ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous), Affiliated to Osmania University
Re-accredited by NAAC (3rd Cycle) with B^{++} Grade
King Koti Road, Hyderabad

EXAMINATION BRANCH

ANNUAL REPORT

ACADEMIC YEAR 2022-23

TABLE OF CONTENTS

ANNUAL REPORT

2022-2023

1. VISION & MISSION OF EXAMINATION BRANCH

VISION

Strengthening of the examinations and evaluation system and provide degree that will be considered as a benchmark for quality, reliability and credibility

MISSION

To develop a strong, efficient, student oriented, flexible and transparent system that should guarantee highly reliable testing and evaluation procedures with zero tolerance towards unfair inefficient practices

2. PROGRAMMES OFFERED
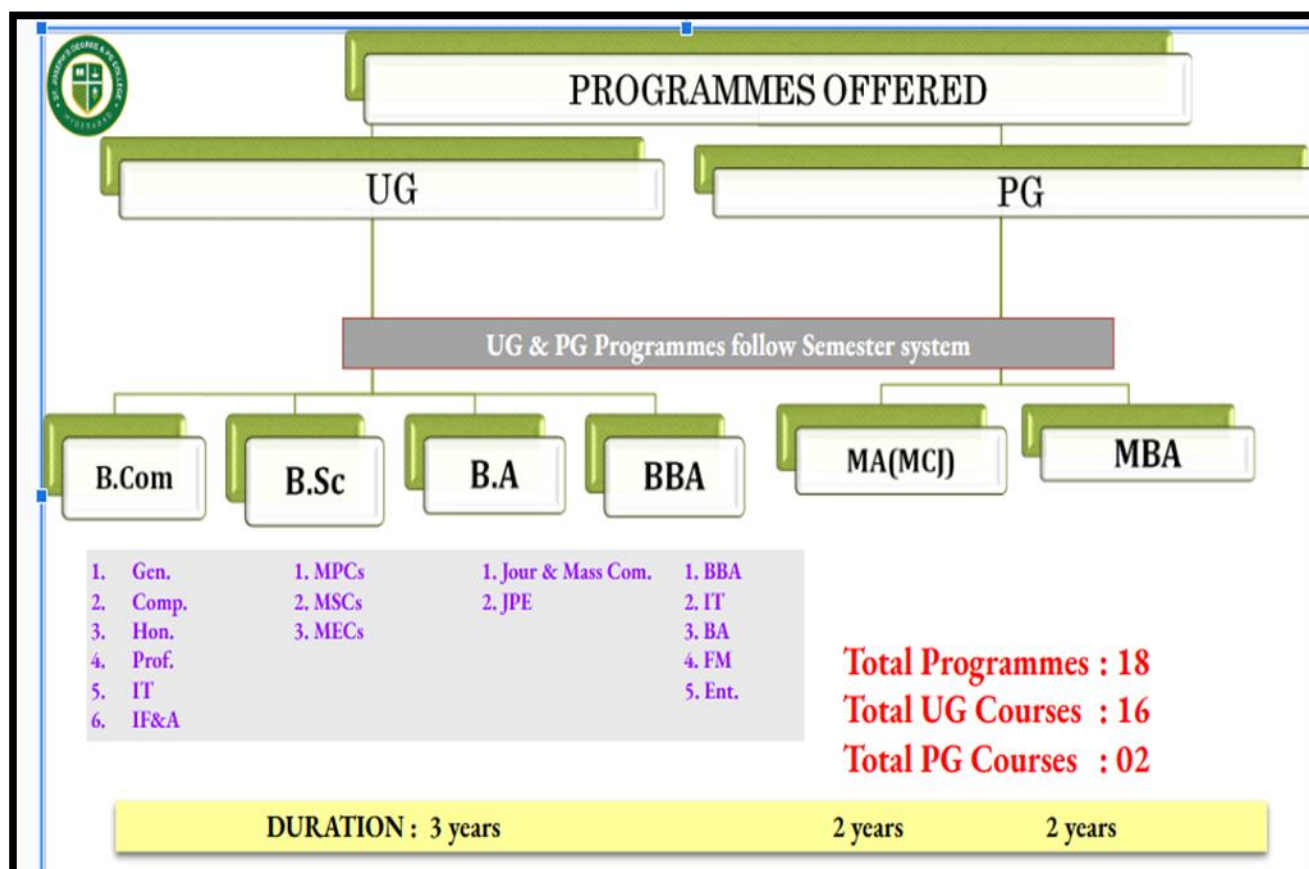
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Almanac for Under Graduate for Semesters I, III & V
Academic Year 2022-2023

