

STUDENT HAND BOOK

St. Joseph's Degree & PG College (Autonomous)



2023 - 2024

INSTITUTIONAL PROFILE

CHAIRMAN	:	His Eminence Cardinal Poola Anthony, Archbishop of Hyderabad
CORRESPONDENT	:	Rev. Fr. K. Marreddy
PRINCIPAL	:	Rev. Fr. Anthony Sagayaraja

Registered Name	St. Joseph's Degree & PG College
Established	1997
Motto	Knowledge, Love & Service
Type of Institute	Co - Education
Affiliation	Affiliated to Osmania University
UGC	Sanctioned sec 2(f) and 12(B) status by University Grants Commission (UGC)
Autonomous Status	Autonomy Status renewed till 2027
National Assessment and Accreditation Council (NAAC)	Re-accredited with 'B ⁺⁺ ' Grade with CGPA of 2.86 in 2021 (3 rd Cycle)
Student Brand	Josephites
Student Strength	2919

INSTITUTIONAL PROFILE

ADDRESS AND TELEPHONE NUMBERS

Main Campus	:	5-9-1106, Basheerbagh, King Koti Road, Hyderabad-500029
Phone No.	:	+91 (40) 23234860, 23231769 040 – 23244259 (extended Campus)
Website	:	www.josephscollege.ac.in
Email	:	info@josephscollege.ac.in principalsjc@josephscollege.ac.in

PERSONAL DETAILS

Name of the Student	
Roll No.	
Programme	
Class & Section	
Address for Correspondence	
Contact No.	(a) Student's : (b) Parent's :
Email ID a) Official ID b) Personal ID	
Blood Group	
Vehicle No.	
Student's Signature	

LORD'S PRAYER

Our Father in Heaven,
Holy be your Name,
Your Kingdom come;
Your will be done on earth
As it is in Heaven
Give us this day our daily bread,
And forgive us our trespasses
As we forgive those who trespass against us;
Do not bring us to the test
But deliver us from all evil. **Amen**

STUDENT'S PRAYER

Dear God, thank you for bringing us to St. Joseph's College.

Help us to keep learning every day of our life....
No matter what the subject may be
Let us be convinced that all knowledge leads to you
And let us know how to find you and love you
in all the things you have made.

We pray that you give us the guidance that we need to have fun
While still maintaining a schedule of proper study
Especially, when we don't feel like studying at all.

Help us and our classmates to grow in knowledge and wisdom
Give us a sharp sense of understanding and a retentive memory.
Help us to be friendly and kind to everyone at College.

Help us to honor our parents and teachers
Keep us pure, peaceable, gentle and joyful
Grant us the grace to put our knowledge to use
In building the society and our nation.

NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he
Bharata-bhagya-vidhata
Punjaba-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
uchchala-jaladhi-taranga
Tava shubha name jage, tava shubha asisa mage,
gahe tava jaya-gatha.
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, Jaya he, Jaya he,
jaya jaya jaya, jaya he.

COLLEGE SONG

It is a place where you feel secured,
It is the place where you're filled with joy
It is the place where you can enjoy,
St. Joseph's...

It is the place where you feel enlightened
It is the place where you're filled with ideas
It is the place where you can enjoy
St. Joseph's

Chorus:

It is the home of happiness
Atmosphere of peace
Atmosphere of prayer, is what we see
Education, Discipline and fun time
Is all what we have in
St. Joseph's...(2)

The Faculty, Classrooms, Seminar Halls,
Studios for Recording
Libraries are all what we have (2)

Chorus:

VISION & MISSION

VISION

To create a distinct environment of excellence in education with humane values and social commitment.

MISSION

We are committed:

1. To create and maintain an environment of excellence in education through technological advancements, effective pedagogy and methods of evaluation
2. To develop knowledge citizens with multidisciplinary global competencies
3. To integrate in the students the ennobling virtues of truth, fairness, tolerance and co-operation that lead them to serve the underprivileged
4. To sensitize in Josephites a sense of appreciation of traditional and cultural inheritance of the nation
5. To provide life skills towards a successful career, home and society

INSIGNIA



The Insignia symbolizes **KNOWLEDGE, LOVE & SERVICE**, the Motto of St. Joseph's that we practice to internalize the vision each day through every activity of our college.

- The **Book** signifies **Imparting Knowledge** which enhances the intellectual capacity in theoretical and practical realms to achieve **Academic Excellence**.
- The **Lamp** signifies dispelling darkness and awaken Josephite to the omniscience of God, thus leading to illuminate a successful home and society.
- The **Lily** signifies love to treat all equally and respect their traditions and cultures.
- The **Path Finders** define the unidirectional upward growth of Josephites towards the path of professional success while holding onto the virtues of Knowledge, Service and Love.

CORE VALUES



1. TRUST IN DIVINITY
2. FOSTER INTEGRITY
3. ACQUIRE COMPETENCIES
4. STRIVE FOR EXCELLENCE
5. SERVE THE SOCIETY

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CHAIRMAN'S MESSAGE



*His Eminence Cardinal Poola Anthony,
Archbishop of Hyderabad*

My Dear Students,

I welcome you to this prestigious and reputed educational institution which is committed to equip you with global competencies for successfully facing life's challenges with right skills, knowledge and humane values. We foster social responsibility and groom you into citizens with exemplary ethics.

Planning, Commitment, Hard Work and Sincerity are integral to success and self-actualization is the result of applying these aforesaid principles. Be focused. Reject every form of distraction and pride. In your effort to actualize your ambition, know your stumbling blocks, confront them, challenge them and win over them.

My Dear Students dedicate your time and effort now to reap its benefits for years to come. Put God first in all you do and remember undeterred faith will build bridges to sail through life with ease. Employ humility in your approach to issues and actions.

Wish you all every success and God's choicest blessings in all that you set for yourself to achieve.

**Yours in the Lord,
His Eminence Cardinal Poola Anthony
Archbishop of Hyderabad**

CORRESPONDENT'S MESSAGE

My Dear Students,

A warm welcome to Joseph's family, which gives you a platform to become competent, competitive and an excellent human being with values and social commitment.

The college offers excellent opportunities, in terms of various clubs and activities. With disciplined approach and curiosity to learn and grow, the college is sure to become a stepping stone for success.

“A good plan is like a road map. It shows the final destination and usually the best way to get there.” The tradition of St. Joseph's College happily brings together sound academic achievement with an extensive, vibrant co-curricular programme that includes academic fest, Guest Lectures, Workshops, Seminars, Conferences, leadership training programmes etc., Here in St. Joseph's the students are encouraged to get hands - on experience in the Corporate world through Internships taken up with reputed organizations like Deloitte, Franklin Templeton, Berkadia etc., In their curriculum, they are also encouraged to take up projects in association with Industries to supplement their theoretical knowledge with practical experience.

I welcome you all to this great institution of higher learning and assure you of a nurturing and caring environment that will see all of you blossom into empowered and sensitive human beings. This Calendar will guide you in understanding the information about the college, Examination System and Academic Planner for the year 2023-2024. It presents the roadmap of activities planned in the year and enables you to effectively plan your work towards your journey to excellence.

All the best for your journey

Rev. Fr. K. Marreddy
Correspondent



PRINCIPAL'S MESSAGE

A Cordial Welcome to Josephites!

With the intercession of our Patron St. Joseph and proud legacy of 26 years, St. Joseph's Degree & PG College has emerged as one of the leading higher education institutions of the Country, with a growing reputation among Academia and Industry for knowledge, skills, universal values and global employability. I am very happy to state that St. Joseph's Degree & PG College is a reputed college in the twin cities of Hyderabad, consistently ranked among top 5 colleges by various Business School magazines like Competition Success Review, Business Today, India Today, The Week and other reputed magazines.



We believe that Education is not just a process of giving knowledge for a future job but a lifelong process that creates an understanding of moral and ethical values to guide one's life and make our students the future hope of the country.

Our holistic approach to education sets our brand equity as a trusted name for value-based education and integrated learning. Discipline, which is a non-negotiable factor of students' life on our campus, inculcates the value of time management and punctuality.

The tradition of St. Joseph's College happily brings together sound academic achievements with an extensive, vibrant co-curricular programmes that includes Guest lectures, workshops, Seminars, Conferences, Leadership training and Life skills development programmes, Internships, Structured industry ready Campus Recruitment Training programmes etc., which makes our students immensely capable of facing the future with resilience and optimism.

I take pride in sharing that many of our students have brought laurels in curricular and extracurricular activities at University and state level. It is famously said that "it takes a village to raise a child". It surely takes all the stakeholders of an educational institution – the management, the teaching and the non-teaching staff to educate and instill values and knowledge in our students which will shape a successful and enduring future thus living up to our college motto "**Knowledge, Love and Service**".

This handbook contains rules and procedures that govern St. Joseph's Degree & PG College and acts as a guide for you to understand the college expectations. This handbook has been prepared in order to provide you, your parents, and guardians all the information about St. Joseph's Degree & PG College.

Working together, can ensure a productive year filled with academic, social, and emotional progress for every student. I wish that your educational journey in our Temple of learning is fruitful with wonderful experiences and beautiful memories to cherish.

With cordial regards

**Rev. Fr. ANTHONY SAGAYARAJA,
Principal**

ABOUT THE COLLEGE

St. Joseph's Degree & PG College, established in the year 1997 by the Hyderabad Archdiocese Educational Society, is a Co-education Catholic Christian Minority Institution. The college functions under His Eminence Cardinal Poola Anthony, Archbishop of Hyderabad. The college is centrally located in a 2 acre Wi-Fi campus with state-of-the-art infrastructure. It has emerged as one of the leading higher educational institutions of the country, with a growing reputation among academia and industry as the top destination for world-class knowledge, skills, universal values and global employability.

A premiere affiliate of the Osmania University, St. Joseph's is an Autonomous College, Re-accredited by the National Assessment and Accreditation Council (Third Cycle) for its Distinctive Educational Environment, Human Values and Social Commitment.

St. Joseph's was granted 2(f) from UGC in 2006, permanent affiliation from OU in 2007, the NAAC 'A' grade in 2008, Autonomous status and 12(B) in 2011 from the UGC. It was Re-accredited by NAAC 'A' grade in the year 2014 (Second Cycle) and 'B⁺⁺' in the year 2021 (Third Cycle). The Autonomous Status was renewed in the year 2017 and extension of Autonomy status renewal from 2022 to 2027. As a self-financed college, it offers in total 17 UG and 2 PG Programmes.

Strategically located in the heart of the City of Hyderabad at Basheerbagh – King Koti Road in a sprawling two acre campus with 1 lakh square feet built up area, modern infrastructure and state of the art laboratories, the College is privileged to have eminent collaborators from Academia and Industry with qualified and enthusiastic teaching and non-teaching staff and vibrant student fraternity. St. Joseph's is the best choice of parents and students for its enriching multidimensional experience of holistic learning, leading to a bright future of the students.

The college offers a wide range of UnderGraduate and Postgraduate programmes in Commerce, Science, Mathematics, Computer Science, Psychology, Mass Communication and Business Management, where students from surrounding colleges, various districts, neighboring states and foreign countries seek admission.

Our holistic approach to education sets our brand equity as a trusted name for value-based education and integrated learning. Discipline, which is a non-negotiable factor of students' life on our campus, inculcates the value of time management and punctuality. Apart from integrating value education into the main curriculum, several motivational talks, leadership programmes, and regular group and personal counseling sessions are conducted by well qualified counselors to nurture the emotional intelligence of the students making them confident and competitive to take on the challenges of life ahead. The students during the process of education in college emerge as well qualified and socially responsible citizens of India.



OUR PATRON SAINT JOSEPH

St. Joseph - our Patron is a role model for all the staff and students who work hard, since it was he who taught Jesus to acquire wisdom through hard work and sincerity. Inspired by St. Joseph, the College strives to instill in its members the work ethics; to develop and strengthen character; and to inculcate the values of **Knowledge, Love & Service** which is the motto of the institution.

THEME OF THE YEAR

"Collaborate - Create - Compete- Community": Building a Thriving Ecosystem

It emphasizes the importance of fostering collaboration, encouraging creativity, promoting healthy competition among students and fostering a sense of social responsibility and active citizenship. This theme recognizes that these elements are crucial for personal and academic growth, as well as for preparing students for the challenges of the professional world.

Collaborative learning environments promote teamwork, communication, develop essential interpersonal skills and problem-solving skills.

Creativity encourages innovation, originality, and out-of-the-box thinking so that students develop their imagination, find unique solutions to problems, and learn to embrace ambiguity and uncertainty.

Competition fosters a sense of achievement, motivation, and resilience and develops a strong work ethic, handles success and failure gracefully, and acquires the skills necessary to thrive in competitive professional environments.

Communities create a nurturing and inclusive environment.

The theme will be integrated into various aspects of higher education, including curriculum design, teaching methodologies, and extracurricular activities.

Under this theme, the college plans to organize activities and initiatives such as:

1. **Community Building Events:** Orientation programs, guest lectures, group projects, community service projects, volunteering, internships etc.
2. **Inclusive Campus Culture:** Workshops, Events, Activities, discussions, and awareness campaigns.
3. **Academic and Career Development:** Workshops, seminars, and networking opportunities
4. **Wellness and Mental Health:** Counseling services, Mental health awareness Programmes, Stress reduction workshops, mindfulness sessions, and physical wellness activities.
5. **Collaborative Learning Opportunities:** Collaborative projects, group discussions, and interdisciplinary initiatives
6. **Alumni Engagement:** Alumni panels, networking events, and mentoring programs
7. **Entrepreneurship and Innovation:** Entrepreneurship workshops, business plan competitions, Hackathons, and providing resources for students interested in starting their own ventures.
8. **Study Abroad and Global Experiences:** Study abroad programs, international internships, and cultural exchange opportunities.
9. **Sustainability and Environmental Stewardship:** Workshops, International/ National Conferences, Events, Awareness programmes

PROGRAMMES OFFERED

UNDER GRADUATE PROGRAMMES

- B. Com (General)
- B. Com (Computers)
- B. Com (Professional)
- B. Com (Honours)
- B. Com (Information Technology)
- B. Com (International Finance & Accounting) in collaboration with ACCA & ISDC
- BBA (Bachelor of Business Administration)
- BBA (Information Technology)
- BBA (Business Analytics) in collaboration with Miles Education (Wiley)
- BBA (Entrepreneurship)
- BBA (Financial Markets) in collaboration with National Stock Exchange India Ltd.
- BA (Mass Communication & Journalism)
- BA (Digital Media & Mass Communication)
- BA (Journalism, Psychology, English Literature)
- B. Sc (Mathematics, Physics, Computer Science)
- B. Sc (Mathematics, Statistics, Computer Science)
- B. Sc (Mathematics, Electronics, Computer Science)

SECOND LANGUAGES

Telugu | Hindi | Sanskrit | French | Arabic

POST GRADUATE PROGRAMMES

- MA (J & MC) - (Master of Journalism & Mass Communication)

POST GRADUATE PROGRAMMES (Approved by AICTE)

- MBA (Finance, HR, Marketing, Operations & Entrepreneurship)

CERTIFICATE COURSES LIST – 2023-24

S. No	Name of the Course	MoU with
1	Soft Skills for Employability	Klee Technologies Pvt Ltd.
2	Photography	Michael and Monteiro
3	Business Analytics with Tableau	Dept. of Commerce
4	Adobe Photoshop	Skillstride Academy
5	Adobe Illustrator	Skillstride Academy
6	Digital Marketing(with Internship)	Skillstride Academy
7	GST (with Internship)	Skillstride Academy
8	Robotics	Klee Technologies Pvt Ltd.
9	Cyber Security & Ethical Hacking	Klee Technologies Pvt Ltd.
10	2D Game Development	Inkwall Technologies
11	Business Analytics with Power BI	Klee Technologies Pvt Ltd.
12	Mastering ChatGPT	Skillstride Academy
13	Public Relations and Corporate Communication	Public Relations Society of India, Hyderabad Chapter
14	Health and Wellbeing	Department of Psychology
15	Certificate program on Campus to Corporate	Dept. of Commerce
16	Certificate course on Innovation Incubation Entrepreneurship	Osmania Techno Business Incubator
17	Fevicryl	Pidilite
18	Fashion Designing	Hamstech Institute
19	Web Development	NSDC
20	Accounts Executive	NSDC
21	Microsoft Advance Excel	Excelytics
22	Block Chain	NSE
23	Artificial Intelligence	NSE
24	Tableau	AGFOR

Certificate Courses are aimed to balance the mainstream curriculum with the changing industry needs. Therefore, students should complete one certificate course by the end of First year.

LANDMARKS ACHIEVED BY THE COLLEGE

- 1997:** Degree College for Boys was established with B.Sc (MPCs), B.Com (General) and B.Com (Computers) Programmes.
- 1998:** Introduction of Co-education and B.Sc (MECs, MSCs, MPE) and BCA Programmes
- 1999:** Introduction of MCA Programme
- 2001:** Introduction of MBA Programme with approved intake of 40 and additional Section of B. Com (General)
- 2002:** Introduction of Add-on courses (Certificate Courses)
- 2003:** Introduction of M.Sc.(Mathematics), B.Com (Honors) and Vocational Course: B.Com (FTP) Programmes
- 2004:** Additional section of MBA and approved with 120 seats
- 2005:** Introduction of M.Com Programme
- 2006:** 2(f) was issued by UGC, Additional section B. Com (Computers)
- 2007:** Permanent Affiliation from Osmania University
- 2008:** Accredited by NAAC with 'A' grade with a CGPA of 3.51
- 2011:** Grant of Autonomy status in March 2011; Grant of 12 (B) by UGC; Introduction of BA (Mass Communication and Journalism), B. Sc (MPC) and BBA Programmes
- 2012:** Introduction of B. Com(Professional), B.A.(JPE), B.Sc (NHAEM), MA (MCJ), M.Com (Finance) Programmes
- 2014:** Re-accreditation by NAAC with 'A' Grade with a CGPA of 3.49
- 2015:** Introduction of Choice Based Credit System, Introduction of BBA (Information Technology) & B. Com (Information Technology) Programmes
- 2016:** Introduction of B.Com (IFA) Programme in collaboration with ACCA & ISDC
- 2017:** Introduction of BBA (Business Analytics) Programme in collaboration with IBM, India. Introduced Operations as one of the Specializations in MBA Programme; Autonomous status reviewed
- 2018:** Introduction of Outcome Based Education
- 2019:** Introduction of BBA (Entrepreneurship), BBA (Financial Markets) Programme in collaboration with NSE and in MBA additional section (60 seats)
- 2021:** Re-accreditation by NAAC with 'B⁺⁺' Grade with a CGPA of 2.86
- 2022:** Extension of Renewal of Autonomous Status, till 2027.
- 2023:** Silver Jubilee Year

BEST PRACTICES

1. Regular update of curriculum as per the educational & industry needs; market relevant certificate value added courses.
2. Regular conduct of orientation/ induction programmes for students and staff
3. Adoption of Learner – Centered teaching methodologies with judicious blend of lecture based and experiential learning activities.
4. Teacher quality is maintained through Orientation/Faculty Development Programmes, monitoring and regular feedback from students.
5. Organizing Student Development Programs (SDP) / Seminars/ Guest Lectures/ Workshops/ Exhibs/ Educational Tours/ Field Trips for student development.
6. Continuous efforts to enhance the research culture of the college.
7. Regular conduct of Entrepreneurial Awareness programmes.
8. Students are counseled / mentored regularly and 100% personal/career support is provided.
9. Conduct of Pre-placement activities and structured Campus Recruitment Training (CRT) Programmes for enhancing placement opportunities.
10. Regular conduct of community service programmes under the banner of Joseph's Outreach Cell (JSR, NSS, YRCS, JGG, and Women Empowerment) for Social Transformation.
11. Encouraging students participation in inter collegiate competitions and National level Competition & Hackathons.
12. Regular conduct of college annual mega event JOSHH – An Academic and Cultural Fest.
13. Encouraging, Awarding and recognizing students for their achievements during Annual Day celebrations.
14. Financial support to students from economically backward communities.
15. Regular participation in Ranking Surveys to enhance the brand image of the college.
16. MoU with reputed institutions to conduct certificate courses/ Value Added Courses Events, Competitions, Student Exchange, Guest Lectures, Seminars, Workshops, Village adoption and faculty exchange.

