year

7. Annual/ Semester/ Monthly planner are prepared by the respective departments which include the Student Centric activities like club activities, Seminars / Guest Lectures and industrial visits to be conducted for a course

8. Unit Planners are prepared by the subject lecturers which provide a road map to teach a subject. It includes subject relevant activities, reference books, web references and teaching methodology to be adopted to teach a particular topic.

9. Faculty are instructed to be regular and to be on time to the classes to facilitate for proper teaching-learning to happen

10. Departments are encouraged to conduct Entry level tests and offer bridge courses to fill the gaps if any

11. Innovative and ICT backed teaching methodologies are adopted

12. The Academic record and Teaching diary help in evaluating our status of completion of syllabus

13. The attendance registers help in monitoring the attendance status of the students and proper measures are taken to reduce absenteeism

14. Guest Lectures/Seminars are conducted to give extended knowledge by inviting subject experts from Academia, Industry and Research centres

15. Students are encouraged to attend Summer Projects / Training Programmes / Internship / Conferences etc.

16. Experiential learning is promoted through Workshops/ Field visits/Industrial visits/ Exhibs/Internships/ Projects

17. Remedial & tutorial classes are conducted for slow learners.

18. Students' performance is also assessed by conducting continuous assessment tests, assignments, projects etc.

19. Online feedback is taken on a continuous basis from the students as well as from senior professors to assess the teaching skills of the faculty and necessary measures are taken to enhance the teaching skills of the faculty

6.3.3 Examination and Evaluation

(UG)

1. Introducing CBCS system
2. Assignment of credit to all the courses
3. Adoption of grades and grade point table in calculating SGPA and CGPA
4. Value Added Courses: Value Education 100 Marks, IHC 100 Marks, Environmental Studies 100 marks divided into 40 CIA and 60 end semester.
5. Increasing pass percentage from 36 to 40 both theory and practical (UG).
6. Project Assessment For BA /B.Com/B.Sc and BBA are given in Grades
7. Instant examination for the students who failed in one subject in semester 6 for all the streams of BA/B.Com/B.Sc/BBA.
8. On-Line verification of Students Certificates.

(PG)

1. Introducing CBCS system

2. Assignment of credit to all the courses

3. Adoption of grades and grade point table in calculating SGPA and CGPA

4. The Maximum Marks for CIA is 40 and semester is 60, for theory.

5. The Maximum Marks for CIA is 20 for Practical

6. Two internals of 30 marks each written exam for 1hr 30 Minutes will be conducted and an average of two is taken for 30 marks

7. Other Innovative Components –10 marks(Skill Based Test)

8. End Semester Examinations of 3 hours duration for 60 marks.

9. End Semester Question paper pattern contains Two Sections. Section-A 5 Short questions of 2 marks Section –B 5 essay questions of 10 marks each for MBA.

10. End Semester Question paper pattern contains Two Sections. Section-A 5 Short questions of 4 marks Section –B 5 essay questions of 8 marks each for MA

Attached Almanac as Annexure i

6.3.4 Research and Development

1. Taking initiatives in Promoting Research Climate a research committee is established Recruited faculty of research aptitude

2. Motivating the faculty to register for M.Phil / Ph.D

3. Providing research incentives.

4. Research facilities like SPSS (research facilitator software), free Internet, INFLIBNET, DEL NET, research journals.

5. Flexible time table and financial assistance to attend and participate in seminars/workshops/conferences etc at the regional /state level.

6. Eminent resource persons are invited to conduct workshops/seminars/guest lectures on topics of research interest.

7. Faculty members with Doctorate degree are encouraged to take up the role of internal guides to their peers pursuing research and publications.

8. Research culture among the student body is cultivated through academic programmes which promote research aptitude. Thus a project is made a mandatory criterion for course completion. Projects are so identified that they inculcate a scientific temperament in them.

9. Students and faculty members are sponsored for presentations in conferences hosted by other institutions. They are encouraged to present papers, attend seminars/conference/workshops/refresher courses.

10. As a result 11 papers were published in International and 01 in National Journals, 36 papers in International conference proceedings and 11 papers in National Conference proceedings were presented and published

11. 57 paper presentations in various International and National conferences / Seminars

12. Students are encouraged to attend Seminars and present papers. The outcome is 32 papers were presented in an international conference

6.3.5   Library, ICT and physical infrastructure / instrumentation

1. At the beginning of the academic year need - assessment for replacement /up-gradation/addition of the existing infrastructure wrt Library, Labs, ICT and Physical infrastructure is carried out based on the suggestions from BoS members, Head of the Departments, Lab Technicians and System Administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances.

2. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.

3. Library Committee, Staff and Students request for Library resources are invited to upgrade the Library and its resources

4. The requirement along with the estimated budget is submitted to the Management for further perusal. They are then forwarded to the relevant bodies for approval

5. The outcome is 15 computers, 05 projectors, infrastructure was renovated and Library resources were upgraded

6.3.6   Human Resource Management

∗ The institution creates conducive atmosphere to retain the staff. It constantly motivates and supports the faculty members to involve in research activities and Faulty development

∗ Staff Feedback given by the students and self appraisal is used to evaluate staff on maintain the standards of Teaching-Learning- Evaluation

∗ Training and development programmes for teaching and non-teaching staff are conducted as per the requirement

∗ Orientation of the newly recruited staff is conducted to help them understand the system in the college

∗ Welfare measures for teaching and non-teaching staff are continued. Employees are given utmost importance and their needs are recognized well on college annual day.

6.3.7 Faculty and Staff recruitment

∗   HR planning is done based on the workload in the departments and Student ratio and a schedule is prepared to recruit the qualified and competent staff according to the requirement

∗   The existing vacancies are advertised by the college in leading regional and English newspapers inviting applications from eligible candidates (Eligibility as per the University norms). The notification is also put up on the college website.

∗   All the applications are screened and the short listed eligible candidates are informed to attend interview along with the original certificates.

∗   The short listed eligible candidates are interviewed by selection committee comprising subject experts nominated by Osmania University, Principal, Director and Head of the Department

∗   22 qualified faculty members were selected and appointed since there was increase in intake of students and who left the institute during the year.

6.3.8 Industry Interaction / Collaboration

∗   Management encourages the departments to identify industry collaborators for curriculum design and development, certificate courses, Projects, internships, field trips, industrial visits, guest lectures, workshops, seminars, placements, career guidance etc.

∗   St. Joseph's College signed an MOU with Berkadia Services India Private Limited on 21April 2016 for Industry ready training program to be offered to MBA students where in Berkadia Services India Private Limited & St.Joseph's Degree & PG College came up with a Joint Certification Program (JCP) which is offered as an optional course along with the regular MBA / PGDM course. After the completion of the course Berkedia conducted a placement drive for those who underwent the JCP.

