



ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous), Affiliated to Osmania University

Re-accredited by NAAC with B++ Grade (3rd Cycle)

King Koti Road, Hyderabad - 29

The Eleventh Academic Council meeting was held on 22 April, 2022 Friday at 10.30 am. in the Conference Hall. The following members were present

S.No	Name	Designation	Category
1	Rev. Fr. K. Marreddy	Correspondent, St. Joseph's Degree & PG College	Management Representative
2	Fr. Dr. D. Sunder Reddy	Principal, St. Joseph's Degree & PG College	Chairman
3	Rev. Fr. Uday Bhaskar	Dean, Academics, St. Joseph's Degree & PG College	Management Representative
4	Rev. Fr. Fathima Reddy	Director of Evaluations, St. Joseph's Degree & PG College	Management Representative
5	Prof. Prashantha Aathma	Dean, Faculty of Commerce, Osmania University	University Nominee
6	Prof. K. Narender	Dean, Faculty of Social Sciences, Osmania University	University Nominee
7	Prof. A. BalaKishan	Dean, Faculty of Science, Osmania University	University Nominee
8	Prof. V. Venkata Ramana	Vice-Chairman, TSCHE	Education Representative
9	Prof. P. L. Vishweshwar Rao	Director, St. Joseph's Degree & PG College	Faculty Representative
10	Mrs. Mary Vinaya Sheela	Dean, Academics, St. Joseph's Degree & PG College	Member Secretary
11	Prof. R Anita	Controller of Examinations, St. Joseph's Degree & PG College	Faculty Representative
12	Dr. A. Danam Tressa	IQAC Coordinator	Faculty Representative

13	Mrs. Esther Ratna	Dean, Students Affairs, St. Joseph's Degree & PG College	Faculty Representative
14	Dr. N. Srilatha	Head, Dept. of Commerce	Faculty Representative
15	Prof. Vandana Samba	Head, Dept. of Business Management	Faculty Representative
16	Mr. D. Srinivas Reddy	Head, Dept. of Mathematics & Statistics	Faculty Representative
17	Mr. MLN Rao	Head, Dept. of Physics & Electronics	Faculty Representative
18	Mrs. M. Kiran Jyothi	Head, Dept. of Computer Science	Faculty Representative
19	Mr. Glen D'Silva	Head, Dept. of Mass Comm & Journalism	Faculty Representative
20	Mrs. Amtul Fathima	Head, Dept. of Psychology	Faculty Representative
21	Dr. M. Sangeetha	Head, Dept. of English	Faculty Representative
22	Mrs. Aparna Rajhans	Head, Dept. of Second Languages	Faculty Representative
23	Prof. N. Srinivas	Placement Coordinator	Faculty Representative
24	Mrs. R. Sree Lakshmi	Admission Coordinator	Faculty Representative
25	Mr. M. Sravan Kumar	Assistant Professor, Dept. of Physics	Faculty Representative
26	Mrs. S. Vijaya Laxmi	Assistant Professor, Dept. of Statistics	Faculty Representative
27	Mrs. J. Harika	Assistant Professor, Dept. of Mathematics	Faculty Representative

The following points in the agenda were discussed and approved:

Point No. 11.01 Opening Prayer: The meeting began on an auspicious note, with prayer rendered by Rev. Fr. Uday Bhaskar Reddy, Dean Academics invoking God's blessings for proactive intellectual interactions and deliberations for enhancing academic excellence.

Point No. 11.02 Welcome Address: Rev. Fr. Dr. D. Sunder Reddy, Chairman accorded a warm welcome with a formal introduction of the members.

Point No. 11.03 Presentation of Agenda for Approval: The chairman presented the agenda of the meeting which was unanimously approved by the members for discussion.

Point No. 11.04 Presentation of the Minutes of the Previous Academic Council Meeting for Approval and Ratification:

Rev. Fr. Uday Bhasker, Dean Academics presented the minutes of the previous Academic Council Meeting which was ratified by the members.

Point No. 11.05 & 11.06 Action Taken Report for Approval & Ratification and points arising:

Rev. Fr. Dr. D. Sunder Reddy presented the action taken report, outlining the various actions that were implemented following the recommendations of the academic council. Prof. V Venkata Ramana, Vice Chairman, TSCHE, suggested including the recommendations which are yet to be implemented.