STATUTORY BODIES
GOVERNING BODY MEMBERS FOR THE ACADEMIC YEAR 2023-24

S. No	Name	Designation	Category
1	His Eminence Cardinal Poola Anthony	Archbishop of Hyderabad	Chairman
2	Rev. Fr. K. Marreddy	Correspondent St. Joseph's Degree & PG College	Management Representative
3	Rev. Fr. Anthony Sagayaraja	Principal St. Joseph's Degree & PG College	Member Secretary
4	Msgr. Yeruva Bala Showry	Vice Chairman HAES	Management Representative
5	Rev. Fr. G. Anthony	Secretary, HAES	Management Representative
6	Rev. Fr. P. Innaiah	Treasurer, HAES	Management Representative
7	Rev. Fr. T. Victor Emmanuel	Chancellor & Procurator, Archdiocese of Hyderabad.	Management Representative
8	Rev.Fr. T. Prabhu Das	Dean , St. Joseph's Degree & PG College	Management Representative
9	Prof. Bheemarjuna Reddy T.	Dept. of Computer Science, IIT, Hyderabad.	UGC Nominee
10	Prof. Limbadri .R	Chairman, TSCHE, Hyderabad	State Govt. Nominee
11.	Prof. B. Lavanya	Dean, College Development Council, OU & Professor of History	University Nominee
12	Prof. Lakshmi Pathi Rao	Director, Methodist College of Engineering, Hyderabad	Education Representative
13	Rev. Fr. Dr. V.K.Swamy	Founder Principal, St. Joseph's Degree & PG College, King koti, Hyderabad. Former Director, Skill Development, TASK, Govt. of Telangana. Parish Priest, St. Anthony's Church, Hyderabad	Education Representative
14	Rev. Fr. Dr. Joji Reddy SJ	Principal, Loyola Academy, Secunderabad.	Education Representative
15	Prof. P. L. Vishweshwar Rao	Director, St. Joseph's Degree & PG College	Faculty Representative
16	Prof. A. Danam Tressa	IQAC Coordinator, St. Joseph's Degree & PG College	Faculty Representative
17	Mrs. Mary Vinaya Sheela	Dean Academics , St. Joseph's Degree & PG College	Faculty Representative
18	Mr. Ch. Ravi Kumar	Administrative Officer	Administrative Representative

ACADEMIC COUNCIL MEMBERS FOR THE ACADEMIC YEAR 2023-24

S. No.	Name	Designation	Category
1	Rev. Fr. K. Marreddy	Correspondent, St. Joseph's Degree & PG College	Management Representative
2	Rev. Fr. Anthony Sagayaraja	Principal, St. Joseph's Degree & PG College	Chairman
3	Fr. T. Prabhudas	Dean, St. Joseph's Degree & PG College	Management Representative
4	Prof. V. Venkata Ramana	Vice-Chairman, TSCHE	State Government Nominee
5	Prof. K. Stevenson	Dean, Faculty of Social Sciences, Osmania University	University Nominee
6	Prof. Vidyadhar Reddy Aileni	Retd. Professor, OUCC & BM Osmania University	Academic Representative
7	Dr. D. Raja Jebasingh	Vice Principal & Research Supervisor, St. Joseph's College of Commerce(Autonomous)	Academic Representative
8	Dr. K. Visweswara Reddy	FM & Rector – National Institute for Micro, Small and Medium Enterprises, Hyderabad (Representing on behalf of Dr.Glory Swarupa Sunchu, Director General)	Industry Representative
9	Prof. P. L. Vishweshwar Rao	Director, St. Joseph's Degree & PG College	Faculty Representative
10	Mrs. Mary Vinaya Sheela	Dean Academics, St. Joseph's Degree & PG College	Member Secretary
11	Prof. R. Anita	Controller of Examinations, St. Joseph's Degree & PG College	Controller of Examinations
12	Prof. A. Danam Tressa	IQAC Coordinator	Faculty Representative
13	Mrs. T. Esther Ratna	Dean Students Affairs, St. Joseph's Degree & PG College	Faculty Representative
14	Dr. N. Srilatha	Head, Dept. of Commerce	Head, Dept. of Commerce
15	Prof. N. Srinivas	Head, Dept. of Business Management	Head, Dept. of Business Management
16	Mr. D. Srinivas Reddy	Head, Dept. of Mathematics & Statistics	Head, Dept. of Mathematics & Statistics
17	Mr. R. Ashok Kumar	Head, Dept. of Physics & Electronics	Head, Dept. of Physics & Electronics
18	Mrs. M. Kiran Jyothi	Head, Dept. of Computer Science	Head, Dept. of Computer Science
19	Mr. Glen D Silva	Head, Dept. of Mass Communication & Journalism	Head, Dept. of Mass Communication & Journalism
20	Mrs. Amthul Fathima	Head, Dept. of Psychology	Head, Dept. of Psychology

21	Mrs. Aparna Rajhans	Head, Dept. of Second Languages	Head, Dept. of Second Languages
22	Dr. Sangeetha Motkar	Head, Dept. of English	Head, Dept. of English
23	Mrs. R. Sreelakshmi	Additional Head, Dept. of Commerce	Faculty Representative
24	Mrs. M. Swetha	Placement Officer	Faculty Representative
25	Mr. Vasant Vikas	Placement Coordinator	Faculty Representative

FINANCE COMMITTEE MEMBERS

S. No	Name	Designation	Category
1	Rev. Fr. Anthony Sagayaraja	Principal, St. Joseph's Degree & PG College	Chairman
2	Rev. Fr. K. Marreddy	Correspondent, St. Joseph's Degree & PG College	Member Secretary
3	Rev. Fr. T. Victor Emmanuel	Chancellor & Procurator, HAES	Nominated by the Governing Body
4	Prof. A. Danam Tressa	IQAC Coordinator, St. Joseph's Degree & PG College	Senior Faculty
5	Prof. R. Anita	Controller of Examinations, St. Joseph's Degree & PG College	Senior Faculty

BOARD OF STUDIES – COMPOSITION

S. No	Name	Designation
1	Chairperson	Head of the Department concerned
2	Members	All faculty members of the Department.
3	Subject Experts	Two subject experts from outside the Parent University nominated by the Academic Council.
4	Vice Chancellor Nominee	One expert nominated by the Vice Chancellor from a panel of six recommended by the college principal
5	Industry Representative	One representative from Industry/Corporate Sector/Allied area relating to placement nominated by the Principal.
6	Alumni Representative	One postgraduate meritorious alumnus to be nominated by the principal
7	Special course of studies Experts	The Chairman, Board of Studies, may with the approval of the principal of the college, co-opt: Experts from outside the college whenever special courses of studies are to be formulated.

NOTE:

Term: The term of the nominated members shall be three years.

Meetings: The Board of Studies shall meet at least twice a year.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was constituted under the chairmanship of the Head of the Institution, for monitoring the quality parameters in the college. Every year, the college submits an Annual Quality Assurance Report to NAAC. The committee was formulated in the year 2008 on the basis of the recommendations given by the National Assessment & Accreditation Council.

Objectives of IQAC:

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

IQAC MEMBERS

S.No	Name	Designation	Category
1	Rev. Fr. K. Marreddy	Correspondent	Management Representative
2	Rev. Fr. Anthony Sagayaraja	Principal, St. Joseph's Degree & PG College	Chairperson
3	Prof. B. Sireesha	Professor, Dept. of Chemistry and IQAC Director, Osmania University, Hyderabad	Education Representative
4	Dr. Sai Prasad	Professor and IQAC Coordinator, Dept. of Physics, Vasavi College of Engineering, Balapur, Hyd	Education Representative
5	Mr. Tapas	Chemical Engineer, Aurobindo Pharma	Industry Representative
6	Mr. D. Vidya Sagar	Campus lead, Regalix inc	Industry Representative
7	Prof. P. L. Vishweshwar Rao	Director, St. Joseph's Degree & PG College	Faculty Representative
8	Mrs. G. Sunitha	IQAC Coordinator	Faculty Representative
9	Mrs. Mary Vinaya Sheela	Dean, Academics	Faculty Representative
10	Mrs. Esther Ratna	Dean, Student Affairs	Faculty Representative
11	Prof. R. Anita	Controller of Examinations	Faculty Representative
12	Mrs. M. Kiran Jyothi	Head, Dept. of Science	Faculty Representative
13	Dr. Y. Geetanjali	Head, Dept. of Commerce	Faculty Representative
14	Prof. N. Srinivas	Head, Dept. of Business Management	Faculty Representative
15	Mr. D. Srinivas Reddy	Head, Dept. of Mathematics & Statistics	Faculty Representative
16	Mr. R. Ashok Kumar	Head, Dept. of Physics & Electronics	Faculty Representative
17	Dr. M. Sangeetha	Head, Dept. of English	Faculty Representative
18	Mrs. M. Aparna Rajhans	Head, Dept. of II Languages	Faculty Representative

19	Mr. Glen D Silva	Head, Dept. of Mass Comm & Journalism	Faculty Representative
20	Mrs. Amthul Fathima	Head, Dept. of Psychology	Faculty Representative
21	Dr. Sumitra Pujari	Research Convenor	Faculty Representative
22	Mrs. Swetha	Placement Officer	Faculty Representative
23	Dr. K. Sridhar Reddy	Physical Director	Faculty Representative
24	Mrs. Urmila	Librarian	Faculty Representative
25	Mr. Aloysius	Technical Staff	Administrative Staff Representative
26	Mr. Joseph George	Alumni	Alumni Representative
27	Ms. Mariyam Fatima	Alumni	Alumni Representative
28	Mr. Harsh Rai	Student Council President	Student Representative

NAAC CRITERIA INCHARGES AND MEMBERS LIST			
Criteria	In-Charges	Support Criteria Incharge	Members
CRITERIA I	Mrs. M. Kiran Jyothi	Mrs. Aparna Rajhans	Mrs. Mary Vinaya Sheela
	Mr. P. Ganesh Anand	Mr. R. Ashok Kumar	Mrs. Sarika Verma
			Ms. Shiney Solomon
			Prof. Vani .H
			Mrs. Gowri Deshpandey
			Mrs. S. Vijaylaxmi
CRITERIA II	Dr. N. Srilatha	Mrs. Sreelakshmi	Mrs. Ritika Waghay
	Mrs. Mary Joseph	Mr. D. Srinivas Reddy	Mrs. B. Sumana
			Mrs. Pauline R Joseph
			Mrs. C. Swathi
			Mrs. Anantha Lakshmi
			Prof. R. Anita - Examination
			Mrs. Laasya Madhukar
			Mrs. Neeraja
			Ms. S. Swapna -Examination
			Mr. Ashok Kumar
			Mr. M. Satyanarayana
			Ms. M. Debora
			Mrs. Srivatsala
CRITERIA III	Dr. Sumitra Pujari	Mrs. Patha Rajitha	Mr. Keshav Vivek
	Dr. Saba Inamdar	Dr. Mohd. Irfan Mohiuddin	Mrs. B. Sumana
			Mrs. J. Harika
			Dr. Johnson Babu
		Mr. Venu Gopal	

			Mrs. A.N.P.P.Ananthalakshmi (Commerce)
			Ms. Deepika
CRITERIA IV	Mr. S. Srikanth	Mr. Glen D'Silva	Mrs. Ch.Padmaja
	Mr. Martin Mysa	Mr. G. Kiran	Dr. Suhas
			Mr. Ram Prashanth Kumar
			Ms. Shravya Saneev Merugu
			Mr. Praveen
			Ms. Saba
CRITERIA V	Dr. Y. Geethanjali	Mrs. Swetha	Mrs. V. Laasya Madhukar
	Prof. N. Srinivas	Dr. K. Sridhar Reddy	Ms. Shravya Saneev Merugu
			Ms. Smriti Nagaria
			Dr. T.Sindhoor
			Mrs. Mallika
			Mrs. Sastry Vandana
			Mr. Bhanu Prakash Sharma
			Dr. Venkat Siva Kumar
CRITERIA VI	Ms. Prashanthi	Mrs. T. Esther Ratna	Mrs. Asha Rachel Cherian
	Mrs. Amthul Fatima	Prof. Danam Tressa	Ms. Shiney Solomon
			Mrs. A. Mamatha
			Dr. Shaik Sadique Pasha
			Mrs. Mallika
			Mr. Sai Ramakrishna
CRITERIA VII	Dr. Sangeetha .M	Mr. P. Vasanth Vikas	Mrs. Aarati Samala
	Dr. Gracy Sailasree	Mr. Venu Madhav	Ms. R. Asmitha Yadav
			Mrs. Sumalatha
			Mr. M. Satyanarayana
			Mrs. Lavanya
			Ms. Shubhangi Misra
			Mrs. G.Archana
		Mrs. Laasya (Days Celebrated)	

MEMBERS APPOINTED BY THE MANAGEMENT

S. No	Name of the Member	Designation
1	Prof. P.L. Vishweshwar Rao	Director
2	Fr. T. Prabhudas	Dean
3	Mrs. Mary Vinaya Sheela	Dean, Academics
4	Mrs. Esther Ratna	Dean, Student Affairs
5	Prof. R. Anita	Controller of Examinations
6	Mrs. G. Sunitha	IQAC Coordinator
7	Mr. Srikant	IQAC Addl. Coordinator
8	Dr. N. Srilatha	Head, Department of Commerce
9	Dr. Y. Geethanjali	Incharge HoD, Dept. of Commerce Convenor, Centre for Student Training & Progression
10	Mrs. R. Sreelakshmi	Additional. HoD, Dept. of Commerce
11	Prof. N. Srinivas	HoD , Business Management and Convenor, office of International & Domestic Relations
12	Mr. Ganesh Anand	Additional. HoD, Dept. of Business Management
13	Mrs. M. Kiran Jyothi	Head, Department of Computer Science
14	Mr. D. Srinivas Reddy	Head, Department of Mathematics & Statistics
15	Mr. R. Ashok Kumar	Head, Department of Physics & Electronics
16	Mr. Glen D Silva	Head, Department of Mass Comm & Journalism
17	Mrs. Amthul Fathima	Head, Department of Psychology
18	Dr. M. Sangeetha	Head, Department of English
19	Mrs. Aparna Rajhans	Head, Department of Second Languages
20	Mrs. M. Swetha	Placement Officer-Centre for Employability & Corporate Relations
21	Dr. Sumitra Pujari	Convenor, Centre for Research & Development
22	Prof. A. Danam Tressa	Convenor, Centre for Skill Development
23	Prof. N. Srinivas	Convenor, Centre for Consultancy & Corporate Training
24	Mrs. J.N.P.P. Anantha Lakshmi	Centre for Innovation and Entrepreneurship
25	Mrs. Vijayalaxmi	Convenor, Joseph's Outreach Cell

IMPORTANT CONTACTS

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Mr. P. Vasant Vikas	Placement Coordinator	vasantvikas@josephscollege.ac.in

FACULTY DETAILS

S.No	Name	Designation	Qualification
1	Rev. Fr. K Marreddy	Correspondent	BA, B. Ed
2	Rev. Fr. Anthony Sagayaraja	Principal	MA (Eng), M. Phil
3	Rev. Fr. T. Prabhudas	Dean	MA, B. Ed
Department of Commerce			
4	Mrs. Mary Vinaya Sheela	Associate Professor & Dean Academics	M. Com, M Phil., MBA
5	Mr. S. Krishna Moorthy	Associate Professor	M. Com, M. Phil,
6	Dr. N. Srilatha	Associate Professor	M. Com, M. Phil, Ph. D
7	Dr. Y. Geethanjali	Assistant Professor & Incharge HoD	M. Com, M. Phil, Ph. D
8	Mrs. J. N. P.P. Anantha Lakshmi	Assistant Professor	M. Com, M. Phil, Ph. D M.F.M.
9	Dr. Sumitra Pujari	Assistant Professor	M. Com, M. Phil , APSET, Ph. D
10	Mrs. R Sreelakshmi	Assistant Professor & Additional HoD	M. Com, NET
11	Ms. M. Debora	Assistant Professor	M. Com, PGDCA
12	Mrs. G. Savita	Assistant Professor	M. Com
13	Mrs. Aarati Samala	Assistant Professor	M. Com, LLB
14	Mrs. Bh. Srivatsala	Assistant Professor	M. Com
15	Ms. Prashanthi Muchanapally	Assistant Professor	MBA
16	Mr. T. Krishna	Assistant Professor	M. Com
17	Mrs. Ch. Padmaja	Assistant Professor	M. Com, MBA
18	Mr. S. Bhanu Prakash Sharma	Assistant Professor	M. Com, MBA, M. Phil
19	Mr. P. Vasant Vikas	Assistant Professor	M. Com, MBA,
20	Mrs. Ritika Waghay	Assistant Professor	M. Com, MBA, APSLET, DAP
21	Ms. Swetha Kabra	Assistant Professor	ICMAI
22	Ms. N. Sai Lakshmi	Assistant Professor	M. Com NET
23	Mrs. Rashi Mathur	Assistant Professor	M. Com, MBA
24	Mrs. Asmitha Yadav Ravula	Assistant Professor	M. Com, UGC-NET
25	Mrs. Namarta Rathi	Assistant Professor	M. Com, UGC-NET
26	Ms. Mallireddy Phani Priya	Assistant Professor	M. Com, MBA
27	Ms. K. Deepika	Assistant Professor	M. Com
28	Ms. Srujana Joshi	Assistant Professor	M. Com
29	Mrs. Asha Rachel Cherian	Assistant Professor	M. Com, M. Phil
30	Mrs. Sarika Verma	Assistant Professor	M. Com
31	Mrs. Preethi Rathi	Assistant Professor	M. Com, LLB
32	Mrs. Deepti	Assistant Professor	M. Com, M Phil, LLB, MBA
33	Mrs. Noopur	Assistant Professor	M. Com, SET, NET
34	Mrs. Sastry Vandana	Assistant Professor	M. Com

Department of Mathematics & Statistics			
35	Mr. D. Srinivas Reddy	Assistant Professor & HoD	M. Sc (Maths)., B.Ed., M. Phil
36	Mrs. S. Vijaya Laxmi	Assistant Professor	M. Sc (Stats)
37	Mrs. Harika Janagama	Assistant Professor	M. Sc (Maths)
38	Mr. Manthri Sathyanarayana	Assistant Professor	M. Sc (Applied Maths), SET
39	Mrs. B. Mallika	Assistant Professor	M. Sc (Stats), B. Ed.
40	Mrs. G.Sunitha	Assistant Professor & IQAC Coordinator	M.Sc (Maths)
Department of Physics & Electronics			
41	Mr. R. Ashok Kumar	Assistant Professor & HoD	M. Sc (Applied Electronics)
42	Dr. P. Johnson Babu	Assistant Professor	M. Sc (AE), M Phil (E)
43	Mrs. Sowjanya M L	Assistant Professor	M. Sc (Phy)
Department of Computer Science			
44	Mrs. Kiran Jyothi M	Associate Professor & HoD	MCA, MBA
45	Mrs. T. Esther Ratna	Assistant Professor	M. Sc, M. Phil
46	Mrs. V. Shailaja	Assistant Professor	MCA
47	Mr. S. Srikanth	Assistant Professor & Additional IQAC Coordinator	MCA
48	Mrs. Swathi Chintavatla	Assistant Professor	MCA
49	Mr. Sandeep Kadamandla	Assistant Professor	M.S.
50	Mr. M. Sai Ramakrishna	Assistant Professor	M. Sc., M. Tech
51	Mr. A. Venu Gopal	Assistant Professor	M. Sc, M. Phil
52	Mrs. S. Lavanya Reddy	Assistant Professor	MCA M. Tech
53	Mr. Raju .B	Assistant Professor	M. Sc (IT)
54	Mrs. K. Sandhya	Assistant Professor	MCA
Department of English			
55	Dr. M. Sangeetha	Associate Professor & HoD	MA, Ph. D
56	Mrs. Pauline Rajamani Joseph	Assistant Professor	MA, M. Phil., M. Ed
57	Mrs. Rupa Josephine	Assistant Professor	MA, B.Ed.
58	Mr. G Praveen Kumar	Assistant Professor	MA, PGDTE, PDCS
59	Dr. Sindhoor T	Assistant Professor	MA, M. Phil (Ph. D)
60	Ms. Firdous Fatima	Assistant Professor	MA
61	Ms. Aarohi	Assistant Professor	MA
62	Mr. E Samuel Prasad	Assistant Professor	MA
Department of II Languages			
63	Dr. Mohammed Irfan Mohiuddin	Assistant Professor	MA (Arabic), Ph. D.
64	Mrs. Aparna Rajhans	Assistant Professor & HoD	MA (Sanskrit), MA (Eng)
65	Mrs. Anantha Laxmi	Assistant Professor	MA (Tel), MA(San), NET, SET

66	Dr. Shaik Sadique Pasha	Assistant Professor	MA (Hindi), Ph. D, SET
67	Mr. Aditya Srinivas	Assistant Professor	MA (French)
68	Dr. Modumpalli Sampath	Assistant Professor	MA (Hindi), Ph. D, B.Ed
69	Ms. M. Dhanalakshmi	Assistant Professor	PGD in French
70	Mr. Syed Khader Basha Qadri	Assistant Professor	MA (Arabic)
71	Mrs. B. Swarnalatha	Assistant Professor	MA(Tel), MA(San)
Department of Physical Education			
72	Dr. K. Sridhar Reddy	Physical Director	M. Com, M. P.Ed., Ph. D
Department of Mass Communication & Journalism			
73	Prof. P. L. Vishweshwar Rao	Professor & Director	MA, Ph. D
74	Mr. D Nagarjuna	Assistant Professor	MA(PS), MA (JPR)
75	Mr. Keshav Vivek	Assistant Professor	MA, MBA, UGC-NET
76	Mr. Glen D Silva	Assistant Professor & HoD	MA (Eng.), MA, (Mass Com)
77	Mrs. V. Laasya Madhukar	Assistant Professor	MCJ
78	Mr. Shayne Reuben Reynolds	Assistant Professor	MCJ
79	Ms. Shiney Solomon	Assistant Professor	MA (J&MC)
80	Mr. Ram Prashanth Kumar	Assistant Professor	MA (J&MC), UGC-NET, TS-SET
81	Ms. Shubhangi Misra	Assistant Professor	MA (J&MC)
82	Mrs. Madhuri Ashok Kangul	Assistant Professor	MA (J&MC)
83	Mr. Geddam John Richie	Assistant Professor	MA (J&MC)
Department of Psychology			
84	Mrs. Amthul Fathima	Assistant Professor & HoD	MA (Psy), P.G.D.C.P
85	Mrs. Sumana B.	Assistant Professor	MA (Psy), TS-SET
86	Ms. Shravya Saneev Merugu	Assistant Professor	MA (Psy)
Department of Business Management			
87	Prof. R. Anita	Professor & CoE	BE, MBA, M. Phil, NET, AP & TS SET, Ph. D
88	Prof. A. Danam Tressa	Professor	M. Com, MBA, TS SET, Ph. D
89	Mr. P. Ganesh Anand	Assistant Professor & Additional HoD	MBA
90	Prof. Nagunuri Srinivas	Professor & HoD	MBA, M. Phil, Ph. D
91	Ms. Smriti Nagaria	Assistant Professor	MBA, TS SET
92	Ms. S. Swapna	Assistant Professor	MBA
93	Dr. S. Venkata Siva Kumar	Associate Professor	MBA, MSc (Stats), Ph. D
94	Mrs. Mubeen Sultana	Assistant Professor	MBA
95	Dr. K Gracy Saila Sree	Associate Professor	MA (Eng), MBA, M. Phil, SET, Ph. D
96	Mr. Martin Mysa	Assistant Professor	MBA
97	Prof. Vani. H	Professor	MBA, NET, Ph. D
98	Mrs. Gude Mamatha	Assistant Professor	MBA
99	Mrs. G. Joseph Mary	Assistant Professor	MBA
100	Ms. Patha Rajitha	Assistant Professor	MBA, M. Phil
101	Ms. Neeraja Katari	Assistant Professor	MBA, M. Com

