



St. Joseph's Degree & PG College

Autonomous – Affiliated to Osmania University

Re-Accredited by NAAC with 'A' Grade

King Koti Road, Hyderabad – 500029.

End Semester Examinations January/February 2021(April 2020 cycle)

ONLINE EXAMINATION STUDENT INSTRUCTIONS

1. College Name, Hall Ticket No, Programme Name and Course code (Subject code) must be written on the top of every page.
2. **Test Pin Starts with Uppercase alphabet** letter (I) and the rest are numerical numbers.
3. Students are **advised to login with one device only**. i.e. mobile or laptop/desktop.
Multiple logins will disqualify the student's examination.
- 3.A4 Size Plain or Ruled paper can be used for writing the Answers
4. Uploaded Answer sheet's must be preserved and submit in the college when instruction comes from college
5. The Examination writing time is for **2 hrs 30 minutes only** and **30 minutes** are allotted for upload.
6. The examination will start from **10 AM and close by 1:00 PM** (Including the time to capture and upload the answer sheets).
7. The students are advised to upload their answer sheets question by question, instead of waiting till the end of exam.
8. Use the Mobile App / Web Browser for taking the test so that uploading of answer sheets will be easy.
9. After writing single question they have to click on “Click here to add attachments” or Click on the symbol “Add Files”, then choose camera to take the photo of the answer sheet in the mobile or click on tick mark symbol to upload it.
10. After uploading all the question-wise answer sheets of all questions please click on the “End Test” button to complete the exam.
11. Clicking on the “End Test” button is compulsory for the successful completion of the test.
12. It is advised to click on “End Test” button only after confirmation of the uploaded answer sheets
13. It is suggested to click “End Test” button at 1:00 PM after completing the uploading of answer sheets of all five questions.

Help line

Commerce – Mr. Vikas, Asst. Prof in commerce - 9652181320

Sciences – Mr . MLN Rao, Asst. Prof in Electronics - 9393005522
Mass Communication & Psychology – Ms Shubhangi, Asst. Prof in Mass Communication –
7032655213
Business Management – Mrs Swapna, , Asst. Prof in Business Management – 9603734564
Mr Ganesh Anand, Asst. Prof in Business Management -
9676578555

Redirect URL :	www.josephscollege.ac.in
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