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Almanac for Undergraduate for II, IV& VI Semesters
Academic Year 2022-2023

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Almanac of MA for Semesters I
Academic Year 2021-2022
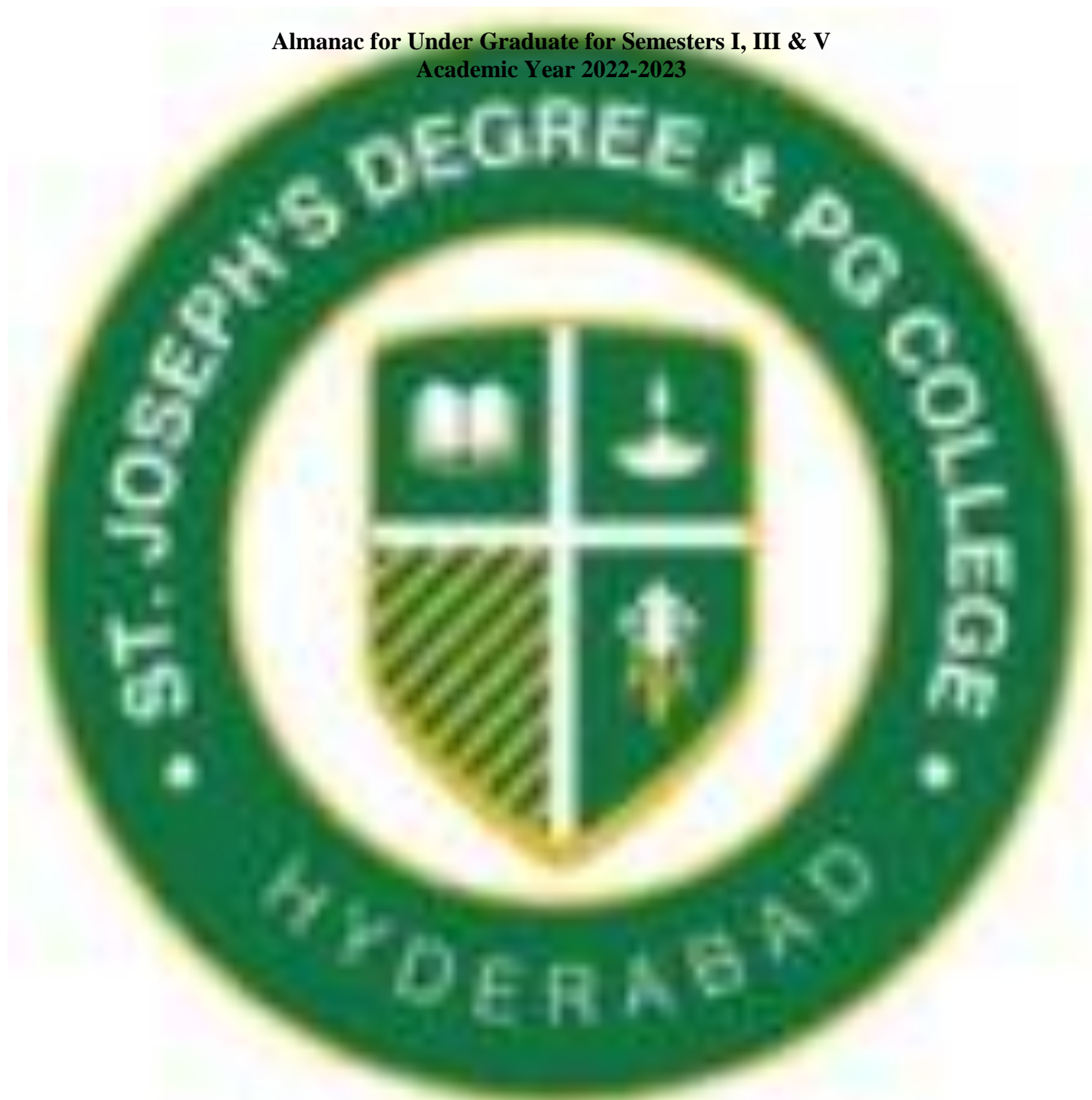
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Almanac of MA for Semesters III