102	Mrs. Gowri Pisolkar Deshpande	Assistant Professor	MBA
103	Mrs. M. Swetha	Assistant Professor	MBA
104	Mrs. M. Pallavi	Assistant Professor	MBA, M Com
105	Mrs. E. Salome	Assistant Professor	MBA
106	Mrs. Ganta Archana	Assistant Professor	MBA
107	Ms. V. Vara Prashanthi	Assistant Professor	MBA
108	Dr. Ramesh Naik	Assistant Professor	MBA Ph. D
109	Ms. Saba Inamdar	Assistant Professor	MBA
110	Mrs. Amena Sayeed	Assistant Professor	B. Tech M. Tech
111	Mrs. Saba Mahmood Al Amoudi	Assistant Professor	MBA
112	Mrs. D. Satya Sadhana	Assistant Professor	MBA
113	Mrs. B. Sumalatha	Assistant Professor	MBA
114	Dr. Sameera Afroze	Assistant Professor	MBA, Ph. D
115	Mr. Konda Santosh Kumar	Assistant Professor	MBA
Library & Information Centre			
116	Mr. Henry Austin	Librarian	MA, (MLISc)
117	Mrs. P. Urmila Devi	Librarian	MA, (MLISc)
118	Mr. Anoop Anthony	Assistant	-

VISITING FACULTY

S. No	Name of the Faculty	Qualification
1	Prof. Usha	M.Com, M,Phil, Ph.D.
2	Mr. Ganesh Narwarde	M.Com, CMA, IPCC(CA), NET
3	Dr. K. Ramesh Babu	Head & BOS, Assistant Professor, University College of Engineering, OU.
4	Dr. K. Venkateshwarlu	Associative Professor, Government Degree College Khairathabad
5	Dr. Raghavendra Sharma	Associative Professor, Department of Statistics, University College of Sciences, OU
6	Prof V. Hara Gopal	Former Head Department of Statistics, University College of Sciences, OU.
7	Dr. D. Srinivasu	Associate Professor, Dept. of Physics, University college of Science, OU.
8	Dr. P. Chandrashekar	Director, Technique Design Group
10	Prof. Md. Shareefuddin	Professor, Dept. of Physics, University college of Science, OU.
11	Prof. N. V. Prasad	Professor, Dept. of Physics, University college of Science, OU.
12	Dr. S. Harivardhagini	Professor & Head, Dept. of Electronics & Instrumentation Engineering, CVR Engineering college, Hyd.
13	Dr. Ramadevi	Associate Professor, CBIT
14	Mrs. Afshan Jabeen	Clinical Psychologist, Ripples Center for Enhanced Learning.
15	Dr. Venkata Subaiah	Clinical Psychologist (IMH), Erragadda
16	Mr.Venkata Ravi Reddy	M.Com, CA (Inter),ACCA, (Ph. D), MBA, PGD (AMF)
17	Dr. M. Sreenath Reddy	Ph. D in Physics
18	Dr. P. Balabhaskar	Ph. D in Physics
19	Mr. Venkat Raavi	M. Com, MBA, AFM Holder, CA(Inter) (Ph. D)
20	Mrs. Annie Kavita	M. Com, MBA, CMA, APSET, (Ph. D)

21	Mr. Syed Khader Pasha	MA - Arabic
22	Mr. Aditya Srinivas	MA - French
23	Mrs. Dhana Lakshmi	Senior Diploma in French
24	Dr. Sampath	MA - Hindi, PhD
25	Dr. Harikrishna	MA - Sanskrit, PhD
26	Mr. Darpan Jain	Chartered Accountant
27	Mr. Karthik	Chartered Accountant
28	Prof. E. Nageswara Rao	MA, Ph. D (Retd. Prof. OU & HCU)
29	Ms. B. Swarna Latha	MA (Sanskrit), MA (Telugu), TPT
30	Mr. Bhanuprakash	CMA

NON-TEACHING STAFF

S. No	Name of the Employee	Designation
Administrative Staff		
1	Mr. Anthony P Vaz	Superintendent
2	Mr. Ch. Ravi Kumar	Admin. Officer
3	Mrs. E. Shailaja	Jr. Assistant
4	Mr. George Fernandez	Jr. Assistant
5	Ms. K. Swapna	Jr. Assistant
6	Mrs. Blessy Rebecca	Accountant
7	Mr. Bandi Srinivas Reddy	Accountant
8	Mrs. Sahiti Chakravarthy	Jr. Assistant
9	Mrs. Reena Joseph	Jr. Assistant
10	Mr. Mallikarjun G	Jr. Assistant
11	Mrs. T. Nagalaxmi	Jr. Assistant
12	Mrs. Y. Nishita	Accounts Assistant
13	Mrs. Roseline	Jr. Assistant
14	Mr. R. Vijay	Jr. Assistant
Examination Branch		
1	Mr. Arogya Das	Section Officer BBA, MBA, MA
2	Mr. N. Mahesh	Section Officer B.Com, BA, B.Sc
3	Mr. J. Kumaraswamy	Jr. Assistant B.Tech (IT)
Lab Staff		
1	Mr. K. Aloysius	Network Admin
2	Mr. G. Kiran Kumar	Network Admin
3	Mr. Ghanapuram Kumar	Network Admin

Support Staff		
1	Mr. V. Krishna Moorthy	General Assistant
2	Mrs. Alice	General Assistant
3	Mrs. Vijaya Mary	General Assistant
4	Mrs. Premila	General Assistant
5	Mr. B. Veeraswamy	General Assistant
6	Mr. R. Raja Reddy	General Assistant
7	Mrs. B. Radha	General Assistant
8	Mrs. Rani Anthumani	General Assistant
9	Mr. P. Joseph Reddy	General Assistant
10	Mrs. Elizabeth Michael	General Assistant
11	Mrs. K. Sarala	General Assistant
12	Mr. J. Anthony	General Assistant
13	Mrs. S. Pallavi	General Assistant
14	Mr. Yesudas	General Assistant
15	Mr. Raju	General Assistant
16	Mr. A. Joseph	General Assistant
17	Mrs. Kalpalatha	General Assistant
18	Mr. Gangadhar	General Assistant
19	Mr. D. Srinivas	General Assistant
20	Mr. Philip Arokia Raj	Technical Assistant
21	Mr. Sai Sandeep	General Assistant
22	Mrs. B. Durga	General Assistant
23	Mr. I. Babu	General Assistant
24	Mrs. Allada Malleswari	General Assistant
25	Mrs. Lakshmi	General Assistant
26	Mrs. Kiseli Lilly	General Assistant
27	Mrs. Mani	General Assistant
28	Mr. J. Shiva Kumar	General Assistant
29	Mrs. R. Bhavana	General Assistant
30	Mr. Ch. Sandeep	General Assistant
31	Mr. Rayappa Shanti Raj	Supervisor
32	Mrs. Veronica	General Assistant
33	Mrs. P. Nagalaxmi	General Assistant

LIST OF COMMITTEES

S.No	Name of the Committee / Cell	Members List
1.	Board of Management	Principal Correspondent Management Representative – 03 Faculty Representation - 02
2.	Governing Body SJC/dd-mm-yy/65/sl.no	As per UGC
3.	Finance Committee SJC/dd-mm-yy/66/sl.no	As per UGC
4.	Academic Council SJC/dd-mm-yy/02/sl.no	As per UGC
5	IQAC SJC/dd-mm-yy/01/sl.no	As per UGC
6	Internal Complaint Committee (ICC) SJC/dd-mm-yy/06/sl.no	<ul style="list-style-type: none"> • Prof. A. Danam Tressa (Convener) • Dr. Gracy Sailasree • Mrs. Ch. Padmaja • Mr. Yesudas • Mrs.Reena Joseph • One member –T Non-Government Organisation /Associations
7	Planning & Monitoring Board SJC/dd-mm-yy/03/sl.no	<ul style="list-style-type: none"> • Rev. Fr. K Marreddy – Correspondent • Rev. Fr. Anthony Sagayaraja – Chairman • Fr. Prabhudas – Dean • Mrs. Mary Vinaya Sheela - Dean Academics (Convener) • Mrs. G. Sunitha IQAC Coordinator (Co-convener) • Prof. R. Anita - CoE (Secretary) • Dr. Sangeetha Motkar • Dr. Sumitra Pujari • Mr. Glen D'Silva • 2 External Members (Educationalist)
8.	Staff Welfare & Grievance Redressal Committee SJC/dd-mm-yy/18/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja – Principal • Dr. Gracy Sailasree (Convener) • Dr. Sangeetha Motkar • Dr. Y. Geethanjali
9	Examination Branch SJC/dd-mm-yy/68/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Antony Sagayaraja • Chief Controller of Examinations • Prof. R. Anita, CoE • Dr. Irfan, Addl.CoE • Ms. S. Swapna, Addl. CoE
10	Curriculum Restructure Committee SJC/dd-mm-yy/05/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja – Principal • Fr. Prabhudas – Dean • Mrs. Mary Vinaya Sheela - Dean Academics • (Convener)

		<ul style="list-style-type: none"> • Mrs. G. Sunitha - IQAC Coordinator • HoDs & Addl. HoDs • Prof. R. Anita - CoE • Programme Coordinators • External Members – 05 (One from each stream)
11	Academic & Administrative Audit Committee SJC/dd-mm-yy/70/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja – Principal • Fr. Prabhudas – Dean • Mrs. G.Sunitha - IQAC Coordinator (Convener) • Mrs. Mary Vinaya Sheela - Dean Academics • Prof. R. Anita, CoE • Mrs. Blessy Rebecca (Accountant) • External Members
12.	Library Advisory Committee SJC/dd-mm-yy/14/sl.no	<ul style="list-style-type: none"> • Mrs. Urmila Devi (Convener) • Mr. Henry Austin (Co-Convener) • Mrs. Aparna Rajhans • Dr. Shaik Sadique Pasha • Mr. Anthony (Asst. Library) • Mr. Venu Gopal • Mrs. Ch. Padmaja • Mrs. B. Sumana • Mr. R. Ashok Kumar • Mr. S. Srikanth • Mrs. Gowri Deshpande
13.	Examination Committee SJC/dd-mm-yy/68A/sl.no	<ul style="list-style-type: none"> • Mr. Vasanth Vikas - Convener • Mr. P. Ganesh Anand – Co-Convener • Mrs. S. Vijaya Laxmi • Mr. T. Krishna • Ms. Smriti Nagaria
14.	Unfair Means and Grievance Redressal Committee SJC/dd-mm-yy/40/sl.no	<ul style="list-style-type: none"> • Chief Controller of Examinations - Principal • CoE (Convener) • Addl. Controller • Chief Superintendent
15.	Results Review Committee SJC/dd-mm-yy/39/sl.no	<ul style="list-style-type: none"> • Principal • Controller of Examinations (Convener) • Dean Academics • IQAC Coordinator • HoDs & Addl. HoDs
16.	Equal Opportunities Cell SJC/dd-mm-yy/71/sl.no	<ul style="list-style-type: none"> • Mrs. Rashi Mathur - (Convener) • Mrs. Saba Mohmood Al- Amoodi • Mrs. Deepthi • Mr. Ch. Ravi Kumar – PG Office • Mr. George Fernandez – UG Office • Student Representatives

17	Infrastructure & Lab Maintenance Committee SJC/dd-mm-yy/42/sl.no	<ul style="list-style-type: none"> • Mr. S. Srikanth (Convener) • Dr. P. Johnson Babu • Mr. Shayne Reuben Reynolds • Mr. Aloysius • Mr. Kiran Kumar • Mr. G. Kumar • Mrs. Sowjanya M L • Mrs. M. Pallavi • Mr. M. Sai Rama Krishna • Mrs. Madhuri Ashok Kangul
18	Admission Committee SJC/dd-mm-yy/04/sl.no	<ul style="list-style-type: none"> • Principal • Correspondent • 5 Senior Staff • Student Representatives
19	Publication of College news digest SJC/dd-mm-yy/81/sl.no	<ul style="list-style-type: none"> • Mr. Glen D'Silva (Convener) • Dr. Sangeetha Motkar • Ms. M. Debora • Ms. Shubhangi Misra • Ms. Shravya Saneev Merugu • Dr. Gracy Sailasree • Dr. Sindhoor • Mr. Geddam John Richie
20	Alumni Committee SJC/dd-mm-yy/23/sl.no	<ul style="list-style-type: none"> • Dr. Y. Geethanjali (Convener) • Mrs. Ritika Waghay • Mrs. V. Laasya Madhukar • Mr. D. Srinivas Reddy • Ms. S. Swapna • Mr. S. Krishna Moorthy • Mrs. Mary Vinaya Sheela
21	Student Quality Assurance Cell (SQAC) SJC/dd-mm-yy/47/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja – Chairman • Mr. P. Ganesh Anand (Convener) • Mrs. Mamatha (Co-Convener) • Mrs. G.Savita (Co-Convener) • Mrs. G.Sunitha IQAC Coordinator • Mrs. T. Esther Ratna • SQAC President • SQAC Secretary • SQAC Joint Secretary
22	E Governance Cell SJC/dd-mm-yy/79/sl.no	<ul style="list-style-type: none"> • Mr. M. Sai Ramakrishna (Convener) • Mrs. T. Esther Ratna • Mr. A.Venu Gopal • Mrs. Patha Rajitha • IQAC Coordinator • Admin Office Staff
23	Media Coordination Committee (Print Media / Social Media)	<ul style="list-style-type: none"> • Mr. Glen D'Silva (Convener) • Mr. Keshav Vivek

	SJC/dd-mm-yy/43/sl.no	<ul style="list-style-type: none"> • Prof. N. Srinivas • Mrs. Aparna Rajhans • Mr. Ram Prashanth Kumar
24	Website Maintenance Committee SJC/dd-mm-yy/44/sl.no	<ul style="list-style-type: none"> • Mrs. V. Shailaja (Convener) • Mrs. M. Kiran Jyothi (Co-Convener) • Mrs. Bh. Srivatsala • Ms. M. Debora • Ms. Shubhangi Misra • Mrs. Aparna Rajhans • Dr. Saba Inamdar • Ms. Ameena Sayeed
25	Office of International & Domestic Relations SJC/dd-mm-yy/12/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja • Prof. N. Srinivas (Convener) • Prof. P. L. Visweshwara Rao
26	NIRF SJC/dd-mm-yy/54/sl.no	<ul style="list-style-type: none"> • IQAC Coordinator • Mrs. Amthul Fathima • Dr. Sumitra Pujari • Mrs. Vijayalaxmi • Mr. P. Ganesh Anand • Mrs. Joseph Mary • Mrs. Blessy Rebecca • Mr. Glen D' Silva
Centre for Skill Development In charge : Prof. Danam Tressa		
27	Value Added Courses Committee SJC/dd-mm-yy/10/sl.no	<ul style="list-style-type: none"> • Prof. A. Danam Tressa (Convener) • Prof. Vani Harapanahalli (Co-Convener) • Mr. R. Ashok Kumar (Co-Convener) • Mrs. Pauline Rajamani Joseph • Ms. M. Prashanthi • Mrs. Sarika Verma • Mrs. J. Harika • Ms. V. Vara Prashanthi • Dr. Sameera Afroze • Ms. Shravya Saneev Merugu • Mrs. Sumalatha • Student Representatives

28	SWAYAM / MOOCs Committee SJC/dd-mm-yy/53/sl.no	<ul style="list-style-type: none"> • Mr. S. Srikanth (Convener) – Main Campus • Dr. Venkata Siva Kumar (Convener) – Extended Campus • Mrs. D. Anantha Lakshmi – II Lang • Ms. R. Asmitha Yadav • Dr. Shaik Sadique Pasha • Mrs. S. Vijaya Laxmi • Mrs. Neeraja katari • Mrs. Patha Rajitha • Dr. Saba Inamdar • Mrs. Joseph Mary • Mr. Raju • Student Representatives
DISCIPLINE & MONITORING BOARD In Charge : Dr. K. Sridhar Reddy		
29	Discipline Committee SJC/dd-mm-yy/17/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja - Principal • Fr. T. Prabhudas- Dean • Dr. K. Sridhar Reddy – Physical Director (Convener) • Mr. P. Ganesh Anand – (Co- Convener Business Management) • Mrs. Aparna Rajhans (Co-Convener) • Dr. Mohd Irfan • Mr. Vasanth Vikas • Mr. T. Krishna • Mrs. Esther Ratna • Mr. Glen D’Silva • Mr. D. Srinivas Reddy • Mrs. Amthul Fatima • Ms. Smriti Nagaria • Mrs. Reena Joseph • Floor In-charges • Class in-charges • Support Staff
30	Anti-Ragging Committee SJC/dd-mm-yy/19/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja - Principal • Fr. T. Prabhudas – Dean • Mr. P. Ganesh Anand (Convener-Extended Campus) • Mrs. Preethi Rathi (Convener-Main Campus) • Dr. K. Sridhar Reddy • Mrs. Aarati Samala • Mrs. Lavanya • Mr. Glen D’Silva • Mrs. Amthul Fatima • Ms.V.Vara Prashanti • Local SI • Local Media Person • Student Representatives

31	Anti-Sexual Harassment Committee SJC/dd-mm-yy/20/sl.no	<ul style="list-style-type: none"> • Mrs. T. Esther Ratna – Dean Student Affairs (Convenor) • Mrs. D. Anantha Lakshmi • Mrs. Swathi Chintavatla • Mrs. Rashi Mathur • Mrs. Lavanya • Mrs. Preethi Rathi • Mrs. Amthul Fatima • Ms. Firdous Fatima • Mrs. Ganta Archana
32	Student Grievance Redressal Committee SJC/dd-mm-yy/26/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja - Principal • Fr. T. Prabhudas - Dean • Mrs. Amthul Fatima (Convenor) • Mr. P. Ganesh Anand (Co- Convenor) • Mrs. V. Sreelakshmi • Mr. Glen D'Silva • Mr. D. Srinivas Reddy • Dr. K. Sridhar Reddy – Physical Director • Mr. Vasanth Vikas • Dr. Shaik Sadique Pasha • Mrs. Swathi Chintavatla • Ms. Smirti Nagaria
EXTRA CURRICULAR COMMITTEES		
FAMS – Fine Arts, Music & Sports		
33	Cultural Committee SJC/dd-mm-yy/28/sl.no	<ul style="list-style-type: none"> • Mrs. V. Laasya Madhukar (Convenor) • Mrs. G. Savita (Co - Convenor) • Mrs. Asha Rachel Cherian (Co - Convener) • Mrs. Ritika Waghray • Ms. Sai Lakshmi • Ms. Shubhangi Misra • Mrs. Amena Sayeed • Mrs. Pallavi • Mrs. D. Satya Sadhana • Ms. M. Prashanthi • Ms. Shravya Saneev Merugu • Mrs. Lavanya • Mrs. B. Mallika
34	Literary Committee SJC/dd-mm-yy/72/sl.no	<ul style="list-style-type: none"> • Dr. Sindhoor (Convenor) • Mr. Praveen Kumar (Co- Convenor) • Dr. Gracy Sailasree • Ms. Aarohi • Mr. E. Samuel Prasad
35	Choir Committee SJC/dd-mm-yy/31/sl.no	<ul style="list-style-type: none"> • Mrs. Rupa Josephine Samuel (Convenor) • Dr. Gracy Sailasree (Co-Convenor) • Ms. Shiny Solomon (Co - Convenor) • Mrs. Pauline Rajamani Joseph • Mrs. Joseph Mary

		<ul style="list-style-type: none"> • Mrs. E. Salome • Mr. Samuel Prasad
36	Sports Committee SJC/dd-mm-yy/32/sl.no	<ul style="list-style-type: none"> • Dr. K. Sridhar Reddy (Convener) • Mr. Martin Mysa (Co-Convener) • Prof. Danam Tressa • Mr. T. Krishna • Dr. Shaik Sadique Pasha • Mr. M. Sai Ramakrishna • Mr. John Richie • Mr. Samuel Prasad • Student Representatives
Centre for Happiness & Wellbeing In-charge: Mrs. Sumana		
37	Counseling Cell SJC/dd-mm-yy/73/sl.no	<ul style="list-style-type: none"> • Mrs. B. Sumana (Convener) • Mrs. Amthul Fathima • External Members
38	Mentoring Cell SJC/dd-mm-yy/73/sl.no	<ul style="list-style-type: none"> • Class Teachers
Centre for Research & Development In-charge: Dr. Sumitra Pujari		
39	Research Advisory Committee SJC/dd-mm-yy/15A/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja • Dr. Sumitra Pujari (Convener) • Prof. R. Anita • Dr. Mohd Irfan • Mr. Keshav Vivek • Dr. Johnson Babu • 4 External Members
40	Research Committee SJC/dd-mm-yy/15/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja • Dr. Sumitra Pujari (Convener) • Dr. Ramesh Naik • Dr. Venkat Siva Kumar • Dr. Saba Imandhar • Prof. R. Anita • Prof. Vani.H • Dr. Y. Geethanjali • Dr. Mohd. Irfan • Dr. P. Johnson Babu • Mr. Keshav Vivek
41	Research & Ethics Committee SJC/dd-mm-yy/15B/sl.no	<ul style="list-style-type: none"> • Dr. Venkata Siva Kumar • Dr. Saba Inamdhar • Mrs. Patha Rajitha

