



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>ST. JOSEPH'S DEGREE &amp; PG COLLEGE</b>
• Name of the Head of the institution		<b>REV. FR. ANTHONY SAGAYARAJA</b>
• Designation		<b>PRINCIPAL</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone No. of the Principal		<b>9381376744</b>
• Alternate phone No.		<b>04023231769</b>
• Mobile No. (Principal)		<b>9849321619</b>
• Registered e-mail ID (Principal)		<b>naac@josephscollege.ac.in</b>
• Address		<b>5-9-1106, KING KOTI ROAD, BASHEERBAGH</b>
• City/Town		<b>HYDERABAD</b>
• State/UT		<b>TELANGANA</b>
• Pin Code		<b>500029</b>
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		<b>18/04/2011</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	<b>Self-financing</b>				
• Name of the IQAC Co-ordinator/Director	<b>Mrs. G. SUNITHA</b>				
• Phone No.	<b>04023234860</b>				
• Mobile No:	<b>9849119977</b>				
• IQAC e-mail ID	<b>iqac@josephscollege.ac.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://josephscollege.ac.in/wp-content/uploads/2023/09/AQAR-2021-22_Submitted-Report.pdf">https://josephscollege.ac.in/wp-content/uploads/2023/09/AQAR-2021-22_Submitted-Report.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://josephscollege.ac.in/almanac/">https://josephscollege.ac.in/almanac/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.51</b>	<b>2008</b>	<b>16/09/2008</b>	<b>16/09/2013</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.49</b>	<b>2014</b>	<b>24/09/2014</b>	<b>24/09/2019</b>
<b>Cycle 3</b>	<b>B++</b>	<b>2.86</b>	<b>2021</b>	<b>16/03/2021</b>	<b>15/03/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>06/01/2009</b>		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>01</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>3.45 lakhs</b>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Autonomy Review and Silver Jubilee Celebrations : The Autonomy Review Inspection, conducted on June 4th and 5th, 2022 by expert evaluators, saw proactive preparation by the IQAC of our college. Continuous monitoring ensured a comprehensive evaluation, covering teaching, learning, and evaluation processes. The inspection substantiated the college's commitment to quality with a further extension of Autonomy till 2027. Conversely, the Silver Jubilee celebrations on March 20, 2023, at Bharathi Vidya Bhavan, Hyderabad, marked a significant milestone for SJC. Notable dignitaries graced the event, which featured student performances and felicitations, symbolizing 25 years of institutional achievement. The celebration, attended by faculty, authorities, and dignitaries, highlighted the pinnacle of success for the institution.</p>		
<p>IQAC at our college is pioneering holistic student development through the strategic incorporation of Non - CGPA courses into the degree curriculum. This transformative initiative ensures that each student engages in a diverse array of experiences, fostering a well-rounded skill set. In semesters 1 and 2, students actively participate in one Extracurricular Activity course offered by committees and cells such as literary, cultural, JGG, JSR, YRCW, and Sports as per the interest of the student. Students undertake one Value-Added Course and one MOOCS course on Swayam/NPTEL course between semesters 1 to 4, enhancing their skill sets under the area of their interest. Furthermore, the integration of internships in semester 5 provides hands-on experience, bridging the gap between theory and practice. Further initiation is introduction of</p>		

multidisciplinary courses in the program structure across the disciplines through Generic Elective. These initiatives collectively contribute to the holistic development of students, preparing them for a dynamic and successful future. Also initiated to start new Program DMMC in Arts Discipline

The National Level Conclave on Strategy Planning and Way Forward , on 5th November 2022 featuring distinguished resource persons including Dr. Bindiya M. Varghese, Dean - Computer Sciences at Rajgiri College of Social Sciences, Kochi, and Dr. Alex P Joseph, Associate Director at Christ University, Bangalore, commenced with a prayer song and welcome dance by students. Notable figures like Dr. Ravi Kumar Jain, Director at Symbiosis, Mumbai, and Prof. Lakshmi Pathi Rao, Director of Methodist Engineering College, Hyderabad, were honored. Father Balashowry, vice chairman of HAES, urged a reorientation for success in challenging times. Father Sunder Reddy outlined the process of short and long-term strategy development. Dr. Bindiya M. Varghese emphasized the importance of social presence, suggesting a SWOC analysis as the starting point for strategic planning. She underscored the role of students, teachers, and academics in building perception and stressed the need for a social media presence, concluding with John Ruskin's quote, "Quality is never an accident; it is always the result of intelligent effort."

The College established Techno-Innovation & Incubation Center(TIIC), Social Entrepreneurship, sustainability & Rural Engagement Cell (SESREC), Rural Entrepreneurship Development(RED).

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in enhancing academic excellence through its multifaceted contributions. Through strategic departmental meetings, IQAC spearheads syllabus reviews and redesigns, ensuring curriculum dynamism. Notably, the initiation of Industry-Academia meets from the Academic year 22-23, a key IQAC contribution, amplifies this dynamism. These meets foster collaboration, bringing real-world insights into course structures and relevance. By actively seeking stakeholder feedback and engaging in peer reviews, IQAC ensures a comprehensive approach to curriculum enhancement. Overall, the integration of IQAC-initiated Industry-Academia meets marks a progressive stride towards a curriculum that seamlessly blends academia with industry demands.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p style="text-align: center;"><b>Autonomy Inspection</b></p>	<p style="text-align: center;">Autonomy inspection was conducted on June 04th and 05th, 2022 Autonomy review committee members Prof. V. Usha Kiran, Head of the Department of Commerce at OU, Hyderabad, Prof. R. Sarvamangala from Bangalore University, Dr. A.M. Mahalle from Government College of Engineering Prof J. Savithri from OU, Prof. R. Nageswar Rao from OU, Shri H.C. Yadav from the University Grants Commission</p>
<p style="text-align: center;"><b>Non - CGPA Courses</b></p>	<p style="text-align: center;">The college has initiated Non - CGPA courses into the degree curriculum. This transformative initiative ensures that each student engages in a diverse array of experiences, fostering a well-rounded skill set. In semesters 1 and 2, students actively participate in one Extracurricular Activity course offered by committees and cells such as literary, cultural, JGG, JSR, YRCW, and Sports. students undertake one Value-Added Course and one MOOCS course on Swayam/NPTEL course between semesters 1 to 4</p>
<p style="text-align: center;"><b>NPTEL</b></p>	<p style="text-align: center;">212 students completed NPTEL courses through the local chapter of NPTEL 2898 and 17 Faculty also cleared the NPTEL courses</p>
<p style="text-align: center;"><b>Incorporation of Bloom's Taxonomy levels</b></p>	<p style="text-align: center;">BT levels are incorporated in Curriculum design as well as question papers are set incorporating BT levels</p>
<p style="text-align: center;"><b>Exam Branch - New software</b></p>	<p style="text-align: center;">Purchased the master software . Also the Exam Hall ticket</p>

	features are improved incorporating the date and time of exam in the Hall ticket
Examination reforms	Conduct of Instant examinations and initiation to one time chance examination
NEP Preparedness on OBE FDP	06 Day National Level Online Faculty Development Program on Outcome Based Education 25th April 2022 to 30th April 2022. by IPSR Solutions.
Adoption of villages and conduct social surveys	In the Adopted villages Muknoor and Dandumilaram students conducted awareness programs on health and hygiene on 28th October 2023 and in the adopted school of , Lilipur village on 4th March 60 Science students took classes on various subjects.
Organize National Level Conclave	National level conclave on 5th November was organised on Strategy planning and way forward
National Seminar on NIRF - A Methodology for Ranking of Higher Education Institutions in India	As part of Silver Jubilee Celebrations, St. Joseph's Degree & PG College in Collaboration with Telangana State Council of Higher Education (TSCHE) & Human Capital Development Centre (HCDC), Osmania University organized National Seminar on NIRF
The institution has planned to host its 25 years of silver jubilee celebrations in the year 2022-23.	The Silver Jubilee celebrations were conducted on 20th March 2023 at Bharatiya Vidya Bhavan's Auditorium
To Conduct Jubilee Alumni meet .	Jubilee-Alumni Meet MILAN was conducted on 11th March 2023 at 4.00 pm in Bharatiya Vidya Bhavan auditorium

Conduct Social surveys in villages	A survey on Gynecological awareness among the below poverty line women is conducted in Dandumilaram village as well as in Amberpet, Baghamberpet, Ramanthapur and Kingkoti				
Seminars, workshops, exhibits, expos, symposiums, etc by all the Departments.	49 seminars, workshops, are organized by the departments				
ABC	1297 students successfully registered in the ABC of NAD portal.				
In accordance with national education policy (NEP) the institution proposes to introduce NSDC - NSQF compliance accreditation to start training centers for skill development for students.	NSDC - NSQF Compliance Accreditation. Accredited as Training Partners & Started 3 Training Centers collaborated with BFSI & IT-ITES (NASSCOM) sector for NSQF courses. The College is a training partner of NSDC with TP ID 130602 and three with training centers' TC ID-189099, TC ID 189590 and TC ID 190247				
Research Projects	3 ICSSR research projects by 5 faculty and 1 NABARD research project by 2 faculty				
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>IQAC Advisory Committee Meeting</td> <td>16/03/2024</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	IQAC Advisory Committee Meeting	16/03/2024
Name of the statutory body	Date of meeting(s)				
IQAC Advisory Committee Meeting	16/03/2024				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					

Year	Date of Submission
2022-23	05/04/2024

### 15. Multidisciplinary / interdisciplinary

a. Our institution is poised for a transformative journey towards becoming a holistic multidisciplinary institution, meticulously outlined through a strategic plan. Key to this transformation is the introduction of Generic Electives across departments during the fifth semester. The Department of Commerce focuses on Basics in Economics and Accounting and Taxation. Computer Science delves into Cyber Security and Web Development. Mathematics offers Quantitative Aptitude for Competitive Examinations and Mathematics for Economics & Finance. Statistics provides Basic Statistics using R-Programming and Python. Psychology explores Stress Management & Wellbeing and Psychological Competencies. The Department of Second Languages introduces the Indian Knowledge System. Business Management emphasizes Entrepreneurial Development & Business Environment, while Mass Communication and Journalism explore Social Media & Film Appreciation. English offers Content Writing & Creative Writing, and Physics delves into Physics in Daily Life & Renewable Energy Sources. Electronics covers Basics of Electronics & Computer Hardware & Networking. These generic electives are offered to the other discipline students.