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**Almanac for MA Semesters II
Academic Year 2022-2023**

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**Revised Almanac for MA Post Graduate (PG)
Even Semester – II & IV
Academic Year 2022 – 2023**

S. No.	Details	Date, Month & Year
1.	Commencement of II & IV Semester Classes	2nd January, 2023 (Orientation)
2.	Continuous Assessment Internal - I Examination	6th February – 10th February 2023
3.	Examination Notification	1st March 2023
4.	Continuous Assessment Internal - II Examination	15th March 2023 to 20th March 2023
5.	Internal Practical Examinations	20th March 2023 – 24th March 2023
6.	**Submission of Examination Forms**	
	A. Without Late Fee	20th March 2023 – 25th March 2023
	B. With late Fee	27th March to 29th March 2023
7.	Last date of Instruction	25th March 2023
8.	Preparation Holidays	28th March to 31th March 2023
9.	Commencement of End Semester Examinations (Theory &Practical's)	1st April 2023 onwards
10.	College Re-open for Academic Year 2023 - 2024	12th June 2023

Note: Syllabus to be completed through Blended Mode

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HYDERABAD-500 029

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Almanac for MA Semesters IV
Academic Year 2022-2024

ST. JOSEPH'S DEGREE & PG COLLEGE

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King Koti Road, Hyderabad

Almanac of MBA for Semesters I & III
Academic Year 2022-2023

ST. JOSEPH'S DEGREE & PG COLLEGE

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Re-accredited by NAAC (3rd Cycle) with B++Grade
King Koti Road, Hyderabad

Revised Almanac for MBA Post Graduate (PG)
Odd Semesters I & III
Academic Year 2022 – 2023

S. No.	Details	Date, Month & Year
1	Commencement of Semester – I Classes	31st October 2022 (Orientation)
2	Commencement of Semester III Classes	14th November 2022 (Orientation)
3	Continuous Assessment Internal - I Examination for Ist Semester & IIIrd Semester	19th Dec – 22nd Dec 2022
4	Christmas Holidays	24th Dec 2022 – 1st January 2023
5	Examination Notification	23rd January 2023
6	Continuous Assessment Internal - II Examination for Ist & IIIrd Semester	7th Feb – 10th Feb 2023
7	**Submission of Examination Forms**	
	a. Without Late Fee	7th Feb – 13th Feb 2023
	b. With Late Fee	14th Feb – 16th Feb 2023
8	Last date of Instruction	18th Feb 2023
9	Preparation Holidays	20th Feb – 26th Feb 2023
10	Odd Semester Theory Exams for Ist & IIIrd Semester	27th Feb 2023
11	College Re-open for Odd Semester Commencement of Semester II for Batch 2022– 2024 & IV classes for Batch 2021 - 2023	1st April 2023

Note: Syllabus to be completed through Blended Mode

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Almanac of MBA for Semesters II & IV
Academic Year 2022-2023

4.GRADING TABLES

GRADING TABLE FOR BATCHES UPTO 2020 BATCHES

Marks	Qualitative Meaning	Grades	Grade Point
85 and Above	Outstanding	O	10
70 - 84	Excellent	A	9
60-69	Good	B	8
55-59	Average	C	7
50-54	Moderate	D	6
40-49	Pass	E	5
Less than 40	Fail	F	0
Credit Points = Credits x Grade Points			
SGPA = Sum of Credit Points obtained in Semester / Total no of Credits in that Semeste			

NEW GRADING TABLE FROM 2021 BATCHES ONWARDS

Range of % of Marks	Inference	Letter Grade	Grade Point
≥ 90 to 100	Outstanding	O	10
≥ 75 to < 90	Excellent	A+	9
≥ 60 to < 75	Very Good	A	8
≥ 55 to < 60	Good	B+	7
≥ 50 to < 55	Above Average	B	6
≥ 45 to < 50	Average	C	5
≥ 40 to < 45	Pass	D	4
< 40	Fail (Re Appear)	F (RA)	0
	Absent (Not Appeared)	Ab (NA)	0
Not eligible for end semester examination	In-Complete	IC	0

NOTE:
- Minimum 40% is Pass Mark
- No Supplementary Examination for those who completed 6 semesters study
- SGPA Shown in Semester Grade Report (No SGPA if fail in any one of the paper)
- CGPA is awarded after passing in all 6 semester papers
- SEC Grade will be Included in SGPA & CGPA
- No Part I & Part II Separation in final Results
- Only Grades & Credits indicated in the Grade Report

