



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

ST.JOSEPH'S DEGREE & PG COLLEGE

- Name of the Head of the institution **FR.DR.D.SUNDER REDDY**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **9440622626**
- Alternate phone No. **04023231769**
- Mobile No. (Principal) **9440622626**
- Registered e-mail ID (Principal) **naac@josephscollege.ac.in**
- Address **5-9-1106,King Koti Road,
Basheerbagh**
- City/Town **Hyderabad**
- State/UT **Telangana**
- Pin Code **500029**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **18/04/2011**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Self-financing**
- Name of the IQAC Co-ordinator/Director **PROF.A.DANAM TRESSA**
- Phone No. **04023234860**
- Mobile No: **9885775424**
- IQAC e-mail ID **iqac@josephscollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://josephscollege.ac.in/wp-content/uploads/2023/01/AQAR-2020-21-Final.pdf>

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://josephscollege.ac.in/almanac/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.51	2008	16/09/2008	16/09/2013
Cycle 2	A	3.49	2014	24/09/2014	24/09/2019
Cycle 3	B++	2.86	2021	16/03/2021	15/03/2026

6.Date of Establishment of IQAC **06/01/2009**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NA	NA	NA	Nil	0

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC trains teachers by organizing various FDPs/ Workshops/ Seminars/ Symposia on OBE, NAAC Criteria, NEP preparedness and Encouraged the faculty to participate in Faculty Development Program, to attend National and International Conferences, Seminars and Workshops.

Motivated the staff for publications of research articles in UGC care journals and Book Publications.

IQAC has taken up the responsibility of achieving an ISO Certificate for the Institution and conducted Green, Energy and Environmental Audit by External Agency.

Preparation of Autonomy Report and coordinating for Autonomy inspection process and participation is AIIRA, NIRF & AISHE.

IQAC collects feedback from various Stakeholders-Teachers, Parents, Students, Recruiters and Alumni.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Planned for "Deeksharambh" student Induction Programme	Conducted Student Induction Programme for UG I year as per UGC Guidelines. Students were familiarized with all the aspects of the college.
To motivate faculty to publish more research papers/ articles in National and International Journals	Some of the Faculty Published paper in reputed journals
Organise workshops for Non-teaching staff	Workshop on Team Building and Interpersonal skills development was organized for non-Teaching staff to help them to cope with the challenges posed due to the pandemic
FDP to be organized by IQAC	IQAC organized numerous FDPs, Workshops on aspects related to NEP, Documentation process and Different Departments organized number of activities to keep the faculty and students abreast with the advances in their discipline.
Seminar and Conferences to be held	A number of webinars were organized by various Departments in the offline as well as online mode. A National Seminar was also organized by the Departments of Business Management and Sciences.
MoUs	SJC and Organizations /Institutions have signed an MoU of Collaboration to strengthen Academia Industry linkage with Berkadia Services India Private Limited for placements , with Shining Techno & Career Conduit, Hyderabad and Create U Training Institute for CRT, with TASK (Telangana Academy of Skill and Knowledge) and other Regional &

	State level Institutions for Seminars, FDPs ,Lecture Series and Workshops etc.
Social Responsibility	Several Social Responsibility activities were organised by JSR , JGG ,NSS WEC & YRC cells
Ensure the maximum student participation in cultural activities, outside participation and sports events.	Students participated in 17 cultural activities and sports programme during 2021-2022. Securing 36 awards and Medals at the University / State/ National levels.

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC External Body Meeting	11/04/2022

14. Was the institutional data submitted to AISHE ? Yes

- Year

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15. Multidisciplinary / interdisciplinary					
<p>The education of today is incomplete unless the student acquires the multifaceted knowledge and skills necessary to thrive in a competitive corporate environment. To realize the globalization vision and objectives of the Institute. In order to promote the holistic academic development of students, an interdisciplinary curriculum has been proposed, allowing students to select their preferred Courses from a variety of offerings. This institution has already proposed and begun developing the necessary infrastructure to accommodate these facilities. Real analysis</p>					

focuses on industry-academic ties to obtain an excellent education. Already, students are sensitized and encouraged to pursue additional skill-based courses via MOOCs in such advanced and emerging fields; UG students complete two certificate courses and PG students complete certificate courses from Swayam/MOOCs. Every year, the college plans and runs activities under NSS, ED Cell, YRCW, IIC, JGG and Academic Clubs etc., so that students can learn the hard, soft, and life skills they need to be successful in the form of multiple quotients. All students choose their Generic Electives from a vast array of options provided by departments other than their own. This enriches their learning and enhances their understanding of other disciplines. College-level invited lectures and conferences, seminars, and special talks organised by departments provide students with a deeper understanding of other disciplines in order to broaden their exposure. In conjunction with the NEP, Departments organized Industry Academia Meets for framing new inter-disciplinary courses, approved by the BoS&Academic Council for the 2022-23 academic year. In line with the NEP 2020, the college is getting ready to add inter-disciplinary subjects that will help students develop their intellectual, aesthetic, social, physical, emotional, and moral skills in an integrated way. The institution firmly believes in offering students a well-rounded education. As a result of the college's autonomy, the curriculum can be shaped with a degree of freedom. Interdisciplinary faculty offers courses with added value to all students. The Department of Business Management, for instance, provides a Certificate Course in Advanced Excel, Tableau, 2D game Development etc.

16.Academic bank of credits (ABC):

The institution has registered to ABC and the Institution is planning to train students for registering themselves to ABC.

17.Skill development:

The college's mission is to promote Value-Based quality education and consequently, it strives to instil positivity in its students. The Skill Enhancement courses are aimed at enhancing students softskills including communication, teamwork and problem solving abilities. They also include a combination of Lecture series , Workshops and practical sessions providing students an opportunity to develop skills. Additional courses that align the curriculum with relevant industries and prepare graduates for employment. In addition to this frequent interactions with alumni and industry experts enhance students abilities. The college offers Human Values and Gender

Sensitization, and Environmental Studies as mandatory (value-added) 2-credit courses to all UG programmes in order to instil humane values, gender equality, and environmental ethics in students for their holistic development. existence beyond college.

Additionally, the college celebrates national holidays such as Independence Day and Republic Day. Observing various programmes, such as World AIDS Day and Environment Day, that help instil positive characteristics in students. Mentoring students is also one of the institution's practises, as it enables students to explore post-graduation in India and Foreign Universities & employment opportunities and helps them to maximise their studies. Consistently, the college has provided opportunities for students to develop their skills in response to shifting market demands.

The institution has initiated non-credit courses in NSS, YRC, and in-house activities such as Joseph's Green Group, Women Empowerment Cell ,sports and Joseph's Social Responsibility to promote a multidisciplinary / interdisciplinary approach in light of NEP 2020, as well as various courses such as Functional Arabic, French for Beginners, Hindi for Government Competitive Exams, and collaboration with TASK, NSDC etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution through its various Student-centric Clubs like Sutra Parampara-The Heritage Ciub, Sangoshthi- Telugu Language Club, NayiDisha- The Hindi Language Club provides Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional and universal human values of satya, dharma, shanti, prem,, ahimsa, scientific temper and also life long skills.

