



ST. JOSEPH'S DEGREE & PG COLLEGE

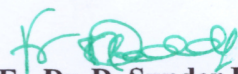
(Autonomous), Affiliated to Osmania University
Re-accredited by NAAC (3rd Cycle) with B⁺⁺ Grade
King Koti Road, Hyderabad

NOTICE

The following are the members of IQAC for the Academic year 2023-2024

S.N o	Name	Designation	Category
1	Rev. Fr. K. Marreddy	Correspondent	Management Representative
2	Fr. Dr. D. Sunder Reddy	Principal, St. Joseph's Degree & PG College	Chairperson
3	Prof. B. Sireesha	Professor, Dept. of Chemistry and IQAC Director, Osmania University, Hyderabad	Education Representative
4	Dr. Sai Prasad	Professor and IQAC Coordinator, Dept of Physics, Vasavi College of Engineering, Balapur, Hyd	Education Representative
5	Mr. Tapas	Chemical Engineer, Aurobindo Pharma	Parent Representative
6	Mr. D. Vidya Sagar	Campus lead, Regalix inc	Industry Representative
7	Prof. P. L. Vishweshwer Rao	Director, St. Joseph's Degree & PG College	Faculty Representative
8	Prof. A Danam Tressa	IQAC Coordinator	Faculty Representative
9	Mrs. Mary Vinaya Sheela	Dean, Academics	Faculty Representative
10	Mrs. Esther Ratna	Dean, Student Affairs	Faculty Representative
11	Prof. R Anita	Controller of Examinations	Faculty Representative
12	Mrs. M. Kiran Jyothi	Head, Dept. of Computer Science	Faculty Representative
13	Dr. N. Srilatha	Head, Dept. of Commerce	Faculty Representative

14	Prof.Vandana Samba	Head, Dept. of Business Management	Faculty Representative
15	Mr. D Srinivas Reddy	Head, Dept. of Mathematics & Statistics	Faculty Representative
16	Dr. M.Sravan Kumar	Head ,Dept of Physics and Electronics	Faculty Representative
17	Dr. M. Sangeetha	Head, Dept. of English	Faculty Representative
18	Mrs. M. Aparna Rajhans	Head, Dept. of Second Languages	Faculty Representative
19	Mr. Glen D'Silva	HoD, Mass Comm & Journalism	Faculty Representative
20	Mrs. Amthul Fathima	Head, Dept. of Psychology	Faculty Representative
21	Dr. Rani Gujar	Research Convenor	Faculty Representative
22	Mrs. Swetha	Placement Officer	Faculty Representative
23	Dr. K. Sridhar Reddy	Physical Director	Faculty Representative
24	Mrs. Urmila	Librarian	Administrative Staff Representative
25	Mr. Aloysius	Technical Staff	Administrative Staff Representative
26	Mr. Joseph George	Alumni	Alumni Representative
27	Ms. Mariyam Fatima	Alumni	Alumni Representative
28	Mr. Harsh Rai	Student Council President	Student Representative


Fr. Dr. D. Sunder Reddy



Principal
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King Koti Road, HYDERABAD-29



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Academic Year 2022-2023 IQAC Advisory Committee Meeting AGENDA

Date: 17-02-2023

Timings: 2.00 pm

Venue: Jubilee Hall

1. Prayer
2. Introduction and Welcoming the Members
3. Presentation of the Agenda for approval
4. Presenting Minutes of the Previous Meeting
5. Action Taken Report
6. Presentation of the Quality Initiatives of IQAC for the Academic Year 2022-23
7. Approval & Ratification of AQAR 2020-21
8. Topics for Discussions-Open House
 - a) Academic Activities - Suggestions for New Programs, NEP, Value added Courses, Academic Bank of Credits, Introduction of Diploma Courses, FDPs, Research.
 - b) Extension Activities-NSS,YRC, WECC,JGG,JSR
 - c) Student Centric Activities-Internships, Projects, Field Visits
 - d) Extra-curricular Activities-Sports, Celebrations, Cultural events
 - e) Centre for Employability and Corporate Relation -Internships and Placements
 - f) Centre for Student Training & Progression
 - g) Centre for Social Transformation
 - h) Centre for Innovation and Entrepreneurship
10. Plan of Action for Academic Year 2023-24
11. Suggestions for Improvements
12. Any other matter with the permission of the Chair
13. Vote of Thanks

