

# STUDENT HAND BOOK

## St. Joseph's Degree & PG College

Autonomous - Affiliated to Osmania University

Re-accredited by NAAC 3rd Cycle



2024 - 2025

## INSTITUTIONAL PROFILE

|                       |   |   |
|-----------------------|---|---|
| <b>CHAIRMAN</b>       | : | His Eminence Cardinal Poola Anthony,<br>Archbishop of Hyderabad |
| <b>CORRESPONDENT</b>  | : | Rev. Fr. K. Marreddy  |
| <b>PRINCIPAL</b>      | : | Rev. Fr. Anthony Sagayaraja                                     |
| <b>VICE PRINCIPAL</b> | : | Rev. Fr. A. Pranith   |

|   |  |
|---|--|
| <b>Registered Name</b>                                      | <b>St. Joseph's Degree &amp; PG College</b>                                |
| <b>Established</b>  | 1997   |
| <b>Motto</b>  | Knowledge, Love & Service  |
| <b>Type of Institute</b>                                    | Co - Education   |
| <b>Affiliation</b>  | Affiliated to Osmania University   |
| <b>UGC</b>  | Sanctioned sec 2(f) and 12(B) status by University Grants Commission (UGC) |
| <b>Autonomous Status</b>                                    | Autonomy Status renewed till 2027  |
| <b>National Assessment and Accreditation Council (NAAC)</b> | Re-accredited in 2021 3 <sup>rd</sup> Cycle                                |
| <b>Student Brand</b>  | Josephites   |
| <b>Student Strength</b>                                     | 3150   |

## INSTITUTIONAL PROFILE

### ADDRESS AND TELEPHONE NUMBERS

|                    |   |  |
|--------------------|---|--|
| <b>Main Campus</b> | : | 5-9-1106, Basheerbagh, King Koti Road,<br>Hyderabad-500029   |
| <b>Phone No.</b>   | : | +91 (40) 23234860, 23231769 - Main Campus<br>040 – 23244259 - Extended Campus  |
| <b>Website</b>     | : | <a href="http://www.josephscollege.ac.in">www.josephscollege.ac.in</a>   |
| <b>Email</b>       | : | <a href="mailto:info@josephscollege.ac.in">info@josephscollege.ac.in</a><br><a href="mailto:principalsjc@josephscollege.ac.in">principalsjc@josephscollege.ac.in</a> |

**STUDENT PERSONAL DETAILS**

|   |                               |
|---|-------------------------------|
| <b>Name of the Student</b>                          |                               |
| <b>Roll No.</b>                                     |                               |
| <b>Programme</b>                                    |                               |
| <b>Class &amp; Section</b>                          |                               |
| <b>Address for Correspondence</b>                   |                               |
| <b>Contact No.</b>                                  | (a) Student :<br>(b) Parent : |
| <b>Email ID</b><br>a) Official ID<br>b) Personal ID |                               |
| <b>Blood Group</b>                                  |                               |
| <b>Vehicle No.</b>                                  |                               |
| <b>Student's Signature</b>                          |                               |

## LORD'S PRAYER

Our Father in Heaven,  
Holy be your Name,  
Your Kingdom come;  
Your will be done on earth  
As it is in Heaven  
Give us today our daily bread,  
Forgive us our trespasses  
As we forgive those who trespass against us;  
Do not bring us to the test  
But deliver us from evil. **Amen**

## STUDENT'S PRAYER

Dear God, thank you for bringing us to St. Joseph's College.

Help us to keep learning every day of our life....  
No matter what the subject may be  
Let us be convinced that all knowledge leads to you  
And let us know how to find you and love you  
in all the things you have made.

We pray that you give us the guidance that we need to have fun  
While still maintaining a schedule of proper study  
Especially, when we don't feel like studying at all.

Help us and our classmates to grow in knowledge and wisdom  
Give us a sharp sense of understanding and a retentive memory.  
Help us to be friendly and kind to everyone at College.

Help us to honor our parents and teachers  
Keep us pure, peaceable, gentle and joyful  
Grant us the grace to put our knowledge to use  
In building the society and our nation.

## NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he  
Bharata-bhagya-vidhata  
Punjaba-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
uchchala-jaladhi-taranga  
Tava shubha name jage, tava shubha asisa mage,  
gahe tava jaya-gatha.  
Jana-gana-mangala-dayaka jaya he  
Bharata-bhagya-vidhata.  
Jaya he, Jaya he, Jaya he,  
jaya jaya jaya, jaya he.

## COLLEGE SONG

It is a place where you feel secured,  
It is the place where you're filled with joy  
It is the place where you can enjoy,  
St. Joseph's...

It is the place where you feel enlightened  
It is the place where you're filled with ideas  
It is the place where you can enjoy  
St. Joseph's

### **Chorus:**

It is the home of happiness  
Atmosphere of peace  
Atmosphere of prayer, is what we see  
Education, Discipline and fun time  
Is all what we have in  
St. Joseph's...(2)

The Faculty, Classrooms, Seminar Halls,  
Studios for Recording  
Libraries are all what we have (2)

### **Chorus:**

## VISION & MISSION

### VISION

To create a distinct environment of excellence in education with humane values and social commitment.

### MISSION

We are committed:

1. To create and maintain an environment of excellence in education through technological advancements, effective pedagogy and methods of evaluation
2. To develop knowledge citizens with multidisciplinary global competencies
3. To integrate in the students the ennobling virtues of truth, fairness, tolerance and co-operation that lead them to serve the underprivileged
4. To sensitize in Josephites a sense of appreciation of traditional and cultural inheritance of the nation
5. To provide life skills towards a successful career, home and society

## INSIGNIA



The Insignia symbolizes **KNOWLEDGE, LOVE & SERVICE**, the Motto of St. Joseph's that we practice to internalize the vision each day through every activity of our college.

- The **Book** signifies **Imparting Knowledge** which enhances the intellectual capacity in theoretical and practical realms to achieve **Academic Excellence**.
- The **Lamp** signifies dispelling darkness and awakens the Josephite to the omniscience of God, thus leading to illuminate a successful home and society.
- The **Lily** signifies love to treat all equally and respect their traditions and cultures.
- The **Path Finders** define the unidirectional upward growth of Josephites towards the path of professional success while holding onto the virtues of Knowledge, Service and Love.

## CORE VALUES



1. TRUST IN DIVINITY
2. FOSTER INTEGRITY
3. ACQUIRE COMPETENCIES
4. STRIVE FOR EXCELLENCE
5. SERVE THE SOCIETY

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## CHAIRMAN'S MESSAGE



*His Eminence Cardinal Poola Anthony,  
Archbishop of Hyderabad*

**My Dear Students,**

Welcome to our esteemed and prestigious educational institution. We are dedicated to equipping you with the global competencies necessary to successfully face life's challenges through the right skills, knowledge, and humane values. Our mission is to foster social responsibility and nurture you into citizens with exemplary ethics.

Success and self-actualization are the results of planning, commitment, hard work, and sincerity. Meditation, the practice of managing your thoughts, is a great way to improve focus and relieve stress. As you strive to achieve your ambitions, recognize your obstacles, confront them, challenge them, and overcome them.

Dear Students, dedicate your time and effort now to reap the benefits for years to come. Put God first in all you do, and remember that unwavering faith will help you navigate through life with ease. Approach all issues and actions with humility.

I wish you every success and God's choicest blessings in all your endeavors.

**Yours in the Lord,  
His Eminence Cardinal Poola Anthony  
Archbishop of Hyderabad**



## CORRESPONDENT'S MESSAGE

My Dear Students,

A warm welcome to Joseph's family, where you will find a platform to become competent, competitive, and an excellent human being with strong values and social commitment.

"Strive not to be a success, but rather to be of value." - Albert Einstein

St. Joseph's College blends sound academic achievement with a vibrant co-curricular program, including academic fests, guest lectures, workshops, seminars, conferences, and leadership training programs. Our college offers numerous opportunities through various clubs and activities.

Here at St. Joseph's, students are encouraged to gain hands-on experience in the corporate world through internships with reputed organizations like Deloitte, Franklin Templeton, and Berkadia. Additionally, they are encouraged to undertake projects in collaboration with industries to supplement their theoretical knowledge with practical experience.

With a disciplined approach and a curiosity to learn and grow, your time here will surely become a stepping stone to success.