The Sanskrit Language Curriculum is an ample testimony to the above cited value inculcation like having Ramayana, Mahabharat, BhagvadGita, Upanishads, Panchatantram, Mahakavi-ShastrakarVibhag , Spoken Sanskrit and integrating ICT in imparting Computational Linguistic Skills and E-Readers (SankshepRamayanam).

Traditional Indian Knowledge Popularly known as Indian Knowledge Systems (IKS) is also being imparted to the learners through various Club Activities like conducting quiz on the Epics,

Recitation and Chanting Competitions. Organizing Spoken Sanskrit Classes/Workshops, Yoga And Meditation Workshop. Birth Anniversaries of important Telugu poets are observed by conducting events. The students are made to learn the contributions made by the poets to literature. Important Days notified by UGC, NSS, GoI, Education and Cultural Ministries are observed to promote IKS . The Faculty attend UGC-HRD Workshops on NEP-2020 implementation . Conferences, Seminars are attended by the faculty members on the IKS Related Topics. The Faculty members pursue short term courses on IKS Topics like Vedic Mathematics, Ayurveda from prestigious institutes like Mumbai University, Central Sanskrit University New Delhi, IITKharagpur, IIT Hyderabad, KavikulguruKalidas University, Ramtek and Sanskrit Academy, Hyderabad.

The Topic Karyalayeen Hindi (Translation of Office Vocabulary from English to Hindi and Vice-versa) makes the Students ready for Competitive Exams and Government employment opportunities.

Integrating ICT in Sanskrit Learning-Teaching, the faculty undertakes courses and training from institutes like, University of Hyderabad, Sanskrit Academy, Osmania University to impart the same to the Students. Students are made to learn "Sansadhani Tools" to gain knowledge about Computational Linguistic Skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The IQAC of the college has played a key role in the implementation of Outcome Based Education (OBE). In line with the guidelines of UGC and NAAC, the IQAC has organised several Faculty Development Programmes and workshops for the successful implementation of outcome based curriculum development and assessment. A committee was constituted to give guidance on formulating the outcomes. The principal, Dean of Academics, IQAC coordinator, Department heads, and faculty worked together to identify the PEOs, POs, PSOs, and COs. Program outcomes and Program-Specific Outcomes were developed based on graduate attributes and the vision and mission of the college. Each course in a programme is well defined with course objectives and outcomes aligned with knowledge, skill and attitude and ratified by the Board of Studies, Academic Council and Governing Body of the institution. "Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring students performance, i.e., outcomes, at different levels."

Orientation programmes are conducted for the students at the beginning of the academic year / semester, giving an overview of the programme or curriculum in the context of PEO's, PO's, PSO's and Co's. Lessons are organised with well-defined objectives, descriptions, and teaching pedagogy. Teachers are highly committed to implementing the unit planner to accomplish their teaching mission. The unit planners/ teaching plans are shared with the students well in advance of the commencement of the course work. For each course, faculty members communicate expectations, targets and desirable outcomes of every unit as a part of regular instruction. During the teaching-learning process, the faculty constantly emphasises the targets and standards to be achieved by students. Good practices of the institution pertaining to OBE, Faculty Development Programs are conducted to train faculty on emerging areas of teaching techniques to accommodate student centric methodologies into the teaching-learning process. The institution caters to the professional development of the academic staff. Faculty were encouraged to attend the workshops/ Seminars/ NPTEL courses on Outcome Based Education. Student-focused teaching strategies include: Inquiry-based learning, project-based learning, flipped classrooms, field visits, need based industrial visits, etc.

20.Distance education/online education:

St. Joseph's College, with our devoted faculty and state-of-the-art technology, has redefined the scope of higher education to keep up with global changes, threats, and opportunities in response to the NEP 2020 concern about the quality of higher education through Blended mode.

Online classes have become more popular in recent times, allowing students to access education from anywhere with an internet connection. Online classes can include video lectures, webinars and live interactions with teachers and also provide students with greater flexibility and convenience. The institution maintained global standards for providing students with world class knowledge, a blend of the right technical skills, employability skills, and life skills, by reimagining teaching methods and adopting a new approach to education at the right time. The college implemented online tutorials to improve students' listening, reading, and writing skills.

Blended mode of teaching combines online and in-person classes, providing students with a mix of traditional classroom instruction and online learning. Blended learning can enhance

student engagement, provide flexibility and cater to different learning styles.

Interaction with students is critical in ensuring that they receive the support and guidance they need to succeed. Teachers can use different online tools and platforms to engage the students and give personalized support. They also conduct assessments and feedback mechanisms to monitor student progress and provide timely intervention when necessary.

Online classes, Blended mode of Teaching are become a regular part of college as they are essential components of NEP 2020.

Extended Profile

1.Programme

1.1

18

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

3297

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1179

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3148

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1048
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	115
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	115
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	540
4.2 Total number of Classrooms and Seminar halls	63
4.3 Total number of computers on campus for academic purposes	456
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	75332069.58
Part B	
CURRICULAR ASPECTS	

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Design Process:

The institution has well constituted mechanism for reviewing and developing curriculum, which ensures that curriculum developed has relevance to local, national, regional and global developmental needs.

- Faculty are encouraged to attend various Professional Development Programmes/ Seminars/ Conferences/ Workshops to acquire knowledge on emerging areas, recent trends and new approaches to curriculum enrichment.
- The feedback is analyzed by the Curriculum Restructure Committee (CRC) and recommendations are presented in various Board of Studies. The BoS approved curriculum is later presented to the Academic Council and the Governing Body for approval and ratification.

Outcome

- The college offers 16UG Programmes and 2 PG Programme
- One of the first few colleges in the country to introduce Professional Programmes of global significance like B.Com(Information Technology), BCom(International Finance and Accounting) in collaboration with ACCA, BBA(Information Technology) in collaboration with Tech Mahindra, BBA(Business Analytics) in collaboration with Wiley and BBA(Entrepreneurship) , BBA(Financial Markets) National Stock Exchange, India Ltd.to meet industry needs and to combat with the technological challenges.

The college has meticulously drawn the PEOs, POs, PSOs and Cos to inculcate graduate attributes like domain knowledge, Problem solving, Communication Skills , team work, professional ethics , Lifelong learning etc. POs, PSOs and Cos reflects Local /National /Regional /Global developmental needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://josephscollege.ac.in/academics/under-graduate-courses/b-com-honors/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

628

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

- Ability Enhancement Compulsory Courses viz., Human Values and Gender Sensitization and Environment Studies are made mandatory for all the undergraduate programs to promote value-based education that aims at the personal fulfillment and professional success of the students along with a shared focus on the well being of individuals, society, nation and world at large. All the programs make Professional Ethics an integral part of their core curriculum
- The core curriculum of Human Values and Gender Sensitization and Environmental Studies have been constantly reviewed and redesigned to include activity based methodology with a scope for interaction, discussion, questionnaires and also projects on topics such as Violence against Women, Child Labour, Corruption in India and Drug Addiction.
- English and Second Languages offered predominantly focus on imparting values, life skills and ethical living.
- BA(Mass Communication) offers full-fledged courses on Media Ethics and Laws, Gender and Human Rights prioritize integrating Professional Ethics into the curriculum. In addition to B.Com and BBA Programmes has full-fledged

courses like Business Ethics and many topics on Professional ethics like Social Responsibility in Accounting, Ethics in Accounting and Business, Information Security related to Professional Ethics. etc. included in the curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

27

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2368

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

718

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://josephscollege.ac.in/aqar-2021-2022/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
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Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1107	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as	

per the reservation policy during the year (exclusive of supernumerary seats)

540

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution adopts Learner Centered Teaching Methodologies catering to diverse needs of students.