IQAC Co- Ordinator
St. Joseph's Degree & PG College
King Koti, Hyderabad -29



Principal
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Minutes of the meetings of : IQAC Advisory Committee Meeting
of St. Joseph's Degree & PG College
held on 17th Feb 2023 at 2.00 A.M. / P.M. at Jubilee Hall
under the chairmanship of Shri Fr. Dr. D. Sunder Reddy

**Minutes of the IQAC Advisory Committee Meeting -2022-23
17 February 2023**

Agenda Point 01: The IQAC meeting began on an auspicious note as Mrs. Vinayasheela, Dean, Academics, invoked the God's blessings to prevail upon the IQAC members to steer the college towards Quality enhancement and sustenance.

Agenda Point 02: Prof. Danam Tressa, IQAC Coordinator, welcomed the members with a sapling and gave a formal introduction of the members, followed by a formal welcome address delivered by Principal, Fr. Dr. D. Sunder Reddy, who highlighted the critical significance of the synergy generated by the IQAC Meeting in review and renewal of existing mechanisms in paving the way for Quality Enhancement of Academic and Administrative processes of the college for the Integrated Development of Students and society at large.

Agenda Point 03: This was followed by the Principal's presentation of the Agenda of the meeting, which was unanimously approved by the members.

Agenda Point 04: Dr. Sreelatha, Head, Department of Commerce, presented the minutes of the previous IQAC Meeting, which was approved by the members unanimously.

Agenda Point 05: This was followed by the Action Taken Report presented by the IQAC Coordinator, who elaborated on the implementation of relevant suggestions made by the members at the previous year IQAC Meeting conducted in April 2022.

Professor P.L. Visveshwara Rao added that the previous IQAC Member's suggestion to include Research Methodology in the curriculum was followed up by including topics like 'Plagiarism Law, Rules and Regulations' into the Mass Communication curriculum.

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Fr. Dr. D. Sunder Reddy

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- 1) General Body, Working Committee, Sub-Committee or Board, as the case may be
- 2) The name of the Union, Company, Society or the Body, as the case may be
- 3) The place at which the meeting was held.
- 4) At the end of the minutes Chairman or the President of the meeting and the Secretary to sign

Agenda Point 06: The Presentation, given by the IQAC Coordinator, which followed, gave an overview of the college activities conducted during the academic year 2022-23 highlighting the contribution of IQAC in taking up quality initiatives for the holistic development of the students.

Agenda Point 07: The Principal sought approval and ratification of AQAR submitted by the institution for the year 2020-21, which met with a unanimous approval by the members.

Agenda Point 08: Mrs.Kiran Jyothi, HoD, Department of Computer Science, gave insights into initiatives taken by the college to orient students and faculty towards Academic Bank of Credits and being successful in making 45 percent of students to open digilockers and how credits earned through Swayam will be reflected in National Academic Depository.

This was followed by Mrs. Vinaya Sheela, Dean, Academics, presenting information about Non-Credit Courses Introduced by the Institution in the Academic Year 2022- 2023 .The presentation highlighted the different Value Added Courses which aimed at learning a new skill or enhancing a new skill to widen the scope of conventional education. Thereby, the committee was invited to give further suggestions on the effective implementation of Non- Credit Courses.

Prof Sireesha, IQAC Director, OU, expressed a view that the Non-Credit Courses being highly beneficial for the students should be allotted credits. In response to this suggestion, Mrs.Vinaya Sheela stated that giving credits to Non- Credit Courses would pose the problem of exceeding the set norm for total credits for each program.

Mrs.Vinaya Sheela further spoke about the prospect of introducing Diploma Courses in the upcoming Academic Year and the Principal reinforced the need for Diploma Courses in view of meeting the requirement of a 4 year Degree Program as per NEP 2020 Guideline.

Ms.Mariyam Fatima, Alumni Representative, responded, saying that the Alumni of the college would benefit immensely if they are allowed to join Diploma Courses even after they leave the college. She reinforced the critical need for drafting crisp and effective resume .

Principal
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Ms.Fathima also highlighted the importance of grooming the students in corporate etiquette for better employability.

The Alumni representative also emphasised Writing blogs by collaborating with Media house to increase their visibility as there is growing demand for creative skills and content Writing.

Mr.Tapas Shah, Parent Representative, recorded a high note of appreciation for the excellent progress made by the college in all areas, which was evident in the Qualitative Administration and Academic practices of the college. He accorded high praise for giving Students Knowledge, skills and a nurturing environment and numerous career opportunities of high order.