Through these initiatives, we aspire to nurture well-rounded individuals capable of addressing multifaceted challenges in today's dynamic world.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the details of programs with combinations.

Our institution embraces a pioneering approach by integrating humanities and sciences with STEM education, fostering a comprehensive learning environment. Programs include:

The courses like Stress Management & Wellbeing and Psychological Competencies. Indian Knowledge Systems, Business Management, Social Media & Film Appreciation. Content Writing & Creative Writing, and Science and Arts: Environmental Sustainability and Creative Expression

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community



engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain

Our institution ensures a flexible and innovative curriculum with mandatory credit-based courses in Universal Human Values, gender sensitization, and Environmental Studies. Additionally, the holistic development of students is ensured through non-CGPA credit-based activities facilitated by 13 extra-curricular committees including JSR, JGG, YRCW, WEC, and NSS. Through the adoption of Three villages and outreach programs community engagement is emphasized, fostering service-oriented learning. This approach integrates values-based education with hands-on experience in environmental consciousness and social responsibility. The curriculum thus offers a multidisciplinary approach, preparing students to address real-world challenges with empathy and practical skills.

e) What are the institutional plans to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges?

Our institution will seek partnerships with external stakeholders including government agencies, non-profit organizations, industry partners, and other educational institutions.. These partnerships will provide opportunities for collaborative research, funding support, and real-world application of research findings to address societal challenges effectively.

f) Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

Our institution has implemented a comprehensive strategy to promote multidisciplinary and interdisciplinary approaches in line with NEP 2020. Multidisciplinary papers are introduced through generic electives offered during the 5th semester, allowing students to explore diverse subjects beyond their major. Additionally, interdisciplinary/multidisciplinary papers are integrated into the curriculum during the second and third years of study through SEC papers. These initiatives encourage students to engage with various disciplines, fostering critical thinking and problem-solving skills essential for addressing complex challenges. This approach aligns with NEP 2020's emphasis on holistic education and prepares students for success in an interconnected world.

**16.Academic bank of credits (ABC):**

a. Our institution is committed to enhancing the educational experience for our students through innovative initiatives that align with national objectives. One of our key initiatives in this regard has been the comprehensive orientation provided to our students on the National Academic Depository (NAD) portal and the Academic Bank of Credits (ABC) system ensuring that our students are well-informed and comfortable with these digital platforms.

b. As part of this the institution got registered in NAD and ABC. We organized a one-on-one guidance session to assist students in creating their Digi Locker accounts and understanding the functionalities of the NAD portal and the ABC system. To achieve this, we conducted an extensive digital drive, aimed at opening Digi Lockers for all our UG first-year students which was pivotal in acquainting our students with the digital tools necessary for utilizing the ABC system effectively. We are pleased to report that through our efforts, 1297 students were successfully registered on the NAD portal, ensuring their seamless integration into the ABC framework.

c. The institution spearheads seamless collaboration and internationalization through the implementation of CBCS and OBE, standardizing credit systems for easy transfer between Indian and foreign institutions.

d. We firmly believe that fostering a creative and innovative teaching environment enhances the overall learning experience for our students. As part of this approach, our dedicated faculty members are encouraged to develop curriculum, incorporating diverse teaching methodologies, textbooks, reading materials, and assignments that align with the approved guidelines and educational objectives. Regular feedback mechanisms involving students, peer evaluations, and expert reviews are implemented to gauge the effectiveness of the curricular and pedagogical methods adopted by our faculties. This continuous feedback loop enables us to refine our approaches, address challenges, and incorporate best practices, ensuring a dynamic and

responsive educational environment

e. To cite a good practice of the institution is that the credits of the students who took lateral entry in to the second year of the undergraduate program from another institute are considered so as to pave a way to the student to complete her program. The students are encouraged to complete MOOCs /NPTEL courses during the first two

years of the course of study and the ABC ID of each student who registered is shared with NPTEL to transfer the credits acquired by the students on successful completion of the course.

In conclusion, we firmly believe that our institution's proactive approach, coupled with the successful implementation of the digital drive and orientation sessions, has prepared our students to leverage the benefits of the Academic Bank of Credits (ABC) system effectively. We are confident that these initiatives will enhance the overall educational experience for our students and contribute significantly to their academic and professional growth

### **17.Skill development:**

a. The college in line with NSQF has introduced Certification courses to make the students Industry ready.

- The Institution collaborate with Industry to design curriculum content which helps to meet the present industry needs.
- Implemented various soft skills training programme that focus on creative thinking, teamwork problem solving and other skills which are important for career.
- To facilitate Internship and also mandatory for all UG students experience in applying the knowledge received in classroom to practical world which also strengthens the skills.
- Arranging for Guest lectures, Industry Academia meet, workshops by experts from Industry to share the trends and expectations of industry and helping students to enhance skills required for the Industry.
- Encourage students to participate in various competitions related to skills and awarded prizes.

b. To support Academic Learning Skill Development center, integrate the Value added courses in to the curriculum and are imparted to students.

The Institution collaborates with Industry to create curriculum that meets Industry needs/demands. This includes seminars,workshops,internships,placements etc.,

- Skill training programs are imparted along with internship to help students gain practical knowledge and be industry ready. (courses like Block Chain Technology, Tableau, Digital Marketing)
- Training sessions and skill enhancement workshops are

organized to enhance placement opportunities.

The curriculum is integrated with Value based content by providing courses like Ethics, Universal Human Values and life skills also.

- The institution emphasizes on human values during semester 1 and give orientation during the Induction programme
- In addition to intellectual growth, we place great emphasis on the cultivation of citizenship values, instilling in our students a sense of responsibility towards society and the environment. Through various initiatives and community engagement programs, we encourage them to become active participants in creating positive change and upholding the principles of democracy, justice, and equality.
- Moreover, we recognize the importance of life skills in preparing our students for success in both personal and professional spheres. From communication and interpersonal skills to emotional intelligence and resilience, we strive to organize guest lectures on life skills to navigate the challenges of life with confidence and grace

d. Prepare curriculum in collaboration with the Industry expertise

- Providing elective courses focusing on Skill development
- Introduce certificate courses to make student industry ready
- Providing Entrepreneurship Development programs through value added courses.
- Motivating students to participate in skill competition like winning Hackathon organized nation wide
- Human Values and Gender Sensitization: These 2-credit courses are mandatory for all undergraduate programs. They aim to instill humane values, promote gender equality, and sensitize students to gender-related issues.
- Celebration of National Holidays: The college observes national holidays like Independence Day, Gandhi Jayanthi, Ambedkar Jayathi and Republic Day, instilling a sense of patriotism and national pride among students.
- NSS (National Service Scheme), YRC (Youth Red Cross), and In-House Activities: These non-credit courses and activities promote social responsibility, volunteering, and community engagement among students.

- **Joseph's Green Group:** Likely focusing on environmental initiatives and sustainability efforts.
- **Women Empowerment Cell:** A platform to empower and support women in various aspects, promoting gender equity and inclusivity.
- **Sports and Social Responsibility Programs:** Encouraging participation in sports and fostering social responsibility among students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our institution is committed to the promotion and integration of the Indian Knowledge System (IKS) into its curriculum, employing a holistic approach

a) **Integration of Indian Knowledge System into the Curriculum:** Our curriculum is designed to reflect the richness of Indian languages, culture, and traditions. We offer courses in Indian languages and bilingual modes to cater to a diverse student population. courses are developed, incorporating elements of Indian heritage and traditional knowledge. The curriculum includes renowned epics, philosophical texts, and cultural studies, fostering a deep understanding of Indian ethos. The Hindi Language curriculum provides Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional and universal human values of satya, dharma, shanti, prem, ahimsa, scientific temper and also lifelong skills. The Sanskrit Language Curriculum including Ramayana, Mahabharat, Bhagvad Gita, Upanishads, Panchatantram, Mahakavi Shastrakar Vibhag is an ample testimony to the above cited values including Spoken Sanskrit and integrating ICT in imparting Computational Linguistic Skills and E-Readers (Sankshep Ramayanam).

b) **Faculty Training for Bilingual Delivery:** recognizing the importance of faculty competence in bilingual delivery the senior faculty members guide the junior faculty members to equip them with necessary skills for bilingual instruction in both English and vernacular languages. This ensures effective communication and engagement with students from varied linguistic backgrounds. The Department of Second Languages mostly use bilingual mode in transacting the curriculum.

c) **Degree Courses in Indian Languages:** Though all the degree courses

offered are in English medium the courses like BCom (Gen), BA (MCJ), BA (JPE), BBA (Gen) and BSc, MPCs, MSCs, MECs offer Sanskrit/Telugu/Hindi/ during the first two years of study of the under graduate program

d) Preservation and Promotion of Indian Culture and Traditions: Our institution actively engages in efforts to preserve and promote Indian languages, ancient traditional knowledge, arts, and culture. Faculty members are encouraged to pursue IKS Related Courses like Vedic Mathematics, manuscripts reading., Ayurveda from prestigious institutes like Mumbai University, Central Sanskrit University New Delhi, IIT Kharagpur, IIT Hyderabad, Kavikulguru Kalidas University, Ramtek and Sanskrit Academy, Hyderabad. A 5 Day Spoken Sanskrit Workshop was organized by the institution in the month of January, 2023 in collaboration with Sanskrit Academy, Osmania University, Hyderabad. Similarly, a Workshop on Yoga was also organized. To integrate ICT in Sanskrit Teaching-learning, the faculty completed courses and training from institutes like University of Hyderabad, Sanskrit Academy, Osmania University to for effective transaction of the curriculum to the students.

e) Good Practices in Alignment with NEP 2020: The institution has adopted several good practices in line with the National Education Policy (NEP) 2020. Student-centric clubs like Sutra Parampara, Sangoshthi, and Nayi Disha play a crucial role in imparting values by conducting Club Activities like quiz on the Epics, Recitation and Chanting Competitions, making the students to learn the contributions made by the poets to literature. Language clubs celebrate Language Days, Matrubhasha Diwas, and the Jayantis of noted poets, fostering a deep connection with Indian languages and traditions. Traditional festivals celebrated in the campus showcase the rich culture and heritage of India. Additionally, workshops, conferences, and seminars on IKS-related topics are organized, ensuring continuous learning and development for both faculty and students. The Topic Karyalayeen Hindi (Translation of Office Vocabulary from English to Hindi and Vice-versa) makes the students ready for Competitive Exams and Government employment opportunities. Students are made to learn "Sansadhani Tools" to gain knowledge about Computational Linguistic Skills.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Institutional initiatives to transform its curriculum towards Outcome based education (OBE)

The institutional initiatives to transform its curriculum towards

Outcome-Based Education (OBE) are comprehensive and well-structured, spearheaded by the Institution's Internal Quality Assurance Cell (IQAC). Through various faculty development programs (FDPs) and workshops, meticulously designed to empower all faculty on OBE, these initiatives ensure the effective implementation of outcome-based curriculum creation and assessment methodologies.

