



**St. Joseph's Degree & PG College**  
(Autonomous) - Affiliated to Osmania University  
Re-Accredited by NAAC with 'A' Grade with CGPA of 3.49  
Basheerbagh, King Koti Road, Hyderabad – 29

Date: 05-04-19

**Minutes of the IQAC  
Advisory Board Meeting**

The IQAC meeting was held on 5<sup>th</sup> April 2019 at 11:00 am in Board Room.

The following members were present for the meeting:

Rev. Fr. Dr. Vincent Arokiadas, Principal, St. Joseph's Degree and PG college – Chairperson

Prof. Sriram Venkatesh, Controller of Examination Osmania University – Education Representative.

Prof. A. Ravindranath, Professor, Osmania University - Education Representative.

Capt. Thakur Ravinder, Commander for Air India- Parent Representative.

Mrs. Gayatri, DBS ASIA Hub 2 Private Ltd- Industry Representative.

Prof. P. L. Vishweshwar Rao, Director –UG, St. Joseph's Degree and PG college- Faculty Representative.

Mrs. T. Esther Ratna, IQAC Co-ordinator & Dean Academics- Faculty Representative.

Mr. B. Satyanarayana Rao, COE, St. Joseph's Degree and PG college- Faculty Representative.

Mrs. M. Kiran Jyothi, Co-ordinator, Faculty of Sciences- Faculty Representative.

Mrs. N. Srilatha Head, Department of Commerce - Faculty Representative.

Mrs. Mary Francina, BBA Co-ordinator - Faculty Representative.

Mrs. Sreelakshmi, Placement Officer - Faculty Representative.

Dr. Sridhar Reddy, Physical Director- Faculty Representative.

Mrs Urmila, Librarian- Administrative Representative

Mr. Aloysius, Technical staff- Administrative Representative.

Mr. Joseph George – Alumni- Alumni Representative

Mr. Ravi Raj- Alumni- Alumni Representative.

Ms. Muskan- Student- Student Representative.

The IQAC meeting started with a Quote on quality by Mrs. Esther Ratna followed by prayer invoking god's blessing by Rev. Fr. Dr. Vincent Arokiadas, Principal.

Prof. P.L. Vishweshwar Rao, Professor & Director welcomed all the members of IQAC.

The Chairperson presented the agenda for approval.

1. Prayer
2. Welcoming of the IQAC members
3. Presentation of the Agenda for approval
4. Presenting previous Minutes of the meeting
5. Action Taken Report
6. Report of the Academic year 2018-19
7. Presenting AQAR 2017-18
8. Plan of Action for the Academic year 2019-20
9. Topics for discussion
  - Industry- Institution tie- ups & Collaborations
  - Incubation center
  - Curriculum Design & Development, Certificate Courses, Research, Consultancy and Extension Activities
  - Student Centric Activities- Academic, Placements, Internships, Extra curricular etc.
  - Suggestions for New Courses (Programs)
  - Naac Re- accreditation process
10. Suggestions
11. Any other matter with the permission of the chair
12. Vote of Thanks

The committee approved and ratified the agenda for further proceedings.

**Agenda Point 5 & 6:** The minutes of the previous meeting was presented by Mrs. N. Srilatha and Action Taken report was presented by the chair person for approval. The minutes of the previous meeting and action taken report was approved by the members.

**Agenda point 6 &7:** Mrs. Esther Ratna, IQAC co-ordinator and Dean Academics, presented the report of the college activities for the academic year 2018-19 and listed the contribution made by IQAC for every criteria.

The members appreciated the contribution of IQAC. Prof Ravindranath enquired about the feedback system. IQAC co-ordinator explained the process of feedback (i.e.) entry level feedback on students' expectations, student feedback on faculty, infrastructure facilities and Governance, exit feedback by final year students, parents' feedback during PTM, faculty & Industry feedback on course and curriculum. Various inputs received from the feedback- the inferences and interventions made and measures taken was explained.

The chairperson mentioned that student feedback becomes huge assessment to know about the faculty & Teaching Learning status.

Prof. Ravindranath suggested to highlight one or two points noticed from the feedback, the inferences, interventions and measures taken to be mentioned in the report.

#### **Agenda Point No. 8:**

Plan of Action was presented by Mrs. M. Kiranjyothi and explained various initiatives to be taken up in the coming Academic year. Prof. Ravindranath stated that as per UGC recommendation 20% of Guest Faculty / Visiting Professors can be included in the list and can claim their research publications.

#### **Agenda Point 9:**

- **Industry Institution Tie up:** On the perspective of Internship- priority to be given to all Professional programmes and Advanced Learners to be sent for Internships.