Centre for Innovation & Entrepreneurship In-charge: Mrs. Anantha Laxmi		
42	Institution Innovation Council (IIC) and IPR Cell SJC/dd-mm-yy/74/sl.no	<ul style="list-style-type: none"> • Rev. Fr. Anthony Sagayaraja - President • Mrs. Mary Vinaya Sheela - Vice President • Mrs. A.N.P.P. Anantha Lakshmi - Convener • Mrs. Preethi Rathi - Yukti Coordinator • Mrs. Amtul Fathima - Social Media • Mrs. G. Mamatha - Innovation Activity Coordinator • Mr. Martin Mysa - ARIIA Coordinator • Ms. Shiney Solomon - IPR Activity Coordinator • Mrs. Anantha Laxmi - Startup Activity Coordinator • Mr. Ganesh Anand - NIRF Coordinator • Mrs. Lavanya - From Mentor Institute • Ms. Shubhangi Misra - Internship Activity • Ms. Deepika -Member • Mrs. Namratha – Member • Mrs. Noopur .R – Member • Mrs. V. Shailaja – Member • Mrs. K. Sandhya– Member • Mrs. Sowjanya M L
43	Techno Innovation & Incubation Center SJC/dd-mm-yy/74A/sl.no	<ul style="list-style-type: none"> • Mrs. A.N.P.P. Anantha Lakshmi - President • Mrs. G. Mamatha - Vice President • Mr. Martin Mysa - General Secretary • Mr. Sai Ramakrishna - Joint Secretary • Mrs. Ch. Padmaja - Treasurer • Mrs. B. Sumana - Executive Member • Mrs. Saba Mahmood Alamoudi - Executive Member • Mr. Raju B - Executive Member • 2 External members • Student Representatives
44	Entrepreneurship Development Cell SJC/dd-mm-yy/37/sl.no	<ul style="list-style-type: none"> • Ms. M. Prashanthi (Convener) • Mr. Martin Mysa • Mrs. Namaratha Rathi • Mrs. B. Mallika • Mrs. Deepthi • Mr. Konda Santosh Kumar • Student Representatives
45	Social Entrepreneurship, Sustainability & Rural Engagement Cell (SES REC) & Rural Entrepreneurship Development (RED) SJC/dd-mm-yy/75/sl.no	<ul style="list-style-type: none"> • Mrs. A.N.P.P. Anantha Lakshmi – (Convener) • Mrs. Aarati Samala - (Co - Convener) • Mrs. G. Mamatha • Mr. Martin Mysa • Mrs. Vijaya laxmi

		<ul style="list-style-type: none"> • Mrs. Lavanya • Mrs. Namratha Rathi • Mrs. K.Sandhya
Centre for Consultancy & Corporate Training In-charge: Dr. Gracy Sailasree & Prof. N. Srinivas		
46	Consultancy & Corporate Training SJC/dd-mm-yy/56/sl.no	<ul style="list-style-type: none"> • Dr. Gracy Sailasree (Convener for Corporate Training) • Prof. N. Srinivas (Convener for Consultancy) • Mrs. Bh. Srivatsala • Mr. K. Sundeep • Dr. Subhash Pamera • Ms. M. Prashanthi • Mr. Martin Mysa • Mrs. Madhuri Ashok Kangu
Joseph's Outreach Cell- In-charge: Mrs. Vijayalaxmi		
47	Joseph's Social Responsibility (JSR) SJC/dd-mm-yy/35/sl.no	<ul style="list-style-type: none"> • Mrs. S. Vijayalaxmi (Convener) • Ms. Phani Priya (Co - convener) • Mr. Praveen Kumar • Dr. Subhash Pamera • Mrs. Neeraja katari • Mrs. Satya Sadhana • Mrs. Saba Mahamood Al-Amoodi • Mrs. Anantha Laxmi (II Lang) • Dr. P. Johnson Babu • Student Representatives
48	Youth Red Cross Society (YRCS) SJC/dd-mm-yy/29/sl.no	<ul style="list-style-type: none"> • Mr. T. Krishna (Convener) • Mrs. Preethi Rathi • Mrs. Namrata Rathi • Ms. Shravya Saneev Merugu • Mr. Konda Santosh Kumar • Student Representatives
49	National Service Scheme (NSS) SJC/dd-mm-yy/34/sl.no	<ul style="list-style-type: none"> • Mrs. Aparna Rajhans (Unit I - Programme Officer & Convener) • Mr. Martin Mysa (Unit II - Programme Officer & Convener) • Mrs. B Mallika • Ms. E. Salome • Ms. N. Sai Lakshmi • Mr. Ram Prashanth • Student Representatives
50	Josephs Green Group Cell (JGG) SJC/dd-mm-yy/30/sl.no	<ul style="list-style-type: none"> • Mrs. Aarati Samala (Convener) • Mrs. Rupa Josephine • Ms. K. Deepika • Ms. Shravya Saneev Merugu • Mrs. Gowri Deshpande • Dr. Sameera Afroze • Student Representatives

51	Women Empowerment Cell (WEC) SJC/dd-mm-yy/33/sl.no	<ul style="list-style-type: none"> • Dr. Sangeetha Motkar (Convener) • Mrs. Arohi • Ms. Firdous Fatima • Mrs. Ganta Archana • Ms. Shiney Solomon • Ms. Phani Priya • Student Representatives
Centre for Student Training & Progression In-charge: Dr. Y. Geethanjali		
52	Competitive Examinations Coaching Centre Higher Education Training Abroad Training SJC/dd-mm-yy/69/sl.no	<ul style="list-style-type: none"> • Dr. Y. Geethanjali (Convener) • Mrs. V. Sree Lakshmi • Mrs. Asha Rachel Cherian • Mrs. V. Laasya Madhukar • Ms. Smriti Nagaria • Mr. D. Srinivas Reddy • Student Representatives
53	Centre for Employability & Corporate Relations SJC/dd-mm-yy/21/sl.no	<ul style="list-style-type: none"> • Mrs. M. Swetha (Placement Officer) • Mr. Vasanth Vikas (Placement Officer) • Mr. S. Bhanu Prakash Sharma • Mr. Sundeep K. • Mr. Manthri Satyanarayana • Mrs. B. Sumalatha • Mrs. Satya Sadhana • Student Representatives
54	Internship Committee SJC/dd-mm-yy/21A/sl.no	<ul style="list-style-type: none"> • Commerce • Mr. Bhanu Prakash (Convener) • Mrs. Srujana Joshi • Mrs. Noopur R • Mrs. Deepthi • Management • Mrs. Swetha (Convener) • Mr. Martin • Dr. Saba Inamdar • Mrs. Patha Rajitha • Mrs. E.Salomi • Sciences • Mrs. Swathi Chintavatla • Mrs. V Sailaja • Mrs. J. Harika • Mr. R. Ashok Kumar • Arts • Mr. Glen D'Silva • Mrs. Amthul Fathima
55	NAAC Criterion Incharges Committee SJC/dd-mm-yy/52/sl.no	<ul style="list-style-type: none"> • Mrs. M. Kiran Jyothi • Mr. P. Ganesh Anand • Mrs. R. Sreelakshmi • Mrs. Mary Joseph

	<ul style="list-style-type: none"> • Dr. Sumitra Pujari • Dr. Saba Inamdar • Mr. S. Srikanth • Mr. Martin Mysa • Dr. Y. Geethanjali • Prof. N. Srinivas • Ms. Prashanthi • Mrs. Amthul Fatima • Dr. Sangeetha .M • Dr. Gracy Sailasree
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Program Coordinators List

Programme	Faculty-in-Charge
B.Com (General)	Mrs. Ritika Waghrey Mrs. BH. Srivatsala
B.Com Computers	Mrs. Sarika Verma Mrs. Rashi Mathur
B.Com Honors	Ms. Prashanthi Ms. Padmaja
B.Com Professional	Mrs. Aarti Samala Mrs. Asmitha Yadav
B.Com IT	Mrs. Savitha Praveen Mr. T. Krishna Mrs. Swathi
B.Com IFA	Mr. Vikas Mrs. Asha Rachel
B.Sc (MSCs)	Mrs. S. Vijayalaxmi (Mathematics & Statistics)
B.Sc(MPCs)	Dr. P. Johnson Babu (Physics & Electronics)
B.Sc (MECs)	Mr. Sai Ramakrishna (Computer Science)
BA (Mass Communication & Journalism)	Mrs. Laasya Madhukar Ms. Shubhangi Misra
BA (Digital Media & Mass Communication)	Ms. Madhuri Mr. John Richie
BA (Journalism, Psychology, English Literature)	Mrs. B. Sumana
BBA	Ms. Vara Prashanthi
BBA (Information Technology)	Mrs. Mamatha G
BBA (Business Analytics)	Mrs. G. Archana
BBA (Financial Markets)	Mr. Ganesh Anand
BBA (Entrepreneurship)	Mr. Martin Mysa
MBA	Mrs. Gowri Deshpande
MA (Mass Comm & Journalism)	Mr. Keshav Vivek

CLASS IN-CHARGES LIST 2023-2024

S. No	Faculty In Charge	Class
1	Ms. Asmitha	B.Com I A
	Dr. Saddiq Pasha	
2	Mrs. Rupa Josephine	B.Com I B
	Mr. Krishna	
3	Mrs. Deepthi	B.Com I C
4	Ms. Sailakshmi	B.Com I D
5	Mrs. Namarta Rathi	B.Com I H
6	Mrs. Preeti Rathi	B.Com I P
7	Mrs. Swathi	B.Com I (IT)
8	Dr. Sumitra Pujari	B.Com I (IFA)
9	Mr. Bhanu Prakash	B.Com II A
10	Mrs. Ch.Padmaja	B.Com II B
	Ms. Firdous	
11	Ms. Rizwana	B.Com II C
	Dr. Sindhoor	
12	Mrs. Pauline	B.Com II D
13	Mr. Vasant Vikas	B.Com II H
14	Mrs. Aarati Samala	B.Com II P
15	Mrs. Savitha	B.Com II (IT)
16	Mrs. Srujana	B.Com II (IFA)
17	Ms. Prashanti	B.Com III A
18	Mrs. B.Srivatsala	B.Com III B
19	Ms. Phani Priya	B.Com III C
20	Mrs. Rashi Mathur	B.Com III D
21	Mrs. Noopur	B.Com III H
22	Dr. Y. Geethanjali	B.Com III P
	Ms. Deepika	
23	Mrs. Sarika Verma	B.Com III (IT)
24	Mrs. Asha Rachel Cherian	B.Com III (IFA)
25	Mr. Raju	B.Sc (MPCs) I Yr
26	Mr. R. Ashok Kumar	B.Sc (MECs) I Yr

27	Mrs. B. Mallika	B.Sc (MSCs) I Yr
28	Mrs. J. Harika	B.Sc (MSCs) II Yr
29	Dr. P Johnson Babu	B.Sc (MECs) II Yr
30	Mrs. M.L. Sowjanya	B.Sc (MPCs) II Yr
31	Mr. M Sathyanarayana	B.Sc (MPCs) III Yr.
32	Mr. Sai Rama Krishna	B.Sc (MECs) III Yr
33	Mrs S. Vijayalaxmi	B.Sc (MSCs) III Yr
34	Ms. Shravya Saneev Merugu	BA I (JPE)
35	Mrs. B. Sumana	BA II (JPE)
36	Mrs. Amthul Fathima	BA III (JPE)
37	Mrs. Laasya Madhukar	BA I (Mass Com)
38	Ms. Shubhangi Misra	BA II (Mass Com)
39	Ms. Shiney Solomon	BA III (Mass Com)
40	Mrs. K. Madhuri	BA I (DMMC)
41	Mr. Prashanth Ram	MA I (Mass Com)
42	Mr. Keshav Vivek	MA II (Mass Com)
43	Mrs. Vara Prashanthi	BBA I Yr
44	Mrs. Sadhana	BBA IT I Yr
45	Ms. Ameena	BBA BA I Yr
46	Mr. Santosh	BBA FM I Yr
47	Mrs. Sumalatha	BBA E I Yr
48	Mrs. Salome	BBA II Yr
49	Mrs. Joseph Mary	BBA IT II Yr
50	Mrs. G. Archana	BBA BA II Yr
51	Mrs. Pallavi	BBA FM II Yr
52	Mr. Martin Mysa	BBA E II Yr
53	Mrs. Saba	BBA III Yrs
54	Mrs. Mamatha	BBA IT III Yr
	Ms. S. Lavanya	
55	Mrs. K.Neeraja	BBA BA III Yr
56	Mr. Ganesh Anand	BBA FM III Yr
57	Mrs. P. Rajitha	BBA E III Yr
58	Prof. H. Vani	MBA I (A)
59	Prof. Danam Tressa	MBA I (B)
60	Dr. Sameera Afroze	MBA I (C)
61	Mrs. Gowri Deshpande	MBA II (A)
62	Dr.Saba Inamdar	MBA II (B)
63	Ms. Smriti Nagaria	MBA II (C)

CAMPUS CULTURE

General Instructions

A Josephite is expected to

- be courteous in speech and conduct himself/herself with dignity
- have professional attitude towards teaching and non-teaching fraternity
- maintain a healthy relationship with peers.
- oblige their responsibilities towards the institution, staff and other students.

Timing:

- Students are expected to be in their classrooms by 8:25 am
- Attendance is taken at the beginning of each class.

Dress Code

A proper Dress Code to be strictly followed to maintain decency and decorum as the College is a Co-Educational Institution.

Dress Code: Girls

- Salwar Kameez with Dupatta.
- Jeans with Long Kurti (Knee length) with Dupatta.
- Torn Jeans and Sleeveless dresses will not be permitted.
- Hair should not be left loose; it should be properly combed and pinned.
- Hair color like streaks and highlights are not allowed

Dress Code: Boys

- Only Formal Shirt and Trousers.
- Jeans with a formal shirt will be allowed provided it is not torn and nothing is written on it.
- “College T-Shirt” will be allowed only on Friday.
- Well groomed (no beard) and neat haircut.
- Ear studs are not allowed.
- Hair color like streaks and highlights are not allowed
- Torn Jeans not allowed
- It is mandatory for students to wear College Blazer with formal shirts on Monday & Wednesday and on the days of Seminars, Conferences and events of the college and outside college participation.

Attendance

- Students are expected to attend all scheduled classes and activities without fail.
- A minimum of 75% attendance in Theory and Practical in every subject is required, to appear for the Internal and End Semester Examinations.
- SMS messages are sent daily to the registered mobile number of the parent/guardian, if the student is absent on a Particular Day.
- Students attending Regional/ State/ National Camps/ Workshops/ Competitions/ Seminars/ Conferences/ Workshops have to produce the Attendance Certificate duly signed by the Principal, forwarded by the respective incharge immediately after the completion of the activity.
- Examination forms shall not be issued to students with less than 75% attendance and the **student has to repeat the same semester next year.**

Leaves

- Students taking leave must submit Leave Letters to their Class-In-Charge stating the reason for their absence, duly signed by the parent/guardian
- Leaves of more than 3 consecutive days require the Principal's permission. Students must obtain prior permission before proceeding on long leaves.

- Leaves due to Medical conditions must be substantiated by required documents.
- Only in case of genuine and serious medical conditions an attendance concession upto 10% may be considered by the Principal, on submission of medical certificates and proofs.

Safety and Security

- The College insists on students wearing ID Cards in the College Campus. It is mandatory that the ID Card be produced in all their College transactions.
- Students are not allowed out of the campus during college hours.
- **On emergencies, students are allowed out of the campus only when accompanied by their respective parents or legal guardian after obtaining permission from the Class-In-Charge and the Principal.**
- Any sort of lethal weapons are not permitted on the College Campus.
- You are advised not to bring valuables to the class. The college does not take responsibility for the loss of any of your belongings.
- Any sort of carrying or usage of unethical things are prohibited in the Campus, strict action will be taken on students who break this rule.

College Etiquette

- **The Government of Telangana has banned the use of cell phones in the College Campus and hence mobile phone usage is strictly prohibited during class hours or in the corridors. If found being used, the cell phones will be confiscated for the Academic year.**
- All communication devices (mobile phones, tablets, etc.) must be switched off during class time.
- Internet facilities provided in the Library, Labs are only for educational purposes.
- When in college or while representing the college in outside events, students must dress decently and modestly.
- Students must maintain decency and decorum in all College activities/ transactions.

Misconduct

The following actions will be considered as Student's misconduct:

- Falsification of documents or the supplying of false information in order to obtain admission.
- Disruption of classroom activities or hindering the learning of other students anywhere in the college.
- Damaging the library books/identity cards, classroom equipment etc.
- Involving in any malpractice.
- Misbehavior, which interferes significantly with college operation, disrupts education and endangers the health and safety of staff/students or causes damages to college property.
- Possession/use of intoxicating items on campus is a serious offense and liable to suspension.
- Possession/use of illicit drugs/liquors and drug peddling on campus.
- Smoking on campus.
- Getting into heated arguments or fights with fellow students, faculty, non-teaching staff and support staff.
- Inviting/meeting strangers in the college without prior written permission from the Principal.
- Failure to return borrowed material or settle debts with the college.
- **Any form of misbehavior viz., Eve teasing/Ragging etc. will be firmly dealt with as per institution/Govt. rules. [Ragging is prohibited within or outside of any Educational Institution in TS State (Act 26 of 1997)].**

Note: College property is common property. If any fixture or equipment is damaged, the student/students have to restore the damage, if not identified; the entire cost will be deducted from the caution deposit of the students of the respective class/section.

Disciplinary Measures:

Non-compliance and violation of rules of discipline may attract disciplinary action.

- A reprimand/warning.
- Withdrawal from a particular class or programme.
- Suspension/Expulsion from the college.
- Withholding of official transcripts.
- Suspension of College privileges.
- Other disciplinary action which the college authorities deem appropriate under the circumstances.

Transfer and Bonafide Certificates:

- Those applying for TC should submit a written requisition along with the attestation of parents' approval. Fee Clearance receipt, No Dues certificates from the Library, Lab and the respective department should be handed over along with a requisition letter at the office. TC will be issued after 3 days on submission of the requisition letter and not earlier.
- Bonafide Certificate will be issued on submitting the requisition form and producing the College ID Card. Misuse of Bonafide Certificate is an offense and will be strictly dealt with.

Payment of College Fees:

- **Fee shall be paid as per the schedule given from time to time**
 - Odd Semester fees - 3rd week of June.
 - Even Semester fees - 2nd week of November.
- The names of the students, who are either absent for a long duration or have not paid the fee, will be struck off from the rolls and they have to seek re-admission.
- Those who intend to discontinue a particular programme during the middle of the academic year will have to pay the current year fee.
- Payment of fees to be done on time, or else the student will not be allowed to write Internal and End Semester Examinations.
- Scholarships: Students are offered Central/ State/ Minority/ College scholarship assistance. Scholarships will be based on academic efforts and will be given to economically poor students who will secure meritorious marks.

INFRASTRUCTURAL FACILITIES

LEARNING RESOURCES

- **Library as a learning Resource Center**

The college Library has a vast collection of text books and general books, Internationals, National Journals, Online databases to cater to needs of both UG & PG students. Separate sections for General, Reference books, Journals & Periodicals, Magazines are provided along with free internet browsing facility to access the online Databases and academic information.

- Open from 8:00 am to 5:00 pm
- The fully automated library with New Gen lib (software) Integrated automation is a repository of 31,325 Volumes
- 19 National & 12 International Journals, 22 Magazines, 11,578 Titles & 31,400 Volumes.
- 10 Newspapers Subscribed.
- Reading Room Facility
- The Library is networked with DELNET & INFLIBNET
- An Online public Access catalog (OPAC) Databases ProQuest, J-Gate
- Centre for Knowledge Management- a collection of author-ware powerpoint presentation computer based tutorials, Handouts and case studies etc.
- 4 Library cards are issued to each individual student.

Note: Library Caution Deposit of Rs.1000/- will be refunded at the time of completion of the course only against the original receipt, or else the amount will not be refunded.

Labs

- **Computer lab:** The College has 5 full-fledged Computer Labs with the latest state-of-the-art Hardware and Software to facilitate the students in learning the nuances of Operating Systems, Programming, Networking, Web-Enabled Operations and Multimedia. **Computer Lab Regulations are displayed outside the respective labs.**
- **Science lab: Physics & Electronics**
 - **Physics Lab** is provided with modern equipment needed for conducting practicals.
 - **Electronics Lab** is fully equipped with Digital Electronics & Analog Electronics Circuit, Electronic Circuit Simulation and Microprocessor and Microcontroller.
- **Mathematics Lab:** The Lab aims to provide students with improved methods of conceptualization. Various teaching modules and simulations are set up in the lab to make the learning of mathematics effective and joyful.
- **SPSS Lab:** The College has a well-established SPSS lab with 60 systems. Statistical Package for Social Sciences is a comprehensive statistical and data management package.
- **Mass Com Lab and Studio:** An Audio – Video Production studio equipped with professional broadcast quality equipment provides a hands-on experience to students on media production techniques. 4k Cameras, Switchers, Talk back Facility and Green screen floor prepares the students to be industry- ready. The audio recording studio consists of a non-linear recording facility with Pro Tools 9Le. The computer lab consists of iMac5 Computers with FCP, Adobe Premiere editing software which equip the students with skills for the industry.
- **Psychology Lab:** Well equipped with the various psychological lab experiments, inventories consisting of scales and questionnaires. This facilitates the students to achieve a better understanding of the theoretical concepts in psychology like perception, emotion, memory, motivation, etc., in a practical setup administering the experiments. The Lab is equipped with various standardized inventories like 16 personality factors, Raven's Standard Progressive Matrices, Bhattia's Battery of Intelligence and many more.
- **Language Cell:** The Language Cell offers free resume consultancy and personal counseling on interview techniques, common errors in English, communication skills, soft skills etc. to students on 2nd & 4th Friday of every month from 2:00 – 3:00 pm. The cell also is a book lovers hub which offers a modest collection of books, ranging from fiction to non-fiction.