Orientation Program is conducted at the beginning of the academic year to give an overview of Teaching-Learning Practices, Student Support and Extension Activities, Placements, Examination System and other Student Centric Activities. The class teacher maintains student's profile which includes academic and socio-economic details to identify their background. At the entry level, respective departments conduct Diagnostic Test to assess learning levels and identify Slow and Advanced Learners.

Activities to address Slow Learners include Bridge Courses, Remedial and Tutorial Classes, Peer learning, Personality Development, Mentoring, Career Guidance and Counselling Sessions. Assistance is provided through study material, question banks and revision classes. Parent Teacher Meet is conducted twice a year to update parents about their wards performance.

Advanced Learners

Are appointed as class representatives, Leadership in various clubs / Committees / Cells to plan, organize and participate at Inter and Intra collegiate fests / competitions, Seminars, Guest Lectures, Workshops. They qualified in examinations conducted by Professional bodies namely ACCA, CA, CS. They are encouraged to join editorial boards for college, to publish and present research papers, to contribute to departments Newsletters, and are motivated through Awards and Prizes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2023/05/2.2.1-slow-and-advance-learners-3_compressed.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2022	3297	115

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College follows relevant teaching-learning techniques and evaluation process through academic flexibility offered by Autonomy, Choice-based Credit system and Outcome-based Education that promoted adopting various Student-centric methods which are made integral to all co-curricular activities of the College Namely Experiential Learning, Participative Learning and Problem Solving Methodologies for enhancing learning experience, making teaching-learning process innovative and effective. FDP's are conducted to train faculty on emerging areas, teaching techniques to accommodate student centric methodologies into teaching-learning process. Infrastructure facilities are upgraded to facilitate varied teaching techniques and faculty use ICT Tools including online resources, thereby shifting orientation from teacher-centric approach to student-centric approach. Post Pandemic the college adopted blended mode of teaching.

List of Methods

Experiential Learning

Role Play, Film making, Shooting Documentaries, Survey Based Projects, Model-Making, Web Designing for Digital Marketing,

Networking, Software Application Development, Field Trips, Interactive Educational Games and Puzzles, Ad Making, Internship, Hosting Reality Shows

Participative Learning

Group Discussion, Publishing Newsletters, Poster Making, JAM, Presentations, Quiz, Book Reviews, Script Writing, Live Reporting, Tabloid Making, Debates, Mock Interviews, Flipped Classrooms, Film Reviews, Blogging and Blog Reviews

Problem Solving Methodologies

Assignments, Case Study, Mini & Major Projects, Internships

File Description	Documents
Upload any additional information	View File
Link for additional Information	NA

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- Classrooms are well equipped with ICT enabled facilities for teaching like computers, LCD Projectors, internet facility, simulation packages, CD's / DVD's, audio visual equipment etc.
- E-resources, PPTs, YouTube videos, website links, e-reference books are used by the faculty.
- Skype video conference facility is available.
- A well-equipped Mass Communication studio is available for training the students in production, shooting, editing, online editing etc. Software used exclusively for teaching and learning include SPSS, Adobe web bundle-CS2 and macro media studio, studio 8 Adobe page maker 7, Corel Draw X3, Graphics switch, Final cut studio7, discovery studio2.0.
- Language lab is equipped with DVD players and computers that are used for screening documentaries, feature films and information visual setup. Open Source programs are used for teaching, practicing and testing English language skills.
- E-Library resources and online content are used by teachers where the courses need updated information.
- Flipped classrooms, Google Classroom, interactive educational games and puzzles (Kahoot, blogging and blog

reviews, online certification courses(MOOCs) etc. make learning student-centric. Open educational resources like NPTEL, MIT and NMEICT make classroom teaching effective.

- As part of E-Learning, students give power point presentation and assignments are also given to encourage Internet based research.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpd iI6Ii9qWThTenYvZkZcGxSL3BBRXdzTUE9PSIsInZ hbHVlIjoiSmQ5L3NxbTBPTVFTaFQ0MS80ZHNRblI4O UZ5K29UV3AwODRYcm5NMWpSWkI2OUdVTG5ZUHFBZ21 5VW9GMzQrSCIsIm1hYyI6IjBkMDBmMjkwYmQ0YTllZ TlhODdlMTFlMjFiYmI3MGJiZjAzYzk5OWMzMjY4Yjd iNTE0ZDZiMDQyMzhiMWI5MjUiLCJ0YWciOiIifQ==
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

115

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- During the Academic year 2021-22, the institution meticulously reworked on the Almanac to accommodate blended mode in response to uncertainties of Post-Covid situation.
- The academic calendar aimed to streamline the disturbed academic year.
- The Institution clearly plans the teaching, learning and evaluation schedule coordinated by the Planning and Evaluation committee and IQAC well ahead of the academic year
- At the end of each academic year, the Head of the

Institution along with Heads of the Department, Controller of Examination and IQAC coordinator holds meeting to plan the Almanac and other Co-Curricular and Extra-Curricular activities for the forthcoming academic year. Schedules are finalized for the commencement of internal and external assessments and the last date of instruction.

- The academic calendar clearly schedules the curricular, co-curricular and extra-curricular activities, special days, staff meetings, orientation programs, guest lectures, parent-teacher meets etc. for the academic year which is well informed to the staff and students through hand book and adherence is ensured through a well aid out reporting mechanism
- At the end of every academic year, HOD of each department conducts meeting with the departmental faculty to allocate subjects and prepare workload statement.
- Department wise time tables are prepared well in advance.
- Each subject teachers prepare lesson plan. Lessons are organized with well-defined objectives, description and teaching pedagogy. Teachers are highly committed in implementing the unit planner to accomplish their teaching mission.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

115

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

21

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

692

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

16

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

880

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

St. Joseph's Degree & PG College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and End Semester Examination (ESE) with 40: 60 weightage. Skill based test component of Internal assessment for 10 Marks (assessed with assignments to students at certain intervals).

IT Integration:

From Batch 2020-2023 onwards: The college is uses eOne- Integrated Software wherein Mark entry, Grade, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. Application forms and hall tickets are computer-generated.

Upto Batch 2019-2022: College Management System (CMS) developed by arrow Computers on .Net (Dot Net) platform ensures a centralized functioning of the overall examination process (internal & External marks entry, Generation of Exam application, Attendance, Grade Sheets) etc.

- Constituted the Examination Committee, Chief Superintendent and Squads for the smooth conducted of examinations.
- The marks are entered by respective subject faculty in prajna sotware (Prajna - Login (sjchyd.in))
- Double valuation is done at PG level both by the course teacher and the External Examiner.