∗   Collaboration with 30 various organisations/institutions for various activities as mentioned in point 1.

6.3.9 Admission of Students

∗   Admission Committee of the college comprising the Principal, Vice - Principal, Heads of the Departments and senior faculty ensures transparent and effective admission process.

∗   As the first step the applicants are counselled by the faculty to create awareness among the students regarding Autonomy, Courses offered, career prospects, campus culture, rules and regulations and various other add–on courses designed for the holistic development of the students.

Criteria for UG Admissions

* Sanction of seats is given by Osmania University and TSCHE

* Merit and Interview

* Admissions are made on the basis of Merit, co-curricular activities and the interview

Criteria for PG Admissions

* Merit with entrance test

* 80% of M.Com and MCJ seats are filled through Osmania University counseling while the remaining 20% are filled through Management Quota.

* State government norms are followed, whereby PG Admissions are based on the OU-CET rank (a Common test conducted by state agency) and marks obtained by the candidate in the qualifying examination.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

Teaching staff & Non-Teaching Staff:

* Financial assistance is given to the staff for participating in seminars, workshops and staff refresher courses

* OD facility is given to faculty for paper presentations, conferences, seminars, guest lectures etc

* Faculty are felicitated for their outstanding contributions on the College Annual Day

* Competent/Highly qualified faculty are given key roles and responsibilities and honored with appropriate designations. Special skills and talents of faculty are identified and they are encouraged to take up lead role and be frontrunners

* EPF facility provided to all the teaching & non-teaching staff members who have completed three years of service.

* ESI facility is provided for all the non-teaching staff

* LIC group gratuity schemes for all permanent staff

* Salaries are promptly paid.

* Increments for all faculty were given

* Financial assistance is given to the staff for participating in seminars, workshops and staff refresher courses. Staff pursuing research are given seed money.

* Children of non-teaching staff was given fee waivers

* Faculty were given gifts on Teachers day

* Class IV employees are given a pair of uniform every year

* Leave encashment facility

* Financial assistance and emotional support is given to the staff in times of medical emergencies and other grievances

* Gifts are given for Christmas and Annual Day Celebrations

* Faculty are felicitated for their outstanding contributions on the College Annual Day

* Faculty Lounge for Female Staff

Students

* Conduct Orientation programmes

* Organise Student Centric Activities

* Conduct Entry Level Tests and Bridge courses

* Help students with remedial and tutorial classes

* Organise Blood Screening check-up for first year students

* Student representation in SQAC and various Committee's/Cells

* Active student representation in planning, organising and conducting various student centric activities which promotes event management and team building

* Involve students in Social Service Activities

* Organise various Academic and Extra-curricular activities for overall development

* Encourage student participation in various competitions viz. Cultural, Literary and Sports

* Encourage student research

* Support Career Guidance and Placement assistance. It fosters partnerships and linkages with the corporate sector for placement and training opportunities.

* A Wellness Centre

* Trained and professional counsellors are available on campus.

* Disburse scholarships, financial aid to the less privileged

* Curricular & Extra Curricular toppers/winners are recognised with Medals, Prizes and Cash Awards

6.5 Total corpus fund generated

47, 50, 000

6.6 Whether annual financial audit has been done   Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Chairman HAES
Administrative	Yes	Third Party	Yes	HAES

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   √

For PG Programmes   Yes   √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

∗   Introduction of CBCS
∗   Adoption of grades and grade point table in calculating SGPA and CGPA as per UGC guidelines
∗   The assessment for Value Added Subjects like Value Education, Indian Heritage & Culture and Environmental Studies which is of 100 marks were divided into 40 CIA and 60 End Semester
∗   Increased pass percentage from 36 marks to 40 marks in both theory and practical
∗   Project Assessment For BA /B.Com/B.Sc and BBA are given in credits
∗   Instant examination for the students who failed in one subject in semester 6 for all the streams of BA/B.Com/B.Sc/BBA
∗   Evaluation Pattern is modified for PG courses from existing 20:80 ratio to 40:60 ratios for Internal and External examinations from 2015-2017 batches onwards.
∗   On-Line verification of Students Certificates was introduced.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university provides all the necessary support to the college. It encouraged and gave feedback at every stage to the college to take up activities to enhance quality in all the aspects –admissions, curriculum design, teaching- learning, research, student support activities, etc., - during inspections, interactions in BOS meetings, Academic Council meeting, Governing Body meeting, personal interactions by the management.

* BoS of various Department's conducted from 23 February – 27 March, 2015
* Governing Body Meeting on 18 April, 2015
* Conduction of first convocation ceremony on 17 October, 2015
* Academic Council Meeting on 1 April, 2015
* IQAC Meeting on 24 March, 2016

6.11 Activities and support from the Alumni Association

Alumni Association Meet Milan 2015 was organized on 19 September 2015 to rejuvenate the memories through the reunion of our Josephite's. Alumni who attended the meet shared their views with the students and staff. Management appreciated the alumni members of their continuous support in admissions, technical inputs for students and staff, providing placement opportunities and valuable suggestions for preparing industry-ready curriculum design and BoS meetings. President and Vice-president thanked the management for organising the meet and giving them an opportunity to associate to their alma mater.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher meet for the odd semester was held on 22nd August 2015 and for the even semester on 30th January 2016. Around 200 parents visited and interacted with the faculty to know the progress about their ward and share their concerns. Faculty had an opportunity appraise the student's performance, attendance, class room behavior and participation and other aspects of the college. Feedback was administered to invite suggestions for improvement. Other mode of interaction with parents is done through phone and one-one meeting with regards to attendance and discipline issues if any.

The roles of parent representatives in governance are:

* IQAC meetings where parent representative acts as an interface to communicate and discuss matters for improvement

* Few parents are subject experts who help in curriculum revision/enhancement.

6.13 Development programmes for support staff

* Orientation programme was conducted by the House Keeping Incharge of CARE Hospital

* Meetings are conducted once in every month to appraise them about their role and responsibilities in the smooth functioning of the institution

* The Department of English and Department of Computer Science conducted a literacy workshop for the support staff of the college on 9 September to coincide with the World Literacy Day on Communication Skills and Soft Skills with effective English usage in day to day situations and on the Basics of Computer usage like creation of Gmail account, online ticket booking etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* NSS conducted Plantation programmes are undertaken to make the college campus green.

* NSS volunteers attended and participated in the rally to promote Khadi

* The JGG conducted Free Vehicle Pollution Check campaign to reduce carbon prints and spread awareness on air pollution.