To achieve the objectives of Outcome-Based Education, Program Educational Objectives (PEOs), Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) have been meticulously framed by the respective departments offering the concerned programs. This process involves extensive consultation with subject matter experts and is grounded in the graduate attributes, vision, and mission of the institution.

Each course within a program is meticulously defined with well-articulated course objectives and outcomes incorporating the Bloom's Taxonomy levels, which undergo approval in Board of Studies, Academic Council, and Governing Body meetings. The Program structure of each Discipline is redesigned to include Interdisciplinary courses through SECS and Multidisciplinary courses through Generic Electives.

Further, the focus on Skill development is enhanced through various collaborative value-added courses and made mandatory for each student to complete at least one such course. Students and faculty are also encouraged to pursue MOOCs/NPTEL courses in online mode through the local chapter of NPTEL.

The mode of evaluation also shifted from understanding/knowledge level to application/analysis levels to test the cognitive abilities of the students, bringing a change in the pedagogical approach also transforming from teacher-centered education to learner-centered education.

Efforts made by the institution to capture the Outcome based education in teaching and learning practices.

The institution has made concerted efforts to capture Outcome-Based Education (OBE) principles in its teaching and learning practices through various strategic initiatives like curriculum alignment, pedagogical approaches, Bloom's taxonomy levels integration, faculty development , assessment strategies and continuous improvement

The institution has adopted learner-centric pedagogical approaches, such as project-based learning, Problem solving methods involving

case studies, and experiential learning, to actively engage students in the learning process. These methodologies are strategically aligned with Bloom's Taxonomy levels, emphasizing cognitive skills development. By integrating learner-centric approaches, the institution aims to facilitate the attainment of specific learning outcomes effectively.

In terms of assessment strategies, the institution emphasizes a balanced approach incorporating both formative Continuous Internal Assessment (CIA) and summative End Semester Assessment (ESA). These assessments are thoughtfully designed to encompass higher-order thinking skills, incorporating Bloom's Taxonomy levels in assessment frameworks.

- **Faculty Development:** The institution invests in faculty development programs (FDPs) and workshops focused on OBE principles and effective teaching strategies. These initiatives equip educators with the necessary knowledge and skills to design and implement learner-centric curriculum and assessment practices.

Overall, these institutional initiatives underscore a holistic approach towards Outcome-Based Education, ensuring that curriculum design, pedagogical strategies, and assessment methodologies are intricately aligned to foster meaningful learning experiences and facilitate the attainment of specific learning outcomes.

Good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

- One exemplary practice of the institution aligning with the Outcome-Based Education (OBE) framework in light of the National Education Policy (NEP) 2020 is its emphasis on including interdisciplinary/multidisciplinary courses and skill development
- Internship/Project is mandatory for all the students in their final year of course of study
- The emphasis on Skill development is done through 26 Value added courses in collaboration with various industry partners and 50 seminars/workshops/guest lectures /activities during 22-23 academic year
- Faculty attended various Guest lectures/Seminars/workshops /



14 in number focussed on OBE and NEP ranging from workshops on OBE to Strategy planning and implementation of OBE

Under NEP 2020, there is a strong emphasis on holistic and multidisciplinary education, encouraging students to develop a broad range of skills beyond traditional academic disciplines. In this context, the institution has implemented several initiatives to promote interdisciplinary learning and skill development among its students

## **20.Distance education/online education:**

Though we currently do not offer vocational courses in distance learning, our institution planned to infuse vocational elements into academics, through blended learning. Our commitment to a holistic education is demonstrated through the integration of mandatory value-added courses with vocational nuances in blended mode. This unique approach ensures that students receive a well-rounded education that combines theoretical knowledge with practical applications, enhancing their employability.

As part of our strategy, College offers credit based mandatory Value added courses with vocational touch for fulfilment of degree under Non-CGPA category. Also students are encouraged to complete at least one MOOCs or NPTEL course in online mode, exposing them to diverse perspectives and cutting-edge industry developments. 212 students successfully completed the courses. Each student is expected to complete one Value added-course offered by the college and one MOOCs Course by the end of the second year. Furthermore, Institution maintains robust ties with industry partners, by signing MoUs with reputed training partners for all the Value added courses, allowing us to incorporate real-world insights and vocational training components into our curriculum. Despite not currently offering vocational courses through distance learning, our institution remains dedicated to exploring opportunities to expand our offerings through ODL mode, aligning with the evolving needs of the educational landscape.

St. Joseph's stands as a vanguard of educational innovation, spearheading the integration of a diverse array of technological tools to elevate classroom teaching, learning, and assessment. The Department of Science employs advanced simulation tools such as Multisim for science courses, providing students with a virtual laboratory to conduct intricate experiments. Communication and Journalism students benefit from hands-on experience with

professional-grade editing software, including Final Cut Pro, Adobe Premier Pro, Audacity, Quark Express, and Adobe Photoshop, seamlessly integrated into their practical curriculum to hone skills for platform-specific media content creation.

In the realm of data analysis, St. Joseph's places a premium on proficiency by incorporating tools like SPSS, R Studio, and Excel, empowering students with robust capabilities in statistical analysis and computational modeling. Augmenting this, tools like Tora and Geogebra contribute to a holistic educational experience, fostering problem-solving skills through optimization techniques and dynamic visualization of mathematical concepts.

To ensure students are well-versed in the latest technological advancements, the institution adopts cutting-edge AWS cloud services. Services like EC2, Block Storage, Snapshots, Elastic Cache, and RDS, provide students with hands-on experience in cloud computing and high-performance data caching, preparing them for the intricate landscape of modern information technology.

Furthermore, St. Joseph's recognizes the pivotal role of interactive learning tools in fostering student engagement. Platforms such as Kahoot, Padlet, Blooket, Google Forms, and Google Classroom transform traditional classrooms into dynamic hubs, encouraging active participation and collaborative learning. In the realm of finance education, the institution introduces practical applications through apps like Money Control and ET Markets, offering students invaluable insights into financial markets and analysis.

In conclusion, St. Joseph's commitment to technological innovation is manifested in its dynamic approach to education. By seamlessly integrating simulators, editing software, coding platforms, cloud services, and interactive apps, the institution ensures graduates are not only well-prepared for the digital age but also poised to make meaningful contributions to society through their technological prowess and innovative thinking.

## Extended Profile

### 1.Programme

1.1

18

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**

2.1 **3078**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **1028**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 **2757**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1 **431**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **118**

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 18

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 3078

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1028

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 2757

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 431

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	118
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	118
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	470
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	69
Total number of Classrooms and Seminar halls	
4.3	409
Total number of computers on campus for academic purposes	
4.4	690
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<ul style="list-style-type: none"> <li>Curriculum is meticulously designed to address local, national, and global developmental needs, evident in POs, PSOs, and COs. All curricula adhere to the OBCF with clearly defined learning objectives with an Emphasis on skills aligned to the institutional vision and mission .</li> </ul>	

- B.Com(IFA) program, BBA(Financial Markets), BBA(BA) are developed in consultation with ACCA, NSE, & Wiley, while the BBA(Entrepreneurship) responds to the need for entrepreneurs. Specialized offerings include BBA(Business Analytics).
- In the B.Com & BBA programs, students gain comprehensive knowledge aligned with industry needs for diverse career paths including specialized courses in financial markets.
- B.Sc courses impart essential skills in computational thinking, programming languages, and algorithmic problem-solving to foster critical thinking and innovation, equipping students with the agility to adapt to evolving technological landscapes.
- Moreover, in BA Mass Communication and Journalism, students engage with contemporary media practices, ensuring they are prepared for the evolving media landscape. Psychology programs incorporate courses to develop critical thinking and analytical skills essential for understanding human behavior and societal dynamics.
- The curriculum also integrates modules on universal human values and gender sensitization, environmental studies and sustainability along with ability enhancement courses. Furthermore, the institution emphasizes social commitment through non-CGPA courses.
- Overall, St. Joseph's Degree & PG College ensures that its curricula are dynamic and responsive to the needs of the rapidly changing global environment, preparing students for successful careers and meaningful contributions to society.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://josephcollege.ac.in/academics/under-graduate-courses/b-com-general/">https://josephcollege.ac.in/academics/under-graduate-courses/b-com-general/</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

431

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

St. Joseph's Degree & PG College stands as a beacon of holistic education, dedicated not only to academic excellence but also to the cultivation of values essential for the betterment of society. Through a comprehensive integration of cross-cutting issues such as Professional Ethics, Gender Sensitization, Human Values, Environment, and Sustainability into our curriculum, we aim to nurture well-rounded individuals equipped to address the challenges of the modern world.