A Mini Convocation is held to award -Degree to the students upon their completion of the course successfully.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Several Faculty Development Programs were conducted giving insights on Outcome Based Education. A committee was constituted to give guidance for formulating the outcomes. Collective efforts were positioned by the Principal, Dean-Academics, IQAC coordinator, Head of the department and the faculty for stating the PEO's, PO's, PSO's and CO's.

Program outcomes and program specific outcomes were developed based on graduate attributes and college vision and mission. Each course in a program is well defined with course objectives and outcomes aligned with the knowledge, skill and attitude and ratified in Board of Studies, Academic Council and Governing Body of the institution.

PO's, PSO's, PEO's are displayed on the website of the Institution and Classrooms. Orientation Programme conducted for the students in the beginning of the academic year / semester wise giving an overview of the Program / Curriculum in the context of PEO's, PO's, PSO's and CO's.

The Unit Planner which is shared to the students well in advance before the commencement of the course work.

For each course, faculty members communicate expectations, targets and desirable outcomes of every unit as a part of regular instruction.

During the teaching-learning process the faculty constantly emphasize on the targets and standards to be achieved by students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	NA

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- The process of attainment of CO's, PO's and PSO's starts from writing appropriate CO's for each course of the programme.
- A course is mapped with PO's and PSO's of all its CO's and classroom / laboratory session. The correlation is established between CO's and PO's in the scale of 1, 2 and 3; 3 being substantial, 2 being moderate and 1 being low. A mapping matrix is prepared in this regard for every course of the programme.
- The evaluation pattern consists of CIA-I, CIA-II, Skill Based Test and ESA in the ratio of 40:60 and calculates in the following method.

CO attainment is calculated by using the formula:

Actual number of students on or above threshold value divided by Target number of students attempted.

- The outcome is assessed which gives feedback for relevant measures to take and to ensure that the course outcome is attained.
- The Program coordinators prepare the consolidated report to calculate the program outcome using the below method to check the attainment level.

The PO attainment is calculated by using the formula:

Sum Product of CO Attainment and CO-PO mapping divided by Sum of CO-PO mapping.

PO attainment = Average of all PO attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NA

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1095

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://josephscollege.ac.in/wp-content/uploads/2023/05/Student-Satisfaction-Survey-2021-2022-Responses.xlsx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

St. Joseph's Degree & PG College Focuses on Promoting Research Culture among the Faculty and Students through its Research and Research Ethics Committee through well framed Research Policy .The Research Facilities provided by the institution are constantly updated and upgraded to foster the Research Culture .The Research Committee of the college shall be responsible for implementing the research policy of the college by working closely with the college management in providing the following

- Encourage and promote a research culture (eg. Teaching workload remission, opportunities for attending conferences etc.).
- Provide an environment conducive to research by providing suitable infrastructural facilities such as State-of -the art Library asknowledge resource centre, Lab facilities with an access to INFLIBNET, DELNET, SPSS.
- Plan and Conduct Regional/National/International Conferences
- Organize workshops/ training programmes/ sensitization programmes to promote a research culture on campus.
- Encourage publication of research articles in UGC Care List /Scopus/Web of Science /ABDC Journals.
- Provide seed money to faculty pursuing Research
- Approach National and International organizations to fund for major and minor research projects.
- Develop and implement an official Code of Ethics to check plagiarism in research
- Provide incentives for the faculty who receive research awards

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://josephscollege.ac.in/wp-content/uploads/2022/04/RESEARCH-POLICY.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1084500

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NA
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

01

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://icssr.org/research-projectsmajor-and-minor
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Entrepreneurship Development /R&D cell and various community orientation wings of the college act as models for innovation, creation and transfer of knowledge to coordinate, synergize and leverage various strands of excellence driving innovation, entrepreneurship, research, community orientation etc., through the centre for social transformation facilitating industrial

interactions supporting the students, alumni and faculty in creating knowledge, innovations in social/ educational/ cultural/ commercial domains for the students to absorb, imbibe and utilize the knowledge they gain while in college. The initiation of Institution's Innovation Council (IIC) & Techno Innovation and Incubation center (TIIC) in the year 2021-22 has been a milestone to further Research, Innovation and Entrepreneurship spirit by:

1. Knowledge Dissemination: The College has calibrated the student development through a range of curricular/co-curricular/extra-curricular-activities/support systems for generation /dissemination of new ideas by integrating R&D into project works and academic output.

2. Catalyzing Innovation & Collaboration: Encouraging young innovators by assisting them in the development of socially-beneficial ideas/creating an ecosystem extending to industry, academia etc.

3. Boosting Research Culture: The R&D cell provides opportunities to the students and faculty to develop, deepen their aptitude/ capacity for research and encourages to present, publish quality research work.

4. Adopting a Holistic Culture and Best Practices: Impart ethical values, compassionate behavior and concern for society by organizing year-round cultural/ academic/charitable events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2023/05/3.3.1_web-link-2.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

18

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

8

File Description	Documents
URL to the research page on HEI website	https://josephscollege.ac.in/research-committee/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

50

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.002

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Josephites are trained as agents of social transformation. Social consciousness and 'Social Commitment' is an integral part of the College vision and it is promoted among students through National Service Scheme (NSS), Youth Red Cross (YSRC), Joseph's Social Responsibility (JSR), Women Empowerment (WEC) and Joseph's Green Group (JGG), involving faculty and students in various community programmes, social and environment awareness campaigns like Blood Screening, Clean India Programme, Field Trips to Active Farms, Societal engagement, Women Skill Development etc. so that they emerge as ethical and socially responsible citizens of India. The college is aiming to adopt villages to identify real problems, seek greater understanding, explore innovative solutions and propose ways forward.

.Impact & Sensitization:

Exposure to extension and outreach activities sensitizes students towards social, legal and social remedies lead to imbibing values like:

1. Help people in need and distress.
2. Promote cleanliness in and outside the campus.
3. Acquire social values and a deep interest in environmental related issues.

Learning outcomes of the activities:

1. Enlarge the knowledge of societal issues and problems to provide solutions.
2. Build relations and tie up with organizations/NGOs to carry forward humanitarian work.
3. Develop passion and brotherhood towards community, affected people/animals and destitute, skills and aptitude for problem solving etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.6.2 - Number of awards and recognition received by the Institution, its teachers and

students for extension activities from Government / Government-recognised bodies during the year

30

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

30

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1056

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

26

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international

importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

22

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Goals

- To provide state-of-art infrastructure and strive for excellence in education through the use of technology and effective pedagogy.
- To upgrade infrastructure facilities, and meet the academic goals and requirements of the new programmes introduced.

Facilities Available:

- The college has a 2.5-acre, fully equipped campus with Wi-Fi facilities for both the Main and Extended campuses.
- 63 spacious, ventilated, well-furnished classrooms are equipped with ICT-based teaching aids.
- There's a well-equipped Commerce, Computer, Electronics, Physics, SPSS, Psychology, Language, and Mass Communication labs also has an Audio-visual studio, through which the Campus Radio airs content.
- The College has 456 computers, 3 IBM Servers, 78 projectors, 35 Printers, 5 Scanners, Proprietary software, etc
- 5 staff rooms, equipped with departmental libraries, computers, printers, speakers, etc., provide a favourable academic environment.
- The campus has 2 libraries, with a vast collection of Books,

Rare editions, Archives, International and National Journals, and E-Resources like DELNET and INFLIBNET.