5. PROMOTION RULES

UG PROMOTION RULES

S.No.	Semester	Conditions to be fulfilled for Promotion
1.	From Sem - I to Sem – II	Should have undergone a regular course of study of Sem-I and applied for Sem-I examinations
2.	From Sem - II to Sem - III	a)Should have undergone a regular course of study of Sem - II and b)The number of backlogs if any of Sem- I & Sem- II together shall not exceed 50% of total No. of papers prescribed for Sem- I & II
3.	From Sem - III to Sem - IV	Should have undergone a regular course of study of Sem- III and applied for Sem- III Examinations
4.	From Sem - IV to Sem - V	a) Should have undergone a regular course of study of Sem- IV and b) The number of backlogs if any of Sem- I, II, III & IV together shall not exceed 50% of total No. of papers prescribed for Sem– I, II, III & IV
5.	From Sem - V to Sem - VI	Should have undergone a regular course of study of Sem- V and applied for Sem- V Examinations.

PG PROMOTION RULES

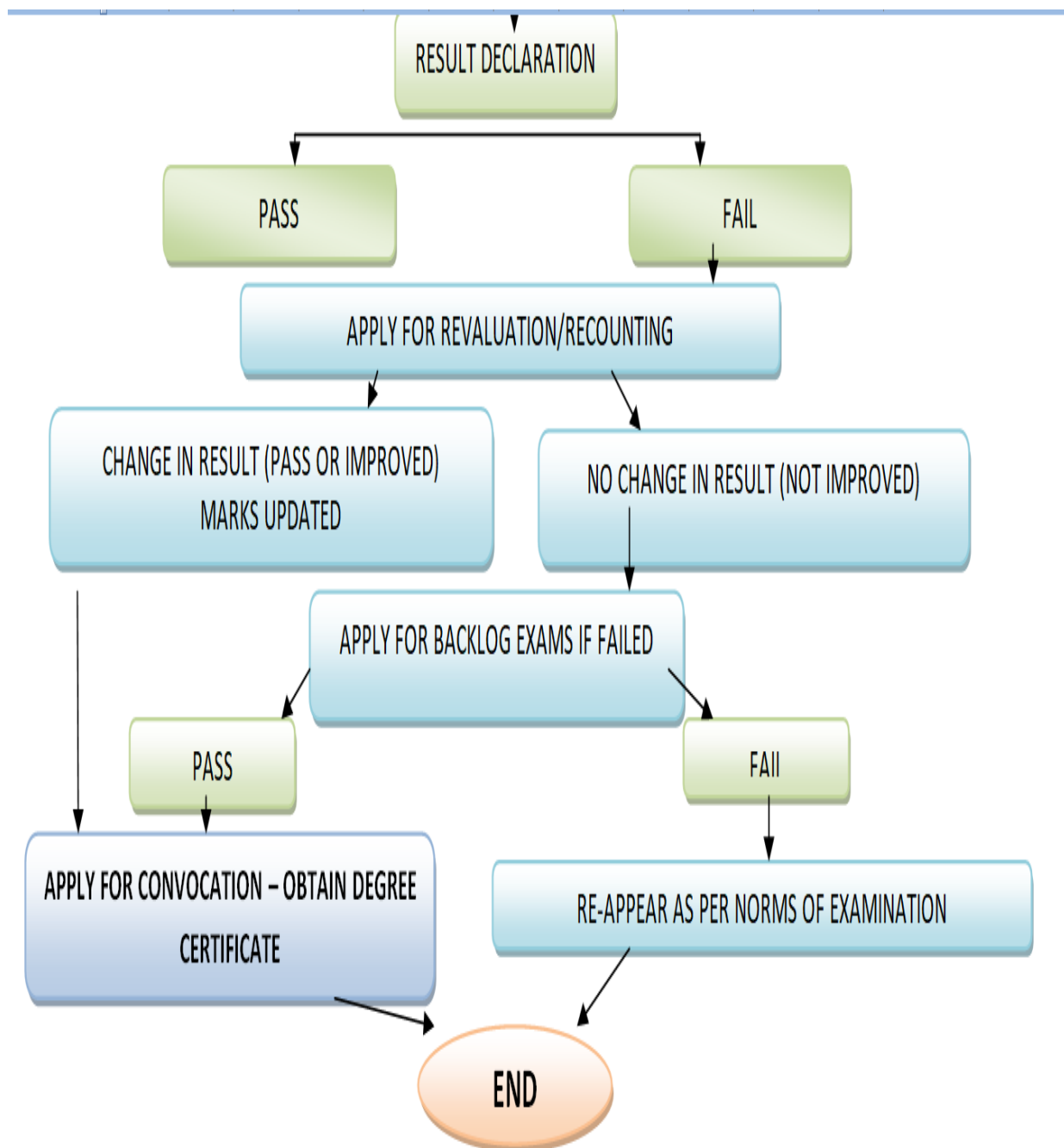| S.No.	Semester	Conditions to be fulfilled for Promotion
1.	From Semester– I to Semester– II	Should have undergone a regular course of study of Semester – I and applied for Semester – I Examinations
2.	From Semester– II to Semester– III	a) Should have undergone a regular course of study of Semester– II and b) The number of backlogs if any of Semester–I & Semester –II together shall not exceed 50% of total No. of papers prescribed for Semester– I& II
3.	From Semester– III To Semester– IV	Should have undergone a regular course of study of Semester– III and applied for Semester– III Examinations