Our curriculum reflects this commitment with a diverse array of courses spanning various disciplines. From Corporate Communication to Abnormal Psychology, from Media Gender and Human Rights to Indian Ethos & Business Ethics, from Introduction to Journalism and Society to Media laws and Ethics, From Business & Corporate Law to Governance and Ethics, Human Resource Management to Industrial Relations each course is designed to instill in our students a deep understanding of ethical conduct, social responsibility, and gender equality.

Furthermore, our emphasis on Environmental Studies, Energy Harvesting, and Elements of Information Technology underscores our dedication to environmental sustainability & Technological innovation, essential pillars for a prosperous and harmonious future.

To foster humane values and social responsibility, students are encouraged in community service, compassion, and civic engagement through NSS, YRCW, JGG, WEC, and JSR.

The Institution aims to nurture individuals who are not only competent professionals but also compassionate global citizens, committed to creating an equitable and sustainable world.



File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

26

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1988

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1053

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

A. All 4 of the above

**obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://josephscollege.ac.in/feedback-on-curriculum-from-stakeholders-2/">https://josephscollege.ac.in/feedback-on-curriculum-from-stakeholders-2/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://josephscollege.ac.in/feedback-on-curriculum-from-stakeholders-2/">https://josephscollege.ac.in/feedback-on-curriculum-from-stakeholders-2/</a>
Any additional information	<a href="#">View File</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment of Students**

##### **2.1.1.1 - Number of students admitted (year-wise) during the year**

**1164**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### **2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**470**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

St. Joseph's College implements a comprehensive approach to cater to the diverse learning needs of its students. The orientation program at the beginning of the academic year provides a comprehensive overview of teaching-learning practices, examination system, student support and extension activities, internship and placement opportunities. A diagnostic test is administered at the entry level to assess the learning levels of first-year students. Slow and advanced learners are identified based on continuous internal assessment and external examinations.

Each student has a faculty mentor who keeps a record of their mentees profile and performance is monitored, their abilities are identified and required counseling is periodically/timely given.

For slow learners, the institution offers bridge courses, remedial and tutorial classes, peer-learning opportunities, access to supplementary materials and question banks, as well as counseling sessions focusing on both academic and personal development.

On the other hand, advanced learners are encouraged to explore their potential through various avenues such as presenting and publishing papers, undertaking creative assignments, and taking up leadership roles such as class representatives, student council members, and coordinators of clubs, committees, and cells. They are also given opportunities to participate in intra and inter-college competitions, attend guest lectures and workshops and pursue NPTEL certification courses. Furthermore, the institution actively supports them in preparing for professional exams professional bodies like ACCA, CA, CS, CMA, and receive pre-placement assistance and career counseling to support their placement endeavors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/221-SlowLearners-link.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/221-SlowLearners-link.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/04/2023	3078	118

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

At St. Joseph's College, student-centered learning methodologies are at the forefront, emphasizing experiential learning, participative engagement, and problem-solving techniques.

Experiential learning Experiential learning opportunities abound, with practical hours, workshops, live projects, ad making, hosting reality shows, educational games and puzzles, networking events, internships, software application development, simulations, exhibitions, industrial visits, field trips and surveys, article writing for newsletters, showcasing newspaper cuttings on notice boards, web designing, documentaries/filmmaking, outdoor shooting, and engaging in activities within the psychology lab

Participatory learning methodologies encompass a diverse array of activities, such as seminars, webinars, presentations, Just a Minute sessions, brainstorming sessions, flipped classroom approaches, blogging and blog reviews, group and panel discussions, debates, mock interviews, role-playing exercises, book reviews, quizzes, script writing, live reporting, poster and model making, film reviews, creating short films, peer learning sessions, hackathons, engaging in community services, and hands-on activities within practical laboratory settings.

Problem-solving methodologies are integrated into the curriculum, challenging students with open-ended problems to stimulate critical thinking. Techniques such as case studies, brainstorming/Discussion sessions, problem solving sessions, Quizzes and analytical methods empower students to develop effective problem-solving skills essential for success in their academic and professional endeavors.

By embracing a learner-centered teaching approach, St. Joseph's College ensures that students are actively involved in their educational journey, equipping them with the skills and knowledge necessary for personal and professional growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/2.3.1-student-Centric-Methods-2.22-23.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/2.3.1-student-Centric-Methods-2.22-23.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

St. Joseph's College champions a forward-thinking approach to education, seamlessly integrating cutting-edge ICT tools and online resources into its curriculum to foster dynamic and engaging learning experiences.

- Classrooms are equipped with state-of-the-art ICT tools like LCD projectors, Smart Boards, and internet access, enhancing teaching and learning processes.
- The platforms such as video conferencing, Google Classroom, and interactive games like Kahoot! and Blooket, the institution promotes student-centric learning, encouraging active participation and collaboration.
- Faculty members benefit from access to a wealth of e-resources, including e-journals, e-books, and informative YouTube videos, enriching their teaching methods and content delivery.
- Specialized facilities like the Mass Communication Studio, Language Lab, and Psychology Lab offer hands-on experiences, allowing students to explore and apply theoretical concepts in practical settings.
- Joseph's Learning Management System (JLMS) serves as a

centralized digital hub, providing students with access to course materials uploaded by faculty, facilitating a flexible and personalized learning journey.

- Additionally, integration of open educational resources such as NPTEL and MIT OpenCourseware ensures access to high-quality content from prestigious institutions worldwide.
- Students receive practical training in communication, journalism, and data analysis using professional-grade software like Final Cut Pro, Adobe Premiere Pro, and SPSS. Additionally, they gain proficiency in cloud computing through AWS services like EC2 and RDS.
- In finance education, practical applications through apps like Money Control and ET Markets offer insights into financial markets.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://josephscollege.ac.in/facilities/library-information-cell/e-resources/">https://josephscollege.ac.in/facilities/library-information-cell/e-resources/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

118

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

St. Joseph's Degree & PG College prioritizes meticulous planning and adherence to the Academic Calendar and Teaching Plans to ensure a streamlined academic year. At the year's end, the Principal, HODs, Deans, Controller of Examination, and IQAC coordinator convene to craft the Almanac detailing the academic, Co-Curricular and Extra-Curricular activities for the upcoming year. This includes finalizing schedules for internal and external

assessments and determining the last date of instruction. The Almanac, crafted by a collaborative team, is disseminated via the college website and student handbook, outlining academic, curricular, and event schedules, including examination dates

This Academic Calendar provides a comprehensive schedule of all planned events, communicated to faculty and students. Adherence is monitored through a robust reporting system by IQAC

At the start of the academic year, HODs allocate subjects and prepare workload statements, followed by the creation of department-wise timetables. Each subject teacher meticulously crafts course plans with well-defined objectives and teaching pedagogy. Adherence to the Academic Calendar is paramount, guiding detailed course planners and classroom assessments.

Faculty meticulously plan guest lectures/ workshops as per the Academic Calendar, ensuring adherence to schedules. E-governance for academics fosters efficiency and demands strict adherence to the academic timeline, benefiting both staff and students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

118

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

20

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

6

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

19

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

773



File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

St. Joseph's Degree & PG College follows a comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and End Semester Examination (ESE) with 40: 60 weightage. Skill based test component of internal assessment for 10 Marks (assessed with assignments to students at certain intervals).

#### IT Integration:

From Batch 2020-2023 onwards: The college is uses e-One-Integrated Software wherein Mark entry, Grade, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. Application forms and hall tickets are computer-generated. This software ensures a centralized functioning of the overall examination process (Internal ( Internal I, II & Skill based test (SBT)) & External marks entry, Generation of Exam application, Hall ticket, Attendance, Grade Sheets - Semester wise, Consolidated Grade Sheet, Cumulative Grade reports (for student reference), Revaluation application forms, Provisional Certificate).

- Constituted the Examination Committee, Chief Superintendent and Squads for the smooth conduct of examinations.
- The marks are entered by respective subject faculty in prajna sotware (Prajna - Login (sjchyd.in))
- Student login is given for application/ Hall ticket download/ cumulative grade report.
- Double valuation is done at PG level both by the course teacher and the External Examiner.
- A Mini Convocation is held to award -Degree to the students upon their completion of the course successfully.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/2.5.3-agar-ENCLOSURE.doc.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/2.5.3-agar-ENCLOSURE.doc.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- In pursuit of achieving the goals of Outcome-Based Education (OBE), the Departments responsible for specific programs develop Program Educational Objectives (PEOs), Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) in consultation with subject matter experts. Faculty Development Programs (FDPs) are conducted by the College to provide further understanding and insights into the principles and implementation of OBE.
- Program Outcomes (POs), Program Specific Outcomes (PSOs), and Program Educational Objectives (PEOs) are formulated in alignment with the graduate attributes, as well as the vision and mission of the College. Each course within a program is meticulously structured with clear course objectives and outcomes. These frameworks undergo ratification in the meetings of the Board of Studies, Academic Council, and Governing Body of the institution.
- PO's, PSO's, PEO's are displayed in the classrooms and also on the website of the College.
- An overview of the curriculum in the context of PEO's, PO's, PSO's and CO's is provided to the students during the Orientation/Induction programme which is held at the beginning of the semester/academic year.
- The Course Plan or Unit Planner for each course is provided to students at the beginning of the semester.
- Throughout the Teaching-Learning process, faculty consistently stress the standards expected from students. As an integral part of regular instruction, faculty communicate

the targets, expectations, and desired outcomes of all units in each course to the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://josephscollege.ac.in/academics/under-graduate-courses/b-com-general/">https://josephscollege.ac.in/academics/under-graduate-courses/b-com-general/</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution systematically evaluates the attainment of Programme Outcomes (POs), Course Outcomes (COs), Program Specific Outcomes (PSOs), and Program Educational Objectives (PEOs) through a structured process:

- **Establishing Framework:** The attainment process begins with the formulation of appropriate COs for each course and POs, PSOs, and PEOs for all programs.
- **Mapping COs with POs and PSOs:** COs are mapped with POs and PSOs for all courses, establishing correlations rated on a scale of 1 to 3, indicating the degree of alignment.
- **Evaluation Pattern:** The evaluation pattern comprises Continuous Internal Assessment (CIA) - I, CIA - II, Skill Based Test, and End Semester Assessment (ESA), weighted in a ratio of 40:60.
- **Calculation of CO Attainment:** CO attainment is calculated using the formula: Actual number of students meeting or exceeding the threshold value divided by the target number of students attempted.
- **Feedback and Measures:** Feedback is collected to assess outcomes and implement relevant measures to ensure CO attainment.
- **Programme Outcome Evaluation:** Programme Coordinators compile reports and calculate Programme Outcomes to gauge attainment levels.
- **Calculation of PO Attainment:** The PO attainment is calculated by taking the weighted average of CO attainment values, where each CO's attainment is multiplied by its corresponding CO-PO mapping value, and then dividing by the sum of all CO-PO mapping values.