- There are 2 Examination Branches.
- Other provisions include Seminar Halls for conducting various academic and co-curricular activities, internet facilities, Power Generator, Solar Power Source, Fire Safety mechanism, Health Care and Counseling Centre, Gymnasium, Joseph's indoor hall, Music room, RO Plants and Water Coolers, Canteen, Roof garden and Parking Facility etc.
- Joseph's Hall, Board Room, and Visitors Lounge are used for interaction with students and parents.
- Divyangan Facilities include Restrooms, Ramp, Wheelchair & Lift facility.
- 11 Smart boards have been installed to facilitate interactive teaching-learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/facilities/labs-studio/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution fosters the overall development of the students by providing various facilities for conducting sports and cultural activities. It has committees for various co-curricular and extracurricular activities for identifying, motivating, grooming and encouraging students to participate in various intercollegiate, regional, national and international events.

- **Cultural Activities:** These activities are conducted in Joseph's Hall, Indoor Stadium, etc. The ground is used for Flash Mob and cultural activities like "Josephiesta", "CinEvolution", "Bathukkamma" etc.
- **Choir:** A specialized band room caters to the provision of instruments like keyboard, guitar, drum kit, etc for the Choir "Anno Domini".
- **Yoga:** Joseph's Hall (Multipurpose Hall) is equipped with Audio-Visual facilities for regular conduct of yoga sessions and parking area is used for celebrating International Yoga

Day.

- **Gymnasium:** A well-equipped Gymnasium is dedicated to promote fitness among students and staff.
- **Other Activities:** A separate room is provided to facilitate Joseph's Centre for Social Transformation dealing with community service, commitment for social service & environment awareness through National Service Scheme, Joseph's Green Group, Youth Red Cross Society, Joseph's Social Responsibility to plan and deliberate activities.
- A separate wellness centre is available to provide first-aid during casualties/emergencies.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/facilities/sports-gym/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

63

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2987656.79

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a vast collection of texts and general books, International and National journals, to cater to the needs of both UG and PG students. Separate sections for General, Reference books, Journals and Periodicals, Magazines are provided along with a browsing facility to access online databases and academic information.

The library is fully automated using Integrated Library Management System with the following details:

2021-22

Name of the ILMS software

NewGenLib 3.1

Nature of automation (fully or partially)

Fully Automated

Version

3.1

Year of automation

2008

FEATURES OF THE SOFTWARE:

- Functional modules are completely web based. Uses Java Web Start™ Technology.

- Compatibility - Complies with international metadata and interoperability standards: MARC-21, MARC-XML, z39.50, SRU/W, OAI-PMH.
- Data entry, storage, retrieval in any (Unicode 3.0) language

Technical Processing (Cataloging)

- Primary or Original Cataloging
- Customizable MARC21 templates and Search indexes
- Technical Processing of items received through Acquisitions

Circulation

- Check out (Issues)
- Check in (Returns)

Acquisitions

- Accession received items
- Process payments

Web OPAC

- Various types of searches
- Basic
- Advanced
- List of new arrivals
- View special collections in the library.

Reports

- Acquisitions
- Accession register
- Customized list of titles
- List of new arrivals
- Circulation
- Detailed Circulation Transaction
- Overdue material
- Patron List (Users List)
- Daily Circulation Transaction

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/library-and-information-cell/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

450338

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT Proposed Budget:**Year**

2021-22

Budget

2000000

Actual Expenditure

1962690

Computing Equipment: The College has 456 computers, 78 projectors, 35 Printers, 05 Scanners, etc. Proprietary software such as Microsoft Operating Systems, Microsoft Office, Turbo C++ 4.5, SAP, IBM Rational Rose and Open Sources such as Tomcat Web Server, MySQL, Python, R Studio, Weka Tool etc. are available.

IT Upgradations for the academic Year 2021-2022

S.No**Date****Description****Quantity**

1

17/06/2021

Cat 6 Bundles

01

2

RJ45 jacks

01

3

01/07/2021

1TB Extended HDD - Seagate

01

4

15/07/2021

Webcam & Headphones

04

5

20/07/2021

Canon Printer 244DW

01

6

16/08/2021

Dell i5 Desktops

04

7

17/08/2021

Webcam

25

8

Headphones - Frontech

35

9

D-Link Wi-Fi Dongle

02

10

24/08/2021

D-Link Router

01

11

2.1 Speaker

01

12

15/09/2021

D-Link 8 port Switch

02

13

03/11/2021

BenX Mx650 Projector

01

14

VGA Cable, Power Cable

01

15

08/11/2021

Dell Latitude 3520 Laptop - i7,11th Generation, 16GB HDD

01

16

17/11/2021

Desktops Assembled

02

17

Keyboard

10

18

Mouse

10

19

08/12/2021

BenQ Mx550 Projector

03

20

11/12/2021

Wireless Mouse

02

21

12/01/2022

4TB Extended HDD

01

22

07/02/2022

DELL Inspiron Laptops

15

23

22/02/2022

Cannon LBP Printer

01

24

Mouse & Keyboard

15

25

Pendrive - 32GB

02

26

RJ 45 Connectors

01

27

17/05/2022

Intel Core i5 Desktops

01

28

23/05/2022

Cannon Printer

02

29

23/05/2022

HP Printer

01

30

30/05/2022

I5 11th Gen Laptops

11

31

08/08/2022

LCD Projector

02

32

11/08/2022

EPSON LCD Projector

03

Link for Finance Committe Minutes :<https://josephscollege.ac.in/wp-content/uploads/2022/05/Minutes.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2022/04/IT-POLICY.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3297	456

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/facilities/media-center/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

72344412.79

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has well streamlined mechanisms and procedures for the purchase, maintenance and utilization of physical, academic and support facilities.

The institution plans in advance for infrastructure enhancement of academic and support facilities after time to time assessment of the emerging needs, necessitated by the revisions and upgradation of curricular, co curricular and extension activities to provide "distinct environment of educational excellence".

The infrastructure and planning committee receives the infrastructure requirements from departments, cells and committees at the end of the academic year. After thorough analysis, the requirements are proposed to the finance committee for budget approval. The management replaces some of the outdated facilities at the beginning of every academic year.

The planning is based on the suggestions and recommendations given by various statutory bodies like Board of Studies, academic council, committees, cells and the proposal for purchase and renewal of existing resources is reviewed, discussed in the Finance Committee and finally ratified by the Governing body.

There are full time appointed staffs, including floor in charges, system administrators, etc that follow the well scheduled responsibilities sheets for the maintenance and utilization of infrastructure. Complaints are promptly redressed through Grievance Redressal mechanism for effective maintenance of the infrastructure.

The committee plans ahead for all requirements regarding

classrooms, laboratories, furniture and other equipment. There are registers maintained for booking the halls and grounds in advance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2023/05/4.4.2-AMCs.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

169

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

254

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	NA
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

164

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
265	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
143	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
81	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
14	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

St. Joseph's College nurtures leadership among students to shape them as future leaders. The students are given opportunities to work in representing on academic and administrative bodies/Committees of the institution.