* Proper measures for garbage dumping is taken care

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

* Introduced of Choice Based Credit System (CBCS)

* Introduced two new courses B.Com(IT) and BBA(IT)

* Skill based Certificate courses with MoU from reputed organizations were conducted

* The first International Conference on " An Expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies" was conducted from 18 – 20 December 2015 in collaboration with Telangana State Council of Higher Education

* Few faculty visited other educational institutions of repute in Bangalore to understand the implementation of CBCS, evaluation methodology and IQAC activities

* MOU with Berkedia (BCRE) job ready Training Programme

* As a part of consultancy activity, St. Joseph's conducted Literary Events like Quiz, Public Speaking, Debate and Article Writing as part of Sakshi Arena One – Mega Youth Fest organised by Sakshi Media Group

* Entrepreneurship Development Cell organised Food Festival to inculcate entrepreneurship skills among students

* Active involvement of Students through Student Quality Assurance Cell in various student centric activities

* Encouraged students to participate in various academic, sports & extracurricular competitions

* Internal and External Academic Audit conducted

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report (ATR)
To implement Choice Based Credit System (CBCS)	FDPs & Workshop were conducted to help the staff understand and incorporate the CBCS into the curriculum

To organize an International conference	The first International Conference on "An expedition towards Growth and Sustainability in Commerce and Management – Trends, Challenges and Strategies" was organized for three days from 18 to 20 December 2015 in collaboration with Telangana State Council of Higher Education.
Encourage Staff and Students to involve more in research activities	• 12 papers were published in National / International Journals • 36 papers were presented in International Conference • 21 papers were presented by faculty in various National Conferences / Seminars • 32 papers were presented by students n various National / International Conferences & Seminars
To encourage faculty to apply for minor research projects	Orientation Program on writing a Minor Research Project proposal was conducted on 10 July 2016 by Prof. Surender. Six proposals were written by faculty from various streams
To sustain and enhance quality of education through effective teaching – learning practices	• Differentiated Teaching techniques mentioned in 2.6 are adopted for effective teaching – learning practices. • Remedial & Tutorial classes are conducted for slow learners
To collaborate with external professional bodies	Collaborated with various Institutions/Bodies to conduct various student centric activities like certificate courses, Campus Recruitment Training(CRT) program etc.
To conduct Book Exhibition Week	Department of Library and Information Center conducted Book Exhibition Week from 2 December 2015 to 5 December 2015 to motivate students to use Library resources and inculcate the habit of reading various books
To conduct various gender sensitization programmes	Organised three programs related to gender sensitization
To engage students in social initiatives through YRC, NSS , JSR, JGG & ED Cell	09 programs by YSR 08 programs by NSS 37 programs by JSR 03 programs by JGG 06 programs by ED Cell Details enclosed in 3.26
To conduct Fest and Annual Day programmes	• Conducted Annual Inter-Collegiate Academic & Cultural Fest Josephiesta on 13 February, 2016 • Celebrated Annual Day on 19 March 2016

Motivate students to take part in Sports, Cultural & Literary competitions	• Josephites are the proud winners of The Osmania University Inter College Table Tennis Championship for men • Students participated in various in Sports, Cultural & Literary competitions and bought laurels (Details enclosed in annexure)
Strengthening Students' Placement through Campus Recruitment Training programme	Campus recruitment training programme (CRT) was conducted for 18 hours by Triumphant Institute of Management Education Pvt.Ltd. (TIME), Hyderabad which covered the concepts on Quantitative & Verbal Ability, Reasoning, Group discussion and interview skills
To get more internship opportunities for students	38 students got an opportunity for internship program

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Introducing Choice Based Credit System (CBCS)

2. Placements Services for final year students

* Details enclosed in Annexure iii

7.4 Contribution to environmental awareness / protection

∗   The Joseph's Green Group (JGG) of St. Joseph 's college in collaboration with CASTROL INDIA LTD, organized a day long "Free Pollution Check Up" campaign on 4 July 2015. This initiative was taken on the occasion of "World Environment Day" to promote Greener, Safer and Healthier environment and contribute in saving our environment by maintaining in–use vehicles & to spread awareness about the environmental damage and take small steps against it. Students, teaching staff and non teaching staff actively passed their vehicles for pollution check up & received a Computerized Pollution under (PUC) certificate from Free Pollution Check Up team. Total number of vehicles that were passed for check up were 180 i.e 174 two wheelers & 6 four wheelers.

∗   Tree Plantation was conducted in the college premises on the occasion of Tree Plantation Day on 22 December, 2015 along with 50 NSS volunteers

∗   Joseph's Go Green (JGG) club in association with Council for Green Revolution Hyderabad (CGR) organized a guest lecture on the topic "Environmental Awareness" on 8th March, 2016 with the objective to spread awareness on saving the environment. C.Umamaheswar Reddy, Environmental Specialist, Council for Green Revolution, Hyderabad and Dr. K. Purushotham Reddy, Guest speakers discussed the factors influencing environmental degradation and emphasized on the current issues related to the environment like causes of pollution, effect of environmental pollution on human health and life and possible solutions for these problems. He

briefed about the role of World Commission on Environment and Development (WCED) and highlighted the importance and effects of Ozone layer.

7.5 Whether environmental audit was conducted?   Yes   √   No   ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

* Re-accredited by NAAC with 'A' Grade with a CGPA 3.49

* The Institution is located in the centre of the city and has a sprawling area of 2.00 acres.

* The institution has a good reputation

* Academic Flexibility with the advent of autonomy

* Innovative ICT – backed teaching- learning methodology with Qualified, committed and experienced faculty

* Excellent Ratings by Reputed National Print Media

* Committed and qualified faculty

* Regular conduct of student centric activities through various academic clubs and cultural fests - Cinevolution and Josephiesta

* Regular community engagement programmes

* Provision of Good Placement services

* Word of mouth publicity through successful Alumni

* Enhanced reputation among academicians with regular Faculty enrichment programmes through seminars/conferences/workshops/refresher courses/orientations

Weakness:

* Funds constraints being a Self financed institution

* To highlight on getting research projects

* Limited International linkages and student/staff exchange programmes

* Collaboration with premier research institutions is in formative stage.