OTHER RESOURCES AND FACILITIES

- **Well- equipped classrooms:** Spacious, well furnished and ventilated classrooms equipped with ICT- based teaching aids like LCD projectors in addition to Chalk and Board, offer a conducive learning environment.
- **Seminar Hall:** The College provides spacious seminar halls with a captivating ambience, different from the usual classroom atmosphere for presentations, guest lectures and seminars.
- **Joseph's Hall:** A well equipped hall with seating capacity of 300, facilitates various programmes like Cine Evolution, Annual day, Alumni meet, Parent Teacher meet, Exhibitions etc.
- **Chapel Hall:** A well equipped hall with seating capacity of 100, facilitates various programmes like Students Council Meeting, SQAC Meetings, 1st Friday Mass, various programmes like Guest Lectures, Seminars, Competitions, Conferences etc.,

- **Jubilee Hall:** A well equipped hall with seating capacity of 100, facilitates various programmes like Staff Meetings, Students Presentations, Guest Lectures, Seminars, Competitions and Conferences etc.,
- **Internet Facility:** To promote E-Learning the College is Wi-Fi enabled. Students have free access to the internet to constantly update their knowledge.
- **PA system:** A good Public Address system is available on the campus for announcement of official information and for campus radio.
- **Canteen Facility:** The canteen provides hygienic, nutritious and tasty snacks and meals at an affordable cost. Canteen should be visited strictly only during break time.
- **Health Care Centre:** A free Health Care Centre situated on the ground floor, is available to the students and staff. First aid is available.
- **Gym:** To promote fitness of the students, a gym with a trainer's service is however available only on payment.
Timings: Morning: 5.30 am – 7.30 am
Evening: 4.30 pm – 7.30 pm
- **Purified drinking water:** There are water coolers and Aqua Guards with RO system in every floor for providing clean drinking water.
- **Reprographics and printing facilities:** These facilities are available in the Library at a nominal cost.
- **Facilities for differently-abled students:** The differently abled-friendly campus includes Lift facility, a ramp near the steps, a wheelchair, rest rooms, tactile path & screen reader installed in few systems. Personal help is offered whenever needed.
- **Parking Facility:** Two wheeler parking is available for students. The College does not offer parking for four wheelers.
- **The Extended Campus** also has spacious & huge class rooms with well-equipped furniture, Computer Lab equipped with latest applications, Wi-Fi facility, LCD/Monitor/Smart Boards Equipped classrooms, Seminar Hall, Proper Wash rooms, Lift, Generator, Ramp facility, Drinking water coolers, Canteen & Parking facilities.
- **Vianney Hall:** A well-equipped hall with seating capacity of 150, facilitates various programmes like Student Council meeting, SQAC meetings, various programmes like Guest Lectures, Seminars, Competitions, Conferences, SDPs, FDPs, Workshops etc.,
- **Boardroom:** A well-equipped room with seating capacity of 15 facilitates for official Meetings, Inspections, Conferences, Presentations etc.

TEACHING – LEARNING PRACTICES

- **Entry Level Proficiency Tests:** Diagnostic tests to assess the standards of the students so that they can be assisted with Bridge course and help throughout the year accordingly.
- **Bridge Courses:** To fill the gaps in conceptual learning if a student joins from a different stream of his/her programme or to the average learners identified through entry level tests.
- **Value Added Courses: Skill/hobby oriented** courses offered on the latest trends and industry needs which are not part of the curriculum, to give an extra edge and to enhance knowledge, skill and employability.
- Adoption of **Student-Centric Teaching Methodology** with use of latest technology (E-resources, Educational videos)
- **Participatory Learning** with student seminars, group discussions, films/books reviews, role play, case studies, quiz, etc.
- **Experiential Learning:** Field visits, Industrial visits, outdoor shooting, editorials, exhibitions, workshops.
- **Assignments:** Intellectually stimulating projects and challenging assignments for advance learning.
- **Guest Lectures/Extension Lectures/Workshops:** Experts and eminent personalities from the industry, academicians, senior executives and business personnel are regularly invited to interact with the students and share their expertise. International guest lectures, Entrepreneurial Development workshops and Women Empowerment Programmes are also conducted every year.
- **Value-added/Personality Development Programmes:** In pursuit of the motto “*Knowledge, Love, and Service*” and in line with the college vision, various personality development programmes are conducted.
- **Classroom Presentations:** Presentations by students on subject-related as well as general topics form a part of our co-curricular activities.
- **Project:** A project needs to be undertaken during the summer vacation after IV Semester examinations for UG and after II Semester for PG students with the active guidance of the internal faculty assigned to them.
- **Internship:** An internship should be taken by a student in IV/V semester for UG and II/III Semester for PG which motivates and educates them to have a clear, exciting, working experience and hone employability skills.
- **Reinforcement Classes:** Conduct of **remedial classes**/one– one guidance/tutorials for slow learners.
- **Mentoring & Counseling:** Students are mentored through mentoring and counseling regularly, while 100% personal support is provided by Class in-charges.
- **Participation & Paper Presentations:** Students are encouraged to participate in seminars & intercollegiate competitions and present papers in National / International seminars.
- **Co-curricular/Extra-curricular activities:** Our annual mega fest–Academic and Cultural Fest – “**JOSHH**”, short film competition “**Cine Evolution**”, Fet De Noel and Management events are the toast of the college fests in twin cities
- **Celebrations:** National Education Day, Annual Day, Ethnic Day, Teacher’s Day, Christmas Celebrations, JSR Day, Independence day, Fresher’s Day and Farewell Day are also celebrated.

STUDENT SUPPORT SERVICES

St. Joseph's is envisioned to provide holistic education to students and relentlessly strives for their wellbeing and glorious future. The College gives individual attention to students in order to equip them with the required skills and to bridge the gap between the traditional curriculum and the changing employment needs.

- **Orientation/Induction Programme:** This programme for fresher's is organized to orient them to the academic and campus culture of the college. This programme is designed to guide them and make them aware about the Programme Structure, Examination System, Academic Clubs, Value added courses, Community Service, etc. A conducive environment for effective learning is set with motivational talks on goal setting, time management and academic excellence.
- **Experiential Learning:** To promote experiential learning the college organizes outbound programmes, Industrial visits/field visits, interaction with experts from industry, entrepreneurial initiatives etc...
- **Soft Skills:** The College conducts Workshops/Seminars/Guest Lectures by eminent resource persons on personality development, communication skills and soft skills.
- **Entrepreneurship Development Cell:** The Cell conducts programmes in collaboration with NIMSME (Micro Small and Medium Enterprise) to make students aware of the different financial schemes offered by the Government of India and also equip them with entrepreneurship skills to start and run their own business initiatives.
- **Institution's Innovation Council & Techno Innovation and Incubation Center:** The cell encourages innovation and Entrepreneurship spirit by creating opportunities for students, alumni and faculty to transform their enterprise ideas into actual. TIIC Incubation center encourages and promotes Entrepreneurship and Innovation among students and faculty. It builds a strong EcoSystem in the college, helps IPR and Patent Registration and create an interface with industries for resources for the setup.
- **In-house Publications:** The Editorial Board of the College along with student representatives with a flair for writing, publishes the College Newsletter "Joseph's Chronicle", students of Mass Communication bring out "Joseph's Heights", Department of Commerce brings out "Joseph's Herald" and Department of Business Management brings out "Joseph's Buzz".
- **Counseling Cell (Mending Minds):** Mending minds is an Initiative by the Department of Psychology to address issues regarding personal growth, emotional and social guidance, behavioral adjustments and family related issues. Mental health awareness is the ongoing effort taken by Mending Minds where the goal is to help the youth and community improve their well-being, be advocates of mental health and to impart a sense of meaning and purposefulness in their lives.
- **Class In-Charge:** A lecturer is designated to function as a focal point to attend to the needs of both academic and disciplinary activities. Students can approach the facilitator on a one-to- one basis to enhance their academic performance and seek consultation on any student-related activities/issues.

- **Prajna App:** students can login with their roll number to access Examination Application Form, Hall Tickets, Cumulative Grade Reports and Results. The link is available on the college website in the home page.
- **Mentoring:** The college has a structured support and mentoring mechanism. Each faculty is given 30 students to mentor. A mentor record is given to every faculty to mentor the students for their personal and professional growth. They also motivate the students to participate in various activities/competition/ conferences through mentoring sessions. Career guidance is taken care of during mentoring sessions.
- **Career Guidance:** Talks and lectures by Guest Faculty drawn from various disciplines and industry experts give in-depth information about career choices available for the students so that they make informed choices.
- **Grievance Redressal Cell:** The Cell caters to the constructive observations and basic requirements with regard to academic and non-academic matters. The students are encouraged to approach any of the grievance committee members or drop in their suggestions/complaints in the suggestion boxes kept near the office, library and computer lab. Twice a month, the boxes are opened and the grievance committee proactively deals with them.
- **Akshara software:** A client-server application "Insight" is deployed for maintaining the office administration and attendance process to facilitate staff.
In addition to this we have deployed one more software by the name Prajna for student Academic Management and also Learning Management System(LMS).
- **Student Feedback System:** Online Feedback on Faculty by Students is administered/taken at the end of each semester to ensure effective teaching, learning and evaluation.
- **Student Quality Assurance Cell (SQAC):**
SQAC, the student wing of IQAC (Internal Quality Assurance Cell), with the Principal, Convener Dean Student Affairs, Staff Representatives, and all the class representatives as the members of the cell mainly acts as an interface between the student community and the management. The Management, Staff representatives, and the elected representatives from each class meet consistently once a month to plan and discuss issues regarding students' welfare and quality enhancement of the institution. This is an important body as it plans future activities, redresses grievances, enhances the quality parameters of the college, and strives for the holistic development of the student. The college has a **Student Council** for the undergraduate courses consisting of a Core committee of five elected representatives from UG. The council consists of the student representatives, the Principal, Convener, Co-Convener, Dean-Student affairs, IQAC coordinator and elected students for various major Committees/Cells. General elections will be conducted to elect the Student Council members, Each council member is provided with a badge to identify them distinctly from other students of the campus. The council meets every month during the break timings of the college. Various matters like upcoming events and programmes of the college and academic matters are discussed in the meeting including grievances of various sorts. The council members come up with suggestions of improvement and discuss all different suggestions from their classmates. The suggestions and grievances given during the meetings are recorded and actions taken on the same. The proactive involvement of the students in effective governance also nurtures their leadership skills.

- **Parent–Teacher Meeting (PTM):** Regular interaction with the parents on a student's holistic development is a platform to keep discovering the progress of the students and their application to life. PTM is conducted in each semester after the 1st Internal Examination / Assessment.
- **Exhibitions:** College strives to instill and nurture creativity and scientific temper among the learners through providing opportunities for organizing exhibitions. “Informatique Exhib – An Annual Computer Fair” by the Computer Science Department and “Science Day” by the Physics and Electronics Department to name a few.

MANDATORY NON - CGPA COURSES (10 credits)

The following Non-CGPA courses are offered to students:

1. Co-Curricular

- MOOCs (Massive open online course)** on SWAYAM Platform – Students need to complete 1 MOOCs course by the end of Semester III to acquire 2 credits.
- Value Added Courses (Certificate Courses)** – Students need to complete 1 certificate course of his choice by the end of Semester II to acquire 2 credits.
- Internship** – Students need to complete his internship by the end of Semester V to acquire 4 credits.

2. Extra- curricular activities

- Students are expected to participate in extra-curricular activities in every semester offered by the various Centre/Cell/Committees so that students develop their social skills and learn how to work in a team. These activities allow the students the opportunity to explore different areas of interest, increase self-confidence and build leadership skills.
- Students have to submit a certificate of participation to class incharges by the end of Semester I, II & III to acquire 2 credits.

The students are free to choose from extra-curricular activities conducted by the following committees/cells/Centre:

1. Cultural Committee
2. Literary Committee
3. Choir Committee
4. Sports Committee
5. Joseph’s Social Responsibility (JSR)
6. Youth Red Cross Wing (YRCW)
7. National Service Scheme (NSS)
8. Joseph’s Green Group Cell (JGG)
9. Women Empowerment Cell (WEC)
10. Institutions Innovation Council (IIC)
11. Techno Innovation & Incubation Center (TIIC)
12. Entrepreneurship Development Cell (ED)

NOTE TO STUDENTS

1. It is mandatory to qualify Non- CGPA courses to get their final degree.
2. In case of non-compliance, it will be considered as backlog and SGPA will not be displayed.

ACADEMIC CLUB ACTIVITIES

Departmental Academic Clubs conduct various activities throughout the year: To inculcate enthusiasm among students to go beyond the curriculum, develop innovative ideas, to meet the challenging needs of the corporate environment and to foster team building and leadership skills.

- **ACE- (Commerce Club):** Helps the students to become dynamic future corporate leaders. The club conducts activities such as Business Quiz, JAM, Exhibitions, Case study Analysis, Group Discussion, PowerPoint Presentations, Guest Lectures, Debates on Current Business Issues etc. Conducts Inter-collegiate competitions for commerce students at National level as well as within twin cities.
- **Business News Club:** Business News Club was started by the Department of Commerce from the Academic Year 2022-23 in order to enhance the business related knowledge among the Commerce students. The purpose of the Business Club is to **provide a forum for students to discuss key business and economic issues**. The club meets every week and discusses a wide range of finance and business related issues affecting the world.
- **Accounting and Finance Club**
The Accounting and Finance club aims at providing a pathway for smooth transition of the students from class to the corporate world. It provides an opportunity for students to improve their understanding of the intricacies of the world and foster an environment where they can learn, share, participate, organize and network with industry.
Activities: News Reading, Quiz Competitions, Expert Talk, Video screening of successful entrepreneurs.
- **Mart Wizards (Marketing Club)**
The Marketing Club strives to bring together some of the brightest minds, interested in exploring the ever changing dynamics of marketing. The club aims at keeping students abreast with the latest on marketing. The goal of the marketing club is to help students develop the skills and knowledge they need to succeed in the marketing industry after graduation through a wide range of activities and events, such as guest lectures, workshops, case competitions, and networking events, all designed to help students learn more about marketing and gain practical experience in the field.
- **Math Manthan (Maths Club)**
The Maths club strives to make students learn math with fun. The club aims to motivate students to explore math and to overcome math fear. The club will give opportunity to students to learn various tricks of math which are helpful for them to achieve success in competitive exams like vedic math tricks for faster calculations involving the use of mental math techniques that can help improve concentration and focus, and improve memory. The range of activities which will be conducted are quiz, solving of puzzles, guest lectures, etc . The main goal of the club is to overcome the fear of math which involves brain exercise by which a student can involve a lot of critical thinking and problem solving.
- **JELS (Joseph's English Literary Society)** offers a creative platform to hone the literary, acting, creative, social and managerial skills of the students.
- **Computer Club - "Power Bytes":** To enhance and hone the technical skills of the students, the Department of Computer Science has introduced Computer Club. Computer Club provides a platform for the students to share, enrich and involve in the new technologies.

- **Science Club:** The Science Club by the department of Physics & Electronics was introduced to foster scientific temperament among students and initiate the students to engineering practices and scientific methodology and to develop a strong interest for science and technology. The Science club adopts novel ways of exploring Science through a maze of crossword puzzles, quiz, Poster presentations, etc.
- **Math Club:** The Math Club, a Department of Mathematics & Statistics initiative features a comprehensive set of interactive arithmetic, logic & brain twisting problems that help the students in taking various standardized tests such as SAT, GRE, GMAT, CAT etc.
- **Management Club-MARG:** An initiative by the Department of Business Management with a purpose of building a network among BBA & MBA students. The club offers a series of activities to address personality development, professional and current business issues that are not generally included in the formal programme but are critical to overall BBA/MBA experience. The club helps the students to update their knowledge levels and develop the relevant skills required by the industry.
- **Anchors Club:** Given today's social media scene, anchoring becomes an all important aspect of media studies. The club not only takes care of **television anchoring** but also includes training and guidance to be an efficient and competitive **Radio Jockey**. Through their projects the students are encouraged to make use of the state of the art studio in the department to gain experience. **Campus radio** is a regular activity throwing light on the current events, latest news and is an integral part of training for radio jockey.
- **EIKONA**
Eikona is the Official Photography Club of the Department of Mass Communication. The club's activities speak of the efforts of the members. The club organizes frequent competitions to encourage students across all streams to take interest in the art that is photography. The club aims to help explore new horizons through the eyepiece of a camera.
- **LUMIERE**
Lumiere is the college Film Making Club. The club is centered on the sense of filmmaking and extensive theatrical exhibition. Lumiere is home for members whose interest lies in the art of film making and who wish to learn and make films.
- **II Language Clubs**
The Department of Second Languages has Four Clubs namely, The Arabic Club, Nayee Disha - The Hindi Club, Sangoshthi - The Telugu Club, Sutra-Parampara - The Heritage Club for students' Holistic Development. Apart from this, the Department celebrates all the Five Second Languages Days as per the guidelines of the UGC, Ministry of Education - Culture, GoI and The Telangana State Government by conducting various events and Intercollegiate competitions.
- **GAZETARI**
Josephites, The Tabloid is run and managed entirely by the Department of Mass Communication. It publishes news, reports and events of the college and will feature the work of the students. It helps students discover their passion for writing and reporting. The tabloid is published twice every semester.

- **Dil - Se – Josephites**
The college Radio Club gives the students a special opportunity to work with the campus radio and help them discover the endless possibilities of Radio Jockeying. The club provides comprehensive knowledge on radio (working on/ hosting and handling the technical aspects of the show). The radio show is hosted every alternative day and gives ubiquitous chances to every club member throughout the year.
- **Sutra-Parampara-Sutra:** The Heritage club acquaints the students about the rich Vedic Heritage and traditions in the society. The club makes the students aware of the rich values and Indian culture. Various topics of Indian knowledge systems such as the Vedas, Upanishads, The Epics, Famous works like Koutilya's Arthasastra are covered under the various club activities that are undertaken.
- **Psyched Club:** In order to provide awareness and increase the understanding of the students in the field of Psychology through increased interaction among students, thus enriching their social experience and creating within them a sense of community, the Department of Psychology brought into existence its Departmental Club – PSYCHED in 2016. The club does not contain it to conduct only intra club and inter club activities but also involves other faculty members and parents to be a part of it through a journey of seminars, events & activities and various outreach programs.
- **College Choir:** The College has an illustrious choir group “ANNO DOMINI” which has a distinguished track record of achievements including repeatedly winning I prize at OU intercollegiate competitions; zonal competitions; I prize in Christmas carols at LFHS among the many other competitions.

CENTRE FOR EMPLOYABILITY & CORPORATE RELATIONS

St. Joseph's has established the Centre for Employability (CE) and Corporate Relations (CR)

(CE & CR) provides 360 degree career solutions by regularly organizing seminars and workshops on Placement Opportunities, Personality Development, Interpersonal skills, Etiquette and Manners. Campus Recruitment Training (CRT) in the areas of Career Planning, Effective Communication Skills, Resume building and Interview Techniques etc. is given to the students.

CE & CR facilitates students to decide and pursue their careers in various sectors, which include core Finance, IT, HR, Marketing, Consulting jobs, etc as well as guides the students in terms of Avenues for Higher education.

NOTE: Final year students of UG/PG can register with CE & CR. Only registered students will be considered for placement and CRT Programme. Selection of students will be entirely at the discretion of the concerned company/ organization. CE & CR does not guarantee any placement to the students. For placement updates students can visit the placement website.

OUR UG RECRUITERS

<ul style="list-style-type: none"> • Deloitte Audit • ITC Limited • KPMG • ADP • PWC • JP Morgan Chase • Deloitte TAX • Dupont • Factset • Regalix • Goldman Sacs • Deloitte EAG • Indigo Learn • Metrix Lab • Invesco • Amazon • Genpact 	<ul style="list-style-type: none"> • Cult Fit • Bluestone Jewellery • Optum • IKS Health • HSBC • Intellipat • Kotak Mutual Fund • Unisys • Tech Mahindra • QSpiders • Unschool • Akrivia HCM • Piramal Industries • We Make Scholars • Techwish • Talent Surabhi • Thomson Reuters • ICICI Prudential 	<ul style="list-style-type: none"> • Nine Advisory • PrimeEra Technologies • Global Tree • Keka Technology • Verizon • Alliant Group • Sutherland Global • Mygate • Skill Stride Academy • Optum • Asian Paints • Firealps Hungary Kft • Quality Thought • Sincro Digital • Real Page India Pvt Ltd • RineX • Lawrence and Mayo
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OUR PG RECRUITERS

<ul style="list-style-type: none"> • Deloitte • Alliant Group • Berkedia • Franklin Templeton • TIME • HDFC Life • IDFC Bank • Regalix • Valuelabs • ITC Ltd • Fedral Bank • Stellar 	<ul style="list-style-type: none"> • Bluestone Jewellery • Kotak Mahindra Bank • Ryan India Tax • West Agile Labs • Kiritilals • Newmark • ACT Fiber • Hogar Control • Sri Chaithanya Varisity • Ratnadeep • AAJ Enterprise • Pragati Finservice 	<ul style="list-style-type: none"> • Brokers Office • Achreon • Yashoda Hospital • Atriq International • Foundit • Valuemomentum • Thomson Reuters • Lawrence & Mayo
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CENTRE FOR RESEARCH & DEVELOPMENT

The Centre facilitates and encourages research culture among the faculty and students of all the departments. Its main focus is to promote research through a range of publications in reputed journals like web of science, SCOPUS and UGC care journals.