Student Quality Assurance Cell (SQAC) constituted by Student representatives addresses all student related issues. Students are given due role and responsibilities in the functioning of the college, particularly in organizing various activities and fests on the campus. Student representation in governance is seen in departmental clubs, sports committee, cultural committee, anti-ragging committee, discipline committee etc.

A class representative and an assistant from each class are elected by the class to represent the class in all student related matters. All the class representatives together with their respective assistants form the Student quality assurance cell of the college. The cell meets frequently to discuss various academic and other issues of student's interest. The Cell members take the student grievances to the notice of the Principal, Vice Principal, academic coordinator and heads of the departments. They actively render their services to various departmental club activities. Teachers Day, Fresher's Day, Farewell Day, College Day, "CinEvolution", "Josephiesta" etc. are planned by the cell. College provides necessary funds for cell initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2022/05/Student-Council-Photos-2_compressed.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

46

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an active Alumni Association which functions with the Motto: "Reunite, Renew, Reflect".

The objective of the Alumni Meets is to establish a link between Alma Mater and its Alumni thereby maintain mutually favourable relationship. The Association acts as a focal point of contact in bringing all alumni together on a single platform in developing the synergistic plans to aid and improve Institutional endeavours in the long-run.

The Association conducts regular meetings wherein the members freely and closely interact with each other on issues pertaining to the development of the Institution's role and contribution.

Non-Financial Contribution by Alumni:

Placements: The Alumni participate actively in the placement activities of the college by conducting pre-placement activities. They are also instrumental in bringing various corporate organizations to the Institution for the placement drives.

Career Guidance:

Alumni are the huge talent pool whose guidance is made beneficial to students.

Alumni Meet: The Association holds an annual general meeting called as Alumni Meet on 3rd Saturday of September every year.

Other contributions of the alumni are:

Members of statutory bodies like Board of studies, Academic Council, they give valuable inputs to make curriculum industry relevant.

They donate books to the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://josephscollege.ac.in/wp-content/uploads/2023/05/Alumni-Association_merged.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Joseph's Degree & PG College is a minority Christian institution run by the Hyderabad Archdiocese Educational Society (HAES) with a vision "To provide a distinct environment of excellence in education with humane values and social commitment".

Governance Mechanism and Participation of the Teachers

The Board of Management i.e. HAES is the planning and policy making apex body that meets periodically with various stakeholders as per the stipulated norms to assess and review the strategies and policies guiding the institution with a broader objective, strategies and goals aligned with the vision and mission statements of the Institution

The Perspective Plan for 21-22 strategically drafted to pay a focus on the Growth and development of the college after taking

inputs from stakeholders on developing the Industry relevant curriculum with research orientation.

Principal, the academic and administrative head, oversees the functioning of the institution. The Faculty in roles of CoE, IQAC Coordinator, Dean-Academics, Dean-Student Affairs, HoDs, Programme Coordinators, Placement Officer and various committee conveners and members assist the principal for the smooth functioning of the institution

Important statutory bodies like Finance Committee, Governing Body, and Academic Council have faculty representatives who participate and contribute to Administrative and Academic discussions

Heads of the Departments play a crucial role as the Chairman of BOS provides a "Distinct Environment of Educational excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://josephscollege.ac.in/about-st-josephs/vision-mission/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is reflected in various practices such as such as fests like Josephiesta, Bhoj-ae-Jashn, Cinevolution, JSR, etc. The various cells /Committees heads are given autonomy to plan and execute the events with the help of student and faculty coordinators.

Case Study:

Blended Mode of Learning: Participative and Decentralized management during 2021-2022

Teaching & Learning was conducted through both offline and online mode as per the guidelines of UGC. To ensure smooth conduction of classes, several responsibilities were entrusted to departments / cells / faculty that reflect decentralization & participative management, reinforcing a culture of inclusiveness for excellence.

- The statutory bodies of the college approved the conduction of Blended Learning as per the guidelines issued by the Govt / UGC and thereby
- Prepared Academic Calendar
- G-Suite platform was set up & E-Mail IDs created for faculty and students
- FDP on New Pedagogy Transformation, conducted OBE Training programme at national level.
- Digital devices were procured to facilitate Blended learning
- Curricular / co-curricular activities like Project guidance, Internship, SDP, Exhibs, Festibitions, Inter-college fests, competitions, Guest Lectures, Seminars conducted
- Class in-charges monitor the academic needs of the students
- Organised Staff Meetings & PTM.
- Feedback collect to take relevant decisions.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://josephscollege.ac.in/organogram/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

In the Institution strategic plan establishing of Incubation Centre was one of the agenda which was implemented in the year 2021-22

Establishment of Institution's Innovation Council (IIC) IIC and Techno Innovation and Incubation Centre (TIIC) in the year 2021-22

IIC at St. Josephs Degree & PG College was established under able guidance of Principal, Techno Innovation and Incubation Center under Societies Act in collaboration with Osmania University was also set up to develop entrepreneurship eco-system and Startups in the college.

Institution's Innovation Council 4.0 ensured a multidisciplinary interaction and partnership approach for boosting IP generation, enhancing Innovation and start-ups in the campus and outside the

campus.

During 2021-22, 63 activities were conducted and submitted to Ministry of Education and 3 referral institutes to establish IIC in their colleges. Conducted seminars, Workshops, International conference, Panel Discussions, Expert talks, and Mentor-Mentee programme, the respective members of IIC attended Regional Meet, and three startups are established by the college and developed a new App. Few of our Faculty have attained the status of Innovative Ambassadors who act as Resource persons for entrepreneurial programmes.

Faculty participated in standy competitions and exhibited startup stalls. IIC Conducted Atmanirbhar programme in the College campus.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://josephscollege.ac.in/institutions-innovation-council-iic/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The Organogram reflects Decentralized & Participative management structure of the Institution .Participative management has cross functional teams that are formed for effective & smooth conduct of events
- The Board of Management (HAES) is the apex body that is involved in framing the strategic plans, policies, and appointment of the staff and is the decision-making body in consultation with the Governing Body of the Institution.
- Governing Body, Academic Council, and Finance Committee approve the policies and guides the institution on the academic, financial, and administrative initiative activities to serve its stakeholders as per the mission statements of the institution.
- Faculty Manual is approved in the Board Meeting. The Manual specifies the Roles and Responsibilities of the staff which clearly focuses on the implementation of policies at the Individual level.
- Board of Studies: Reviews and revise the curriculum and

matters related to academics.