$PO \text{ attainment} = \frac{CO \text{ Attainment} \times CO-PO \text{ mapping}}{CO-PO \text{ mapping}}$

PO attainment = Average of all PO attainment

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/2.6.2-CO-PO-Attainment.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/2.6.2-CO-PO-Attainment.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1028

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/EXAM-BRANCH-ANNUAL-REPORT-AC-YR-2022-2023.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/EXAM-BRANCH-ANNUAL-REPORT-AC-YR-2022-2023.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://josephscollege.ac.in/sss-2022-2023/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

At St. Joseph's, our commitment to academic excellence and innovation is epitomized by fostering research culture among faculty and students through its Research Cell and Research Ethics Committee and a well framed Research Policy. Central to this commitment is the continual enhancement of our research facilities, ensuring they remain at the forefront.

Our institution has a comprehensive research promotion policy, readily accessible on our website, which delineates guidelines for supporting research activities. The following are the research facilities:

1. Library resources, research journals (Inflibnet and Delnet) are regularly subscribed to meet the evolving needs of our researchers.
2. Resource allocation/budget provision for conduct of research related FDP/Seminars/training programme/Awareness Programmes/Conferences/Guest Lectures/workshops/in-house projects to promote a research culture on campus.
3. Actively nurture a collaborative research environment by offering incentives such as teaching workload remission, on-duty permissions, and opportunities for professional development across departments.
4. Motivate students and faculty to publish research articles in reputed/ UGC refereed journals/Scopus/ABDC Journals.
5. Approach National and International organizations for funding for major and minor research projects
6. Develop and implement an official Code of Ethics to check plagiarism in research.
7. Provide incentives for the faculty who receive state, national and international minor/major research awards & honor them during the college's annual day
8. The effective implementation of this policy is overseen by our Research Committee, working in close collaboration with college management to realize its key provisions.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://josephscollege.ac.in/research-policy-document/">https://josephscollege.ac.in/research-policy-document/</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

23.25

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2.2 - Number of teachers having research projects during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/projects/">https://josephscollege.ac.in/projects/</a>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

03

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://icssr.org/sites/default/files/major-project-2022.pdf">https://icssr.org/sites/default/files/major-project-2022.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Joseph's has established an ecosystem to foster innovation, knowledge transfer, and entrepreneurial ventures through strategic initiatives.

- The Center for Research and Development provides a conducive environment for cutting-edge research, encouraging faculty and students to collaborate with industry partners and contribute to advancing knowledge. It instills and develops a research sense among students and faculty, promoting the presentation and publication of research work.
- The Center for Innovation and Entrepreneurship empowers aspiring entrepreneurs through various programs, workshops, and mentorship initiatives, enabling them to transform innovative ideas into viable ventures.
- The Institute Innovation Council (IIC) and Intellectual Property Rights (IPR) cell play vital roles in promoting an innovation culture and protecting intellectual property, earning recognition from the Ministry of Education.
- The Techno-Innovation & Incubation Center offers resources, infrastructure, and mentorship to startups, facilitating their success in the competitive market landscape.
- Value-added courses related to entrepreneurship are offered in collaboration with MSME to interested students to equip students with industry-specific skills.
- In alignment with fostering a holistic culture, the institution organizes year-round cultural/academic/community service events to instill ethical values and societal responsibility among students.



We believe that by nurturing such an ecosystem, we not only enrich the academic experience of our students and faculty but also contribute significantly to societal development and economic growth

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/institutions-innovation-council-iic/">https://josephscollege.ac.in/institutions-innovation-council-iic/</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

45

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year****3.4.2.1 - Number of PhD students registered during the year**

02

File Description	Documents
URL to the research page on HEI website	<a href="https://josephscollege.ac.in/research-committee/">https://josephscollege.ac.in/research-committee/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

29

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

146

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/paper-publications-2/">https://josephscollege.ac.in/paper-publications-2/</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.08

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

20300

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Social consciousness and 'Social Commitment' is an integral part of the College vision and it is promoted among students through National Service Scheme (NSS), Youth Red Cross Wing (YRCW), Joseph's Social Responsibility (JSR), Women Empowerment Cell (WEC) and Joseph's Green Group (JGG), involving faculty and students in various community programmes, social and environment awareness campaigns like Blood Screening, Clean India Programme, Field Trips to Active Farms, Societal engagement, Women Skill Development etc. so that they emerge as ethical and socially responsible citizens of India. The college has adopted four villages to identify real problems, seek greater understanding, explore innovative solutions and propose ways forward for development/ well-being

**Impact & Sensitization:**

Exposure to extension and outreach activities sensitizes students towards social, responsibility to

1. Help people in need and distress.
2. Promote cleanliness in and outside the campus.
3. Acquire social values and a deep interest in environmental related issues.

**Learning outcomes of the activities:**

1. Enlarge the knowledge of societal issues and problems to

provide solutions.

2. Build relations and tie ups with organizations/NGOs to carry forward humanitarian work.
3. Develop brotherhood and service-oriented Commitment towards the marginalised and underprivileged.
4. Enhance skills and aptitude for problem solving

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/campus-life/extension-activities/">https://josephscollege.ac.in/campus-life/extension-activities/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

83

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

22

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2688

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

821

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

23

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has a 3.04 acre, fully equipped campus with Wi-Fi facility for both the Main and Extended campuses.

- 63 spacious, ventilated, well-furnished classrooms are equipped with ICT-based teaching aids.
- A well-equipped Commerce, Computer Science, Electronics,

Physics, SPSS, Psychology, Language, Mass Communication labs and the Audio-visual studio, through which the Campus Radio airs the content.

- The college is fully equipped with 465 computers, 82 projectors, 37 Printers, Proprietary softwares, etc
- 07 staff rooms, equipped with departmental libraries, computers, printers, speakers, etc that provides a favorable effective academic environment.
- The campus has 2 libraries, with a vast collection of Books, Rare editions, Archives, International and National Journals, E- Resources like DELNET and INFLIBNET.
- Two Examination Branches are located in the main and extended campuses.
- Other provisions include Seminar Halls for conducting various academic and co-curricular activities
- Internet facilities, Power Generator, Solar Power Source for saving electricity, Fire Safety mechanism, Health Care and Counseling Centre to promote good health, Gymnasium for fitness, Joseph's indoor hall for sports, Music room for Anno domini, RO Plants and Water Coolers for safe drinking water, Canteen, Roof garden to promote greenery and Parking Facility for students, staff and sub-staff etc.
- Joseph's Hall, Board Room, Visitors Lounge are used for interaction with students and parents.
- Divyangan Facilities include tactile path, reading softwares, Restroom, Ramp, Wheelchair & Lift facility.
- 11 Smart boards have been installed to facilitate interactive teaching-learning.
- Campus is under Surveillance with 36 CCTV Cameras.
- Separate restrooms for girls and boys are available on every floor.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/facilities/labs-studio/">https://josephscollege.ac.in/facilities/labs-studio/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution fosters the overall development of the students by

providing various facilities for conducting sports and cultural activities.

- **Cultural Activities:** These activities are conducted in Joseph's Hall, Indoor sports hall for practicing cultural events etc. The ground is used for Flash Mob and cultural activities like Josephiesta, CinEvolution, Bathukkamma etc. The college ground is also used for setting up the stalls for the major events that take place in the college such as CinEvolution, Josephiesta, ED cell, Commera food fest and Christmas fest Fede'`De Noel.
- **Choir:** An exclusive band room is provided to the students where the musical instruments are kept for the practice such as keyboard, guitar, drum kit, etc for the Choir "Anno Domini".
- **Yoga:** Joseph's Hall (Multipurpose use) is equipped with Audio - Visual facilities and Joseph's Indoor Hall is used for conducting Yoga and also cultural programs such as Teachers day, Women's day celebration, Zumba dance, singing competition, Theatre Arts etc.
- **Gymnasium:** A well-equipped Gymnasium is dedicated to promote fitness among students and staff.
- **Other Activities:** A separate room is provided for Joseph's outreach Cell for dealing with community service, commitment for social service & environment awareness through National Service Scheme, Joseph's Green Group, Youth Red Cross Society, Joseph's Social Responsibility to plan and deliberate activities.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/campus-life/extension-activities/">https://josephscollege.ac.in/campus-life/extension-activities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

69



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

204

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a vast collection of texts and general books, International and National journals, to cater to the needs of both UG and PG students. Separate sections for General, Reference books, Journals and Periodicals, Magazines are provided along with a browsing facility to access online databases and academic information.

The library is fully automated using Integrated Library Management System with the following details:

#### Software Details

2022-2023

Name of the ILMS software

NewGenLib 3.2

Nature of automation (fully or partially)

## Fully Automated

### Version

3.2

### Year of automation

2008

### FEATURES OF THE SOFTWARE:

- Functional modules are completely web based. Uses Java Web Start™ Technology.
- Compatibility - Complies with international metadata and interoperability standards: MARC-21, MARC-XML, z39.50, SRU/W, OAI-PMH.
- Data entry, storage, retrieval in any (Unicode 3.0) language

### Technical Processing (Cataloging)

- Primary or Original Cataloging
- Customizable MARC21 templates and Search indexes
- Technical Processing of items received through Acquisitions

### Circulation

- Check out (Issues)
- Check in (Returns)

### Acquisitions

- Accession received items
- Process payments

### Web OPAC

- Various types of searches
- Basic
- Advanced
- List of new arrivals
- View special collections in the library.