The Centre acts as a liaison between researchers & relevant funding agencies, extending guidance in preparation & submission of project proposals and post-sanctioning of the grants to oversee adherence to timelines.

CENTRE FOR SKILL DEVELOPMENT

The Centre for Skill Development facilitates the UG and PG students for various Value Added Courses/ Certificate Courses, Skill/ hobby oriented courses offered on the latest trends and industry needs which are not part of the curriculum, to give an extra edge and to enhance knowledge, skill and employability.

OFFICE OF INTERNATIONAL & DOMESTIC RELATIONS

The Office of International Relations at St. Joseph's Degree & PG College, King Koti, Hyderabad is dedicated to promoting global engagement and fostering international collaborations. As the liaison between our college and international universities, this office is responsible for establishing and managing Memorandum of Understanding (MOUs) with prestigious institutions around the world. These partnerships enable our students to access a diverse range of academic and cultural experiences. The Office of International Relations also facilitates student development programs, providing opportunities for personal and professional growth through workshops, seminars, and international conferences. In addition, the office organizes Faculty Development Programs, empowering our faculty members with global perspectives and innovative teaching methodologies. Through faculty exchange programs, our professors have the chance to collaborate with international experts and engage in joint research programs. These initiatives not only enhance the academic quality of our institution but also contribute to the overall advancement of knowledge in various fields. The Office of International Relations plays a vital role in fostering a multicultural and inclusive learning environment, preparing our students to become global citizens, and empowering them to excel in a rapidly changing world.

CENTER FOR INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT

Entrepreneurship Development Cell: The Cell conducts programmes in collaboration with NIMSME (National Institute for Micro Small and Medium Enterprises) to make students aware of the different financial schemes offered by the Government of India and also equip them with entrepreneurship skills to start and run their own business initiatives.

Institution's Innovation Council provides a suitable environment:

- To establish a thriving local innovation environment.
- To support student and faculty start ups
- To build an innovative and entrepreneurship ecosystem in the campus.

Techno Innovation and incubation Center: TIIC i.e. Incubation center encourages and promotes Entrepreneurship and Innovation among students and faculty. It builds a strong EcoSystem in the college, helps IPR and Patent Registration and to create an interface with industries for resources for the setup. To support students, start up by providing guidance and funding support. Provide intern opportunities to the students.

CENTRE FOR STUDENT TRAINING AND PROGRESSION

Centre for Student Training and Progression aims for training and providing coaching to the students who are interested in pursuing higher education at National/ International Level. The college has MOU with various training institutions like GECF, University HUB, and EACC University. The center conducts various orientation programmes & Training programmes to create awareness, build skills and opportunities for students.

National	-	CAT/MAT/SNAP/ICET
International	-	IELTS (Free Coaching)/GRE/ TOFFEL/GMAT/PTE
Government Exams	-	UPSC/TSPSC/Bank PO

JOSEPH'S OUTREACH CELL

EXTENSION SERVICES

Social Consciousness and Commitment are an integral part of the College vision. The extension programmes in the institution are organized through five basic units: National Service Scheme (NSS), Youth Red Cross Society (YRCS), Joseph's Social Responsibility (JSR), Joseph's Green Group (JGG) and Women Empowerment Cell (WEC).

The faculty and students are sensitized on their social responsibilities, environmental awareness and citizenship roles through participation in Community development programmes, health and hygiene awareness programmes, AIDS awareness programmes, gender sensitization programmes, medical and blood donation camps, environmental awareness programmes, visits to Homes for Street children, Rescue Centers, Orphanages, HIV/AIDS centers, Home for the aged and destitute, mentally and physically challenged Children etc. College-community neighborhood networks include our students educating the less privileged neighborhood children. Students are involved in various community development programmes, social and environment awareness campaigns so that they emerge as ethical and socially responsible citizens of India.

VILLAGE ADOPTION: As a part of social service the college has adopted villages and conducts surveys to know the basic requirements of the villagers like medical camps, basic education to children and various other awareness programs etc. Tree plantations, Medical Camps and surveys are also conducted in the adopted villages.

HAPPINESS AND WELL-BEING COMMITTEE

The Happiness and well-being committee aims to focus on one's personal strengths, skills and abilities to contribute to their own well-being as well as that of others including family and society at large. The faculty, students and other stakeholders are sensitized on happiness, self-esteem, motivation as tools to succeed and face life with joy and contentment.

ROLE OF PARENTS

It is befitting that Parents/Guardians cooperate with the college authorities in character formation of their wards. Parent's proactive involvement is also called for in maintaining attendance and ensuring consistent academic progress of their wards.

Parents are advised to check the correspondence/letters/SMS sent by college regarding attendance shortage, academic or behavioral issues of their wards and make it a point to personally meet the class in charge/Vice Principal to be apprised of their performance/ regularity and behaviour.

Parent Teacher Meetings are conducted twice in a year, where parents meeting teachers is mandatory

NOTE: Parents can meet their respective class In-charges between 2:30- 3:30 pm once in a month either on Tuesday or Thursday.

Calendar hopes to serve a larger purpose of enabling the busy parents of today to align with our academic schedules, since we greatly value their guidance and proactive involvement in the development of their wards.

SPORTS & GAMES

St. Joseph's Sports arena has brought laurels to the institution, with our students winning several regional, state, national and International championships under the professional guidance and coaching of a well-qualified Physical Director.

Apart from Basketball and Volleyball Courts, a spacious cellar is available for indoor Games like Chess, Carroms and Table Tennis. Owing to limited grounds, the institution also hires Osmania University and Nizam college grounds for conducting competitions and professional coaching. Pre-Competition Coaching is given in two sessions: Morning and Evening.

ALUMNI ASSOCIATION

The College has an active Alumni Association which functions with the Motto: “**Reunite, Renew, Reflect**”. Alumni are the ambassadors of our Institution. The office bearers and the members of the association meet every year and plan for programmes to benefit the current students.

Activities/ Contributions of the Alumni

- Being members of statutory bodies like IQAC, Board of studies, Academic Council give valuable inputs to make curriculum industry relevant.
- Interaction with the present Josephites and offer valuable insights into corporate culture, expectations, organizational functions and challenges faced in work situations
- Deliver Guest lectures
- Identify placement and internship opportunities in the organizations where they are working
- Help in organizing management events, industrial visits
- Offer valuable feedback on the curriculum and infrastructural development
- Donate books to general library

EXAMINATION SYSTEM

All Undergraduate and PostGraduate programmes follow a semester pattern with respect to the Teaching and Evaluation process. The Academic year is divided into Two Semesters. Each Semester has two Continuous Internal Assessments and an End-Semester Examination.

CHOICE BASED CREDIT SYSTEM (CBCS) is introduced in the college for both UG & PG from the Academic Year 2015 – 2016.

CHOICE BASED CREDIT SYSTEM (CBCS)

Features

- Elective Course allows flexibility in the education system - choice for students to select from the courses offered.
- Offers opportunities and avenues to learn beyond the core subjects for holistic development of an individual and allows easy mobility of the students
- Makes education broad-based and on par with global standards

Outline of Choice Based Credit System

Core Course: To be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study. (DSC- Discipline Specific Core)

Elective Course is a course which can be chosen from a pool of papers

- Generic Elective (GE): Unrelated discipline / course
- Discipline Specific Elective (DSE): Main discipline / course

Ability Enhancement Course

- Ability enhancement Compulsory Course (AECC): For Knowledge enhancement (mandatory)
- Skill Enhancement Courses (SEC): value-based and skill-based
SEC papers Max Marks: 50 (Int:20 ESE:30) only one internal will be conducted.

CBCS Guidelines

- Minimum 40% is Pass Mark
- Semester Grade Point Average (SGPA) is Shown in Semester Grade Report (No SGPA will be displayed if they fail in any one of the paper)
- Cumulative Grade Point Average (CGPA) is awarded after passing all the courses six semester
- Only Grades & Credits are indicated in the Grade Report.

Note: Marks will not be shown in Grade report

NEW GRADING TABLE FROM 2021 BATCHES ONWARDS

Range of % of Marks	Inference	Letter Grade	Grade Point
≥ 90 to 100	Outstanding	O	10
≥ 75 to < 90	Excellent	A+	9
≥ 60 to < 75	Very Good	A	8
≥ 55 to < 60	Good	B+	7
≥ 50 to < 55	Above Average	B	6
≥ 45 to < 50	Average	C	5
≥ 40 to < 45	Pass	D	4
< 40	Fail (Re Appear)	F (RA)	0
	Absent (Not Appeared)	Ab (NA)	0
Not eligible for end semester examination	In-Complete	IC	0

UNDER GRADUATE PROGRAMMES

EXAMINATION SYSTEM

Examination system has two components -**Continuous Internal Assessment (CIA) & End Semester Examination (ESE)**.

Theory Papers:

Total Marks: 100 (40 for CIA and 60 for ESE)

Practical papers:

Total Marks: 50 (20 for CIA and 30 for ESE)

Continuous Internal Assessment (CIA)

a. Theory Papers

1. Internal – I Examination - 30 marks
2. Internal – II Examination - 30 marks
3. Skilled Based Test (SBT) - 10 marks

Total: (Internal – I + Internal – II) / 2 + SBT = 40 marks

b. Practical Papers

Internal Practical Exam: 20 marks (Viva- Voce, Record submission, Execution)

Note: No Re-Examination will be conducted if the student is absent for internals (The rule applies for both theory and practical papers).

End Semester Examination (ESE)

a. Theory Papers

- Written Examination for each subject is conducted for 60 marks with a duration of 3 hours. SEC papers will be for 30 marks with a duration of 2 hours.
- Students have to secure a minimum of 24 marks (40%) out of 60 in End Semester Examination and a total of 40(CIA+ESE) marks out of 100 marks to pass in every subject.

b. Practical Papers

- Practical Examination for each subject is conducted for 30 marks with duration of 3 Hours.
- Students have to secure a minimum of 12 marks (40%) out of 30 in End Semester Practical Examination and a total of 20(CIA+ESE) marks out of 50 marks to pass in every subject.

PROMOTION RULES

S.No.	Semester	Conditions to be fulfilled for Promotion
1.	From Sem - I to Sem – II	Should have undergone a regular programme of study of Sem-I and applied for Sem-I examinations
2.	From Sem - II to Sem - III	a) Should have undergone a regular programme of study of Sem - II and b) The number of backlogs if any of Sem- I & Sem- II together shall not exceed 50% of total No. of papers prescribed for Sem- I & II
3.	From Sem - III to Sem - IV	Should have undergone a regular programme of study of Sem- III and applied for Sem- III Examinations
4.	From Sem - IV to Sem - V	a) Should have undergone a regular programme of study of Sem- IV and b) The number of backlogs if any of Sem- I, II, III & IV together shall not exceed 50% of total No. of papers prescribed for Sem– I, II, III & IV
5.	From Sem - V to Sem - VI	Should have undergone a regular programme of study of Sem- V and applied for Sem- V Examinations.

Note:

- If the student has not submitted the examination application for the semester examinations due to any reason he/she has to repeat the semester. (i.e. he is not promoted to the next semester)
- It is mandatory that the student has to maintain a minimum 75% of attendance for submitting the examination form.

BACKLOG EXAMINATION

- Backlog of Semesters I – VI will be conducted along with main examinations conducted in April/May.
- In case of a change in syllabus of any paper, a student is allowed to write the exam in the old syllabus for 3 times and thereafter he / she should switch over to the new syllabus.
- In case of change of subject, student is allowed to write the exam in old subject for 3 times and thereafter he / she should switch over to new subject or equivalent subject
- Instant examination will be conducted immediately for students who failed in any one or two papers of the VI semester papers only. (provided he / she passed in other papers of Semester I, II, III, IV & V.

REVALUATION RULES

- Within 10 days from the date of declaration of results, students have to apply for revaluation by paying the specified amount mentioned in the revaluation notification.
- The application has to be submitted in a prescribed format along with the fee receipt and photocopy of the memo.
- The revaluation results will be declared within 30 days from the last date of the revaluation form submission.
- The students whose marks have improved in the revaluation will be displayed and a new memo will be issued in exchange of the old memo.

NOTE: The students whose marks have not improved in the revaluation will not be mentioned in the list.

POST GRADUATION (MA & MBA)

Examination system has two components - **Continuous Internal Assessment (CIA)** and **End Semester Examination (ESE)**.

Theory Papers:

Total Marks: 100 (40 for CIA and 60 for ESE)

Practical Papers:

Total Marks: 50 (20 for CIA and 30 for ESE)

Continuous Internal Assessment (CIA)

a. Theory Papers

- | | |
|------------------------------|------------|
| 1. Internal – I Examination | - 30 marks |
| 2. Internal – II Examination | - 30 marks |
| 3. Skilled Based Test (SBT) | - 10 marks |

Total: (Internal – I + Internal – II) / 2 + SBT = 40 marks

b. Practical Papers

Internal Practical Exam: 20 marks (Viva- Voce, Record submission, Execution)

Note: No Re-Examination will be conducted if the student is absent for internal examinations (The rule applies for both theory and practical papers).

End Semester Examination (ESE)

a. Theory Papers

- Written Examination for each subject is conducted for 60 marks with a duration of 3 hours.
- Students have to secure a minimum of 24 marks (40%) out of 60 in End Semester Examination and a total of 40(CIA+ESE) marks out of 100 marks to pass in every subject.

b. Practical Papers

- Practical Examination for each subject is conducted for 30 marks with duration of 3 Hours.
- Students have to secure a minimum of 12 marks (40%) out of 30 in End Semester Practical Examination and a total of 20 (CIA+ESE) marks out of 50 marks to pass in every subject.

PROMOTION RULES

S.No.	Semester	Conditions to be fulfilled for Promotion
1.	From Semester– I to Semester– II	Should have undergone a regular programme of study of Semester – I and applied for Semester – I Examinations
2.	From Semester– II to Semester– III	a) Should have undergone a regular programme of study of Semester– II and b) The number of backlogs if any of Semester–I & Semester –II together shall not exceed 50% of total No. of papers prescribed for Semester– I & II
3.	From Semester– III To Semester– IV	Should have undergone a regular programme of study of Semester– III and applied for Semester– III Examinations

Note: If the student has not submitted the examination application for the semester examinations due to any reason he/she has to repeat the semester.

It is mandatory that the student has to maintain a minimum 75% of attendance for submitting examination form.

BACKLOG EXAMINATION

MA(MCJ)

- Backlog / Improvement Examination of Semester – I & II will be conducted along with the Semester – II Regular examination.
- Backlog / Improvement Examination of Semester – III & IV will be conducted along with the Semester – IV Regular examination.

RECOUNTING RULES

- Within 10 days from the date of declaration of results, students have to apply for recounting, by paying the specified amount mentioned in the recounting notification.
- The application has to be submitted in a prescribed format along with the fee receipt and Xerox of memo
- The recounting results will be declared within 30 days from the last date of the recounting form submission.
- The students whose marks have improved in the recounting will be displayed and a new memo will be issued in exchange of the old memo.

NOTE: The students whose marks have not improved in the recounting will not be mentioned in the list.

RESULTS DECLARATION & AWARD OF DEGREE

- End Semester Examination Results are declared through Prajna app in the College Website.(www.joseph's college.ac.in)
- The Final Degree is awarded by the parent University (Osmania University) on submission of Degree in Absentia form.

Note: Various application forms related to the examination branch are available on the college website. (Below Home page – downloads option)

Revised Almanac for UnderGraduate (UG) Odd Semesters I, III & V Academic Year 2023 - 2024

S. No.	Details	Date, Month & Year
1	Commencement of Semester Classes for II & III Years	12 th June 2023 (Orientation)
2	Commencement of I Semester Classes for I Year B. Com & BBA	5 th July 2023 (Orientation)
3	Commencement of I Semester Classes for I Year B. Sc & BA	19 th July 2023 (Orientation)
4	Continuous Assessment Internal – I Examination for UG I Year B. Com & BBA, all UG II & III Years	8 th Aug 2023 – 11 th August 2023
5	Continuous Assessment Internal – I Examination for I Year B. Sc & BA	22 nd Aug 2023 – 24 th August 2023
6	Examination Notification	25 th Sept 2023
7	Continuous Assessment Internal – II Examination for I, II & III Years	9 th Oct – 12 th Oct 2023
8	Internal Practical Examinations for I, II & III Years	13 th Oct – 20 th Oct 2023
9	Submission of Examination Forms	
	a. Without Late Fee	3 rd Oct – 6 th Oct 2023
	b. With Late Fee	9 th Oct – 11 nd Oct 2023
10	Last Instruction Day	20 th Oct 2023
11	Preparation Holidays	21 th Oct - 29 th Oct 2023
12	Odd Semester Theory Examinations for I, II & III Years	30 th Oct – 20 th Nov 2023
13	External Practical Examinations for I, II & III Years	20 th Nov – 25 th Nov 2023
14	College Reopen for Even Semester	29 th November 2023

Note: Syllabus for I Years to be completed through Blended Mode

**Revised Almanac for UnderGraduate
Academic Year 2023 – 2024
Even Semester – II, IV & VI**

S. No.	Details	Date, Month & Year
1.	Commencement of II, IV & VI Semester Classes	29 th November 2023
2.	Christmas Holidays	23 rd Dec 2023 – 2 nd January 2024
3.	College Re-open for continuation of Even Semester	3 rd January 2024
4.	Continuous Assessment Internal - I Examination	22 nd Jan – 25 th Jan 2024
5.	Examination Notification (Main)	25 th Feb 2024
6.	Continuous Assessment Internal - II Examination	11 th March 2024 - 16 th March 2024
7.	Internal Practical Examinations	18 th March 2024 – 23 rd March 2024
8.	Submission of Examination Forms	
	A. Without Late Fee	1 st March - 7 th March 2024
	B. With late Fee	11 th March - 16 th March 2024
9.	Last day of Instruction	23 rd March 2024
10.	Preparation Holidays	24 th March 2024 – 31 st March 2024
11	Commencement of End Semester Examinations (Theory & Practical)	1 st April 2024 onwards
12	College Re-open for Odd Semester	12 th June 2024

Note: Syllabus to be completed through Blended Mode

**Revised Almanac for MA (Post Graduate)
Odd Semesters I
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1.	Commencement of MA I Year Semester - I Classes	1 st September 2023 (Orientation)
2	Continuous Assessment Internal - I Examination for I Semester	9 th Oct to 13 th Oct 2023
3	Dussehra Holidays	22 nd Oct to 25 th Oct 2023
4	Examination Notification	3 rd November 2023
5	Continuous Assessment Internal - II Examination for I Semester	28 th Nov – 2 nd Dec, 2023
	Submission of Examination Forms	
6	a. Without Late Fee	24 th Nov – 30 th Nov, 2023
	b. With Late Fee	1 st Dec – 3 rd Dec, 2023
7	Last date of Instruction	7 th Dec, 2023
8	Preparation Holidays	8 th Dec – 12 th Dec, 2023
9	Odd Semester Theory Exams for I Semester	13 th Dec – 18 th Dec, 2023
10	External Practical Examinations for I Semester	20 th Dec – 22 nd Dec, 2023
11	Christmas Holidays	23 rd Dec 2023 – 2 nd Jan 2024
12	College Re-open for Even Semester - II	3 rd Jan, 2024

*Note: Syllabus for 1st Years to be completed through Blended Mode

**Revised Almanac for MA Post Graduate
Even Semester – II
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1.	Commencement of II Semester Classes	3 rd Jan, 2024
2.	Continuous Assessment Internal - I Examination	12 th Feb – 16 th Feb 2024 (31 Working Days)
3.	Examination Notification	27 th March 2024
4.	Continuous Assessment Internal - II Examination	1 st April - 6 th April 2024 (38 Working Days)
5.	Submission of Examination Forms	
	A. Without Late Fee	15 th April - 20 th April 2024
	B. With late Fee	22 nd April - 26 th April 2024
6.	Last date of Instruction	27 th April 2024
7.	Preparation Holidays	28 th April - 30 th April 2024
8.	Commencement of End Semester Examinations (Theory & Practicals)	1 st May 2024 onwards
9.	College Reopen for Academic Year 2023 - 2024	12 th June 2024

Note: Syllabus to be completed through Blended Mode

**Revised Almanac for MA Post Graduate
Odd Semesters III
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1.	Commencement of MA II Year Semester - III Classes	12 th June 2023 (Orientation)
2	Continuous Assessment Internal - I Examination for III Semester	7 th Aug 2023 – 11 th August 2023
3	Examination Notification	25 th Sept 2023
4	Continuous Assessment Internal - II Examination for III Semester	9 th Oct – 13 th Oct 2023
5	Submission of Examination Forms	
	a. Without Late Fee	3 rd Oct – 6 th Oct 2023
	b. With Late Fee	9 th Oct – 11 nd Oct 2023
6	Last date of Instruction	20 th Oct 2023
7	Preparation Holidays	21 th Oct - 29 th Oct 2023
8	Odd Semester Theory Exams for III Semester	30 th Oct – 10 th Nov 2023
9	External Practical Examinations for III Semester	13 th Nov – 16 th Nov 2023
10	College Reopen for Even Semester IV	20 th November 2023