Gayatri, Alumni and Industry Representative suggested increasing the duration of Internship, as it is very difficult to access the students in a very short duration. Capt Thakur Ravinder, Parent Representative enquired whether the industry gives the guarantee of job after their internship.

Joseph George, Alumni, mentioned that internship gives the exposure and it bridges the gap between the theory and practice.

It was concluded that internship should be for a longer duration for advanced learners and not for the generic students. They can be given facility of accelerating mode of studies, instead of completing in six semesters they should be able to complete in 5 semesters and any two papers of VI semester should be industry oriented and they also suggested if the students would be able to do by themselves through MOOC's (Massive Open Online courses).

The chair person stated, Education predominantly is nurturing intellectual learning and making knowledgeable citizens, but scenario is changing to Industry ready manpower. In this context St. Josephs is revising the curriculum to the needs of the industry.

#### **CONSULTANCY:**

Prof. Sriram Venkatesh mentioned that SPSS, Special software skills, Mass Communication Lab can be used to generate revenue. Prof. Ravindranath suggested to train the passionate students to develop the short films and charge some fees for recording, editing etc. Also suggested to have have partnership.

#### **INCUBATION CENTER:**

Prof. Ravindranath enquired about the facilities provided for starting an Incubation center. The chairperson mentioned the following: 1000 sq.ft. room, LCD with Projector, IMAC computers, place for recording, editing discussing and presenting.

Prof. Sriram Venkatesh enquired about the registration of incubation center and informed that it is mandatory to register incubation center under Companies Act under section 8.

Prof. Ravindranath suggested to identify the strong points and how it can contribute in different ways and benefit the students and the facilities should help in building entrepreneurship.

The following suggestions were given by the members

- Courses should be of more practical and industry oriented.
- Training programs for OBE sessions
- Students to participate in outreach programmes
- Encourage students to become entrepreneurs
- Due care to be taken while preparing SSR and expertise suggestions to be taken before uploading the SSR
- New courses with Data sciences can be introduced.
- Special exams can be conducted for the students who are participating for National events and a resolution can be passed in Governing Body meeting.

The chairperson, Rev. Fr. Dr. Vincent Arokiadas, Principal, in his concluding words placed on records his sincere heartfelt thanks and appreciation to all the IQAC members. He mentioned that interaction was very fruitful and this reveals the growth of the institution. He thanked all the members for their valuable observations and recommendations as it helps in attainment of professional goals.

The meeting came to an end with Vote of Thanks by Mrs. Mary Francina.




## **INTERNAL QUALITY ASSURANCE CELL**






### **ACTION TAKEN REPORT : 2019-20**

### **THEME OF THE YEAR 2019 -2020**

## CLASSROOM MANAGEMENT REIMAGINED through 3 C's

- a) Creating Conducive Classroom Spaces
- b) Connecting New Pedagogical Approaches and Avenues in Teaching and Learning
- c) Contribute for Whole-Child Development

Plan of Action	Achievements	Photographs
Faculty students Orientation Programme	<ul style="list-style-type: none"><li>• Conducted Orientations for faculty &amp; staff</li><li>• Conducted Orientation Programme for II &amp; III Year Students</li><li>• Induction Programme for UG Programmes</li><li>• Faculty Orientation Programme on Balancing Emotions at Work Place</li></ul>	   <p>Students Orientation</p>

		 <p>Faculty orientation on balancing emotions at work place</p>
Curriculum Design and Development	<ul style="list-style-type: none"> <li>• Introduction of BBA (Honours) &amp; BBA (Financial Markets) in Collaboration with NSE</li> <li>• Additional MBA section of 60 students was approved by AICTE</li> <li>• 15 skill and employability oriented Certificate courses with MoUs with institutes of high reputation such as NSE , GST , Android Programming ,Advance Excel, Graphic Designing , Computer and Hardware Networking by MSME, PRSI, Numerical Ability &amp; Reasoning by TIME etc, were conducted</li> </ul>	   <p>Certificate Courses</p>
MoUs & Collaborations	<p>MOUs with:</p> <ul style="list-style-type: none"> <li>• National Stock Exchange (NSE) for the Basics of Capital Markets</li> <li>• Berjaya University College</li> <li>• Franklin Templeton Investments</li> <li>• MTC Global</li> <li>• Dhaka International University</li> </ul>	 <p>MOU Signed by Principal Rev. Fr. Marreddy with Mr. Vinayak, NSE</p>



