

# **ST. JOSEPH'S DEGREE & PG COLLEGE**

(Autonomous), Affiliated to Osmania University Re-accredited by NAAC (3<sup>rd</sup> Cycle) with B<sup>++</sup> Grade King Koti Road, Hyderabad

#### REF: SJC/EB/UG/JAN-2023/23-01-2023/11

Date: 23-01-2023

## **REVALUATION NOTICE TO UG I, II & III-YEAR STUDENTS**

This is to inform **B.Com/ B.Sc / BA/ BBA I, II, & III year** students that Revaluation application form for Odd **Main Semesters (I, III, V)** Examination held in December-2022 can be downloaded from

#### Prajna :: https://sjchyd.in

Revaluation Fee per paper of Rs. 300/- should be paid in Exam Branch through Challan. Applications Form along with a copy of the Challan and Internet Memo Should be submitted in the Examination Branch on or before the following due date. (2.00 pm - 4.00 pm)

Without Fine: 23<sup>rd</sup> to 25<sup>th</sup> January 2023

With Fine of Rs.100: 27<sup>th</sup> to 31<sup>st</sup> January 2023

Note: -

- 1. No Revaluation for Practical Papers.
- 2. No Application Form will be accepted after the due date.
- 3. Details on how to download the application form are enclosed in the next page.

Righile

**Controller of Examinations** 

Principal



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### Details to download application form

#### Sem- I/III/V

- 1. Step 1. Prajna Application go to the link https://sjchyd.in.
- 2. Step 2. Click on Student Login button and enter Hall Ticket Number.
- 3. Step 3. Click my profile button.
- 4. Step 4. Select Report button.
- 5. Step 5. Read instructions.
- 6. Step 6. Click Revaluation application.
- 7. Step 7. Select the subject to be applied for revaluation.
- 8. Step 8. Click on Add.
- 9. Step 9. Download the report.
- 10. Step 10. Once the report downloaded you cannot add/remove subjects from revaluation application.
- 11. Step 11. Submit download Application form with the amount to Exam Branch.

#### **Controller of Examinations**

Principal 🔬