I welcome you all to this great institution of higher learning and assure you of a nurturing and caring environment that will help you blossom into empowered and sensitive individuals. This calendar presents the roadmap of activities planned for the year, enabling you to effectively plan your work and excel in your journey.

*All the best for your journey !*

**Rev. Fr. K. Marreddy**  
**Correspondent**



## PRINCIPAL'S MESSAGE

### A Cordial Welcome to Josephites!

"With the intercession of our Patron St. Joseph and a proud legacy of 27 years, St. Joseph's Degree & PG College has emerged as a leading higher education institution in the country, renowned for knowledge, skills, universal values, and global employability. We are honored to be consistently ranked among the top three colleges in the twin cities of Hyderabad by esteemed publications such as Competition Success Review, Business Today, India Today, The Week and others.



We believe that education is not merely about imparting knowledge for future jobs but a lifelong journey that instills moral and ethical values, shaping our students into the future hope of the nation. Our holistic approach to education establishes us as a trusted name for value-based learning and integrated development. Discipline, an integral part of student life on our campus, fosters time management and punctuality.

The tradition of St. Joseph's College integrates academic excellence with a vibrant array of co-curricular activities, including guest lectures, workshops, seminars, conferences, leadership and life skills development programs, internships, and industry-ready campus recruitment training. This comprehensive approach equips our students to face the future with resilience and optimism. I am proud to note that many of our students have earned accolades in both academic and extracurricular arenas at the university and state levels.

Education is not just about acquiring knowledge; it is about empowering yourselves to create a better world. At our institution, we believe in nurturing not only your intellectual growth but also your personal and ethical development, shaping a successful and enduring future that embodies our college motto, 'Knowledge, Love, and Service.'

This handbook provides a comprehensive overview of the rules, procedures and expectations at St. Joseph's Degree & PG College. It is designed to serve as your guide, helping you better understand our institution, its values and the resources available to support your academic and personal growth. The calendar provides crucial information on examinations, academic planning, general instruction and events for the year 2024-2025. It is designed to ensure that you, your parents, and guardians have all the necessary information about St. Joseph's Degree & PG College.

Together, let us make this academic year productive, filled with academic, social, and emotional growth for every student. May your educational journey in our temple of learning be enriching, filled with valuable experiences and cherished memories."

**Rev. Fr. ANTHONY SAGAYARAJA,**  
**Principal**

## ABOUT THE COLLEGE

St. Joseph's Degree & PG College, established in the year 1997 by the Hyderabad Archdiocese Educational Society, is a Co-education Catholic Christian Minority Institution. The college functions under His Eminence Cardinal Poola Anthony, Archbishop of Hyderabad. The college is centrally located in a 2 acre Wi-Fi campus with state-of-the-art infrastructure with two extended campuses of 0.54 and 0.5 acre . It has emerged as one of the leading higher educational institutions of the country, with a growing reputation among academia and industry as the top destination for world-class knowledge, skills, universal values and global employability.

A premiere affiliate of the Osmania University, St. Joseph's is an Autonomous College, Re-accredited by the National Assessment and Accreditation Council 3rd Cycle for its Distinctive Educational Environment, Human Values and Social Commitment.

St. Joseph's was granted 2(f) from UGC in 2006, permanent affiliation from OU in 2007, the NAAC 'A' grade in 2008, Autonomous status and 12(B) in 2011 from the UGC. It was Re-accredited by NAAC 'A' grade in the year 2014 in 2nd Cycle and B<sup>++</sup> in the year 2021 in 3rd Cycle. The Autonomous Status was renewed in the years 2017 and 2022, with the Autonomy status extended from 2022 to 2027. As a self-financed college, it offers a total of 18 UG and 2 PG programmes.

Strategically located in the heart of the City of Hyderabad at Basheerbagh – King Koti Road in a sprawling 3.04 acre campus with 12163.83 lakh square feet built up area, modern infrastructure and state of the art laboratories, the College is privileged to have eminent collaborators from Academia and Industry with qualified and enthusiastic teaching and non-teaching staff and vibrant student fraternity. St. Joseph's is the best choice of parents and students for its enriching multidimensional experience of holistic learning, leading to a bright future for the students.

The college offers a wide range of Undergraduate programmes in Commerce, Science, Psychology, Mass Communication & Journalism and Business Management and Postgraduate programs in Journalism & Mass Communication and Business Management, where students from surrounding colleges, various districts, neighboring states and foreign countries seek admission.