		
<p>Teaching Learning practices</p>	<p>–</p> <ul style="list-style-type: none"> <li>• 25 faculty were newly recruited based on the policy, rules and guidelines</li> <li>• Entry levels tests and bridge courses</li> <li>• Student Orientation Programmes for UG &amp; PG</li> <li>• Handbook was distributed.</li> <li>• 19 Faculty development programmes/Train the trainer programmes were conducted</li> <li>• 1 National seminar</li> <li>• 4 workshop/webinars</li> <li>• 167 programmes attended by faculty outside college</li> <li>• 21 faculty were the resource persons/ 1 guest faculty/ 8 as members of various bodies outside college</li> <li>• 4 faculty extended consultancy &amp; extension activities</li> <li>• 69 guest lectures/seminars/webinars/ workshops/ organized for students</li> <li>• 62 academic resource persons visited the campus</li> <li>• 28 Experiential learning through Industrial visits / Outdoor shooting and workshops/ exhibits were organised</li> <li>• Campus Radio activities were conducted during the break times</li> </ul>	 <p>FDP</p>  <p>Students Orientation</p>



Students Orientation



Students Orientation

Evaluation

- CO Attainment Calculation
- Overall pass percentage is 95%









Result Declaration



Result Declaration



<p>Promotion of Research</p>	<ul style="list-style-type: none"> <li>➤ 2 MRPs submitted</li> <li>➤ Rev.Fr. D. Sunder Reddy was awarded “Empyrean Educator Award for the Best Principal of the year 2019</li> <li>➤ Rev.Fr. D. Sunder Reddy was awarded Special Recognition outstanding academic leadership award</li> <li>➤ Faculty were motivated to pursue M. Phil &amp; Ph.D</li> <li>➤ 4 faculty awarded Ph. D</li> <li>➤ 12 faculty currently pursuing Ph. D</li> <li>➤ 1 Faculty submitted Ph.D. Thesis (Waiting for Final Viva)</li> <li>➤ Faculty and students were encouraged to attend workshops/seminars etc and were also motivated to write research articles/paper and publish the same</li> <li>➤ 70 Papers Presented in National &amp; International Conferences/ Journals</li> <li>➤ 11 scopus articles published</li> <li>➤ Research Publications by 4 students at National seminar</li> <li>➤ 6 scopus publications by students</li> <li>➤ 1 National seminar organised</li> </ul>	 <p>Mrs. Sumitra Receiving award</p>
<p>Infrastructure enhancement</p>	<ul style="list-style-type: none"> <li>• A total amount of Rs 10802354 was spent for maintenance</li> <li>• Rs. 770476 spent on library</li> </ul>	

		 <p>Infrastructure Enhancement Gym room equipped</p>  <p>Infrastructure Enhancement Commerce Lab inauguration</p>
<p>Student support activities</p>	<ul style="list-style-type: none"> <li>➤ Tutorial and remedial classes conducted</li> <li>➤ 3 Interactions with Student Quality Assurance Cell (SQAC)</li> <li>➤ Josephiesta, Jo'zaphire, annual academic and cultural fests were organized</li> <li>➤ 10 exhibitions/festival/concert/academic club activities were organised for the students.</li> <li>➤ 11 various days celebrated</li> <li>➤ 66 activities by various clubs and committees like YRCS, NSS, ED Cell, WEC, JGG, anti ragging committee etc</li> <li>➤ 53 social initiatives were undertaken by the students under JSR, Amount collected: Rs.284130+ various articles and goodies distributed</li> <li>➤ 29 students participated in various sports events and won more than 39 awards</li> <li>➤ 27 awards at inter college extra curricular competitions</li> <li>➤ 103 students participated in various inter college fests</li> </ul>	  <p>Guest lectures</p>

### Placements:

- 54 pre placement activities
- Launch of SILT Boot Camp for girl students
- Two day National Workshop cum Training on “Personality Development & Career Planning” in collaboration with Entrepreneurship Cell, IIT Kanpur and DC Crackers
- 24 companies visited
- 198 students placed
- Highest Domestic Salary: Rs. 550000 PA
- Average Annual CTC: Rs. 316292.44
- 181 students selected for internship
- Franklin Templeton Work from University Programme
- MOU with Mentor mind
- Domain Specific Glossary Books on
- Domain Specific In-house training Programmes
- Skill Training through TASK (Telangana Academy for Skill and Knowledge)
- Tie up with AICTE & Internshala
- Placement cell active role in Industry specific curriculum design
- 189 students benefited with scholarship and financial support
- Recognition of students on Convocation



Industrial visits





JSR Activities





Convocation



Interaction  
with the  
stakeholders

- 11<sup>th</sup> Alumni Meet “Milan 2018” was held on 21<sup>st</sup> September 2019
- 2 Parent Teacher meetings were held
- 4 SQAC meetings were held (July, September, December and March)
- Internal Audit by Fr. Allam Arogya and Fr. Swarna Bernard