* Limited campus area for sports and games

Opportunities:

* Introduction of more courses and market relevant/industry relevant certificate courses

* Diversification of courses to provide greater flexibility

* Placement for students

* To strengthen Student Quality Assurance Cell

* Consultancy services to industries/reputed bodies

Challenges:

* Continuous high need for redesigning the curriculum

* Migration of experienced faculty

* To motivate the faculty and staff for changing and progressive paradigms

* Competition from other higher education entities & Global

* Networking with other reputed institutions in academic and research activities

* Catering to the needs of Students from heterogeneous background

* Attracting students towards traditional science courses

* Enhancement of faculty research

8. Plans of institution for next year

* To prepare progress reports and Autonomy extension report for Autonomy status extension

* To introduce industry relevant Under Graduate Course – B.Com (IF&A) in collaboration with ACCA and ISDC

* To enter into MoUs and collaborations with industry and professional bodies to enhance employability

* To conduct Faculty Enrichment programmes through FDP's and encourage them in research and consultancy

* To organise a National Seminar

* To conduct various student centric curricular like guest lectures, seminars, experiential learning and co-curricular activities for overall development

* To conduct Science lecture series for students of Faculty of Sciences

* To conduct Management Development Programmes (MDP)

* To sensitize students towards social responsibility

* To upgrade ICT and Library facilities

* To increase interaction with stakeholders and know their feedback for improvement

Contact Details:

Rev.Fr. Vincent Arokiadas
Principal
St. Joseph's Degree & PG College
King Koti Road, Basheerbagh, Hyderabad - 29
Tel. # 040 – 23234860/ 1769 Extn: 203 Fax # 040 23230569
E-Mail ID: frvincent99@gmail.com

Name: Mrs. T. Esther Ratna   *Name: Rev. Fr. Vincent Arokiadas*

(IQAC Co-ordinator)

Signature of the Chairperson, IQAC

Annexure i: Academic Calendar

ALMANAC – Under Graduation

I, III & V Semesters

S.No	Particulars	Date
1	Commencement of III & V Semester Classes	15 June 2015
2	Commencement of I Semester Classes	29 June 2015
3	I Internal Examination (Theory)	03 – 5 Aug 2015
4	Certificate Course Commencement	10 Aug 2015
5	Examination Notification	09 Sept 2015
6	II Internal Examination (Theory)	21 – 23 Sept 2015
7	Internal Practical Examination	07 – 16 Oct 2015
8	Sale of Examination Application Forms	21 – 23 Sept 2015
9	Submission of Examination Application Forms A. Without Late Fee B. With Late Fee	 28 Sept – 03 Oct 2015 05 Oct – 9 Oct 2015
10	Last day of Instruction	16 Oct 2015
11	Value Education Examination for I Semester	17 Oct 2015

12	Environmental Studies Examination for III Semester	19 Oct 2015
13	Preparation Holidays	20 – 27 Oct 2015
14	Commencement of End Semester Examinations	28 Oct 2015
15	Final Practical Examinations	16 – 24 Nov 2015

II, IV & VI Semesters

S.No	Particulars	Date
1	Commencement of II, IV & VI Semester Classes	25 Nov 2015
2	Christmas Holidays	24 Dec 2015 – 03 Jan 2016
3	I Internal Examination (Theory)	07 Jan – 09 Jan 2016
5	Examination Notification	10 Feb 2016
6	II Internal Examination (Theory)	22 – 24 Feb 2016
7	Internal Practical Examination	9 – 17 March 2016
8	Sale of Examination Application Forms	22 – 24 Feb 2016
9	Submission of Examination Application Forms A. Without Late Fee B. With Late Fee	 25 Feb – 5 March 2016 8 March – 12 March 2016
10	Last day of Instruction	17 March 2016
12	Indian Heritage & Culture Examination for II Semester	21 March 2016
13	Science & Civilization Examination for IV Semester	22 March 2016
14	Preparation Holidays	23 – 29 March 2016
15	Commencement of End Semester Examinations	30 March 2016
16	Final Practical Examinations	22 – 25 April 2016

ALMANAC – Post Graduation

MBA - I Year, Semester I

Sl. No	Details	Date
1	Commencement of I-Semester Classes	18 September 2015
2	I-Internal Assessment Test	05 – 07 November 2015
3	Examination Notification	20 December 2015
4	II Internal Assessment Test	04 – 06 January 2016
5	Sale of Examination Application Forms	04 - 06 January 2016
6	Last Date of Instruction	12 January 2016
7	Preparatory Holidays	13 – 19 January 2016
8	Submission of Examination Application Forms Without Late Fee	07 – 11 January 2016
	With Late Fee	12 – 16 January 2016
9	Commencement of End Semester Examinations	20 December – 05 January 2016

Semester – II

Sl. No	Details	Date
1	Commencement of I Semester Classes	08 February 2016
2	I-Internal Assessment Test	17 – 19 March 2016
3	Examination Notification	25 April 2016
4	II-Internal Assessment Test	28 – 30 April 2016
5	Sale of Examination Application Forms	28 – 30 April 2016
6	Submission of Examination Application Forms Without Late Fee	02 – 04 May 2016
	With Late Fee	05 – 07 May 2016
7	Last Date of Instruction	07 May 2016

| 8 | Summer Vacations/Preparation Holiday | 08 May – 05 June 2016 |
| 9 | Commencement of End Semester Examinations | 06 – 20 June 2016 |

MBA - II Year, Semester III

Sl. No	Details	Date
1	Commencement of III-Semester Classes	16 July 2015
2	I-Internal Assessment Test	02 - 04 Sept 2015
3	Examination Notification	19 Oct 2015
4	II Internal Assessment Test	27 – 29 Oct 2015
5	Sale of Examination Application Forms	27 – 29 Oct 2015
6	Last Date of Instruction	18 Nov 2015
7	Preparatory Holidays	19 – 22 Nov 2015
8	Submission of Examination Application Forms Without Late Fee	02 – 05 Nov 2015
	With Late Fee	06 - 09 Nov 2015
9	Commencement of End Semester Examinations	23 Nov 2015

SEMESTER IV

Sl. No	Details	Date
1	Commencement of IV Semester Classes	10 Dec 2015
2	I-Internal Assessment Test	8 – 10 Feb 2016
3	Examination Notification	17 March 2016
4	II-Internal Assessment Test	28 – 30 March 2016
5	Sale of Examination Application Forms	28 – 30 March 2016
6	Submission of Examination Application Forms Without Late Fee	31 March – 4 April 2016

	With Late Fee	06 – 08 April 2016
7	Last Date of Instruction	13 April 2016
8	Preparation Holiday	15 – 17 April 2016
9	Commencement of End Semester Examinations	18 April 2016

MA(MCJ), I Semester

Sl. No	Details	Date
1	Commencement of I - Semester Classes	22 Aug 2015
2	I-Internal Assessment Test	08 & 09 Oct 2015
3	Examination Notification	16 Nov 2015
4	II-Internal Assessment Test	16 – 17 Nov 2015
5	Sale of Examination Application Forms	16 – 17 Nov 2015
6	Last Date of Instruction	11 Dec 2015
7	Preparatory Holidays	12 – 15 Dec 2015
8	Submission of Examination Application Forms Without Late Fee	18 – 21 Nov 2015
	With Late Fee	23 - 25 Nov 2015
9	Commencement of End Semester Examinations	16 - 23 Dec 2015

II – Semester

Sl. No	Details	Date
1	Commencement of I - Semester Classes	04 Jan 2016
2	I-Internal Assessment Test	22 & 23 Feb 2016
3	Examination Notification	25 April 2016
4	II-Internal Assessment Test	11 – 12 April 2016
5	Sale of Examination Application Forms	11 – 12 April 2016