Note:

1. If the student has not submitted the examination application for the semester examinations due to any reason he/she has to repeat the semester.

2. 75% attendance both in theory and practical courses (wherever applicable) is mandatory for candidates to be eligible to appear for the semester examination. All students who represent the College in inter- collegiate, inter-varsity, National and international competitions are eligible for attendance exemption of 8 weeks per year, that is, 4weeks per semester or the period of the competition, whichever is less. Examinations for I, III & V semesters are held in October/November each year after 15 weeks of instruction. There are no detentions at the end of I, III and V semesters. Examinations for II, V & VI semesters are held in March-April each year after 15 weeks of instruction. There is detention system at the end of II and IV semesters.

3. Every student is required to complete his/her course of study within 5 years from the date of admission, after which he/she will not be permitted to appear for any more examinations. The date of admission of a student admitted on transfer from other institution will be notionally treated on par with his/her batch mates.

6. FLOW CHART OF EXAMINATION PROCESS

FLOWCHART OF EXAMINATION PROCESS

START

STUDENT ADMISSION APPROVAL AFTER DOCUMENTATION VERIFICATION BY COLLEGE ADMINISTRATION

SUCCESSFUL STUDENT ADMISSION

EXAMINATION ORIENTATION BY CONTROLLER OF EXAMINATIONS

ATTENDANCE IN CLASS (MINIMUM 75%)

CIA – CONTINOUS INTERNAL ASSESSMENT (INTERNAL I & II) and SBT (Marks – 40)

NOTICE TO STUDENTS AND REGISTRATION FOR END SEMESTER EXAMINATION

HALL TICKET GENERATION (STUDENT TO DOWNLOAD HALL TICKET)

END SEMESTER EXAMINATION (60 Marks)

RESULT DECLARATION

RESULT DECLARATION

PASS

FAIL

APPLY FOR REVALUATION/RECOUNTING

CHANGE IN RESULT (PASS OR IMPROVED) MARKS UPDATED

NO CHANGE IN RESULT (NOT IMPROVED)

APPLY FOR BACKLOG EXAMS IF FAILED

PASS

FAIl

APPLY FOR CONVOCATION – OBTAIN DEGREE CERTIFICATE

RE-APPEAR AS PER NORMS OF EXAMINATION

END

ST. JOSEPH'S DEGREE & PG COLLEGE

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7. RESULT ANALYSIS
UG / PG RESULT ANALYSIS

DEGREE	PROGRAMME	Group	Batch	Month / Year of the Examination	Appeared	PASSED No.	PASSED %	FAILED No.	FAILED %
UG (Under Graduate Courses)	B.A	MCJ	2020-2023	April / May 2023	48	42	87.5	6	12.5
		JPE			43	42	97.7	1	2.3
		Total			91	84	92.3	7	7.7
	B.Com	General	2020-2023	April / May 2023	105	92	87.6	13	12.4
		Computers			113	109	96.5	4	3.5
		Honors			60	59	98.3	1	1.7
		Professional			46	40	87.0	6	13.0
		Information Technology			47	39	83.0	8	17.0
		International Finance & Accounting			41	39	95.1	2	4.9
		Total			412	377	91.5	35	8.5
	B.Sc	MSCs	2020-2023	April / May 2023	39	36	92.3	3	7.7
		MPCs			36	33	91.7	3	8.3
		MECs			40	25	62.5	15	37.5
		Total			115	94	81.7	21	18.3
	BBA	BBA	2020-2023	April / May 2023	73	68	93.2	5	6.8
		Information Technology			57	52	91.2	5	8.8
		Business Analytics			53	53	100.0	0	0.0
		Financial Markets			62	56	90.3	6	9.7
		Entrepreneurship			58	57	98.3	1	1.7
		Total			302	286	94.4	18	6.0
PG (Post	MBA	MBA	2021-2023	July / August	166	162	98	4	2