Alumni Meet

		
		Parent Teachers Meet
Feedback system	<p>A regular structured feedback on curriculum, entry level feedback, student feedback on Programme, teaching, learning, facilities and student support, exit feedback, parent feedback, industry feedback administered while recruitment and industry - institute collaborative events, Alumni feedback, non-teaching staff feedback etc. are administered to evaluate the performance of the institution taking feedback from various stakeholders to ensure quality sustenance and enhancement.</p>	
Welfare measures	<ul style="list-style-type: none"> <li>• ESI is provided for all the eligible staff</li> <li>• EPF for both teaching and non-teaching staff</li> <li>• Uniforms for support staff</li> <li>• Medical help is provided to both teaching and non-teaching staff based on their economical and financial status</li> <li>• Staff recreation</li> <li>• Other staff welfare measures</li> </ul>	

Administered/ Prepared	<ol style="list-style-type: none"> <li>1. Plan of Action 2019 – 20</li> <li>2. AQAR 2018-19</li> <li>3. AISHE REPORT</li> <li>4. NIRF Report</li> <li>5. Entry Feedback</li> <li>6. Faculty Feedback</li> <li>7. Exit Feedback</li> <li>8. OBE &amp; Assessment Orientation to the Faculty</li> <li>9. Coordinating NAAC Work &amp; Number of NAAC progress status meetings and discussions</li> <li>10. Submitted NAAC SSR and DVV reports</li> <li>11. Preparation of Progress reports/Annual Reports/ Handbook</li> <li>12. Coordinated Governing Body Meeting on 28 September 2020</li> <li>13. IQAC Advisory Committee Meetings</li> <li>14. IQAC – Quality Enhancement through usage of ICT &amp; Online Courses</li> <li>15. IQAC – NAAC inspection preparation</li> <li>16. IQAC – Interaction with Committee Conveners &amp; Parents</li> <li>17. IQAC – Internal Audit</li> </ol>	  <p>Internal Audit</p>
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**ORGANIZED:**



- Coordinated One Day Workshop On Examination Evaluation System: Issues & Challenges on 18 September, 2019 in collaboration with Examination Branch, Osmania University
- Coordinated Convocation Ceremony conducted on 05 October, 2019 held at Bharatiya Vidya Bhavan
- Represented Coordination Meeting on 21 January, 2020 with the Autonomous Pvt. Degree Colleges in the O/o. the TSCHE\_Masab Tank, Hyderabad- Intimation to the Participation

#### **RESOURCE PERSON:**

- Invited as resource person to explain OBE Framework and Assessment Techniques

#### **ATTENDED:**

- **National Workshop On “Research Integrity Awareness”**

Organized by University Grants Commission, South Eastern Regional Office, Hyderabad

A one day national workshop was organized on Research Integrity Awareness on 5 August, 2019 at University of Hyderabad by UGC, SERO.

The workshop emphasized on Research & Ethics from various dimensions such as National Policy on Academic Research, UGC – CARE list, Role of IQAC in enhancing Academic integrity and Research methodology and implication in Humanities and Social Sciences delivered by eminent academicians from nationally reputed institutions. The participants were asked to share the best practices implemented in their institutions/universities.

- Attended Two Day National Seminar on ‘Role of NAAC Accreditation in Developing Innovative Curriculum Design for Sustenance of Quality in Higher Education’ on 28 & 29 June, 2019 organized by St. Francis College for Women, Begumpet.
- Attended one day national workshop was organized on Research Integrity Awareness on 5 August, 2019 at University of Hyderabad by UGC, SERO. The workshop emphasized on Research & Ethics from various dimensions such as National Policy on Academic Research, UGC – CARE list, Role of IQAC in enhancing Academic integrity and Research methodology and implication in Humanities and Social Sciences .
- Attended a workshop on “Quality Enhancement Measures in : Higher Technical Professional & Management Educational Institutions with Special Focus on **NIRF Ranking**”





