ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous), Affiliated to Osmania University
Re-accredited by NAAC (3rd Cycle) with B^{++} Grade
King Koti Road, Hyderabad

2.5.3. IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution.

Reforms in Examination and Evaluation

St. Joseph's Degree & PG College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Choice Based Credit System has ensured a focus on holistic development of students involving, curricular, extra-curricular and extension activities while the OBE framework has ensured an outcome-based learning practice. In order to bring an overall congruence in the teaching-learning and evaluating methods, the evaluation method has been consciously designed to assess the all-round development of students involving their cognitive skills, problem solving skills, creativity and imagination.

Methods of Evaluation:

Internal Assessment is one of the important evaluation processes under semester system in education. To ensure a more comprehensive and continuous evaluation the institution must have a precise and clear internal evaluation process which constitutes 40% of the marks from internal assessment and the remaining 60% from external assessment. [The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and End Semester Examination (ESE) with 40: 60 weightage] The evaluation system encourages the student to study systematically throughout the semester. It provides more opportunities to the teacher to know the progress of the student.

Two Continuous Internal Assessment Tests (CIA) are conducted in a semester for 30 marks each and average of two internals is taken as 30 marks. The remaining 10 marks are assigned on the basis of various classroom performance and activities, such as, Assignments, Slip Tests, Activity Based Tests, Library Works, Seminars, Field and Industrial Visits, and so on under the discretion of the concerned course teacher pertaining to the nature of the course. Finally, the marks of the CIA are consolidated to forty marks. Remaining 60 marks is conducted for End semester Examinations.

Skill Enhancement papers (SEC) carry 50 marks (20 marks internal and 30 marks End Semester Examination). Only one internal is conducted for SEC papers.

The Examination Department is headed by the CoE who is ably assisted by Addl Controllers and nominated staff members selected to represent the Exam Committee. Reforms are carried out in the examination and procedure to ensure a transparent and efficient examination system. Areas of improvement are identified through examination audits and feedback mechanism and the CoE initiates the reforms.

IT Integration and Reforms:

From Batch 2020-2023 onwards:

The Office of the Controller of Examinations integrated the Information Technology in the management of Examination System. The college is uses eOne- Integrated Software (A detailed document which provides a description of the technical design eOne is enclosed for reference. This document's primary purpose is to describe the technical vision for how the examination requirements will be realized and also gives an architectural overview of the system)

A detailed Standard Operating Procedure is followed with a defined route map to ensure rigor for maximum efficiency for smooth conduct of Examinations.

Mark entry, Grade, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. The grades of the students are accessible to respective subject faculty to assess the performance of students periodically and guide them properly. Application forms for the payment of Examination fee and hall tickets are computer-generated. The students can login to the portal of Prajna for downloading their hall tickets.

Upto Batch 2019-2022:

Communication made easy and effective with all the latest updates for updating the same on the college website. College Management System (CMS) developed by arrow Computers on .Net(Dot Net) platform ensures a centralized functioning of the overall examination process (internal & External marks entry, Generation of Exam application, Attendance, Grade Sheets) etc. Usage of CMS software helps students/parents/faculty members to check the progress of the student on a regular basis Online declaration of results gives easy access to the scorecard of the student. Computerized examination process has made the system almost error free.

During the COVID-19 situation

The College was able to conduct the Continuous Internal Assessment Tests using google classroom hassle free. MCQ questions were also introduced for all the programmes through the online mode. The Examination Committee made amendments to the exam rules for the conduct of examinations online. Students have access to view their overall marks of the academic performance in the College website by logging in with their Roll Number.

- The marks are entered by respective subject faculty in prajna sotware (Prajna - Login (sjchyd.in)) after showing the marks to students and a copy of the marks (both hard and soft copy) is sent to the Controller of the Examination Section.
- Instant Examination for Final year students who have One/Two Backlogs in the VI Semester conducted in June/July every year.
- Conducting B/L Examinations of all Semesters (Sem-I To SemVI) in Even semesters.
- A Mini Convocation is held 22nd March 2022 to award -Degree to the students upon their completion of the course successfully.
- Online Student certificate verification through Direct verify 'www.directverify.in'.
- Declaration of results within 20 days (Average) from the last date of completion of the Examinations.
- Uploading the examination results and Grades on the college website immediately after the final exam result declaration.
- In order to promote sports, outstanding students of National and International merit in various sports activities are given special considerations, if they fail to appear for the Internal examination and also due consideration in pass percentage is given in external examinations too.
- Following double valuation system, course teacher and External examiner ensure the credibility of valuation.
- A revaluation provision is given to UG students and Recounting provision is given to PG Students to apply within one week from the date of declaration of results.
- Following Bloom's Taxonomy Internal & End Semester Examination Question Papers are prepared for MBA programme.

R. Amala

Controller of Examinations
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AUTONOMOUS
KING KOTI ROAD, HYDERABAD-500 029.