



# ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous), Affiliated to Osmania University Re-  
accredited by NAAC (3<sup>rd</sup> Cycle) with B<sup>++</sup> Grade  
King Koti Road, Hyderabad

## FORM - I

### APPLICATION FORM FOR ISSUE OF TRANSCRIPT

**Instructions:** The form is to be filled by a candidate in English CAPITAL letter and in blue/black ink. Enclose color photocopies of all documents required for issue of transcript.

1. Name of the Applicant.....(as per inter/12<sup>th</sup> memo)
2. Father's Name.....(as per inter/12<sup>th</sup> memo)
3. Mother's Name..... (as per inter/12<sup>th</sup> memo)
4. Roll No.....
5. Name of Program Completed.....
- 6 Total Duration of the Program: \_\_\_\_\_(Yrs.): From.....To.....
7. Postal Address of Candidate .....
- .....Pin Code .....
- .....Mobile No.....Alternate Mobile no.....EMail ID.....
8. **Name of the examination :** Under-Graduate/Post-Graduate:

Details	Month & Year of Passing	SGPA/CGPA	No. of Copies Required
I-Semester (Main/Backlog)			
II-Semester (Main/Backlog)			
III-Semester (Main/Backlog)			
IV-Semester (Main/Backlog)			
V-Semester (Main/Backlog)			
VI-Semester (Main/Backlog)			
Provisional Certificate			
Consolidated Memo			

### DECLARATION BY THE STUDENT

I, \_\_\_\_\_(Name) hereby declare that the information furnished by me is correct to the best of my knowledge and belief. I also certify that the copies of documents duly signed and enclosed by me are true and corrected copies of the originals. In case any information given by me is found to be false or any certificate enclosed is found invalid or forged, I understand that I am open to any legal action.

(Amount: Rs 50 @ per copy)

Full Signature of Student with date

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**FORWARDED by:**

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**SIGNATURE OF PRINCIPAL with OFFICE SEAL**

**Enclosures:**

- 1. Colour Copies of all the Transcripts required**

**Applying to (Names of Universities/Colleges)**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 9.