## PLAN OF ACTION

## Academic Year: 2019-2020

Month	Details of activities
<b>April</b>	<ul style="list-style-type: none"> <li>• IQAC Advisory Committee Meeting</li> <li>• Academic Council Meeting</li> <li>• Governing Body Meeting</li> <li>• Admissions for UG</li> <li>• Staff Recruitment</li> <li>• Infrastructure Review</li> <li>• UG - End Semester Exams</li> <li>• Internal Academic Audit</li> <li>• Subject allotment for Faculty &amp; Time Tables</li> <li>• Green Audit</li> <li>• Refresher Courses</li> <li>• Summer courses can be started if any</li> <li>• Administering Self Appraisal</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Admissions for UG</li> <li>• Infrastructure Maintenance &amp; Enhancement</li> <li>• Almanac, Handbook &amp; Staff Appraisal Book</li> <li>• Processing UG Examination Results</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Staff Orientation</li> <li>• Orientation for Newly Recruited faculty</li> <li>• Orientation for Non-Teaching Staff</li> <li>• Orientation for UG II &amp; III yrs</li> <li>• Results Declaration for UG</li> <li>• Results Review Meeting</li> <li>• Result Analysis of the Previous Academic Year</li> <li>• Induction Program for UG I yr</li> <li>• Student Profile &amp; Entry Level Feedback</li> <li>• AQAR report</li> <li>• Placement Registration Process</li> <li>• International Yoga Day (NSS Committee)</li> <li>• Classical , Solo &amp; Group Dance competition (Cultural committee)</li> <li>• Roof Gardening work to be started (JGG)</li> <li>• IQAC – Quality Enhancement through usage of ICT &amp; Online Courses</li> <li>• IQAC - Non Teaching Staff Orientation</li> </ul> <p><b>Department of Second Languages</b></p> <ul style="list-style-type: none"> <li>• Vocabulary Enrichment</li> <li>• Recitation</li> </ul> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Faculty Oriented Program on "Ind AS "(Sharing of knowledge &amp; Presentation by In-House Faculty)</li> <li>• Faculty Oriented Program on "Business Analysis, Governance Risk &amp; Ethics Advance Performance Management"</li> </ul> <p><b>Department of Computer Science</b></p> <ul style="list-style-type: none"> <li>• FDP on " Teaching and Evaluation Tools "</li> <li>• A Two Day Workshop on " Android Programming for B.Com(Computers) III Year Students</li> <li>• Seminar on "Software Projects "</li> </ul> <p><b>Department of Mathematics &amp; Statistics</b></p> <p>National Statistics Day</p> <p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture</li> <li>• Debate on fake news in India Media</li> </ul>

	<p><b>Department of Physical Education</b></p> <ul style="list-style-type: none"> <li>• Event wise collecting the student's data list: Football, Table Tennis, Chess, Carroms, Cricket, Basketball, Volleyball etc.</li> <li>• Selection of the sport student's year and group wise</li> </ul> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• FDP on Effective Professional Etiquette and Communication Skills by Prof Madhavi Gayatri Raman, EFLU</li> <li>• Departmental Orientation: Teaching Methodologies and Practices; Roles and Responsibilities</li> <li>• Developing Effective Teaching / Testing Strategies-Using the language lab by Dr. Aparna Reddy, CBIT(FDP)</li> <li>• Approaches to 'Teaching Evolution of English Language' by Prof. Joy Aunradha. (FDP)</li> <li>• Guest Lecture on Soft skills for Employability by Shailaja. (TASK) for UG final Year</li> <li>• Inaugural Club Meeting. Investiture Ceremony JELS- Plan of Action 2019-20, Inauguration of College Literary Blog</li> <li>• Analysis of Satan's speech in Paradise Lost by Gordon Morris</li> <li>• Modern Perspectives on Romantic and Victorian Age a Guest Lecture by Prof Murali Krishna</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• Entry Level Tests / Bridge Courses</li> <li>• Review of Admission Process</li> <li>• CRT Classes</li> <li>• IQAC Incubation Centre – Orientation</li> <li>• IQAC – Administering Entry Level Feedback</li> <li>• SQAC Meeting - Orientation</li> <li>• Orientation Programme (NSS Committee)</li> <li>• Solo and Group Singing competition (Cultural committee)</li> <li>• Fresher's Party (Cultural committee)</li> <li>• Best out of waste Competition (JGG)</li> <li>• Guest Lecture on Entrepreneurship Development by ED Cell</li> <li>• Youth Red Cross activity</li> </ul> <p><b>Department of Second Languages</b> Language Day Conduct Inter College Competitions in all 5 languages</p> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Research Methodology (Intro and Topic Selection) Insist Student to do the real time projects for B.Com Honors and Professional</li> <li>• Essay Writing Competition Debate &amp; Elocution</li> <li>• Business Bonanza for B.Com 3 A &amp; 3B</li> <li>• Visit To SEBI for I yr. B.Com Honors</li> </ul> <p><b>Department of Psychology</b></p> <ul style="list-style-type: none"> <li>• Investiture Ceremony</li> <li>• Guest Lecture</li> </ul> <p><b>Department of Physics &amp; Electronics</b></p> <ul style="list-style-type: none"> <li>• Field visit</li> <li>• Science Club Activity</li> </ul> <p><b>Department of Computer Science</b></p> <ul style="list-style-type: none"> <li>• Guest lecture on "Programming using PYTHON" for B.Com(Computers) III Year Students</li> </ul>