**Revised Almanac for MA Post Graduate
Even Semester – IV
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1.	Commencement of II & IV Semester Classes	20 th November 2023
2.	Christmas Holidays	23 rd Dec 2023 – 2 nd Jan 2024
3.	College recommence for continuation of Even Semester	3 rd January 2024
4.	Continuous Assessment Internal - I Examination	8 th Jan – 12 th Jan 2024 (32 Working Days)
5.	Internship and Dissertation (starting)	13 th Jan 2024
6.	Examination Notification	25 th Feb 2024
7.	Continuous Assessment Internal - II Examination	4 th March – 9 th March 2024
8.	Internal Practical Examinations	18 th March – 23 rd March 2024 (39 Working Days)
9.	Submission of Examination Forms	
	A. Without Late Fee	1 st March – 7 th March 2024
	B. With late Fee	11 th March – 16 th March 2024
10.	Last date of Instruction	20 th March 2024
11.	Internship and Dissertation (Ending)	23 rd March 2024
12.	Preparation Holidays	24 th March – 31 st March 2024
12.	Commencement of End Semester Examinations (Theory & Practical)	1 st April 2024 onwards

**Revised PG Almanac for MBA I Year
Odd Semesters I
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1.	Commencement of MBA I Year Semester - I Classes	4 th October 2023 (Orientation)
2	Dussehra Holidays	22 nd Oct to 25 th Oct 2023
3	Continuous Assessment Internal - I Examination for Semester - I	14 th Nov to 18 th Nov, 2023
4	Christmas Holidays	24 th Dec – 26 th Dec, 2023
5	Online Classes for MBA I year, Semester - I	27 th Dec – 30 th Dec, 2023
6	Examination Notification	3 rd January 2024
7	Continuous Assessment Internal - II Examination for Semester - I	16 th Jan – 20 th Jan, 2024
8	Submission of Examination Forms	
	a. Without Late Fee	19 th Jan -23 rd Jan, 2024
	b. With Late Fee	24 th Jan – 27 th Jan, 2024
9	Last date of Instruction	27 th January, 2024
10	Preparation Holidays	28 th Jan – 31 st Jan, 2024
11	Odd Semester Theory Exams for I Year Semester - I	1 st February 2024
12	College Re-open for Even Semester II Classes for Batch 2023 - 2025	19 th February 2024

Note:

- **Regular Classes will be conducted on 1st, 3rd, 4th & 5th Saturdays**
- **Syllabus for 1st Years to be completed through Blended Mode**

**Revised Almanac for MBA (Post Graduate)
Even Semester II (Batch 2023-2025)**

Academic Year 2023 – 2024

S. No.	Details	Date, Month & Year
1	MBA Commencement of Semester- II Classes	19 th February, 2024 (Orientation)
2	Continuous Assessment Internal - I Examination	1 st April – 6 ^h April, 2024
3	Internship & Project	6th May – 4th June, 2024
4	Re - Commencement of Semester- II Classes	5th June, 2024
5	Continuous Assessment Internal - II Examination	24 th June to 28 th June, 2024
6	Examination Notification	18 th July, 2024
	Submission of Examination Forms	
7	A. Without Late Fee	5 th July - 11 th July, 2024
	B. With Late Fee	12 th July - 16 th July, 2024
8	Last day of Instruction	5 th July, 2024
9	Preparation Holidays	6 th July - 10 th July, 2024
10	Commencement of End Semester Examinations (Theory)	11 th July, 2024
11	College Re-open for Odd Semester III Commencement of Classes for Batch 2023– 2025	5 th August, 2024

Note:

- **Regular Classes will be conducted on 1st, 3rd, 4th & 5th Saturdays**
- **Syllabus for 1st Years to be completed through Blended**

**Revised Almanac for MBA I Year
Odd Semesters III
Academic Year 2023 – 2024**

S. No.	Details	Date, Month & Year
1	MBA II Commencement of Semester - III Classes	1 st September 2023 (Orientation)
2	Continuous Assessment Internal - I Examination	9 th Oct to 13 th Oct 2023
3	Dussehra Holidays	22 nd Oct to 25 th Oct 2023
4	Examination Notification	3 rd November 2023
5.	Continuous Assessment Internal - II Examination	28 th Nov – 2 nd Dec, 2023
6.	Submission of Examination Forms	
	A. Without Late Fee	24 th Nov – 30 th Nov, 2023
	B. With Late Fee	1 st Dec – 3 rd Dec, 2023
7	Last day of Instruction	7 th Dec, 2023
8	Preparation Holidays	8 th Dec – 12 th Dec, 2024
9	End Semester Theory Examinations	13 th Dec – 23 rd Dec, 2024
10	Christmas Holidays	23 rd Dec 2023 – 2 nd January 2024
11	Commencement of Semester IV Classes for Batch 2022 - 2024	3 rd Jan, 2024

* Note: Syllabus to be completed through Blended Mode

**Revised Almanac for MBA (Post Graduate)
Even Semester IV (Batch 2022-2024)**

Academic Year 2023 – 2024

S. No.	Details	Date, Month & Year
1	MBA Commencement of Semester- IV Classes	3 rd Jan, 2024 (Orientation)
2	Continuous Assessment Internal - I Examination	12 th Feb – 15 th Feb 2024 (31 Working Days)
3	Examination Notification	27 th March 2024
4	Continuous Assessment Internal - II Examination	15 th April - 20 th April 2024 (46 Working Days)
5	Submission of Examination Forms	
	A. Without Late Fee	15 th April - 20 th April 2024
	B. With Late Fee	22 nd April - 26 th April 2024
6	Last day of Instruction	27 th April 2024
7	Preparation Holidays	28 th April - 30 th April 2024
8	Commencement of End Semester Examinations (Theory & Project Viva)	1 st May 2024 onwards

ACADEMIC CALENDAR		
JUNE 2023		
Date	Day	Particulars
1	Thursday	UG CRT Classes from 1-10 June, 2023
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	MBA CRT Classes from 5 – 13 June, 2023 Faculty Development Programme from 5 – 9 June 2023 World Environment Day - JGG
6	Tuesday	Department Staff meeting
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	Student Orientation for II & III years from 12 & 13 June, 2023.
13	Tuesday	One Day FDP on Research Publications & Articles
14	Wednesday	Project Orientation for III years – Maths & Stats
15	Thursday	HoD Meeting
16	Friday	Non CGPA Course G20 Presidency- Role of Innovation, Entrepreneurship and Start-up to achieve the goals. (Panel discussion, quiz or seminar)
17	Saturday	CRT Class - UG and MBA Orientation on Moocs / NPTEL to Class Incharges
18	Sunday	
19	Monday	National Reading Day – English Proficiency Short term course for effective Communication Skill & Employability Free Eye Camp for Staff from 19 – 30 June, 2023
20	Tuesday	Workshop on IPR (Q3) – 20 th June – 23 th June, 2023 Refreshers Course for New Faculty from 20 th June to 1 st July 2023
21	Wednesday	Celebrated International Yoga Day Screening of Shyam Singha Roy- Film on Social Justice and Equality Free Eye Camp for Students from 21 June to 30 June 2023
22	Thursday	Field Visit to T - Hub - UG 2nd Year Students - Department of Computer Science Boot Camp – IIC
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Flash Mob by JPE Students International Day Against Drug Abuse Orientation – Computer Science
27	Tuesday	Girls Grooming Power – Commerce
28	Wednesday	Seminar on Grooming Power HR – Commerce
29	Thursday	National Statistics Day Program
30	Friday	

IQAC

- Staff Orientation
- Faculty Development Program
- Orientation for Newly Recruited faculty
- Orientation for UG II & III yrs
- Results Review Meeting
- Result Analysis of the Previous Academic Year
- Student Profile & Entry Level Feedback
- World Tobacco Day/

Department of Second Languages

- Language Club Activities

Department of Commerce

- Departmental Meeting
- FDP on Financial Reporting
- Seminar on Emotional Well being

Department of Business Management

- CRT programme
- Management club activity

Department of Computer Science

- Workshop on UI Design & Handling special databases
- IT Quiz Competition

Department of Psychology

- Post-traumatic stress disorder (PTSD) awareness

Institutions Innovation Council

- Workshop On prototype/Process Design and Development
- Workshop On Business Model Canvas (BMC)
- G20 Presidency- Role of Innovation, Entrepreneurship and Start-up to achieve the goals. (Panel discussion, quiz or seminar)
- Field Visit
- Workshop on IPR
- Session/Panel discussion with innovation and start-up Ecosystem Enablers from the region/State/National level

JULY 2023		
Date	Day	Particulars
1	Saturday	Mock Interview for BBA & MBA Workshop on Awareness on Health & Wellbeing – Commerce
2	Sunday	Alpha Marketing Internship drive
3	Monday	
4	Tuesday	
5	Wednesday	First Year Students Induction Programme Department Level Orientation Entry Level Test Bridge Course Orientation for 1st year students - BM
6	Thursday	Orientation for 1 st year students – Commerce
7	Friday	Orientation for 1st year students - BM
8	Saturday	Orientation for 1st year students
9	Sunday	
10	Monday	RK Studios - Krishna Nagar - Serial Shoot Library Orientation Program Student Profiling week from 11 - 18 July, 2023 Overseas Education Counseling -GECF
11	Tuesday	Pre Placement Talk Head HR from Unidays Orientation for 1st year students
12	Wednesday	Paper Bag Day Orientation for 1st year students JSR Orientation Library Orientation Program – Library
13	Thursday	Find the Chandrayan - preparing Chanadrayan model Business Management Orientation for 1st year students Deekhsharambh Orientation for Final years – Commerce Life Skills Mental Health – Wellbeing Committee Short Video Competition - IIC
14	Friday	Find the Chandrayan - Knowledge sharing
15	Saturday	Field Trip to Botanical Gardens - Photowalk FDP on Research Review of Literature Field Trip to B Sporty Indoor Stadium - Sports PhotoJournalism
16	Sunday	Aleap Visit
17	Monday	
18	Tuesday	Bridge course Basics of Accounting and Basics of economics International Emoji Day Diagnostic Test – Commerce
19	Wednesday	Seminar on Emotional wellbeing for B.Com second year students - Dr.Swati Kumari JSR Orientation
20	Thursday	
21	Friday	Visit to NIEPID – Psy Grooming Session for BBA students
22	Saturday	

23	Sunday	
24	Monday	Bridge Course/ Guest Lecture on Income Tax Day - Commerce
25	Tuesday	Field Visit to Fever FM - Radio station-MCJ MBA Specialization & Project Orientation
26	Wednesday	Kargil Vijay Diwas ACE Selections – Commerce
27	Thursday	
28	Friday	Students Presentation Competition on World Nature Conservation Day-JGG
29	Saturday	
30	Sunday	
31	Monday	

Department of Second Languages

- Literary Quiz

Department of English

- ELST – LSRW – Assessment

Department of Commerce

- Departmental Meeting
- Bridge Course
- Diagnostic Test

Department of Business Management

- Management Club Activity
- Bridge Course
- Diagnostic Test

Department of Computer Science

- Short Term Training Program Web Technologies/ Java/ Python
- Official Mail ID Creation
- Bridge Course
- Diagnostic Test

Department of Mathematics and Statistics

- Two Day Workshop on MATHEMATICS Software
- Bridge Course
- Diagnostic Test

Department of Psychology

- Mental Health Awareness month
- Visit to Govt. School / Intermediate College

Joseph's Outreach Cell

- Visiting and adopted village for Swach Bharath Program

Institutions Innovation Council

- Organizing Innovation & Entrepreneurship Outreach programme in Schools/Community
- Session on Innovation/Prototype Validation – Converting Innovation into a start-up or Session on Achieving “value Proposition Fit” & “Business Fit”
- Organize an inter/intra institutional start-up competition and reward Best Start-ups manage YUKTI – NIR

Sports

- Sports: Event wise collecting the students list
- (Badminton, Table Tennis, Chess, Carroms, Cricket, Basketball, Volleyball, Football, etc.)
- Selection of the sports students’ year and Section/group wise

Inter Class competitions:

- Inter Class Cricket Tournament (Men)

Department of English (Faculty)

- Faculty Orientation on Online Classes: Challenges and Strategies / Effective Methodology

Cultural

- Dance Competition

Literary club

- Story writing
- Caption writing Creative thinking
- Caption writing contest for the entire college

Center for Training and Employability

- Placement Registration Process

Anno Domini

- Meeting with the senior choir members
- Practices for Independence Day

AUGUST 2023		
Date	Day	Particulars
1	Tuesday	World Wide Web Day Celebrations
2	Wednesday	Workshop on Mathematics Computation
3	Thursday	BBA E II Year Study Visit to CCMB Panel Discussion – IIC Workshop on Business Model from 3 to 5 Aug 20203 – IIC Field Visit to NIEPID – Psychology Life Skills Mental Health – Wellbeing Committee
4	Friday	Kargil Vijay Diwas – NSS Session on Achieving “Value Proposition Fit” & Level 3 (9 to 8 hrs) – Business Fit (IIC)
5	Saturday	
6	Sunday	

7	Monday	National Handloom Day - Parampara Commerce Day Bridge Course – Maths & Stats Continuous Assessment Internal- I Examination for MA III Sem
8	Tuesday	Continuous Assessment Internal – I Examination for UG I, II & III Years from 8 th – 11 th Aug 2023. Outreach Programme Atal – Tinker lab
9	Wednesday	Outreach Program at Bharatiya Vidhya Bhavan - IIC
10	Thursday	Yukti-Innovation Challenge
11	Friday	Yukti-Innovation Challenge Competition
12	Saturday	Second Saturday International Youth Day
13	Sunday	World Organ Donation Day - Lumiere Club
14	Monday	Session by TASK for Management Students Awareness & Registration Campaign on ABC, NAD & DigiLocker from 14 th to 16 th August 2023. Left Hand Day – Dept. of Psychology An Intra Institutional Startup Competition Yukti – NIR – 2023 from 14 th – 24 th August 2023. National Integration Week from 14 th Aug – 31 st Aug 2023 Seminar on Shiksha Sankalp Samagaam – IIC
15	Tuesday	Independence Day Celebrations-NSS
16	Wednesday	Independence Week Celebrations - Radio Talk Show on Instagram Orientation on career planning Independence Week Celebrations - Jana Gana Mana - Movie screening
17	Thursday	Dil se Josephites on Instagram at 6-7 pm
18	Friday	Financial Literacy Seminar for BBA Students Scitainment – Science Jenga & Clip Con
19	Saturday	Independence Week Celebrations- Photo Walk - Rashtrapati Bhavan - Hyderabad Informatique Exhib
20	Sunday	
21	Monday	Workshop on Effective Presentation Skills for BBA Students World Entrepreneurs Day – ED Cell Selection of Coordinators for Math Club – Commerce
22	Tuesday	Workshop on GST Filling – Commerce
23	Wednesday	Mart Wizard Brand add competition – Commerce Condolence Report of Prof. C.R. Roa – M & S
24	Thursday	Commencement of Classes for MBA Semester III for Batch 2022– 2024 Bridge Course – Commerce
25	Friday	National Seminar on Self - Reliant India: A pathway to being developed India mission 2047 - Day 2 (Organized by Business Management Department) 25-26 Aug, 2023 Life Skill Mental Health – Wellbeing Committee
26	Saturday	Selfie with Pet animals – Psychology
27	Sunday	
28	Monday	Entrepreneurship and Start-up Insights for BBA E students Cultural Committee Competition

		Telugu Bhasha Dinotsavam
29	Tuesday	Powerbytes Club – Byte Fusion Life Skill Mental Health – Wellbeing Committee
30	Wednesday	Raksha Bandhan (BBA BA, BBA FM & BBA IT II year Study Visit to National Remote Sensing Centre, Kukatpalli) Recognition Award Celebration – IIC
31	Thursday	Sanskrit Language Day

IQAC

- SQAC Meeting
- Parent – Teacher Meet & Feedback
- Applying for Research Projects
- Research Committee

Department of Second Languages

- Intercollegiate Literary Events & Competitions

Department of Commerce

- Workshop on Beyond Curriculum
- Guest lecture
- Orientation on Research Projects
- Club Activity
- Orientation on Career planning

Department of Business Management

- National Seminar

Department of Computer Science

- Short Term Training Program

Department of Mathematics and Statistics

- Two day workshop on Mathematics Software
- Outreach program
- Guest Lecture

Department of Psychology

- Psyched club investiture ceremony
- Psychology Exhibition
- Flash Mob on National Women’s Equality Day Aug

Center for Social Transformation

- Cleaning the Campus In- House

Institutions Innovation Council

- World Entrepreneurship Day

Sports

Inter Class competitions:

- a) Table Tennis (Men)
- b) Table Tennis (Women)
- c) Chess (Men)
- d) Chess (Women)

Cultural

- Make up Competition
- Hair style & Nail Art Competition

JGG

Tree Plantation Drive Neighborhood

Anno Domini

- Auditions for the Juniors
- Independence Day

Workshop by Life Coach – Mr. Joseph

SEPTEMBER 2023		
Date	Day	Particulars
1	Friday	Guest Lecture Sanskrit Diwas Workshop on U & I Trust – JSR Outreach Program – Teenage issues & Academics
2	Saturday	Motivational Talk by Startup Founder level – IIC Community Services in Govt. High School, Aliya, Gunfoundry
3	Sunday	Exposure & Field Visit of Problem Identification Level 3 (9-18 hrs)
4	Monday	Green day Celebration – JGG Green Dish Competition - JGG
5	Tuesday	Teachers Day
6	Wednesday	Research Skills and Methodology for BBA & MBA Students
7	Thursday	Janmashtami
8	Friday	International Literacy Day Birthday of Mother Mary
9	Saturday	Telangana Bhasha Divas Second Saturday
10	Sunday	World Suicide Prevention Day - Psychology Dept.
11	Monday	
12	Tuesday	Guest Lecture: Global Business Trends for MBA Students
13	Wednesday	Outreach Program – M & S Hindi Diwas
14	Thursday	
15	Friday	Festibition
16	Saturday	World Ozone Day Community Services in Govt. High School, Aliya, Gunfoundry College Football Tournament (Men) – Physical Education
17	Sunday	FDP on Emerging Trends in Business Education (Business Management)
18	Monday	A talk on Gender in Everyday Life
19	Tuesday	Ganesh Chaturthi
20	Wednesday	Workshop on Entrepreneurship & Innovation as Career opportunity
21	Thursday	Networking and Social Etiquette for MBA Students
22	Friday	Networking and Social Etiquette for BBA Students
23	Saturday	Community Services in Govt. High School, Aliya, Gunfoundry
24	Sunday	NSS Day Panel Discussion: Future of Education by Business Management Faculty Members

25	Monday	Examination Notification for UG
26	Tuesday	Seminar as “Psychology of Successful Entrepreneur” TIIC Campus Selections – Placement
27	Wednesday	Campus fair Activity
28	Thursday	EDP - Aleap
29	Friday	World Heart Day Ganesh Nimajjanam
30	Saturday	Idea of the month - TIIC Community Services in Govt. High School, Aliya

IQAC

- SQAC Meeting
- Teachers’ Day – Shikshak Parv
- FDP

Department of Second Languages

- Guest Lecture
- Literary Competitions

Department of English

- JELS Session – I
- Word-O-Mania
- Student Centric Career Guidance

Department of Commerce

- Departmental Meeting
- Workshop/ FDP
- Guest lecture
- Research Projects
- Field Visit/ Industrial Visit
- Club Activity

Department of Business Management

- Management club activity
- Research Projects
- Field Visit/ Industrial Visit
- Club Activity

Department of Computer Science

- Informatique Exhib
- Field Visit
- Remedial Classes
- Project Seminar – I

Department of Mathematics and Statistics

- Club activities: Quiz, Puzzles
- Field Visit

Department of Psychology

- Visit to NIEPID
- National women’s health and fitness day
- Lecture Series

Literary club

- Project – field trip creative nonfiction

Joseph's Outreach Cell

- Adoption of Parks Neighborhood

Sports

Inter Class competitions:

- a) Basketball (Men)
- b) Basketball (Women)

Cultural

Mehndi competition

OCTOBER 2023		
Date	Day	Particulars
1	Sunday	India Start up day – IIC
2	Monday	Gandhi Jayanthi Industry Visit – TIIC Guest Lecture on Universal Human Values
3	Tuesday	Creativity and Innovation Workshop for MBA Students Project Internal Evaluation-I - Commerce Clean the Campus - NSS
4	Wednesday	MBA Orientation Program from 4 - 10 Oct 2023 My Story - Motivational Session - IIC
5	Thursday	International Teachers Day - BM
6	Friday	Math Manthan Club - E logo Making Competition - Commerce
7	Saturday	9th Mini Convocation
8	Sunday	Indian Air force Day
9	Monday	Continuous Assessment Internal - II Examination for I& III Semester 9 th – 12 th Oct, 2023 Continuous Assessment Internal – II Examination for UG I , II & III Years from 9 th – 12 th Oct 2023
10	Tuesday	World Mental health day
11	Wednesday	Student Centric International Girl Child Day
12	Thursday	Meri Maati Mera Desh - NSS Intra College Yukti (level 4) above 18 hrs – Competition
13	Friday	Internal Practical Examinations for MA I & III Sem & UG I,II,III years from 13 th – 20 th Oct 2023 Bathukamma - BM Super Singer Audition - Cultural Committee
14	Saturday	Second Saturday
15	Sunday	Mock Interview Sessions for MBA Students Joseph's Herald - Article Writing Competition - Commerce
16	Monday	World Food Day Mono Acting Competition - Cultural & Literary Committee Continuous Assessment Internal – I Examination for MBA I & III Sem
17	Tuesday	Outreach program to schools - IIC
18	Wednesday	Research Paper Writing Workshop for Business Management Faculty
19	Thursday	National Innovation Day
20	Friday	
21	Saturday	Dussehra Holidays / Preparation Holidays 21 st – 25 th Oct, 2023 Community Services in Government Girls Highschool, Hyderguda
22	Sunday	