Point No. 11.07 Presentation of the Activities of the Academic Year 2021-22:

Chairman presented an extensive report about the college on academics, admissions, gender ratio, teaching-learning process, research, collaborations & memberships, co-curricular, extension activities, workshops, conferences, FDP's organized / attended by the faculty, sports, and other achievements. The members recorded praise for the detailed report on activities and achievements of the college.

Point No. 11.08 Approval for conduction of Examinations for AY 2020 -2021 & 2021 -2022 (Odd Semester) for UG & PG Programmes Point No.11.09 Presentation of Evaluation & Results

Prof. R. Anita, CoE, presented an overview of the results for the UG and PG Programmes. Members observed that there has been a drop in the results conducted in online mode to the offline mode.

Prof. R. Anita, CoE, presented the new grading table which is adopted from the parent University (Osmania University) to be followed for SGPA/CGPA calculation for UG & PG from the academic year 2021-2022. She also mentioned the moderation rules and grace marks taken into consideration and elaborated in the examination manual.

The council members appreciated the examination Branch for declaring the results in record time.

Point No. 11.10 Presentation of Academic Calendar 2021 - 2022 & 2022 – 2023

Mrs. Mary Vinaya Sheela, Dean Academics presented the Almanac for 2021 - 2022 & 2022 – 2023. In response, Prof. PrashanthaAathma, Dean, Faculty of Commerce, suggested that the college should follow Government rules in accommodating state festivals like Bathukamma. This was reinforced by Prof. K. Narender, Dean, Social Science, who stated that the Parent University's academic calendar and the college calendar should be in sync. The Principal affirmed that the college broadly follows the parent University (OU) list of holidays.

Point No. 11.11 Ratification of Action Taken Report on Curriculum Feedback: 2020 – 2021 & 2021 -2022

Mrs. Mary Vinaya Sheela, Dean Academics presented the feedback analysis on the curriculum and action taken report & Industry-Academia Meet report which was approved by the members

Point No.11.12 Presentation of Resolutions of Board of Studies Meeting of Existing Programmes by the Heads of the Department for Approval and Ratification

All following resolutions of Board of Studies meetings held in March – April, 2022 conducted by various departments were approved and ratified unanimously which included the following:

- Minutes of the BoS Meeting and Action taken report
- Ratification of Programme Structures with Credits for all BA / B. Com / BBA / B.Sc programmes offered by the college
- Revised curriculum with the changes suggested by stakeholders and Board of Studies members
- The list of courses revised was approved
- The list of new and existing courses with a focus on employability, entrepreneurship, and skill development was approved
- Ratification of Generic Electives
- Ratification of self-study courses offered for the advanced learners.
- Revised Question Paper Pattern as per Blooms Taxonomy
- Ratification of the list of External Examiners
- Value-added courses offered by the departments The following suggestions were given as follows:
 - Prof. PrashanthaAathma recommended that B. Com (Business Analytics) can be introduced as there is great demand for this programme.
 - Prof. Narendra appreciated the department for offering a Content Writing course as Generic Elective. Likewise, he recommended that the institution can offer courses on translation which also promises great employability
 - Prof. Narendra added that the scope for earning extra credits by students can be created through MOOCs and other UGC-approved courses.
 - Professor Narendra also reinforced the critical need for the institution/ faculty to apply for funds, as there are crores of Government funds available for projects
 - Professor Venkata Ramana reinforced that the institution should promote Entrepreneurship and intellectual competencies. He pointed out that this is the current trend of IITs and other institutions of excellence to make students who are job creators

rather than job seekers. The principal in response highlighted BBA (Entrepreneurship) programme which has a dedicated focus on promoting entrepreneurship.

Point No.11.13 Presentation of Value-Added Courses for Approval and Ratification with MoUs for 2021 – 2022 and proposed 2022 – 2023

The chairman presented 30 certificate/value added courses for approval. Prof. PrashanthaAathma recommended offering certificate courses to even outsiders as this would generate additional revenue for the college.

Point No.11.14 Presentation of Self Study courses for Advanced Learners

Prof. PrashanthaAathma suggested that self-study courses should be given additional credits which can go beyond the TSCHE specified norm, but care should be taken not to include them in the CGPA calculation. Likewise, Professor also suggested that consistent NSS student participation can be accorded 2 credits. The members approved and congratulated on this new initiative adopted by the institution.