	<ul style="list-style-type: none"> <li>• Workshop on “ DB2 and MySql</li> </ul> <p><b>Department of Mathematics &amp; Statistics</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture on Linear Algebra</li> </ul> <p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Workshop on Visual production</li> <li>• RJ Hunt</li> <li>• Faculty Oriented program on Methods of Teaching</li> <li>• Guest Lecture</li> </ul> <p><b>Department of Physical Education</b></p> <ul style="list-style-type: none"> <li>• Inter Class Competitions: Chess (Men)&amp; (Women), Table Tennis (Men) &amp; (Women)</li> </ul> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• English Language Skills Test – <b>ELST</b></li> <li>• A workshop on Leadership by Vivekanand Rayapeedi of Royal Soft Skills Foundations</li> <li>• JELS Season I Elocution</li> <li>• JELS Season I General Quiz</li> <li>• JELS ( Joseph’s English Literary Society) -Debate</li> <li>• A workshop on Human Values and Life Skillsby Prof. Vishvanadhan</li> <li>• Bridge Course</li> <li>• Cyber Safety Awareness Campaign in Collaboration with Telangana Police</li> <li>• A workshop on English for Career Development by Dr Shaliya from TASK</li> <li>• A workshop on “Soft Skills” by Dr Jheelem</li> <li>• Teaching of Grammar through supplementary materials - A workshop</li> <li>• Smart Communication Skills for Personal and Professional Success By Dr Sangeetha</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>• Certificate courses Commencement</li> <li>• UG Internal – I</li> <li>• Parent – Teacher Meet &amp; Feedback</li> <li>• National Integration Week</li> <li>• IQAC – National Seminar&amp; Interaction with Parents</li> <li>• Independence Day celebration.</li> <li>• Friendship Day Celebration for faculties</li> <li>• Campus Cleaning(NSS Committee)</li> <li>• Mehendi, Nail Art, hair style and Rakhi Competition (Cultural committee)</li> <li>• Active farms school visit (JGG)</li> <li>• Unique Business Idea -Competition by ED cell</li> <li>• Youth Red Cross activity</li> </ul> <p><b>Department of Second Languages</b></p> <p>Elocution Competition</p> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Research Methodology Phase 2 for B.Com Honors and Professional (follow up and more inputs on Statistical Tools to use)</li> <li>• Product Launch Competition by Mrs. Aarthi for B.Com Honors &amp; Generals</li> </ul>



	<ul style="list-style-type: none"> <li>• Case Study &amp; Business Plan Competition</li> <li>• Business Bonanza for B.Com III C &amp; D</li> <li>• Court Visit</li> </ul> <p><b>Department of Psychology</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture</li> <li>• Left Handers Day Celebration</li> <li>• Field Visit</li> </ul> <p><b>Department of Computer Science</b></p> <ul style="list-style-type: none"> <li>• Workshop on " Cloud Computing "</li> <li>• Informatique Exhib</li> </ul> <p><b>Department of Physics &amp; Electronics</b></p> <ul style="list-style-type: none"> <li>• Workshop for Students on Arduino</li> <li>• Field visit to Texla Instruments</li> </ul> <p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture</li> <li>• Industry Visit to Radio</li> <li>• Club events</li> </ul> <p><b>Department of Physical Education</b> Inter Class Competitions: Basketball (Men)&amp; (Women)</p> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• JELS – Drama Competitions</li> <li>• National Integration Week</li> <li>• “A week of Literary Events on the theme of Nation ”</li> <li>• JELS – Spell Bee</li> <li>• Guest Lecture on Copy Editing by Prasitha Haridev</li> <li>• Transcendence - Art and Poetry Exhibition</li> <li>• Phonetics : Pronunciation Matters by Rupa Josephine Samuel</li> <li>• Legal Awareness for Women by Mrs. Rachana Reddy</li> <li>• Approaches to Modern Literature by Professor Vijay Kumar</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• UG Internal – II</li> <li>• World Literacy Day</li> <li>• Teacher’s Day Celebration</li> <li>• Self-defense(NSS Committee)</li> <li>• Talent Hunt (Cultural committee)</li> <li>• SQAC – Awareness Program</li> <li>• ECO friendly Ganesha competition(JGG)</li> <li>• Food Fest by ED cell " Bhoj e Jashn"</li> <li>• IQAC – NAAC Preparation &amp; Administering Faculty Feedback</li> <li>• IQAC – NAAC inspection preparation</li> <li>• Youth Red Cross activity</li> </ul> <p><b>Department of Second Languages</b> Guest Lecture (Dr. Mohd Irfan)</p> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Commerce Fest at National Level by Commerce Dept.</li> <li>• Best out of waste, Treasure Hunt, Mock Stock Commerce by Commerce Club</li> <li>• Business Bonanza activity for B.Com III H, IT &amp; P</li> </ul> <p><b>Department of Psychology</b> Guest Lecture</p>