6	Last Date of Instruction	22 April 2016
7	Preparatory Holidays	23 – 27 April 2016
8	Submission of Examination Application Forms Without Late Fee	13 – 16 April 2016
	With Late Fee	18 – 21 April 2016
9	Commencement of End Semester Examinations	28 April - 04 May 2016

MA(MCJ), III Semester

S.No.	Particulars	Date
1	Commencement of III-Semester Classes	15 June 2015
2	I-Internal Examination	03 - 05 Aug 2015
3	Examination Notification	09 Sept 2015
4.	II-Internal Examination	21 – 23 Sept 2015
5	Internal Practical Examination	07 – 16 Oct 2015
6	Sale of Examination Forms	21 - 23 Sept 2015
7	Submission of Examination Forms	
	A. Without late Fee	28 Sept – 03 Oct 2015
	B. With Late Fee	05 – 09 Oct 2015
8	Last day of Instruction	20 Oct 2015
9	Preparation Holidays	21- 27 Oct 2015
10	Commencement of End Semester Examinations	28 Oct 2015
11	Final Practical Examination	09 – 10 Nov 2015

IV Semester

S.No.	Particulars	Date
1	Commencement of IV Semester Class	25 Nov 2015
2	Christmas Vacation	24 Dec 2015 to 3 Jan 2016

3	I-Internal Examination	07 – 09 Jan2016
4.	Examination Notification	10 Feb 2016
5	II-Internal Examination	22 – 24 Feb 2016
6	Internal Practical Examination	9 & 10 March 2016
7	Sale of Examination Forms	22 - 24 Feb 2016
8	Submission of Examination Forms	
	A. Without late Fee	25 Feb - 5 March 2016
	B. With Late Fee	8 – 12 March 2016
9	Last Date of Instruction	22 March 2016
10	Preparation Holidays	23 – 29 March2016
11	Commencement of End Semester Examinations	30 March 2016
12	Project Viva Voce	11 April 2016

Annexure ii: **Placement Details**

PLACEMENT SUMMARY

S.NO	COURSE	NO. OF STUDENTS PLACED
1	B.Com	97
2	B.Sc	18
3	BBA	35
4	BA	10
5	MBA	39
6	MA(MCJ)	02
	TOTAL	201

Course: B.Com

S.No	Name of the Student	Name of the Company	CTC
1	Sweta Giri	Amazon	Rs. 1,60,000
2	Morris Mary Magdelene	Amazon	Rs. 1,60,000
3	Nidhi Dani	Amazon	Rs. 1,60,000
4	Raj Kunwar Srivastava	Amazon	Rs. 1,60,000
		Unisys	Rs. 2,40,000

		Minacs	Rs. 1,45,000
5	Zarmeena Khan	Amazon	Rs. 1,60,000
		Deloitte (Audit)	Rs. 4,50,000
6	Hridhaya L Harjani	Amazon	Rs. 1,60,000
7	Atif Ali	Amazon	Rs. 1,60,000
8	Khadija Farooqui	Amazon	Rs. 1,60,000
9	S Kiran Kumar	Amazon	Rs. 1,60,000
10	Rayees Reyas	Amazon	Rs. 1,60,000
11	Akshay Sai Kumar	Khojez	Rs. 72,000
		Sutherland Global Services	Rs. 2,10,000
		Deloitte (Tax)	Rs. 3,20,000
		Unisys	Rs. 2,40,000
12	Aakash Gorak	Khojez	Rs. 72,000
13	Arnold Marian Vaz	Khojez	Rs. 72,000
		Unisys	Rs. 2,40,000
14	Surabhi Bhandari	Khojez	Rs. 72,000
15	Vaibhav Sharma	Deloitte (Audit)	Rs. 4,50,000
16	Shubham Nagar	Wipro	Rs. 1,80,000
17	Avinash Vellore	Wipro	Rs. 1,80,000
		Unisys	Rs. 2,40,000
18	Sujith Gupta	Wipro	Rs. 1,80,000
19	Vallika kandikanti	Wipro	Rs. 1,80,000
20	Syed Yousufuddin	Wipro	Rs. 1,80,000
21	Mohd Sohail	Wipro	Rs. 1,80,000
		Amazon	Rs. 2,20,000
22	Sanjana Iailum	Wipro	Rs. 1,80,000
		Unisys	Rs. 2,40,000
23	Akhileshrai	Wipro	Rs. 1,80,000
		Minacs	Rs. 1,45,000
24	Sandesh Kasupa	Wipro	Rs. 1,80,000
		ADP	Rs. 1,80,000

25	Krishna Kanth Sharma	Wipro	Rs. 1,80,000
		Wells Fargo	Rs. 2,20,000
26	Adarsh Singh	Wipro	Rs. 1,80,000
		Amazon	Rs. 2,20,000
		Genpact	Rs. 1,80,000
		HGS	Rs. 2,43,000
		Electronics, Arts & Science Pvt. Ltd	Rs. 2,10,000
		Wells Fargo	Rs. 2,20,000
27	Kevin Jackson	Wipro	Rs. 1,80,000
28	Kamran Khan	Wipro	Rs. 1,80,000
29	Sowmyach	Wipro	Rs. 1,80,000
30	Vinit Mishra	Wipro	Rs. 1,80,000
		Minacs	Rs. 1,45,000
31	Priyanka Mula	Wipro	Rs. 1,80,000
		Sutherland Global Services	Rs. 2,10,000
32	Abhishek Golecha	Wipro	Rs. 1,80,000
33	Ramandeep dua	Wipro	Rs. 1,80,000
34	Adtiya Saniya	Wipro	Rs. 1,80,000
35	Girisha Sethia	Wipro	Rs. 1,80,000
36	Somani Sameena	Sutherland Global Services	Rs. 2,10,000
		Unisys	Rs. 2,40,000
37	Namrata Jain	Sutherland Global Services	Rs. 2,10,000
		Franklin Templeton	Rs. 2,20,000
38	Clement Augutine	Sutherland Global Services	Rs. 2,10,000
39	Sumanth Reddy K	Sutherland Global Services	Rs. 2,10,000
40	Ankita Meshwari	Sutherland Global Services	Rs. 2,10,000
41	Syed Amaan Kashif	Sutherland Global Services	Rs. 2,10,000
		Genpact	Rs. 1,80,000
		Minacs	Rs. 1,45,000
42	Lisha Jain	Sutherland Global Services	Rs. 2,10,000
43	Dasari Devaraj	Sutherland Global Services	Rs. 2,10,000