Point No.11.15 Presentation of the Admission Policy, Process, and Procedure for Approval and Ratification

Mrs. Sreelakshmi – Admissions Coordinator presented the admission process and procedure for UG and PG Programmes.

Prof. Narendra insisted that the college should also consider the PGCET ranking for MA Mass Comm. admissions. In response to this, the Principal affirmed that they would seek the guidance of the Parent University in this regard and work accordingly. The Academic Council members ratified the same.

Point No. 11.16 Evaluation based on Bloom's Taxonomy

Dr. N. Srilatha, HoD Commerce, presented the procedure adopted for preparing the Question Paper as per Bloom's Taxonomy. The revised question paper pattern for Core papers / DSE/SEC/AECC/ GE papers was presented and approved.

Point No. 11.17 Approval for conducting Examinations for Campus placed students and students pursuing professional courses

Prof. PrashanthaAathma and Prof. Narendra opined that external examinations should not be conducted twice to facilitate students who are placed in jobs or internships. They suggested that the institution should take a declaration from the recruiters that the students would be provided with study leave

Point No. 11.18 Scholarship (JOSES) and Freeship for deserving students

The chairman mentioned the amount spent on Scholarships and Freeship for deserving students viz. catholic minority students, single-parent students, children of the faculty who are working in the institution, SC, ST, and OBC students. The same process is to be followed in the next academic year. The Academic Council members passed the resolution.

Point No. 11.19 Prizes & Medals for curricular, co-curricular, and extra-curricular achievements

The institution recognizes every student who excels in academics, curricular, co-curricular activities, medals & prizes to encourage the students to participate in all the activities for their holistic development.

Prof. V. Venkata Ramana suggested that the institution should promote faculty research through enhanced incentives, recognition, and awards on the Annual Day for eminent research publications by faculty. The Academic Council members passed the resolution.

Point No. 11.20 Preparation for NEP 2020

The Chairman presented the initiation taken up by the institution towards preparation for NEP 2020. The board members encouraged the management and the staff to be the forerunner in the implementation of NEP.

Point No. 11.21 Surrendering of Programmes

Chairman presented the list of Programmes to be surrendered because of poor demand and zero admissions for the below programmes:

- B.Sc (MPC)
- B.Sc (NHAEM)
- BA (Applied Psychology)
- BBA reduction of intake from 120 to 60

Prof. K. Narender opined that the economic viability of the Programme should not be the criterion for surrendering; Prof. PrashanthaAathma justified by stating that it is a norm for self-financing institutions to consider economic viability as they have to meet expenses of salaries from the revenue generated from running such Programmes.

Point No. 11.22 Any Other with permission of the Chair

No points were added

Point No. 11.23 Observations and Suggestions – Academic Council Members

- Members suggested that the institution should focus on the NAAC Re-Assessment process to improve its grades, which will in turn help in the extended tenure of the grant of Autonomy. The principal responded, saying that the Management has decided to go for NAAC ReAssessment as laid by NAAC.
- Prof. V. Venkata Ramana added that in mid-May there is an interactive session with NAAC Director, to learn about quality initiatives in the field of higher education.

- Prof. K. Narendra recommended that any quality initiative taken up by the institution should be projected prominently to the industry. He also emphasized the importance of enhancing working MOUs.
- The academic council concluded with the recommendations that were directed toward fine-tuning the procedures for quality sustenance and enhancement of a college that in their opinion is exemplary.

Point No. 11.24 Closing Words

The chairman in his concluding words placed on record his sincere heartfelt thanks and appreciation to all the Academic Council members. He mentioned that there was a positive interaction and it reveals the growth of the institution. He also assured us that all the valuable suggestions made by the members of the council will be implemented in a positive spirit.

Point No. 11.25 Vote of Thanks

The Vote of Thanks proposed by the Correspondent, Rev. Fr. Marreddy, expressed profound gratitude to every member for sharing their valuable insights and recommendations.

The Eleventh Academic Council meeting came to a close with the National Anthem.



A handwritten signature in green ink, appearing to read "F. Marreddy".

Principal
ST. JOSEPH'S DEGREE & P.G. COLLEGE
King Koti Road, Hyderabad-500 029