	<p><b>Department of Physics &amp; Electronics</b></p> <ul style="list-style-type: none"> <li>• Field visit to NGRI/ARCI/ IICT, Hyderabad</li> <li>• Science Quiz</li> <li>• Seminar/Guest Lecture on Power Supplies</li> </ul> <p><b>Department of Computer Science</b></p> <ul style="list-style-type: none"> <li>• Field Visit to HAL &amp; Oracle Corporation</li> <li>• Webinar on "Latest Technological Developments in IT"</li> <li>• IT Quiz</li> </ul> <p><b>Department of Mathematics &amp; Statistics</b> Planning to Lecture Series</p> <p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture on Television Production</li> <li>• Mojo competition- Mobile reporting</li> <li>• Workshop on classroom dynamics for all the Faculties</li> </ul> <p><b>Department of Physical Education</b> Organizing Osmania University Inter Colligate:Table Tennis (Men) Tournament 2019-20 in our college premises</p> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• JELS – Word o Mania</li> <li>• World literacy Day- Outreach Programme for the destitute in collaboration with ‘Teach India’</li> <li>• Creative writing - Competition</li> <li>• A Talk on Communicative English by Dr Sangeetha</li> <li>• Literary Quiz</li> <li>• Workshop on Resume Drafting</li> <li>• A Workshop on “Project writing” by Prof. Kishore Kumar</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• Faculty Feedback</li> <li>• Green Audit</li> <li>• NSS Day</li> <li>• Bicycle Day for students ( JGG)</li> </ul> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• FDP In collaboration with Indian Accounting Association</li> <li>• Desi Jugaad, Balance Sheet reading, Best Manager Competition by Commerce Club</li> </ul> <p><b>Department of Psychology</b></p> <ul style="list-style-type: none"> <li>• Field Visit</li> <li>• World Mental Health Day Celebration</li> </ul> <p><b>Department of Computer Science</b> Remedial Classes for slow learners</p> <p><b>Department of Mathematics &amp; Statistics</b> Orientation on R Programming</p> <p><b>Department of Mass Communication</b> Workshop</p> <p><b>Department of Physical Education</b> Inter Class Competitions:Inter Class Athletics (Men) &amp;(Women)</p> <p><b>Department Of English</b></p> <ul style="list-style-type: none"> <li>• Dressing Etiquette for Girls by Hamstec</li> <li>• AIDS Awareness Day</li> </ul>

<b>November</b>	<ul style="list-style-type: none"> <li>• World AIDS Awareness Day</li> <li>• Christmas Celebrations</li> <li>• National Education Day</li> <li>• IQAC – FDP on Quality initiatives in Research</li> <li>• Vidhyadaan (NSS Committee)</li> <li>• Rangoli, On the Spot Painting, Greeting Card Competitions( Cultural committee)</li> <li>• IQAC – Internal Audit</li> </ul> <p><b>Department of Physical Education</b> Inter Class Competition: Inter Class Volleyball (Men) Competitions</p> <p><b>Department of Mass Communication</b> Debate</p> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• Glimpses into Shakespeare (Enactment)</li> <li>• Christmas Carnival- Joy of Giving Week</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>• Josephiasta</li> <li>• National Youth Day( NSS Committee) ( Competitions)</li> <li>• Cooking competition (Cultural committee)</li> <li>• Fruit and Vegetable Carving (Cultural committee)</li> <li>• Youth Red Cross activity</li> <li>• Exhibition cum sale by ED cell</li> </ul> <p><b>Department of Second Languages</b></p> <ul style="list-style-type: none"> <li>• Guest Lecture (Dr. Surya Praksh Jaiswal)</li> <li>• International Conference – II Languages</li> </ul> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Management Event by Commerce Club</li> <li>• National Seminar</li> </ul> <p><b>Department of Mathematics &amp; Statistics</b></p> <ul style="list-style-type: none"> <li>• Momath Preparation of Mathematical</li> <li>• Guest Lecture on National Mathematics Day</li> </ul> <p><b>Department of Computer Science</b> Computer Literacy Day</p> <p><b>Department of Psychology</b> Guest Lecture</p> <p><b>Department of Physics &amp; Electronics</b></p> <ul style="list-style-type: none"> <li>• Field visit to Physitech Electronics</li> <li>• Seminar/Guest Lecture on Material science</li> </ul> <p><b>Department of Mass Communication</b> Guest Lecture</p> <p><b>Department of Physical Education</b> Inter Class Competition: Carroms (Men) &amp;(Women)</p>
<b>January</b>	<ul style="list-style-type: none"> <li>• Result Declaration &amp; Review Meeting</li> <li>• UG Internal - I</li> <li>• Science Day Celebrations</li> <li>• Parent – Teacher Meet, Feedback &amp; Memo Distribution</li> <li>• National Youth Day Celebration</li> <li>• JSR Day</li> <li>• IQAC – Interaction with Committee Conveners &amp; Parents</li> <li>• Kite making Competition (Cultural committee)</li> <li>• Traffic Education (NSS Committee)</li> <li>• Seminar (JGG)</li> <li>• Youth Red Cross activity</li> </ul> <p><b>Department of Second Languages</b></p>