### Reports

- Acquisitions

- Accession register
- Customized list of titles
- List of new arrivals
- Circulation
- Detailed Circulation Transaction
- Overdue material
- Patron List (Users List)
- Daily Circulation Transaction

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/library-and-information-cell/">https://josephscollege.ac.in/library-and-information-cell/</a>

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**4.50**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

99

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, The institution has an IT policy covering all major areas like Wi-Fi, cyber security etc. which is updated as per the need of the institute approved by the Academic Council and Governing Body.

The Infrastructure/Lab Maintenance Committee is responsible for overseeing IT installations, maintenance, Wi-Fi connectivity, system/network management, security systems, ERP, servers, and LCD projectors. The IT policy ensures the authenticity of software/hardware installation and maintenance guidelines, network usage guidelines, email account usage guidelines, responsibility for maintenance, and timely renewal of all software . All classrooms and auditoriums are IT-enabled, and the institution regularly streamlines IT facilities including Wi-Fi.

A well-equipped browsing facility for staff and students is offered, along with excellent facilities for teaching and learning through multiple Wi-Fi connections, with bandwidth ranging up to 1 Gbps via 35 Wi-fi routers.

The Institution upgrades its IT facilities as per the requirement. Before the conduct of the finance committee meeting, all Heads of Departments, Convenors, CoE, IQAC are asked to provide infrastructural requirements and the status of lab equipment, and accordingly, the budget is proposed in the finance committee and allocated for the academic year.

We allocate a significant portion, approximately 3 - 5% of our annual budget, specifically for the continuous enhancement of our IT facilities. This budget is audited in accordance with our financial processes, ensuring transparency and accountability in our expenditure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2022/04/IT-POLICY.pdf">https://josephscollege.ac.in/wp-content/uploads/2022/04/IT-POLICY.pdf</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
3078	409

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/facilities/media-center/">https://josephscollege.ac.in/facilities/media-center/</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

485

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The efficient maintenance and utilization of physical, academic, and support facilities in our educational institution are orchestrated by a cohesive team comprising administrative faculty, non-teaching staff, support staff, and external service providers. Administrative faculty and support staff oversee the general management of facilities, ensuring smooth operations and compliance with regulations. The System Administrator and members of IT Cell, assisted by qualified lab technicians, manage technical assets such as labs, computers, projectors, and WiFi, ensuring optimal functionality for educational purposes. Physics & Electronics, Masscom Lab equipment are maintained by the respective department persons. External experts from Rifi Software Solutions maintain our website, guaranteeing its reliability and accessibility. Biometric machines, CCTV surveillance, and security systems are maintained by Lorven Telecom Khairatabad.

Infrastructure facilities such as lifts, generators, and water purifiers are maintained through Annual Maintenance Contracts (AMCs), while dedicated electricians and plumbers ensure the upkeep of electrical and plumbing systems. Full-time support staff manage classroom and grounds maintenance, creating conducive environments for teaching and learning. Library operations, including cataloging and circulation, are automated and managed by the librarian and assistants to ensure resources are readily available. The physical director, supported by staff, ensures play areas, gym, and sports equipment are well-maintained.

Maintenance issues raised by HODs through complaint books are promptly addressed. By delegating responsibilities to specialized personnel and external providers, we uphold facility efficiency, safety, and quality, contributing to the overall excellence of our institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/4.4.2-AMCs.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/4.4.2-AMCs.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

172

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

408

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://josephscollege.ac.in/campus-life/student-support/">https://josephscollege.ac.in/campus-life/student-support/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1069

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>



<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
244	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
87	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
137	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
38	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

St. Joseph's College emphasizes holistic student development through SQAC (Student Quality Assurance Cell), which operates as the student wing of IQAC (Internal Quality Assurance Cell). Comprising key stakeholders such as the Principal, dean of student affairs, IQAC coordinator, faculty coordinators, and class representatives, SQAC acts as a channel for students to voice their opinions and concerns within the college.

SQAC's structure ensures democratic representation, with class representatives elected or nominated to voice student concerns. The student council, including positions like President, Vice-President, Secretary, and Joint Secretary, is elected through a transparent process supervised by SQAC Faculty Coordinators. Following the Student Council Election, a formal Investiture ceremony is conducted, marking the commencement of their proactive engagement in college affairs.

In addition to representing student interests, SQAC actively engages in organizing and facilitating various extracurricular activities and events. Through these initiatives, SQAC members not only develop their leadership skills but also contribute significantly to the vibrant campus life at St. Joseph's College.

Furthermore, SQAC collaborates with faculty conveners to introduce credit-based non-CGPA courses aimed at promoting student participation in diverse areas of interest. These courses are designed to complement the academic curriculum and provide students with opportunities for personal and professional growth beyond traditional classroom learning.

Overall, St. Joseph's Degree & PG College, through SQAC, fosters a culture of student leadership, proactive involvement, and effective communication, thereby creating an enriching environment conducive to holistic development and quality education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/SQAC.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/SQAC.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

28

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College's Alumni Association, guided by the motto "Reunite, Renew, Reflect," plays a vital role in our institution's growth and quality enhancement. While their contributions are non-financial, they hold immense value. Alumni offer invaluable career guidance, drawing from their experiences to mentor current students and help them navigate career choices wisely.

Moreover, alumni actively participate in placement activities, facilitating pre-placement sessions and bringing in corporate connections for placement drives, thereby opening doors to promising career opportunities for students. They also contribute to the institution's governance by serving on various statutory bodies, ensuring curriculum relevance and alignment with industry needs.

Library donations from alumni enrich academic resources, supporting research and learning endeavors. Additionally, alumni engage in organizing guest lectures, seminars, and events, broadening students' perspectives and inspiring them to pursue their interests.

Furthermore, alumni serve as resource persons for value-added courses, enhancing students' skill sets. They frequently visit the college to orient students and create a welcoming atmosphere for new batches.

The Alumni Association's annual meet provides a platform for former students to reconnect and network, fostering a strong sense of community.

In essence, the Alumni Association's commitment transcends financial contributions, actively contributing to placements, career guidance, governance, library enrichment, event organization, and ongoing alumni engagement, ensuring the institution's continued success and growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/alumni/">https://josephscollege.ac.in/alumni/</a>

**5.4.2 - Alumni's financial contribution during the year**

E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Joseph's Degree & PG College, a Christian minority autonomous institution, operates under the Chairmanship of the Archbishop of HAES and is administered by the Correspondent and the Principal at the institutional level, with a clear vision to provide a distinct environment of excellence in education with humane values and social commitment.

The College functions in compliance with the directions provided by the UGC/AICTE and Osmania University. It ensures decentralized and participatory governance, emphasizing collaborative administration by involving its stakeholders not only in the

Statutory Bodies such as the Board of Studies, Academic Council, and Governing Body but also in the various cells and Committees.

The Management entrusts responsibilities to faculty members in various administrative roles who are involved in the decision-making processes for all academic and administrative activities. The faculty members play a pivotal role in shaping students' academic journeys and preparing them for successful careers, thereby achieving the vision and mission of the college. By providing guidance, mentorship, and inspiration, faculty members empower students to excel academically and pursue their career goals with confidence, contributing to the realization of the college's goals and objectives.

Representation of the Student Council is also ensured by involving them in various cells and committees. This hierarchical structure ensures the delegation of power and allocation of responsibilities for the smooth functioning of the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/about-st-josephs/vision-mission/">https://josephscollege.ac.in/about-st-josephs/vision-mission/</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is exemplified through various institutional practices such as decentralization and participative management. The institution prioritizes the quality of its administration by engaging in decentralized decision-making for pivotal policy determinations and meticulously planning the academic year. This proactive approach involves active participation from all stakeholders in IQAC Advisory, Academic Council (AC), and Governing Board (GB) meetings, fostering transparency and inclusivity.

Transparency is further maintained through the clear delegation of duties and responsibilities to faculty members. Various administrative roles, including Dean of Academics, Students, Controller of Examinations, IQAC Coordinator and Heads of Departments, are entrusted to faculty members, ensuring their involvement in decision-making processes for both academic and

administrative matters. The hierarchical structure guarantees the smooth functioning of the institution by effectively delegating power and allocating responsibilities.

The institution has over thirty-five committees dedicated to different aspects of college functioning, each appointed by the Principal based on faculty members' interests and competence. Faculty engagement extends to all academic and policy decisions, encouraging bottom up leadership and active participation. Similarly, the involvement of Student Council members in various cells and committees ensures their representation and participation in the planning of all major college events. This collaborative approach ensures well-coordinated academic and administrative planning, contributing to the institution's overall effectiveness and success.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://josephscollege.ac.in/campus-life/publications/">josephscollege.ac.in/campus-life/publications/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic/perspective plan has been clearly articulated and implemented through short term goals. Our perspective plan encompasses both academic and infrastructural expansion while upholding the standard of education. Introduction of new courses reflects our commitment to extending academic opportunities to diverse sections of society, particularly the underprivileged and marginalized.

An exemplary initiative reflecting this strategic vision is the introduction of Non-CGPA courses and implementation of OBE incorporating Bloom's Taxonomy levels initiated in the academic year 2022-2023.

These courses, encompassing Co-Curricular and Extra-curricular activities, aim to enrich students' learning experiences and

develop their skills beyond conventional academics. By offering MOOCs/SWAYAM courses, Value Added Certificate Courses, and internships, the institution aligns with the focus of the National Education Policy (NEP) on skill development. Additionally, by incorporating diverse Extra-curricular activities facilitated by various committees, students are provided with avenues to explore their interests and cultivate essential life skills such as teamwork, communication, and leadership.