44	Mahek Anand	Sutherland Global Services	Rs. 2,10,000
45	Yash Dave	Sutherland Global Services	Rs. 2,10,000
46	Mounika B	Sutherland Global Services	Rs. 2,10,000
		Genpact	Rs. 1,80,000
47	Ankit Sharma	Sutherland Global Services	Rs. 2,10,000
		ADP	Rs. 1,80,000
48	Rafay Mohiuddin	Sutherland Global Services	Rs. 2,10,000
		Unisys	Rs. 2,40,000
49	Adisaya Mani	Sutherland Global Services	Rs. 2,10,000
		ADP	Rs. 1,80,000
		Wells Fargo	Rs. 2,20,000
50	Sandeep Gilchrist	Sutherland Global Services	Rs. 2,10,000
		Unisys	Rs. 2,40,000
51	Rumana Syeda	Sutherland Global Services	Rs. 2,10,000
52	Sai Suman A	Sutherland Global Services	Rs. 2,10,000
53	Krishi Ramya	Sutherland Global Services	Rs. 2,10,000
54	Sanobar Farheen	Unisys	Rs. 2,40,000
		Deloitte (Tax)	Rs. 3,20,000
55	Sooraj Suresh	Unisys	Rs. 2,40,000
		Wells Fargo	Rs. 2,20,000
56	Maria Manisha Louis	Unisys	Rs. 2,40,000
57	Syeda Madiha Fatima	Unisys	Rs. 2,40,000
58	Mezbeen Lakhani	Unisys	Rs. 2,40,000
59	Alexander Karthik	Unisys	Rs. 2,40,000
60	N.Manasa	ADP	Rs. 1,80,000
61	B.Lakshmi Prassanna	ADP	Rs. 1,80,000
62	C.Vineeth Sai	ADP	Rs. 1,80,000
63	Shubham Pandiya	ADP	Rs. 1,80,000
64	Atika Jabeen Aleem	ADP	Rs. 1,80,000
65	Sai Aakash Pulluru	Deloitte (Tax)	Rs. 3,20,000
66	Urmi Biswas	Deloitte (Tax)	Rs. 3,20,000

67	Shahabuddin	Amazon	Rs. 2,20,000
68	Prabhath Kiran	Wells Fargo	Rs. 2,20,000
		Genpact	Rs. 1,80,000
69	Syed Hussain	Wells Fargo	Rs. 2,20,000
70	Mohammed Ghori	Wells Fargo	Rs. 2,20,000
71	Jeetesh Pandey	Franklin Templeton	Rs. 2,20,000
72	Mahek Charaniya	Franklin Templeton	Rs. 2,20,000
73	N. Shashi Kanth	Genpact	Rs. 1,80,000
74	Sonu Sharma	Genpact	Rs. 1,80,000
75	Meenakshi Bajaj	Genpact	Rs. 1,80,000
76	Simran Kaur Chabbra	Genpact	Rs. 1,80,000
		Minacs	Rs. 1,45,000
77	Raj Kumar	Genpact	Rs. 1,80,000
78	A. Valentina	Minacs	Rs. 1,45,000
79	Sheetal Agarwal	Minacs	Rs. 1,45,000
80	Urvasi Sharma	Minacs	Rs. 1,45,000
81	Poornima Jain	Minacs	Rs. 1,45,000
82	G.Meghna	Minacs	Rs. 1,45,000
83	Dharvika Jalan	Minacs	Rs. 1,45,000
84	Madhalam Shriya	Minacs	Rs. 1,45,000
85	Sultan Sadiq Mohiuddin	Minacs	Rs. 1,45,000
86	Nitin Kumar Sharma	Minacs	Rs. 1,45,000
87	Rohit Kumar Singh	Minacs	Rs. 1,45,000
88	Syed Yousufuddin	Minacs	Rs. 1,45,000
89	V.Abhishek	Minacs	Rs. 1,45,000
90	B.S.Shalem Vivian	Minacs	Rs. 1,45,000
91	K.Jagdish	Minacs	Rs. 1,45,000
92	T.Vishwanath	Minacs	Rs. 1,45,000
93	Kasu Sumanth Reddy	Minacs	Rs. 1,45,000
94	A Maheshwar Sainath	Minacs	Rs. 1,45,000
95	Mohd Moazzamuddin	Minacs	Rs. 1,45,000

| 96 | Divesh Modi | Electronics Arts & Science Pvt. Ltd | Rs. 2,10,000 |
| 97 | Jyothi Katta | HGS | Rs. 2,43,000 |

Course: B.Sc

S.No	Name of the Student	Name of the Company	CTC (Rs.)
1	UdayKumar Reddy	Wipro	Rs. 1,80,000
2	Kalidindi Anudeep Varma	Wipro	Rs. 1,80,000
3	Allentider Harry	Wipro	Rs. 1,80,000
4	Nisar Khan	Wipro	Rs. 1,80,000
5	I.VasudevaVarma	Wipro	Rs. 1,80,000
6	Sathish Thumma	Wipro	Rs. 1,80,000
7	Ajay Tanti	Wipro	Rs. 1,80,000
8	Sai Kiran	Wipro	Rs. 1,80,000
9	Swaraj Pandey	Wipro	Rs. 1,80,000
10	Varuni Jaganath	Wipro	Rs. 1,80,000
11	John Raymond	Wipro	Rs. 1,80,000
		Unysis	Rs. 4,07,738
12	Sharath Reddy	Wipro	Rs. 1,80,000
13	Akhil Madhav	Wipro	Rs. 1,80,000
14	Eram MehreenMehreen	Wipro	Rs. 1,80,000
15	Akash Asthana	Unysis	Rs. 4,07,738
16	Gerald Francis	Unysis	Rs. 4,07,738
17	Allen Tider H	Unysis	Rs. 4,07,738
18	J Paul Jonathan	Genpact	Rs. 1,80,000

Course: BBA

S.No	Name of the Student	Name of the Company	CTC
1	Asnia Hussain	Amazon India Pvt Ltd	Rs. 1,60, 000
2	Syed Osman Ghani	Amazon India Pvt Ltd	Rs. 1,60, 000
3	Aayez Ahmed Al Jabri	Amazon India Pvt Ltd	Rs. 1,60, 000
4	Sardar Tanveer Singh	Amazon India Pvt Ltd	Rs. 1,60, 000
5	Sherley Sarah Kavoori	Amazon India Pvt Ltd	Rs. 1,60, 000
6	Kamalpreet Singh Sethi	Amazon India Pvt Ltd	Rs. 1,60, 000