Graduate Courses)				2023					
		Total			166	162	98	4	2
	MA	MA	2021-2023	July 2023	26	24	92	2	4
		Total			26	24	92	2	4
	Over All Total				1112	1027	92.3	85	7.7

ABBREVIATIONS:

- BA (MCJ): Bachelor of Arts (Mass Communication & Journalism)
- BA (JPE): Bachelor of Arts (Journalism Psychology & English Literature)
- B.Com : Bachelor of Commerce
- B.Sc. (MECs): Bachelor of Science (Mathematics, Electronics and Computer Science)
- B.Sc. (MPCs): Bachelor of Science (Mathematics, Physics and Computer Science)
- B.Sc. (MSCs): Bachelor of Science (Mathematics, Statistics and Computer Science)
- BBA: Bachelor of Business Administration
- MA (J&C): Master of Arts (Journalism & Communication)
- MBA: Master of Business Administration

8. Convocation Report 2023

ST. JOSEPH'S DEGREE & PG COLLEGE
(Autonomous), Affiliated to Osmania University
Re-accredited by NAAC (3rd Cycle) with B+ Grade
King Koti Road, Hyderabad

9th MINI - CONVOCATION 2023 (7th October 2023 – Saturday)
Report

Time: 10 am to 1.30 pm   **Venue: Bharathi Vidya Bhavan, King Koti, Hyderabad**

The 9th CONVOCATION held on the 7th of Oct 2023 at Bharatiya Vidya Bhavan's Rajaji Sabhagruha Basheerbagh - King Koti Road marked the celebration and the success of St. Joseph's Degree and PG College. It is indeed a proud moment for all the authorities, faculty and the students of the institution. The event commenced with the traditional academic procession by all the nine departments followed by lighting of the lamp and a prayer song sung by Anno Domini- the choir group of SJC which added a spiritual and ceremonial touch to the event. The event was streamed live by Vijay TV (link: 9th CONVOCATION CEREMONY | ST. JOSEPH'S DEGREE & PG COLLEGE | KING KOTI ROAD | HYDERABAD | 7-10-23 YouTube)

The dignitaries included the Honourable Chief Guest, Dr Sujiv Nair- Global Chief Human Resource Officer Re Sustainability limited; Guest of Honour, Prof. M. Ramulu- Controller Of Examinations, Osmania University; Rev Fr. Y. Bala Showry-Vice- Chairman HAES; Rev. Fr. Dr V. K. Swamy, Founder Principal, St. Joseph's Degree & PG College; Rev. Fr. K. Marreddy, Correspondent St. Joseph's Degree & PG College; Rev Fr. Anthony Sagayaraja, Principal ,St. Joseph's Degree & PG College; Rev. Fr. Prabhudas, Dean St. Joseph's Degree & PG College and Prof. R. Anita, Controller of Examinations, St. Joseph's Degree & PG College.
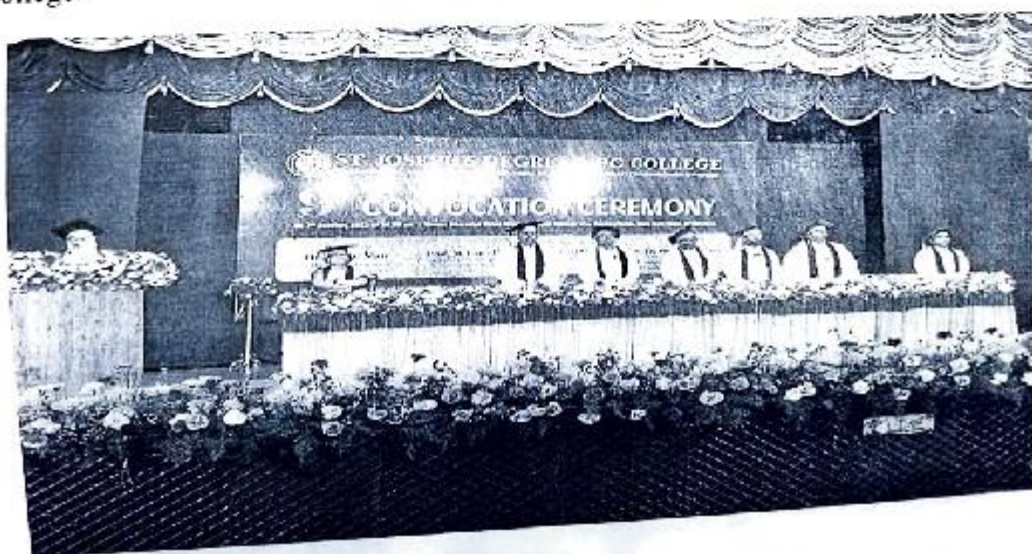
The Convocation was declared open by the Honourable Chief Guest, Dr Sujiv Nair- Global Chief Human Resource Officer Re Sustainability Limited, Guest of Honour. The welcome address was given by Principal Rev Fr. Anthony Sagayaraja where he mentioned all the milestones covered to date and also congratulated the staff and students for the results. Principal congratulated the graduating students and informed them to embrace the opportunities that come their, face the challenges with courage, and always strive for excellence in everything they do.