Moreover, St. Joseph's College demonstrates its commitment to nurturing entrepreneurship and innovation by strengthening the incubation center, with Through these strategic endeavors, St. Joseph's College not only prepares students for the challenges of the modern world but also contributes to their holistic development, in line with the institution's goal of fostering essential competencies like employability skills, leadership, teamwork, and social sensitivity.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/idp-2022-2027/">https://josephscollege.ac.in/idp-2022-2027/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The efficient and effective functioning of institutional bodies, the Governing Body, Academic Council, Finance Committee, IQAC, and Board of Studies play pivotal roles in governance and decision-making through meticulous structuring of policies, administrative setups, appointment and service rules, and procedural frameworks. Institutional bodies work with commitment to excellence, transparency, and stakeholder satisfaction.

The hierarchical structure, outlined in the organogram, allows for strategic planning and execution at various levels of autonomy. The apex body, the Governing Body, frames strategic plans, policies, and oversees key decisions, while the Academic Council and Finance Committee contribute to policy approval and guidance on academic, financial, and administrative matters. IQAC is responsible for developing a quality system for conscious,

consistent and catalytic action to improve the academic and administrative performance.

The faculty manual provides clear delineation of roles and responsibilities, facilitating policy implementation. Heads of Departments and Deans manage departmental affairs, ensuring smooth communication and decision implementation. Appointment and service rules ensure transparency and fairness in staff recruitment, selection, and promotion. Regular meetings of the Governing Body set achievable goals and review performance, ensuring accountability. Adherence to regulations from higher education departments underscores the commitment to quality and compliance. The Controller of Examinations oversees exam-related activities confidentially, while support staff, committees, and facilities collaborate to facilitate policy execution. Alumni and stakeholders provide valuable feedback, contributing to continuous improvement.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://josephscollege.ac.in/organogram/">https://josephscollege.ac.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/igac-4-2/">https://josephscollege.ac.in/igac-4-2/</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression



The Institution continued to offer the following welfare schemes for general well-being, with additional welfare initiatives listed under "Other welfare schemes" category.

- E.S.I for staff drawing salary below Rs.21,000/-
- EPF with provident and pension scheme
- Gratuity upto 5Lakhs
- 75% contribution in Edelweiss\_GeneralMedical Insurance
- Leave encashments
- Maternity benefit of 2 Months Leave
- Two Pair of Uniforms for Support Staff
- Concession in fees for Teaching/Non-Teaching staff children
- Financial Assistance to attend Seminars/Conference/Book Publications
- Financial assistance upto an amount of 1 lakh to support staff in the form of loans

Others Welfare Schemes:

- Teachers Day Gift
- Christmas Gift
- Contribution towards Membership Fees of CSI - 100% & HMA - 40% by Organisation
- Financial Support to the family of Deceased
- Recognition day for the Staff
- Incentives to Teaching and Non Teaching Staff for supporting on the Autonomy Renewal work

- Felicitation/Awards for the Ph.D Holders
- Permission to attend Capacity Building Programs
- Regular conduct of Orientation Programmes/Faculty Development/ Professional Development Programmes
- Awareness programmes for non-teaching staff
- Free Car Parking
- Staff Discussion Rooms/Boardroom
- Annual Staff Picnic/Fraternity grand lunch
- Each faculty is provided with an official Email ID for official communication
- Free Medical Camps/Check-ups for the staff
- On Duty for research/PhD work
- Staff Grievance Redressal Cell to address the issues and grievances of the staff
- Indoor games facility for the staff to relax and to refresh physically and mentally.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

39

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

43

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

118

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The institution demonstrates a strong commitment to financial integrity and transparency through regular internal and external audits overseen by the Society and finance committee constituted by the Governing Body. These audits are conducted bi-annually,

following an interim model, to ensure comprehensive scrutiny of financial transactions.

Both internal and external audits are conducted, with payments made exclusively through cheques to uphold transparency. Auditors meticulously verify invoices, bills, budgets, financial statements, cash books, and subsidiary books, ensuring compliance with financial regulations and standards. This thorough process encompasses financial planning, verification, and recommendations for improvement.

External audits, conducted annually in April by reputable practicing Chartered Accountants, further validate the institution's financial practices. Procedural and compliance audits are performed, generating detailed reports that highlight observations and recommend corrective measures. These reports are then presented to relevant authorities for implementation, ensuring accountability and continuous improvement in financial management practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3.45

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution's resource mobilization policy primarily relies on tuition fees, supplemented by sponsorships, funds from Government

agencies like ICSSR, NABARD, TSCHÉ etc..and non- Government institutions like NSE, Wiley, ISDC etc., to sustain its academic/research operations and initiatives.

Resource mobilization strategies are meticulously planned and executed through a well structured process. HoDs meetings, Committee meetings, Staff meetings serve as a platform to discuss resource needs, which are further deliberated upon in IQAC meetings. Subsequently, the proposals/budget undergo scrutiny in the Finance Committee meeting before being presented to the Governing Body for final approval. Infrastructural upgradation Purchases are done after collecting the quotations from different vendors and submitting them to the administrative committee for a final decision based on different parameters.

Optimal utilization of resources for recurring and non-recurring is done with a strategic approach to cater to the following:

- Provision for staff salaries
- Campus infrastructure augmentation to support academic, research and consulting endeavors.
- Continuous maintenance and enhancement of physical facilities to create conducive learning environments.
- Provision of financial aid/concessions and scholarships to support student progress and diversity.
- Staff welfare measures
- Staff development programmes
- Travel grants are sanctioned to present research papers depending on the availability of funds.

By adhering to this resource mobilization policy and its procedural framework, the institution maximizes its effectiveness in utilizing available resources to achieve its strategic objectives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/welfare-measures.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has played a pivotal role in institutionalizing quality assurance strategies and processes, Noteworthy achievements and initiatives include:

1. **Faculty Development:** Encouraging more faculty members to pursue Ph.D. studies has led to a commendable increase, with 26 completing their Ph.D. and 26 actively pursuing it, up from 21 previously.
2. **Research Projects:** The institution has undertaken collaborative research projects with prestigious entities such as ICSSR and NABARD
3. **Publication Culture:** A robust publication culture has been fostered, with sixty faculty members publishing research papers in reputed national and international journals,
4. **Skill-Based Programs** The institution introduced skill-based undergraduate and postgraduate programs through MOOCs courses, with dedicated NPTEL chapters facilitating access to industry-relevant courses.
5. **Adoption of NEP 2020:** Embracing Outcome-Based Education (OBE) and aligning with the National Education Policy 2020, the institution ensures a comprehensive approach to student learning outcomes by incorporating Bloom's Taxonomy levels in curriculum design and assessment.
6. **Experiential Learning:** The institution fosters experiential learning through functional MoUs with industry professionals

and premier institutions, offering value-added courses. Collaborations with organizations such as ACCA, MSMS, and Miles enrich students' education with real-world insights, while partnerships with NGOs demonstrate a commitment to holistic education with societal impact.

7. Innovation and Incubation: Strengthening its focus on innovation and incubation through the IIC and TIIC, the institution conducted numerous programs achieving a Four Star Performance rating for IIC activities, Notable success stories include student-led startups and recognition in prestigious competitions like the Smart India Hackathon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/igac/">https://josephscollege.ac.in/igac/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Internal Quality Assurance Cell (IQAC) of the institution diligently oversees the review and implementation of teaching-learning reforms, ensuring continuous enhancement of educational quality. Functioning in accordance with established norms, the IQAC plays a pivotal role in integrating teaching, technology, infrastructure, and support services to ensure a seamless learning experience. The IQAC conducts comprehensive reviews, such as faculty training sessions at the beginning of each academic year, focusing on effective teaching methodologies and the integration of ICT.. At the onset of each academic year, the IQAC initiates continuous training to junior staff, emphasizing effective teaching methodologies and the integration of (ICT) and also IQAC plays a vital role in orienting the faculty on innovative teaching methods and evaluates initiatives to ensure desired learning outcomes.

Additionally, the IQAC facilitates rigorous reviews of the teaching-learning process, with faculty developing unit-wise course planners incorporating curriculum, methodologies, and evaluation methods. Regular departmental meetings and principal-

led scrutiny ensure effective implementation. Faculty engagement with MOOCs and workshops further enriches pedagogical approaches.

Moreover, the IQAC actively gathers student feedback on various aspects, fostering transparency and accountability. This feedback informs adjustments in teaching methodologies and curriculum planning, ensuring continuous improvement. Continuous internal assessments and end-semester examinations are utilized to review learning outcomes, with results meticulously scrutinized at various levels to incorporate remedial measures for student growth.

These efforts are complemented by the IQAC's role in orienting faculty on innovative teaching methods, ensuring desired learning outcomes are achieved

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/Student-Exit-Feedback-2022-2023.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/Student-Exit-Feedback-2022-2023.pdf</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/01/College-Annual-Report-2022-2023.docx.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/01/College-Annual-Report-2022-2023.docx.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Curricular- Mandatory course on "Universal Human Values and Gender Sensitization" introduced for all UG students to sensitize them on Gender discrimination and the critical importance of Gender Equality. Student-centric methodologies -PPTs, Assignments, classroom activities to raise their awareness on gender stereotyping, gender-based violence, sexual harassment, protection laws, Acts, etc.

Co-curricular activities- The Women Empowerment Cell envisioned to "empower women for a life of equality, empowerment, personal enhancement and professional success" conducted 7 awareness programs which included sessions on 'Health and Hygiene', 'Cyber Safety' and 'Nutrition and Yoga' for girls in the adopted village, 'Gender in Everyday Life - How Media perpetuates Gender stereotypes and Gender bias', Awareness and well-being workshop for boys on 'Toxic Masculinity' etc.

Major events- National Seminar on 'Representation of Gender in Media, Language and Literature', "Elimination of Violence against Women" Day, UN Human Rights Day, International Women's Day, which included themed Poetry recitation on domestic violence, Pledge taking by boys and girls for a world of equals, Class to class Awareness campaigns.