7	Reddy Pogu Ezekiel Akash	Amazon India Pvt Ltd	Rs. 1,60, 000
8	Kunal Chatlani	Amazon India Pvt Ltd	Rs. 1,60,000
9	Divya	Amazon India Pvt Ltd	Rs. 1,60,000
10	Esha	Amazon India Pvt Ltd	Rs. 1,60,000
11	Sneha Jasapara	Sutherland Global Services	Rs. 2,10,000
		Genpact	Rs. 1,80,000
12	Gollapalli Sireesh	Genpact	Rs. 1,80,000
		Just Dial	Rs. 3,12,000
13	Ritesh Giri Goswamy	Genpact	Rs. 1,80,000
14		Amazon India Pvt Ltd	Rs. 2,20,000
15	Manish Manohar Devnani	Genpact	Rs. 1,80,000
		Amazon India Pvt Ltd	Rs. 2,20,000
		HGS	Rs. 2,43,000
16	Bhakti Patel	Genpact	Rs. 1,80,000
17	Shamik R Radia	Genpact	Rs. 1,80,000
18	Zahra	Amazon India Pvt Ltd	Rs. 2,20,000
19	Zubin Mehta	Amazon India Pvt Ltd	Rs. 2,20,000
20	Vyasa Kasari	Amazon India Pvt Ltd	Rs. 2,20,000
		Wells Fargo	Rs. 2,20,000
21	Rahul Harinarthini	Wells Fargo	Rs. 2,20,000
22	Simranjit Singh	HGS	Rs. 2,43,000
23	Zainul Abedin	HGS	Rs. 2,43,000
24	Prabhat Rai	Electronics, Arts & Science Pvt Ltd.	Rs. 2,10,000
25	Arul Wilson	Electronics, Arts & Science Pvt Ltd.	Rs. 2,10,000
26	Vaibhav Shah	Electronics, Arts & Science Pvt Ltd.	Rs. 2,10,000
27	Khatija Baig	Minacs	Rs. 1,45,000
28	Prashasti Sharma	Minacs	Rs. 1,45,000
29	Tahoora Ansari	Minacs	Rs. 1,45,000
30	K. Pranav	Minacs	Rs. 1,45,000
31	Kaparaveni Dikshit	Minacs	Rs. 1,45,000
32	M. Tarun Kumar	Minacs	Rs. 1,45,000
33	Nishit Sethia	Minacs	Rs. 1,45,000
34	Prashanth	MPhasis	Rs. 1,65,000

35	Panjala Ashok	Just Dial	Rs. 3,12,000
36	Danish Merchant	Just Dial	Rs. 3,12,000

Course: BA

S.No.	Name of the Student	Name of the Company	CTC
1	Bandari Joshua Noel	Amazon	Rs. 1,60,000
		Electronics, Arts & Science Pvt Ltd	Rs. 2,10,000
		Gemini TV (Sun Network)	Rs. 2,20,000
2.	Safa Hassan	Sutherland Global Services	Rs. 2,10,000
		Unisys	Rs. 2,20,000
3	Marc Ferdinand	Sutherland Global Services	Rs.2,10,000
		Amazon	Rs. 2,20,000
4	K.Revathi	Amazon	Rs. 2,20,000
5	Sunny Hurrai	Electronics Arts & Science Pvt Ltd	Rs. 2,10,000
6	E.D.Hasith	Electronics Arts & Science Pvt Ltd	Rs. 2,10,000
7	Veena	Gemini TV (Sun Network)	Rs. 2,20,000
8	Dilawar Farazuddin	Gemini TV (Sun Network)	Rs. 2,20,000
9	Arifuddin Shaik	Gemini TV (Sun Network)	Rs. 2,20,000
10	Chetan Naidu K	Gemini TV (Sun Network)	Rs. 2,20,000

Course: MBA

S.No	Name of the Student	Name of the Company	CTC (P.A)
1	M. Soundarya	Verity Knowledge Solutions	Rs. 3,62, 000
		Franklin Templeton	Rs. 2,84,000
2	Shrenik Soni	Verity Knowledge Solutions	*Rs.* 3,62, 000
3	Krishna Kanth Mundra	Verity Knowledge Solutions	Rs. 3,62, 000
4	Vineeth Sam Abhishek	Deloitte Tax	Rs. 5,35,000
5	Jyothi Yerrapragadda	Deloitte Tax	Rs. 5,35,000
6	Prabitha Nair	Deloitte Tax	Rs. 5,35,000
7	Harish Kumar Sripathi	Deloitte Tax	Rs. 5,35,000

8	Prathima Thakur	Unisys	Rs. 2,40,000
		Amazon India Pvt Ltd	Rs. 2,45,000
9	Rachel Sneha Alexander	Unisys	Rs. 2,40,000
10	Ragini Mane	Unisys	Rs. 2,40,000
		Franklin Templeton	Rs. 2,84,000
		CTRL S	Rs. 3,00,000
11	T. Veena	Unisys	Rs. 2,40,000
12	Harshad Soni	Unisys	Rs. 2,40,000
		Franklin Templeton	Rs. 2,84,000
13	A.Sindhuja	Franklin Templeton	Rs. 2,84,000
14	Nikitha Murphy	Franklin Templeton	Rs. 2,84,000
15	Nisha Jain	Franklin Templeton	Rs. 2,84,000
16	Akshatha Sahu	Franklin Templeton	Rs. 2,84,000
17	K. Srilakshmi	Franklin Templeton	Rs. 2,84,000
18	Harsha Jethani	Franklin Templeton	Rs. 2,84,000
19	Sneha Reddy	Franklin Templeton	Rs. 2,84,000
20	Shalini	Deloitte Audit	Rs. 5,35,000
21	Sushmita Simon	Deloitte Audit	Rs. 5,35,000
22	Augustina	Focus Softnet	Rs. 1,50,000
		Just Dial	Rs. 1,90,000
23	Mohd. Bilal	Focus Softnet	Rs. 2,40,000
24	Vijay	Mphasis	Rs. 1,65,000
25	Dhanraj	Mphasis	Rs. 1,65,000
26	Prashanth	Mphasis	Rs. 1,65,000
27	Likhith Batchu	Amazon India Pvt Ltd	Rs. 2,45,000
28	Syed Shahnaaz	Amazon India Pvt Ltd	Rs. 2,45,000
29	Dayasagar	Wensco Pvt Ltd	Rs. 2,00,000
		Just Dial	Rs. 3,12,000
30	Kruthika Gupta	Wensco Pvt Ltd	Rs. 2,00,000
31	Neha Rathi	CTRL S	Rs. 3,00,000
32	Vaibhav	Just Dial	Rs. 3,12,000

33	Prathyush Kumar	Just Dial	Rs. 3,60,000
34	Moola VinayDutt	Just Dial	Rs. 3,12,000
35	Priyanka Christina	Just Dial	Rs. 4,20,000
36	Sindhu Priya	Just Dial	Rs. 2,60,000
37	Pradeep Doddha	Just Dial	Rs. 1,90,000
38	Anthony Melvin	Just Dial	Rs. 2,60,000
39	Magreena	Just Dial	Rs. 4,20,000

Course: MA (MCJ)