This was followed by the convocation address by the Honourable Chief Guest, Dr Sujiv Nair- Global Chief Human Resource Officer Re Sustainability Limited. Dr. Sujiv's speech on UN Sustainable goals, values, and integrity was both insightful and inspiring.

The next speaker and Guest of Honour, Rev Fr. Y. Bala Showry, Vice-Chairman HAES encouraged the students and said that "the world needs your creativity, your innovation, your compassion, and your leadership. It is in your hands the way you shape the future, make a difference, and leave your incredible mark in the world."

After his speech it was followed by words of encouragement by Fr. Dr V. K. Swamy, Founder Principal, St Joseph Degree and PG College, who shared a nostalgic note with the audience about the commencement of the college and its achievements ever since.

Guest of Honour, Prof. M. Ramulu, Controller of Examinations, Osmania University addressed the audience and spoke about the important metrics of education and the relevance of skill development.

This was followed by the Pledge of Graduating students, led by Prof P.L Vishweshwar Rao, Director, St Joseph's Degree & PG College.

The 684 (126 PG degrees (MBA 112 + MA 14) + 558 UG (293 B.Com + 92 B.Sc + 47 BA + 126 BBA) Degrees were awarded commencing with 18 Gold Medal Winners (medal + Memento + Cash Prize + Certificate) and 18 Second Toppers (Memento + Cash Prize + Certificate) and 18 Third Toppers (Memento + Cash Prize + Certificate) followed by the Degrees distributed class-wise beginning with MBA and ending with B. Com.

The Vote of Thanks was rendered by Prof R. Anita, Controller of Examinations, St Joseph's Degree & PG College. She expressed her gratitude to all the authorities, Stakeholders, faculty and staff for their support in the success of the convocation. Skill Stride, Excelytics, National Stock Exchange, Miles Education/Wiley have sponsored Cash Prizes for the toppers of B.Com IT, BBA IT, BBA FM and BBA BA respectively. This was followed by the National Anthem and then class-wise photographs were taken on the dais.

The event was a grand success.

Prepared by
Dr Sindhoor . T, Asst Prof , Dept of English , SJC

Edited by
Prof. R. Anita
Controller of Examinations

9/10/23

Rev. Er. Anthony Sagayaraja
Principal

3

9. List of Staff Members in the Examination Branch

Name of the Employee	Designation
Rev. Fr. Dr. D. Sunder Reddy	Principal & Chief Controller ofExaminations
Prof. R. Anita	Controller of Examinations
Dr. Mohd Irfan	Addl. Controller of Examinations
Ms. Swapna	Addl. Controller ofExaminations
Mr. MLN Rao	Addl. Controller ofExaminations
Mr. Arogya Das	Section In Charge
Mr. N. Mahesh	Section In Charge
Mr. J. Kumar Yadav	Section In Charge
Mrs. Mary Prasanna	Computer Operator