- Safety and Security- Anti-Sexual Harassment Cell, Anti Ragging cell, CCTV Cameras

- Professional Counseling and Common rooms for girls
- Sports- Rs. 1,82,500 spent towards promoting women in Sports. Two girl students secured two central govt. jobs through sports quota
- Over 90% of Faculty are women; Women Faculty in more than 90% leadership positions (committees, department headships)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://josephscollege.ac.in/campus-life/student-support/women-empowerment-cell/">https://josephscollege.ac.in/campus-life/student-support/women-empowerment-cell/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Solid Waste Management**

- Solid waste, segregated as bio degradable and non-degradable are meticulously separated into specific trash bins and handed over to Greater Hyderabad Municipal Corporation.
- Waste is segregated into dry and wet waste in different colored allotted dustbins, placed in strategic locations for effective solid waste management and disposed off daily by the hygiene team of the maintenance department
- The college has a vermicomposting culture on 89 Sq.feet (356 cubic feet).

- 100 kgs vermicompost is approximately produced per month, which is used as organic manure .
- As a part of Joseph's Green Group, students conducted massive public awareness drives to educate people about the threats of single use plastics. They also suggested Eco friendly practices to ban single use plastics.
- Use of sanitary disposal machines is one of the best practices adopted by the college towards eco-friendly disposal mechanisms.

**E -Waste Management**

- System administrator periodically reviews the functioning of the computers and the college has an MOU with Solid Waste Ventures for eco-friendly disposal of E-Waste.

**Liquid Waste Management**

- RO Purifier converts 2 glasses of impure water into 1 glass of pure water and the impure water is used for washrooms and watering the plants on the campus.
- Steel tumblers are made available for drinking water to avoid disposable bottles on the campus.
- In house - plumbers attend promptly to fix leakages and wastage of water.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

- 1. Positive Affirmation Admission Policy: The institution prioritizes the admission of minorities, girls, and differently-abled students, ensuring equal access to education and opportunities.**

2. **Student Profile Compilation:** Immediately after admissions, class incharges compile student profiles to map socio-economic, regional, and cultural diversities accurately. This information informs the development of strategies to address diverse student needs, fostering an inclusive learning environment. Mentoring and personal counseling services further support students' holistic development, offering socio-psychological guidance alongside academic assistance.
3. **Academic Diversity through Collaborative Learning:** Collaborative learning methodologies, such as group discussions, ensure academic diversity and equal leadership opportunities within various academic and cultural clubs and events.
4. **Dedicated Support Cells:** Cells catering to marginalized communities, such as SC, ST, and OBC, provide guidance on government scholarships, psychological counseling, academic support, and career development opportunities.
5. **Financial Support:** Fee concessions and waivers are offered to economically disadvantaged students, ensuring that financial barriers do not hinder their access to education.
6. **Linguistic Diversity:** The institution offers five second languages, embracing linguistic diversity and facilitating communication and cultural exchange among students from diverse linguistic backgrounds.
7. **Cultural Programs:** Multilingual and multi-ethnic cultural programs celebrate the linguistic and cultural diversity of the nation, fostering mutual understanding and appreciation.
8. **Community Events:** Various community events, including Bathukamma, Dandiya, Christmas, Bojan-E-Jashn, Traditional Day, Ekta Divas, and Freshers Day, promote universal brotherhood, national integration, gender sensitization, and civic engagement. These initiatives cultivate social solidarity and promote inclusivity within the institution and beyond.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Joseph's College is dedicated to cultivating an educational environment of excellence grounded in humane values and social accountability, with focus on instilling constitutional awareness among students and staff. This commitment is exemplified through several key initiatives:

1. **Display of Constitutional Principles:** The campus prominently showcases the Constitutional Preamble, fundamental rights, and duties, serving as constant reminders of India's constitutional ethos.
2. **Integration into College Activities:** All college activities, including curricular, co-curricular, and extension programs, are designed to nurture scientific inquiry, humanism, and a spirit of reform, aligning with the fundamental duties of Indian citizens.
3. **Equality, Dignity, and Justice:** The institution upholds principles of equality, dignity, and justice through transparent policies and processes that ensure equal opportunities for all students and staff.
4. **Platform for Expression:** Liberty of thought and action is encouraged through various student club activities, providing avenues for free expression and intellectual growth.
5. **Promotion of Constitutional Values:** A diverse array of events such as Voter's Day, Kargil Divas, Constitutional Day, and others are organized to inculcate constitutional values and foster civic responsibility.
6. **Awareness of Fundamental Duties:** Through the Joseph's Centre for Social Transformation, students receive education and engagement opportunities related to their fundamental duties as citizens, including initiatives by NSS, Red Cross, and Women Empowerment Cell.

Through these initiatives, St. Joseph's College nurtures a community that is not only academically proficient but also socially conscious and committed to upholding the principles of

**the Indian Constitution.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The campus culture of St. Joseph's is ever vibrant with celebration of national and international commemorative days, events and festivals. These are aimed to offer multidimensional learning experiences to the students in order to groom them into wholesome integrated individuals.**

**The special days celebrated are wide ranging to include :**

- Events to promote national consciousness like Republic Day**



and Independence Day, Constitution and Unity Day

- Events to promote social consciousness and raise awareness like Aids awareness Day, Suicide Prevention Day.
- Events to promote scientific temperament like National Mathematics Day, Science Day
- Events to promote health and well-being like World Mental Health Day and Organ Donation Day
- Events to uphold the spirit of education and promote reading like National Education Day Events to promote Gender sensitization like International Day for Girl Child and Women's Day
- Events to promote the dynamics of youth leadership with National Youth Day, NSS Day
- Events to encourage art and inculcate creative spirit like World Photography Day
- Events to promote the importance of language and literature like Vishwa Hindi Diwas
- Celebration of festivals such as Bathukamma and Christmas provides an excellent opportunity to promote cultural diversity, inclusivity, and interfaith harmony within the institution.

All the special commemorative days, awareness programs are organized predominantly by the students in an air of discipline with team spirit and a spirit of scientific inquiry, innovativeness and unbound enthusiasm to explore knowledge and develop social, environmental, scientific and national consciousness.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Title of the Practice: Bridging Academia and Industry: Enhancing Skills, Employability, and Global Standards through Industry-Academia interface.**

**Objectives of the Practice:**

1. To bridge the gap between academia and industry through regular interactions and collaborations aiming at skill enhancement & employability
2. To offer diversified programs and courses to meet global standards
3. To enhance the relevance and applicability of the curriculum by incorporating multidisciplinary, interdisciplinary and value added courses aligning to industry needs

**Title of the Practice: Transformative Impact: Empowering Students Through Civic Engagement and Gender Sensitization Programs**

**Objectives of the practice:**

1. To inculcate Social awareness, gender equity, universal values of love and brotherhood and environmentally responsible behavior amongst students.
2. To nurture and sensitize students on their citizenship roles so as to involve them in social service and nation building.
3. To involve the students in awareness programmes for grooming

them as agents of social transformation.

File Description	Documents
Best practices in the Institutional website	<a href="https://josephscollege.ac.in/best-practices-2022-2023/">https://josephscollege.ac.in/best-practices-2022-2023/</a>
Any other relevant information	<a href="https://josephscollege.ac.in/wp-content/uploads/2024/04/Geo-Tag-2022-23.pdf">https://josephscollege.ac.in/wp-content/uploads/2024/04/Geo-Tag-2022-23.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college provides 360-degree multi-dimensional learning experiences "Beyond the Classroom" by nurturing well-rounded individuals by providing opportunities where the students can apply their knowledge, engage in hands-on projects, collaborate with peers, and explore their creativity. In this regard the following were organized

- 211 Guest lectures, 12 field visits, 10 Fests & Exhibitions & extracurricular activities, 26 Certificate Courses on diverse topics.
- The institution's National Service Scheme (NSS) volunteers actively participated in 22 community development projects actively engaging with local communities, addressing issues such as slum development and education accessibility. clean the campus, Handloom day, kargil divas, parakram divas, traffic awareness days,, lake cleaning drive, AIDs awareness Rally
- The Center for Innovation and Entrepreneurship organized 37 Comprehensive programs/workshops/ mentorship initiatives.
- The Incubation Center supported 6 startups
- St. Joseph's Social Responsibility initiative to enhance computer literacy, Vidyadhan' program among government/underprivileged school children, raising awareness about sanitation and hygiene in Muknoor village

and supporting orphanages.

- Medical camp at Dubbacherla
- A varied group of students, including officers from the Indian army, has been part of our college for the past six years. Currently, we have 44 officers who are working towards their MA degree.
- 45 students won regional/national/global level prizes in Sports.
- 54% placements (80 companies visited) and 226 internships.
- Faculty retention with 16% more than 15 years, 23% more than 10 years, and 45% with more than 5 years experience in the institution.

File Description	Documents
Appropriate link in the institutional website	<a href="https://josephcollege.ac.in/campus-life/extension-activities/">https://josephcollege.ac.in/campus-life/extension-activities/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### IQAC ANNUAL PLANNER 2023-2024

- Introduction of a new UG Program BA Digital Media & Mass Communication to cater to the growing demand for expertise in Media & Mass Communication in the Digital Age
- Infrastructural upgradation: NSE Lab
- Software upgradation: New LMS Master soft software and Quill bot plagiarism and para phrasing software
- Exploration of new Memorandums of Understanding (MOUs) to foster collaborations with reputed institutions, facilitating knowledge exchange and academic cooperation. Organization of seminars covering a wide range of disciplines to uphold and promote academic excellence, providing platforms for scholarly discourse and intellectual

growth.

- Conducting programs for student and faculty exchange to encourage cross-cultural learning experiences and academic enrichment enhances their practical skills and ensures favorable placement opportunities, aligning with our commitment to holistic student development and employability.
- Conducting academic and administrative audits, green energy and environment audits, and ISO certification.
- The strategic incorporation of Non - CGPA courses into the degree curriculum. This transformative initiative ensures that each student engages in a diverse array of experiences, fostering a well-rounded skill set.
- Organization of National Conferences
- Social transformative initiatives
- Strengthen Entrepreneurship Development Cell and Incubation Cell activities
- Organization of fests and events
- Orientation program for New recruits and Induction Programs
- Regularly conducting general staff meetings and meetings of Heads of Departments (HoDs).