23	Monday	Expert Talk on Process of Innovation Development – IIC
24	Tuesday	IPR – Workshop (level 5) 5 to 8 hrs.
25	Wednesday	Workshop on Mentoring and Advising for Business Management Faculty Student Centric Banned Books Day
26	Thursday	Workshop on Business Model Canva level 3 (9-18 hrs)
27	Friday	Mentor - Mentee Meet
28	Saturday	Community Services in Government Girls High school, Hyderguda
29	Sunday	
30	Monday	Odd Semester Theory Exams for MA I & III Sem & UG I, II, III years from 30 th Oct – 20 th Nov, 2023
31	Tuesday	Rashtriya Ekta Diwas Halloween Day

IQAC

- Parent – Teacher Meet & Feedback

Department of Second Languages

- Recitation Competition

Department of English

- Effective Communication Skills in the Corporate Era

Department of Commerce

- Departmental Meeting
- Club Activity
- FDP

Department of Computer Science

- Administering Feedback

Department of Mathematics and Statistics

- Extension Lecture

Department of Psychology

- Workshop (3days) Self-defense training workshop
- World Mental Health Day
- One-day workshop on – Relaxation/Mindfulness & Meditation

Literary club

- Workshop

Sports

Organizing Osmania University Inter Colligate Tournament:

- Table Tennis/Carroms Tournament 2023-24 Academic Year our college premises

Cultural

Bathukamma, Dandiya & Garba Celebrations – Best Dressed Competition

Anno Domini

- Planning for ‘Fete de Noel’
- Workshop for the Choir Members and Auditions for Carols Competition

NOVEMBER 2023		
Date	Day	Particulars
1	Wednesday	Mentor Event to Schools
2	Thursday	All Souls Day
3	Friday	Guest Speaker Session: Industry Insights for Management Students
4	Saturday	Idea of the Month – TIIC Community Services in Govt. High School, Aliya
5	Sunday	National Education Day
6	Monday	
7	Tuesday	Personal Branding and Online Presence for MBA Students
8	Wednesday	Hackathon TIIC (level 4) 18 hrs
9	Thursday	Workshop on IPR (level 2) 5 to 8 hrs
10	Friday	Pannel Discussion with Innovation & Startup Eco System
11	Saturday	Second Saturday National Education Day - TIIC Community Services in Govt. High School, Aliya
12	Sunday	
13	Monday	Career Planning and Goal Setting for MBA Students
14	Tuesday	Children's Day Celebrations
15	Wednesday	
16	Thursday	Team Building Activities For MBA Students
17	Friday	
18	Saturday	Outreach program – Atal Tinker labs (Expo from school) Community Services in Govt. High School, Aliya
19	Sunday	International Men's Day
20	Monday	External Practical Examinations for MA I & III Sem and UG I,II & III years from 20 th – 25 th Nov, 2023
21	Tuesday	
22	Wednesday	Guest Speaker Session: Leadership in Modern Business for Management Students
23	Thursday	Mentoring Event: Denao Day/ Exhibition/ Porter Presentation
24	Friday	Guru Tegh
25	Saturday	Session on Angel Investment / VC Funding opportunity for early stage entrepreneur Community Services in Govt. High School, Aliya
26	Sunday	
27	Monday	Guru Nanak Jayanti
28	Tuesday	
29	Wednesday	College Reopens for Even Semester (Orientation for BBA Students on Even Semester Subjects)
30	Thursday	

IQAC

- SQAC Meeting

Department of Commerce

- Departmental Meeting
- FDP

Department of Computer Science

- Lecture Series

Department of Mathematics and Statistics

- Workshop/FDP

Department of English

- Elimination of Violence against Women

Literary club

- The Literary Fest

Conducting Selection Trails:

- Osmania University Table Tennis trails for South Zone Inter University Selection for the 2023-24 Academic Year

JGG

- Field visit - I
- Poojitha Agro Tech Farm Outreach

Anno Domini

- Planning for 'Fete de Noel'
- Workshop for the Choir Members and Auditions for Carols Competition

DECEMBER 2023		
Date	Day	Particulars
1	Friday	World Aids Day Examination Notification for MBA I & III Sem
2	Saturday	World Computer Literacy Day National Pollution Control Day
3	Sunday	
4	Monday	Outreach program
5	Tuesday	UG SEM I and MA Sem I External Practical Examination 5th to 7th Dec,2022
6	Wednesday	Idea of the month - THIC
7	Thursday	
8	Friday	Odd Semester Theory Examinations UG I,III and V Sem and MA Sem I and III from 8th Dec -23rd Dec 2022
9	Saturday	Second Saturday
10	Sunday	
11	Monday	Workshop on Digital Marketing and Social Media for Management Students
12	Tuesday	Continuous Assessment Internal – II Examination for MBA I & III Sem National Youth Day
13	Wednesday	Mentoring Activity
14	Thursday	Outreach Program
15	Friday	
16	Saturday	FDP on Engaging Teaching Strategies and Active Learning for Business Management

17	Sunday	
18	Monday	
19	Tuesday	Joy of Giving Week
20	Wednesday	Session on Recycling of plastics – SES REC
21	Thursday	Community Service Activity Feed the Poor & Blanket Distribution Drive
22	Friday	Millets Food stalls
23	Saturday	Christmas Vacation: 23 rd - 01st Jan 2024
24	Sunday	
25	Monday	Christmas
26	Tuesday	Boxing Day
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

IQAC

- SQAC Meeting
- Workshop for Non-Teaching Staff
- Bharatiya Bhasha Utsav / National Mathematics Day
- Joy of giving week
- Fete De Noel – Christmas Fest-Anno Domini
- Faculty Development Programme

Department of Second Languages

- Language-wise Guest Lectures
- Guest Lecture

Department of English

- Joy of Giving Week

Department of Commerce

- Departmental Meeting
- National Level Competitions

Department of Computer Science

- National Seminar on Digital Initiatives towards India 2.0
- Club Activity on Computer Literacy Week

Department of Mathematics and Statistics

- National Mathematics Day Celebrations
- MOMATH

Department of Psychology

- Guest Lecture on Social Media Impact on Mental Health
- Movie Screening

Joseph's Outreach Cell

Joy of giving Week & Distribution of Blankets Neighborhood

Sports

Inter Class competitions:

Inter Class Athletics (Men) Competitions

Cultural

- Uncooked Competition

JGG

- National Energy conservation Day

Anno Domini

- Fete de Noel – Christmas Fest

Practices for Carols Competition which will held by various organisation.

JANUARY 2024		
Date	Day	Particulars
1	Monday	New Year
2	Tuesday	College reopen for continuation of Even Semester
3	Wednesday	Commencement of End Semester Examinations for MBA I & III Sem
4	Thursday	
5	Friday	First Friday Holy Mass
6	Saturday	Yukti Session - TIIC Community Services in Govt. High School, Aliya
7	Sunday	
8	Monday	Idea of the Month – TIIC
9	Tuesday	Workshop on Mushroom Cultivation at Home - TIIC
10	Wednesday	Effective Communication Skills Workshop for BBA Students
11	Thursday	Quiz Competition on Startup
12	Friday	International Youth Day Mobile Addiction & Importance of Education - Rally on the eve of National Youth Day
13	Saturday	Second Saturday
14	Sunday	Makar Sankranti
15	Monday	Pongal Student Centric Indian Army Day
16	Tuesday	Project Presentations by BBA Students
17	Wednesday	Commencement of Semester II classes for MBA Batch 2023 – 2025 and for Semester IV for Batch 2022– 2024 E-Waste Management Drive - CS
18	Thursday	
19	Friday	
20	Saturday	Cross-Cultural Communication and Diversity for BBA Students Community Services in Govt. High School, Aliya

21	Sunday	
22	Monday	Continuous Assessment Internal - I Examination from 22 nd – 25 th Jan, 2023
23	Tuesday	Next Semester Outreach program @ Govt. School, Hyderabad (Tentative)
24	Wednesday	National Girl Child Day
25	Thursday	
26	Friday	Republic Day
27	Saturday	
28	Sunday	
29	Monday	Session on Vertical Farming SESREC
30	Tuesday	
31	Wednesday	

IQAC

- SQAC Meeting
- IQAC Meeting
- Science Day / National Youth Day JOSHH/ Vishv Hindi Diwas / National Girl Child Day

Department of Second Languages

- 10 Days Spoken Sanskrit Workshop

Department of Commerce

- Departmental Meeting
- Workshop
- Guest lecture
- Field Visit/ Industrial Visit
- BoS

Department of Computer Science

- National Level Hackathon
- BoS
- E- Waste Management Drive

Department of Mathematics and Statistics

- Faculty Development Program
- Field Visit
- BoS

Department of Psychology

- Extra Curriculum - JAM/Quiz/Poster making competition on Adolescent issues
- Field Visit to IMH
- BoS

Joseph's Outreach Cell

- National Youth Day (Social Activity by Students on helping the poor) Neighborhood and Village

Sports

Inter Class competitions:

- Inter Class Athletics (Women) Competitions

Cultural

- Inter College Competitions
- Rangoli Competition

JGG

- Awareness Program On Ban on single use

Literary Club

- Orientation - To make the students comprehend the course and to understand their expectations from it.

Anno Domini

- JOSHH
- Battle of Bands
- Solo and Group Singing Competition
 - Classical
 - Non-Classical
- Solo and Instrumental Group Singing Competition

FEBRUARY 2024		
Date	Day	Particulars
1	Thursday	
2	Friday	Remedial Classes for Slow Learners for BBA (Feb 2 to 15 Feb, 2024)
3	Saturday	Community Services in Govt. High School, Aliya
4	Sunday	World Cancer Day
5	Monday	
6	Tuesday	Idea of the Month – TIIC
7	Wednesday	Safer Internet Day
8	Thursday	JSR DAY
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	Community Entrepreneurship Program - TIIC
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	Innovation and Design Thinking Workshop for Management Students
17	Saturday	Field Visit – Incubation Centre Community Services in Govt. High School, Aliya JSR Day-Visit to Orphanages, Old Age Home, Disable Schools, Govt. School etc. providing basic needs
18	Sunday	
19	Monday	Inter School Idea Competition
20	Tuesday	Alumni Networking and Career Fair for Management Students
21	Wednesday	
22	Thursday	
23	Friday	Entrepreneurship program by SHG by SESREC
24	Saturday	
25	Sunday	Examination Notification
26	Monday	
27	Tuesday	
28	Wednesday	Personal Branding through LinkedIn for MBA Students
29	Thursday	

IQAC

- SQAC Meeting
- NIRF Participation

Department of Second Languages

- NEP 2020 Indian & Foreign Languages Teaching & Learning Perspectives
- Events & Competitions

Department of English

- Short term Training Program for Proficiency in English
- National Seminar

Department of Commerce

- Departmental Meeting
- Seminar
- Club Activity

Department of Computer Science

- Lecture Series
- Project Seminar – II
- Industry – Academia Meet

Department of Mathematics and Statistics

- Student Seminars

Department of Psychology

- Visit to village (Outreach Program)
- 5 Days Online FDP on Sustainable Mental Health Care

Center for Social Transformation

JSR Day Orphanages, Old age homes

Sports**Inter Class competitions:**

- Inter Class Volleyball (Men) Competitions

Literary Club

- Poetry recitation contest

MARCH 2024		
Date	Day	Particulars
1	Friday	Idea of the Month – TIIC
2	Saturday	Boot Camp on Innovation, entrepreneurship Community Services in Govt. High School, Aliya
3	Sunday	
4	Monday	Digital Marketing Bootcamp for Management Students
5	Tuesday	Session on Preparing Financial Plan for the startup <u>raising</u> plan
6	Wednesday	
7	Thursday	
8	Friday	International Women’s Day Maha Shivaratri
9	Saturday	Second Saturday
10	Sunday	
11	Monday	Continuous Assessment Internal - II Examination from 11 th – 16 th March, 2024
12	Tuesday	Ramadan Start
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	FDP on Teaching with Case Studies and Simulations for Management Faculty Awareness camp in adopted village— Muknoor Village, Ibrahimpatnam
17	Sunday	
18	Monday	Internal Practical Examinations from 18 th – 23 rd March, 2024
19	Tuesday	
20	Wednesday	St. Joseph’s Feast
21	Thursday	
22	Friday	
23	Saturday	Community Services in Govt. High School, Aliya
24	Sunday	
25	Monday	Holi Preparation Holidays from 25 th – 30 th March 2024
26	Tuesday	
27	Wednesday	
28	Thursday	Submission of Even Sem Report
29	Friday	Good Friday
30	Saturday	Community Services in Govt. High School, Aliya
31	Sunday	Easter Day

IQAC

- Finance Committee Meeting
- Governing Body Meeting
- Parent Teacher Meeting
- Annual Day Celebrations
- Exit Feedback
- Student Satisfaction Survey

Department of Second Languages

- Poster Making / PPTs & Presentations

Department of Commerce

- Departmental Meeting
- Club Activity

Department of Computer Science

- Board of Studies
- Administering Feedback

Department of Mathematics and Statistics

- Outreach Programme

Department of Psychology

- LifeStyle Management Seminar
- Two Days National Level Seminar on Research Methodology
- Guest Lecture on Mindful Eating & Body Concerns

Sports

- **Inter Class competitions:**
 - a) Carroms (Men)
 - b) Carroms (Women)

St Joseph's Feast Mass

APRIL 2024		
Date	Day	Particulars
1	Monday	Commencement of End Semester Examinations (Theory & Practical)
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	Idea of the Month (Schools) Community Services in Govt. High School, Aliya
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	Ramzan
12	Friday	
13	Saturday	Second Saturday
14	Sunday	Dr.B.R.Ambedkar Jayanthi
15	Monday	
16	Tuesday	
17	Wednesday	Rama Navami

18	Thursday	
19	Friday	
20	Saturday	Community Services in Govt. High School, Aliya
21	Sunday	Mahavir Jayanti
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	Annual Report Submission Community Services in Govt. High School, Aliya
28	Sunday	
29	Monday	Submission of Self Appraisal Book Stock Verification - Departments, Office, Library & Labs
30	Tuesday	

IQAC

- SQAC Meeting
- Green Audit

Department of Commerce

- Departmental Meeting

Department of Computer Science

- Annual Report preparation
- AQAR
- Filing

Department of Mathematics and Statistics

Five Day National Conference

Note:

- General Staff Meeting Every month
- Dept. every month
- National Seminar
- International Conference
- National Conclave
- Cluster College Activities
- MoU Activities

MAY 2024		
Date	Day	Particulars
1	Wednesday	International Labour Day
		• IQAC External Audit.

ACCOLADES

Consistently ranked among the Top 10 colleges in the twin cities and Top 50 Colleges at the all India level by media and newspapers.

THE BEST COMMERCE COLLEGE:

- Ranked 3rd Best Commerce College in Hyderabad City by “India Today MDRA Survey”, July 2023.
- Ranked 10th Best Commerce College in India by “India Today MDRA Survey”, July, 2023
- Ranked 4th Best Commerce College in Hyderabad City by “The Week” Hansa Research Survey, 6th August 2022.
- Ranked 41st Best Commerce College in India by “The Week” Hansa Research Survey, 6th August 2022.
- Ranked 56th Best Commerce College in India by “India Today” 02nd July 2022.
- Ranked 4th Best Commerce College in Hyderabad City by “**Outlook ICARE Rankings**, 2nd July 2022
- Ranked 2nd Best Commerce College in Hyderabad by “**India Today**” 26th June 2022.
- Ranked 2nd Best Commerce College in Hyderabad City by “**India Today**” Group – MDRA Survey July 2021.
- Ranked 4th Best College in Telangana State by **Education World India Autonomous Colleges**, May 2020.
- Ranked 31st Best College in India by **Education World India by Education World India Autonomous Colleges**, May 2020.
- Ranked 3rd Best Commerce College in Hyderabad City by “**India Today**”, Nielsen Survey, June 2020.
- Ranked 3rd Best Commerce College in Hyderabad City by “**The Week**” Hansa Research Survey, August 30th 2020.
- Ranked 39 Best Commerce College in India by “**The Week**” Hansa Research Survey, August 30th 2020.

THE BEST SCIENCE COLLEGE:

- 5th Rank, Top Emerging Science College in India by India Today Survey, July 2023
- 65th Rank, Best Science College in India by India Today Survey, July 2023.
- 3rd Best Science College in Hyderabad City “**India Today**” - MHRD Survey - June 2022
- 3rd Best Science College in Hyderabad by “**Group-MDRA Survey**”, 2021.
- 3rd Best Science College in Hyderabad City by “**India Today, Nielsen Survey**”, May 2020.
- 68th Best Science College in India by “**India Today, Nielsen Survey**”, May 2020.

THE BEST B-SCHOOL:

- 1st Rank in Telangana in BBA by Today –MDRA Survey in 2023
- 45th All India Level in India in BBA by Today –MDRA Survey in 2023
- 210th Rank Overall India among MBA Colleges by Business Today Magazine in 2023
- 16th Position overall India in terms of Return on Investment by Today – MDRA Survey in 2023.
- 30th Rank Overall India by Education World India Autonomous College Rankings 2023-2024
- 1st Rank in Top BBA Colleges of Excellence in Telangana by CSR – GHRDC in 2023

- 3rd Rank in Top BBA Colleges of Excellence in India by CSR – GHRDC in 2023
- 10th Rank in Top BBA Colleges of Excellence in Southern Region by CSR – GHRDC in 2023
- 72nd Rank All India Top B-Schools by Chronicle B-School Survey 2023
- 6th Rankin State Level by CSR – GHRDC in 2022
- 10th Rank All India Level by CSR – GHRDC in 2022
- 10th Rank B-School of Excellence in All India by Competition Success Review in 2022
- 6th Rank B-School of Excellence in Hyderabad by Competition Success Review in 2022
- 2nd Top BBA College in Hyderabad by India Today in 2022
- 3rd Rank All India Level under Top BBA
- 167th Rank All India Level by The Week Hansa in 2022
- 10th Rank India's Best B- School in Hyderabad by India Today
- 4th Rank State Level by CSR – GHRDC in 2021
- 15th Rank All India Levelby CSR – GHRDC in 2021

BA ARTS & HUMANITIES

- 8th Best Arts College in India by **India Today**, July 2023
- 3rd Best Arts College in Hyderabad by **India Today**, July 2023
- 29th Rank, Best Mass Communication College in **India** by **The Week Hansa**, July 2023
- 8th Rank, Top Emerging Arts College in **India** by **India Today – MDRA Survey**, July 2023
- Top City wise 3rd Rank, Best Arts College by **India Today – MDRA Survey**, July 2023
- 69th Rank, Best Arts College in India by **India Today – MDRA Survey**, July 2023
- The Dept. of Mass Communication & Journalism is ranked among the Top 10 Emerging Mass Comm Departments according to Higher Education Review (HER) Magazine 2021-22.
- St. Joseph's Degree & PG College is ranked the 3rd Best College in Hyderabad in Arts & Humanities according to **India- Today Marg Survey** 2021-22.
- The Department of Mass Communication is ranked 21st among the Best Mass Communication Colleges in India according to **The Week- Hansa Survey** 2020-21
- St. Joseph's Degree & PG College is ranked the 3rd Best College in Hyderabad in Arts & Humanities according to **India- Today Marg Survey** 2020-21.

INSTITUTIONAL COLLABORATIONS – MOUS SIGNED

International Collaborations

- Washington University of Science & Technology, USA
- International Online University-USA
- Uniglobe College-Nepal
- American International University
- CG Institute of Management Kathmandu
- KMITZ Business School-Thailand
- Daffodil International University-Dhaka, Bangladesh
- UTHM University, Tun Hussein Onn-Malaysia
- Adamas University, West Bengal
- Assam Downtown University, Assam
- Kalinga Institute of Industrial Technology (KIIT), India

National Collaborations:

- Holy Cross- Tiruchirapally
- Sacred Heart College-Tirupathur
- Fatima College, Madurai-
- St. Xavier's College, Mumbai
- Kristu Jayanti College-Bangaluru
- Rajagiri College of Social Sciences-Kerala
- Jyothi Nivas College-Bengaluru
- Presidency University-Bengaluru
- Christ University- Bengaluru
- CMR University-Bengaluru

INSTITUTIONAL RECOGNITIONS

The college was awarded

- Excellence in Industry – Academic Interface in ELETS by 16th World Education Summit hosted by Govt. of Telangana, 2023
- Institution Innovation Council is Registered under Ministry of Education, 2023
- Recognized as Local Chapter for NPTEL by National Programme on Technology Enhanced Learning, 2023
- Awarded 4 Star world highest rating by Ministry of Education by Govt. of India, 2023
- Social Entrepreneurship, Swachhta Rural Engagement Cell (SESREC) Institution Social Responsibility, Care for Environment and Swachhta, Reduction, Reuse and Recycling of Resources by Mahatma Gandhi National Council of Rural Education, 2023
- Role Model for Reading for Pleasure Institute by all India Reading Olympiad-2020, 2023
- NSDC – NSQF Compliances Accreditation, 2023
- Techno Innovation and Incubation Center by Govt. of Telangana, 2023, TIIC in Collaboration with OU
- Achieved Best Student Chapter Award 2023 by Hyderabad Management Association.
- NRISG Accreditation Graded A+ for SES REC cell by Ministry of Education, 2023

ODD SEMESTER TIME TABLE

	I 8:30-09:20	II 9:20-10:10	III 10:10-11:00		IV 11:30-12:20	V 12:20-01:10	VI 01:10-02:00		VII 2:20-3:10	VIII 3:10-4:00
Monday				B R E A K				B R E A K		
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										

EVEN SEMESTER TIME TABLE

	I 8:30-09:20	II 9:20-10:10	III 10:10-11:00		IV 11:30-12:20	V 12:20-01:10	VI 01:10-02:00		VII 2:20-3:10	VIII 3:10-4:00
Monday				B R E A K				B R E A K		
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										