- IQAC: Responsible to develop a quality system for conscious, consistent, and catalytic action to improve academic and administrative performance.
- Deans Academics act as a liaison between them and the administrators on academic matters. The HoDs play a pivotal role in the micro-level management of the departments The faculty directly deals with the students and are responsible for implementation of the decisions made at different levels.
- The office wing, reports directly to the Principal on administrative matters. The organisational structure facilitates a hassle-free, two-way communication and grievance-handling mechanism necessary for the effective functioning of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://josephscollege.ac.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://josephscollege.ac.in/igac-4-2/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Effective Welfare Measures and Avenues for Career Development /

Progression

1. Employee State Insurance (E.S.I) for staff drawing salary below Rs.21,000/-
2. Provident Fund to all the Staff
3. Gratuity
4. Health Insurance (Edelweiss Health Insurance)
5. Two Pair of Uniforms for Support Staff
6. Material/Cash Gifts for Teachers day & Christmas - Christmas gift of Rs.2000 was given to all the staff of the college
7. Financial assistance to support staff in the form of loans
8. Concession in fees for Admin/Support staff children
9. Regular conduct of Orientation Programmes / Faculty Development / Professional Development Programmes
10. Incentives for Research Publication
11. Medical Leaves
12. Maternity Leave
13. Library facilities with INFLIBNET / DELNET, E-Learning resources like NPTEL video / pdf and open e-learning resources like Swayam, MIT, Coursera, etc. are provided
14. Awareness programmes for non-teaching staff
15. Each faculty is provided with an official Email ID for official communication
16. Free Vaccination Drive

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

20

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized

by the Institution for its teaching and non-teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

69

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The task of financial management and inspection is entrusted with the Society and finance committee of the college constituted by the Governing Body.

The college financial accounts are audited bi-annually. The Institution follows interim model to conduct financial audits. The internal and external audits are conducted. The college has a practice of making payments only through cheques for transparency. Major aspects covered under audit process are verification of invoices / bills according to budgets, financial statements, cash books and subsidiary books. The process includes financial planning, verifications and suggestions for further improvement.

External Audit of the institution is conducted every year in the month of April for 2 days by reputed practicing Chartered

Accountants Firm

The procedural and compliance audit is performed by auditors and audit report is generated with their observation highlighting the corrective measures to be taken which is followed by the relevant authorities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has well defined policies like Research Policy, Policy for Disabled, IT Policy, Admission Policy etc. Also statutory bodies like Finance Committee which ensures effective utilization of resources. As the college is self-financed, most of the resources are direct.

The Resource Mobilisation Policy supports the achievement of strategic plans of the Institution by due process of analyses and identification of resources required for all programs, prioritize the

requirements, allocates the resources by understanding the current resources landscape, availability and support commitments. It also entails effective relationship management with the resource providers, the skills, knowledge and capacity for proper use of resources.

As a part of institutional policy, funds were also allocated and utilized towards Infrastructural development and with the help Procedure for Utilization of Physical Facilities

The type and methods of resource mobilization are discussed in the Staff meetings, Finance committee meetings and approved by the Governing Body of the College. All the Decisions towards optimum utilization of resources are there by ratified by the Governing Body after due discussion so that there is effective utilization of Resources .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NA

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practice 1: e-Teaching Diary

The Practice of e-Teaching Diary was implemented across all the Departments, so that, it can facilitate easy check of the syllabus completion. Folders were created as per the department wise and then the faculty wise was clearly instructed on the format and procedure.

Practice 2: Students Council

In the year 2021 Students Council was introduced in the college for the wellbeing and development of the Students. The Council has President, Vice president and team of council members who are Coordinating with various committees and Clubs in conducting vibrant progress for the students holistic development. Students for these roles are selected through Voting systems.

Practice 3: Industry Academia Meet

In 2021 all the Departments of the college have conducted Industry and Academia Meet to upgraded the Curriculum as per the latest

industrial requirement. This practice was prevalent in few departments prior to 2021.

Practice 4: Innovation & Incubation Cell

The Institution's Entrepreneurship Development Cell conducts programme to encourage students towards Entrepreneurship as Career Option and in the year 2021 the institution has initiated Innovation and Incubation Cell to incubate and encourage Start-ups.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/institutions-innovation-council-iic/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Example 1: IQAC initiated Online Teaching Diary (Sample) to the review its teaching-learning process which was conducted through Online Mode. The format was prepared and shared to the faculty after orienting them on the process of filling and updating it. This helped the Programme coordinator, the HoD and the Principal to know the syllabus completion status and its progress. This facilitated digitalization and easy sharing of information.

Example 2

OBE:

The IQAC of the college has played a key role in the implementation of Outcome Based Education (OBE). The Principal, Dean Academics, IQAC coordinator, HoD, and faculty worked together to identify the PEOs, POs, PSOs, and COs. Program outcomes and program-specific outcomes were developed based on graduate attributes and the vision and mission of the college. Each course in a programme is well defined with course objectives and outcomes aligned with knowledge, skill and attitude and ratified by the Board of Studies, Academic Council and Governing Body of the institution. It focuses on measuring students' performance, i.e., outcomes, at different levels. Orientation for the students at the beginning of the academic year/Semester giving an overview of the

curriculum in the context of PEO's, PO's, PSO's and Co's.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://josephscollege.ac.in/wp-content/uploads/2023/05/Main-Document-Co-Po-Assessment-and-Attainmnet-3.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://josephscollege.ac.in/wp-content/uploads/2023/07/Final-Annual-Report-2021-2022_compressed.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures to promote gender equality -

Curricular - Mandatory course on "Human Values and Gender Sensitisation" for all UG students to sensitise them on Gender discrimination and the critical importance of Gender

Equality. Student-centric methodologies -ppts, assignments, classroom activities to raise their awareness on gender stereotyping, gender-based violence, sexual harassment, protection laws, Acts, etc

Cocurricular - The Women Empowerment Cell envisioned to "empower women for a life of equality, empowerment, personal enhancement and professional success" conducted 10 awareness programs which included sessions on 'Cyber Safety', ' Safety in Public transport', " How to overcome stress", " Gender in Everyday Life - How Media perpetuates Gender stereotypes and Gender bias", etc

Other major Gender sensitisation events included observation of " Elimination of Violence against Women" Day, UN Human Rights Day, International Women's Day, which included

Themed Poetry recitation, Pledge taking by boys and girls for a world of equals, Class to class Awareness campaign to spread awareness of growing violence against women in Covid scenarios, Gender sensitisation activity for men faculty, 10k run for ' Gender Equality', etc

- Other Support services - Anti Sexual Harassment Cell, Professional Counselling Cell
- More than 90% of Faculty are women; More than 90% leadership positions (committees & department headships) are given to women Faculty

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management

Solid waste segregated as bio degradable and non-degradable is handed over to Greater Hyderabad Municipal Corporation. Dry and wet waste is collected in different colored allotted dustbins, placed in strategic floor wise locations for effective solid waste management.

The college has 89 Sq. feet (356 cubic feet) vermicompost pit. 100 kgs vermi compost is approximately produced per month, which is used as organic manure. The College has ban on single use plastics. Steel tumblers are made available for drinking water discouraging use of disposal plastic bottles on the campus.

E -Waste Management

System administrator periodically reviews the functioning of the computers and the college has an MOU with Solid Waste Ventures for eco-friendly disposal of E-Waste

Liquid Waste Management

RO Purifier converts 2 glasses of impure water into 1 glass of pure water and the impure water is used for washrooms and watering the plants on the campus.