	<p>Essay Writing Competition</p> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Orientation Program In collaboration with TS Chambers of Commerce</li> <li>• Visit to Commissionerate Consumer Forum</li> <li>• Industrial Visit for B.Com Honors &amp; Professional</li> <li>• Business Quiz by Commerce Club</li> <li>• Business Bonanza for B.Com III C &amp; III D</li> </ul> <p><b>Department of Mathematics &amp; Statistics</b> Subject orientation knowledge sharing activity</p> <p><b>Department of Computer Science</b> Workshop on "Robotics" (Computer Science Dept)</p> <p><b>Department of Psychology</b></p> <ul style="list-style-type: none"> <li>• Field Visit</li> <li>• Street Play</li> <li>• Psyched Quiz</li> </ul> <p><b>Department of Physics &amp; Electronics</b></p> <ul style="list-style-type: none"> <li>• Field visit to Telecom Industry</li> <li>• Students seminar on Startups in Science &amp; Technology</li> <li>• Seminar/Guest Lecture on Embedded Systems/IoT</li> </ul> <p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Industrial visit to ETV</li> <li>• Workshop on Reporting and Editing</li> <li>• Club Events</li> </ul> <p><b>Department of Physical Education</b> Inter Class Competition: Inter Class Cricket Tournament (Men)</p> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• Out bound Programme "Land to Lab Program" Teaching Grammar to the less privileged students (Govt. School)</li> <li>• Sakshi Arena I Literary Events</li> <li>• Inter-Collegiate Symposium for Literature Students of the twin cities</li> <li>• Script Writing &amp; Play Reading - Competition</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Faculty Feedback</li> <li>• Management Meet</li> <li>• UG Internal – II</li> <li>• NSS Day</li> <li>• Best out of waste Competition (Cultural committee)</li> <li>• Free Pollution Check up (JGG)</li> <li>• IQAC - Academic Audit</li> </ul> <p><b>Department of Second Languages</b></p> <ul style="list-style-type: none"> <li>• "Parampara Sutr" Club Activity</li> <li>• Sanskrit Computational Linguistics</li> </ul> <p><b>Department of Commerce</b></p> <ul style="list-style-type: none"> <li>• Industrial Visit for B.Com Computers &amp; IT</li> <li>• Paper Presentations for B.Com students by Commerce Club</li> <li>• Guest Lectures</li> <li>• Business Bonanza by ED cell for B.Com III A &amp; III B</li> </ul> <p><b>Department of Psychology</b> Club Activity-Handing Over Ceremony</p> <p><b>Department of Computer Science</b> Workshop on Recent Innovations in IT</p>

	<p><b>Department of Mass Communication</b></p> <ul style="list-style-type: none"> <li>• Industrial visit to IT or Startup (Media Industry &amp; Management)</li> <li>• Guest lecturer on "Digital Marketing"</li> <li>• Guest Lecture on "Media managers requirement in Corporate"</li> </ul> <p><b>Department of Physics &amp; Electronics</b> Science Day Celebrations</p> <p><b>Department of English</b></p> <ul style="list-style-type: none"> <li>• Environmental Awareness Program in collaboration with Twin City Pollution Board</li> <li>• Poetry Recital - Competition</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• International Women's Day Celebration</li> <li>• Exit Feedback</li> <li>• End Semester Exams</li> <li>• St. Joseph's Feast</li> <li>• BoS</li> <li>• Vidhyadaan (NSS Committee)</li> <li>• World Plantation Day Celebration (JGG)</li> <li>• Remedial Classes for Slow Learners</li> <li>• Workshop</li> <li>• Farewell Party</li> <li>• Annual Day Celebrations</li> <li>• IQAC - External Audit</li> </ul>

1. Staff Meeting by Principal –Every month First Week
2. Departmental Meeting - Every month First Week
3. IQAC& SQAC meetings- Every month First week
4. Yoga Activity Every month for One week
5. IQAC – NAAC inspection preparation