Mr.Tapas also drew attention to the growing job opportunities and research projects available in Pharma industry.He has urged faculty to apply for research grants and leverage platforms like Pharma patashala.

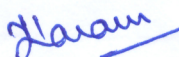
Prof.Sirisha suggested that the Institution should leverage its MOU with MSME to avail 15 day training program with Government certification. Even Faculty can go for industry collaboration for undertaking consultancy work. To this Prof. Vandana Samba responded, saying that already students are doing internship of one and half months, under NIMSME in Collaboration with our Institution.

Mr.Tapas reinforced the critical need to educate the students on Environmental Sustainability. Dr.Sangeetha, HoD, Department of English informed the members of the Environmental Studies Course which is made mandatory for the students, adding that sir can give his expert guidance for including topics on Sustainability in the EVS syllabus.


Prof.Sirisha reiterated the need for following the UGC Model framework syllabus and also equip the faculty by conducting workshops on revised curriculum

Mr.Tapas also highlighted the growing importance of Psychology in the industry, particularly students with Psychology background having a great prospects for HR recruitments.

Mr.Glen D'Souza, HoD, Dept of Mass.Communication presented a report the field trips and internships conducted in the year 22-23.


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Principal added that internships are made mandatory for MBA students, making experiential learning the top priority of the college.

Prof.Sirisha recommended extended semesters or Summer internships as a viable and desirable mode to include internships in the curriculum.

Mrs.Aparna Rajahans, HoD, Department of Second Languages, presented a report on the extension activities conducted by the 5 cells namely - Women Empowerment cells, NSS, JGG, JSR and Youth Red Cross. This was followed by Mrs. Vijayalaxmi , JSR Co-Convenor giving a detailed presentation on the 4 villages adopted by the college and the programs organized band on the survey conducted in these villages.

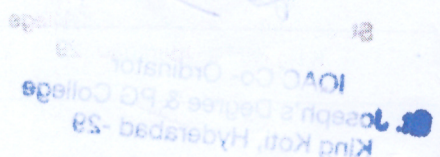
Ms.Swetha, Placement Officer, Centre for Employability & Corporate Training presented an extensive report of the placement support given by the institution and the growing placement record. The members highly appreciated and applauded the rich placements opportunities given to students, both in terms of conducting appropriate Campus Recruitment Training (CRT) Programs and Placement Drives, apart from having MoUs for placements.

Dr.Geethanjali, Associate Professor, Department of Commerce and Convenor for Student Training & Progression presented a detailed report on Student Training and Progression for the year 2022-2023.

Prof.Sirisha, IQAC Director, OU, suggested that WhatsApp groups with Alumni, will help in tracking student progression.

Dr.Ananthalakshmi, Assistant Professor, Department of Commerce, presented a detailed report on the activities and success of Centre for Innovative Council and Collaboration with OU to Start a Startup under named Travloger Incubation Centre

The members applauded the distinctive achievements of IIC in winning 4 star status for the Institution under Ministry of Education.



Agenda Point 10: Mrs.Kiran Jyothi, HoD, Department of Computer Science, presented the Annual Planner for the next Academic year 2023-2024

Prof.Sirisha, IQAC Director, OU, suggested that the students should leverage from linkages with University research centres and write review articles;

It was also recommended that the college prioritises individual projects, reasoning skills and critical thinking to be inculcated in the students.

Prof.Sirisha advised the institution to enhance the functionality of MoUs by increasing the number of collaborative activities.

Dr.Vani, Professor, Department of Business Management, reiterated that MOU with NSDC is being leveraged for Trainee partnership in upskilling the students.

Mr.Tapas, Parent Representative, reinforced the need for enhancing Sports facilities for the college.

The Principal announced that the College Management is putting efforts to do the same.

Mr.Harsh Rai, Student Council President, made a plea to have Hall of fame to showcase student achievements and contributions across time.

Fr. Dr.D. Sunder Reddy, the Principal, in his concluding remarks thanked all the members for their valuable observations and recommendations and sought their continued guidance for enhancing the quality of education at St.Joseph's.

Agenda Point 13: This was followed by a formal Vote of Thanks rendered by Prof.Vandana, who thanked each and every member for contributing through Pro-active recommendations and discussions.

[Signature]

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