In house - plumbers promptly attend to fix leakages and wastage of water.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

A. Any 4 or all of the above

Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

A well outlined, monitored and implemented Ethical policy and prompt grievance redressal mechanism measure Equality of opportunities, human dignity and justice to all the students and staff for their individual development irrespective of the background, gender, cultural or socio-economic identity and status.

- Positive affirmation admission policy - preference to minorities, girls, differently abled students
- Soon after admissions, the class incharges compile Student profiles to clearly map socio-economic, regional and cultural diversities for appropriately evolving strategies to address diverse student needs for inclusive learning environment. Mentoring and personal counselling services ensure that the students receive socio-psychological guidance apart from academic guidance for their holistic development.
- Academic diversity addressed through collaborative learning like group discussions, equality in leadership opportunities for several academic, cultural clubs, fests
- S.C., ST, OBC cell gives guidance on Government Scholarships, Psychological, academic and other career development counselling.
- Fee concession and fee waivers to economically backward students
- Linguistic diversity- five second languages offered
- Multi-lingual and multi ethnic cultural programs highlight linguistic and cultural diversity of the nation.
- Community events like bathukamma, dandiya , Christmas, Bojan- E - Jashn, Traditional Day, Ekta divas, Fresher's Day promote universal brotherhood
- National integration, Gender sensitization, civic engagement initiatives build social solidarity.
- Policies:<https://josephscollege.ac.in/iqac-4-2/>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Joseph's Degree & PG College, envisioned to provide "distinctive environment of educational excellence with humane values and social responsibility" is committed to instil constitutional values among staff and students

The constitutional Preamble, fundamental rights and duties are displayed in the campus

"All the curricular, co-curricular and extension activities"of the college aim "to develop the scientific temper, humanism and the spirit of inquiry and reform", which is one of the prime fundamental duties of Indian citizens.

Equality of opportunities, human dignity and justice is ensured to all the students and staff through democratic policies and transparency in all academic and administrative processes.

Liberty of thought and action -

students are given various platforms like Literary, Mathematics, Science clubs, etc.; debates, elocutions, projects, exhibitions, documentaries to express their ideas and opinion building to strengthen the democratic society.

Constitutional values instilled through -

Voter's Day, Kargil Divas, Constitutional Day, Convocation oath (Pledge to serve the Nation), Know your Constitution quiz, Azadi Ka Amrit Mahotsav, Ekta Divas pledge, Independence Day, National integration week, Freedom Walk, Peace Walk, etc

The students are made aware of their fundamental duties and responsibilities of being citizens through the activities undertaken by Joseph's Centre for Social Transformation - NSS, Red Cross, Josephs Green Group, Women Empowerment Cell and JSR (Josephs Social Responsibility).

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other

A. All of the above

staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The campus culture of St. Joseph's is ever vibrant with celebration of national and international commemorative days, events and festivals. These are aimed to offer multidimensional learning experiences to the students in order to groom them into wholesome integrated individuals. The special days celebrated are wide ranging to include :

- National consciousness - Republic Day and Independence Week
- Social consciousness and raise awareness - Aids awareness Day
- Scientific temperament - National Statistics Day
- Health and well-being - International Yoga Day, World Health Day Events to empower them like the UN Human Rights Day,
- Environmental consciousness - World Earth Day, World Environment Day
- To uphold the spirit of education and promote reading - National Education Day
- To promote Gender sensitization - International Day for elimination of Violence Against Women
- Devotion towards teachers - Teacher's Day
- Dynamics of youth leadership with National Youth Day, NSS Day
- Encourage art and inculcate creative spirit - World Photography Day
- To promote the importance of language and literature - Telugu Basha Dhinostavam
- All the special commemorative days, awareness programs are

organized predominantly by the students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice - I

Title of the Practice: Industry- Institute Interaction for Academic enrichment

Objective of the Practice

St. Joseph's college, being an 'Autonomous Institution' has engaged itself in the process of curriculum enrichment and enhancement. The College maintains robust industry academia linkages along with MoUs and collaborations with agencies, organizations, Institutions and eminent people to give a boost to the employability quotient of the student and to provide wider options for students to pursue higher studies research and Value Added Courses.

- To bridge the gap between Academia and Industry
- To promote hands on learning
- To provide diversification of courses
- To make the students corporate ready

Best Practice II

Title: Centre for Social Transformation

Objectives of the practice:

- To inculcate Social awareness, gender equity, universal

values of love and brotherhood and environmentally responsible behaviour amongst students.

- To nurture and sensitize students on their citizenship roles so as to involve them in social service and nation building.
- To involve the students in awareness programmes for grooming them as agents of social transformation.

File Description	Documents
Best practices in the Institutional website	https://josephscollege.ac.in/best-practices-2/
Any other relevant information	https://josephscollege.ac.in/wp-content/uploads/2023/07/Best-Practice1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Joseph's college, with a brilliant history of 24 years, has created a niche for itself. Committed to the vision, "To provide a distinct environment of excellence in education with humane values and social commitment", the institution has gained a wide reputation among parents and academia as the most trusted name for integrated & holistic development of students. Our rankings for 2021-22 by reputed surveys/magazines are an evidence of our distinctiveness in providing quality education. We are Ranked among the top 10 Colleges of Excellence apart from maintaining a consistent record of being among the top 3 colleges of the twin cities and 50 colleges in the country! Going beyond the curriculum makes us distinctive which is seen in establishing Institutions Innovations Council (IIC) with an aim to encourage Innovation and Entrepreneurial spirit. A Glimpse of 360-degree multi-dimensional learning experiences 'Beyond the Classroom': We Organised 24 Guest lectures including 2 International Guest Lectures, 2 National & International seminars, 30 field visits, 17 Fests & Exhibitions & extracurricular activities like CinEvolution, Josephiesta 2022. 36 students won at National and university level-1 International, 1 National, 4 State level and 11 Inter-College/ University level prizes in Sports. 27 Certificate Courses on diverse topics are offered. Social responsibility, gender sensitization, national and environmental consciousness is inculcated through several programs. St. Joseph's campus is ever vibrant with celebrations and major events.

The Career Development Cell aims to provide 360-degree career solutions. Over 80 companies visited us with a phenomenal 73 % placement record & 145 internships.

File Description	Documents
Appropriate link in the institutional website	https://josephscollege.ac.in/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution has planned to host its 25 years of silver jubilee celebrations in the year 2022-23.

The celebration would include organising academic programmes such as National level conclave, National Seminar on NIRF and seminars, workshop, exhibits, expos, symposiums, etc by all the Departments.

Social outreach programmes initiated to adopt few more villages as a part of social service and conduct surveys to know the basic requirements of the villages and also conduct awareness programs on Health ,Employment ,Empowerment and basic education.

In accordance with national education policy (NEP) the institution proposes to introduce NSDC-NSQF compliance accreditation to start training centres for skill development for students.

It is planned to encourage every department to publish Book Chapters and Research Articles.

To have collaborations for department level events/activities.

To organise Silver Jubilee Mega Celebrations.

To Change the Programme structure in Multi disciplinary approach as per NEP 2020.

To Conduct Jubilee Alumni meet .

To enhance MOUs at Regional ,National and International level to organise Seminars, Guest Lectures ,Symposiums ,Lecture Series, FDPs and so on.