S.No	Name of the Student	Name of the Company	CTC
1	ArunChacko	Unisys	Rs. 2,30,000
2	Ajay Clifferd	Unisys	Rs. 2,30,000
		Amazon	Rs. 2,20,000

INTERNSHIP DETAILS

S.No.	Course	No. of Students Placed
1	MBA	33
2	B.Com	4
3	BBA	1
	Total	38

Course: MBA

S.No	Name	Name of the Organization	Amount / Month
1	T. Shashant Singh	Birla Sunlife	Rs. 10,000
2	Jasrapuriya Shubham	Birla Sunlife	Rs. 10,000
3	Nilesh Kumar Arukia	Birla Sunlife	Rs. 10,000
4	D. Akash Kumar	Birla Sunlife	Rs. 10,000
5	R. Suchit Kumar	Birla Sunlife	Rs. 10,000
6	Sayyad Noman Ali	Birla Sunlife	Rs. 10,000
7	Tippana Navya Sri	Birla Sunlife	Rs. 10,000
8	Seri Saritha	Birla Sunlife	Rs. 10,000
9	Syeda Viquor Razvi	Birla Sunlife	Rs. 10,000
10	Syeda Ayesha Banu	Birla Sunlife	Rs. 10,000
11	Sherly S. David	Birla Sunlife	Rs. 10,000
12	D. Chandini Jain	Birla Sunlife	Rs. 10,000

13	Roshini Singh	Birla Sunlife	Rs. 10,000
14	Lavina Malkani	Birla Sunlife	Rs. 10,000
15	Katteboina Harish Kumar	Birla Sunlife	Rs. 10,000
16	D. Varun	Birla Sunlife	Rs. 10,000
17	M. Bharath Simha	Birla Sunlife	Rs. 10,000
18	Rakesh Soni	Birla Sunlife	Rs. 10,000
19	Ankita C. Deliwala	Birla Sunlife	Rs. 10,000
20	Nidhi Srivastava	Birla Sunlife	Rs. 10,000
21	Ritu Jain	Birla Sunlife	Rs. 10,000
22	M. Ambica	Birla Sunlife	Rs. 10,000
23	Aiswarya Patel	Birla Sunlife	Rs. 10,000
24	Veeresh Mashetty	Birla Sunlife	Rs. 10,000
25	Payal V. Patel	Birla Sunlife	Rs. 10,000
26	Ravina Rathi	Birla Sunlife	Rs. 10,000
27	Rohit ratna	P& G	Rs. 6000
28	Prakash lalaji	P& G	Rs. 6000
29	kazi owais mohiuddin	P& G	Rs. 6000
30	Pasham Daniel	P& G	Rs. 6000
31	Ammar Tahoor	P& G	Rs. 6000
32	Mohammed	P& G	Rs. 6000
33	T. Dilip Reddy	KhojEZ	Rs. 10,000

Course: B.Com

S. No	Name	Name of the Organization	Amount / Month
1	M. Akshay Sai Kumar	KhojEZ	Rs. 10,000
2	Aakash Gorak	KhojEZ	Rs. 10,000
3	Arnold Marian Vaz	KhojEZ	Rs. 10,000
4	Surabhi Bhandari	KhojEZ	Rs. 10,000

Course: BBA

S. No	Name	Name of the Organization	Amount / Month
1	Saifuddin Khan	KhojEZ	Rs. 10,000

I.   **Best Practice**

1. **Title of the Practice: Introducing Choice Based Credit System (CBCS)**

2. **Objectives of the Practice:** CBCS system is making the learning system "Student-Centric" that allows students to choose inter-disciplinary, intra-disciplinary courses, skill oriented papers and provide more flexibility to meet the needs of the students

3. **The Context:** UGC initiative to develop a "learner-centric" approach in the entire education delivery mechanism to help achieve the goals of the New Education Policy (NEP) initiated by The Ministry of Human Resource Development (MHRD), Govt. of India.

4. **The Practice:** Faculty development programmes & Workshops were organised to understand CBCS, credit allotment and evaluation methodology

5. **Evidence of Success :**

- During the academic year 2015-16 the emphasis was given in understanding and adopting CBCS into the curriculum. A number of Seminars and FDP's were conducted and attended by the faculty to internalise CBCS into the curriculum were 60% is focused on Core, 20% on Electives and 20% on ability Enhancement Courses/skilled & value added courses

- Organized a seminar on "CBCS & Its Role" by Rev. Fr. Vincent Arokiadas, Principal, St. Joseph's College & Prof. P.L.Vishweshwar Rao, Director, St. Joseph's College on 6 June, 2015

- Faculty attended one-day Seminar on "Implementation of CBCS in College- Prospects and Challenges" organized by RBVRR Women's College in collaboration with the Telangana State Council of Higher Education and ICSSR (Sothern Regional Centre) on 27 June, 2015

- Organized a Workshop on "Implementation of CBCS in Autonomous Colleges in Hyderabad" in collaboration with TSCHE & ICSSR on 25 July, 2015 by IQAC

- Few faculty visited St. Joseph's College, Bangalore, Mount Carmel College, Bangalore and Sacred Heart College, Chennai as part of orientation for CBCS

- Prof. A. Ravinder Nath, Dean, Development & UGC Affairs, OU was approached for his guidance during the process of framing the course structure

- Curriculum was designed and developed inline with the guidelines of CBCS as per UGC & Parent University for 12 UG programmes and 2 PG Programmes

- CBCS and grading system incorporated in evaluation process. Adoption of grades and grade point table in calculating SGPA and CGPA as per UGC guidelines

- Value Added Subjects like Value Education, IHC, Environmental Studies were evaluated for 100 marks divided into 40 CIA and 60 end semester

- Project Assessment for BA /B.Com/B.Sc and BBA were given in credits

6. Problems encountered and Resources required

- Insufficient resources to understand CBCS
- Was new to the faculty and hence had teething problems in understanding

II.   Best Practice

1. Title of the Practice: Placements Services for final year students

2. Objectives of the Practice: The objective is to train and improve the skills of final year students on Quantitative Ability, Verbal Ability, Reasoning, Group Discussions and Interview Skills to enhance employability.

3. The Context: The career landscape is constantly evolving. At any time career avenues could be closed off as well as new pathways opening. The problem of unemployment, competition and the need for domain specific jobs require the acquisition of various skills apart from the domain specific skills.

4. The Practice: Placement cell conducted various Pre-Placement activities which included sessions on resume writing workshops, screening tests to identify the aptitude level of the students and campus recruitment training program (CRT) conducted by Triumphant Institute of Management Education Pvt. Ltd. (TIME), Hyderabad

5. Evidence of Success : Refer Annexure II - Placement Details

6. Problems encountered and Resources required

- In spite of the training and in-house placement facility, some students do not avail the facility
- Some students lack confidence and communication skills