10. FIRST TOPPERS FELICITATED IN CONVOCATION (GOLD MEDAL)
(UG Examinations 2020-2023 Batch)

S.No	Roll Number	Name of the Student	Class	CGPA
1	121420401071	Garvit Jain	B.Com General	9.85
2	121420402028	Meenakshi Kumawat	B.Com Computers	9.57
3	121420407022	Harsh Rai	B.Com Honors	9.77
4	121420403014	J Sneha Shreya	B.Com Professionals	9.54
5	121420405028	N Nisha	B.Com IT	9.78
6	121420409006	Datla Sai Karan	B.Com IFA	9.96
7	121420400014	Kandada Sheranya Reddy	BA MASS COMM	9.63
8	121420404031	Sanjana Verma	BA JPE	9.66
9	121420467030	Saniya Mahek	BSC MSCs	9.81
10	121420468006	Guttula Dinesh Kumar	BSC MPCs	9.89
11	121420474001	Bandari Chandana	BSC MECs	9.38
12	121420406044	Vaishnavi Agarwal	BBA	9.71
13	121420408001	Aleena Kotadiya	BBA IT	9.86
14	121420410003	Ishpreet Singh Hora	BBA BA	9.71
15	121420411001	Hudaiba Zareen	BBA FM	9.51
16	121420412006	Nirmit Choudhari	BBA E	9.64

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PG Examinations 2021-2023 Batch
FIRST TOPPER FELICITATED IN CONVOCATION (GOLD MEDAL)

S.No	Roll Number	Name of the Student	Class	CGPA
17	1214-21-094-005	Colonel B Sunil Reddy	MA (Journalism &Communication)	9.60
18	1214-21-672-115	Uzma Sultana	MBA	9.56

11. NO. OF DAYS - DECLARATION OF RESULTS

ACADEMIC YEAR 2022-23

ODD SEMESTER

Programme Name	Programme Code	Semester/Year	No Of Days
BA (Mass Com)	400	December 2022	28
BA (JPE)	404	December 2022	28
B.Com (General)	401	December 2022	28
B.Com (Computers)	402	December 2022	28
B.Com (Professional)	403	December 2022	28
B.Com (IT)	405	December 2022	28
B.Com (Hons)	407	December 2022	28
B.Com (IFA)	409	December 2022	28
B.Sc (MSCs)	467	December 2022	28
B.Sc (MPCs)	468	December 2022	28
B.Sc (MECs)	474	December 2022	28
BBA	406	December 2022	28
BBA (IT)	408	December 2022	28
BBA(Business Analytics)	410	December 2022	28
BBA(Financial Markets)	411	December 2022	28
BBA(E)	412	December 2022	28
MA (Journalism & Communication) (Sem I & III)	94	December 2022	32
MBA(Semester III)	672	Feb / March 2023	14
MBA(Semester I)	672	Feb / March 2023	14
		AVERAGE NO. OF DAYS	**25**

NO. OF DAYS - DECLARATION OF RESULTS

ACADEMIC YEAR 2022-23

EVEN SEMESTER

Programme Name	Programme Code	Semester/Year	No Of Days
BA (MassCom)	400	April / May 2023	25
BA (JPE)	404	April / May 2023	25
B.Com (General)	401	April / May 2023	25
B.Com (Computers)	402	April / May 2023	25
B.Com (Professional)	403	April / May 2023	25
B.Com (IT)	405	April / May 2023	25
B.Com (Hons)	407	April / May 2023	25
B.Com (IFA)	409	April / May 2023	25
B.Sc (MSCs)	467	April / May 2023	25
B.Sc (MPCs)	468	April / May 2023	25
B.Sc (MECs)	474	April / May 2023	25
BBA	406	April / May 2023	25
BBA (IT)	408	April / May 2023	25
BBA(Business Analytics)	410	April / May 2023	25
BBA(Financial Markets)	411	April / May 2023	25
BBA(E)	412	April / May 2023	25
MA (Jouralism & Communication) Sem-IV	94	July / August 2023	2
MA (Jouralism & Communication) Sem-II	94	April 2023	12
MBA (Semester IV)	672	July / August 2023	8
MBA (Semester II)	672	July / August 2023	8
		AVERAGE NO. OF DAYS	**12**
		AVERAGE OF TWO SEMESTERS	**19 DAYS**

CONTROLLER OF EXAMINATIONS   **PRINCIPAL**