Our holistic approach to education sets our brand equity as a trusted name for value-based education and integrated learning. Discipline, which is a non-negotiable factor of students' life on our campus, inculcates the value of time management and punctuality. Apart from integrating value education into the main curriculum, several motivational talks, leadership programmes, and regular group and personal counseling sessions are conducted by well qualified counselors to nurture the emotional intelligence of the students, making them confident and competitive to take on the challenges of life ahead. The students during the process of education in college emerge as well qualified and socially responsible citizens of India.



## OUR PATRON SAINT JOSEPH

St. Joseph - our Patron is a role model for all the staff and students who work hard, since it was he who taught Jesus to acquire wisdom through hard work and sincerity. Inspired by St. Joseph, the College strives to instill in its members' the work ethics; to develop and strengthen character; and to inculcate the values of **Knowledge, Love & Service** which is the motto of the institution.

## THEME OF THE YEAR 2024-2025

**Synergy, Sustainability, Service : Creating a Distinctive Educational Ecosystem for Holistic development**

### **Synergy: Fostering Collective Achievement**

Creating an environment that nurtures synergy among students, faculty, and the wider community to achieve greater accomplishments and opportunities for holistic development through teamwork, collective problem-solving, and effective communication.

### **Sustainability: Promoting Long-term Positive Impact**

Equipping our community with the knowledge and skills to integrate sustainable practices into our curriculum, campus operations, and community efforts. This promotes long-term growth and positive impact both locally and globally through workshops, conferences, and awareness programs that address environmental challenges and advocate for a more sustainable future.

### **Service: Enhancing Community and Social Responsibility**

Empowering students to engage in community service and social responsibility initiatives, fostering a culture of empathy and civic duty. Through volunteer programs, outreach activities, and partnerships with local organizations, we aim to create impactful experiences that contribute to societal well-being and address local and global issues.

These efforts help students develop a sense of social responsibility and a commitment to make a positive difference in their communities.

### **Enriching Activities and Initiatives**

- **Academic and Career Development**
- **Collaborative Learning Opportunities**
- **Entrepreneurship and Innovation**
- **Inclusive Campus Culture**
- **Wellness and Mental Health**
- **Community Service**
- **Alumni Engagement**
- **Sustainability and Environmental Stewardship**

By focusing on synergy, sustainability and service, we aim to cultivate a distinctive educational ecosystem that not only excels academically, but also contributes positively to society and the environment.

## PROGRAMMES OFFERED

### UNDER GRADUATE PROGRAMMES

1. B. Com (General)
2. B. Com (Computers)
3. B. Com (Professional)
4. B. Com (Honors)
5. B. Com (Information Technology)
6. B. Com (International Finance & Accounting) in collaboration with ACCA & ISDC
7. BBA (Bachelor of Business Administration) (Approved by AICTE)
8. BBA (Information Technology) (Approved by AICTE)
9. BBA (Business Analytics) in collaboration with Miles Education (Wiley) (Approved by AICTE)
10. BBA (Entrepreneurship) (Approved by AICTE)
11. BBA (Financial Markets) in collaboration with National Stock Exchange India Ltd. (Approved by AICTE)
12. BA (Mass Communication & Journalism)
13. BA (Digital Media & Mass Communication)
14. BA (Journalism, Psychology, English Literature)
15. B. Sc (Mathematics, Physics, Computer Science)
16. B. Sc (Mathematics, Statistics, Computer Science)
17. B. Sc (Mathematics, Electronics, Computer Science)
18. B. Sc Data Science (Honors)

### SECOND LANGUAGES

Telugu | Hindi | Sanskrit | French | Arabic

### POST GRADUATE PROGRAMMES

1. MA (J & MC) - (Master of Journalism & Mass Communication)
2. MBA - Specialisation in Finance, HR, Marketing, Operations & Entrepreneurship, (Approved by AICTE)

**CERTIFICATE COURSES LIST – 2024-25**  
**Value Added Courses offered by Departments**

| <b>S. No</b> | <b>Name of the Course &amp; MoU</b>                 | <b>Department</b>   |
|--------------|---|---------------------|
| 1            | Financial Analytics                                 | Commerce            |
|              | Digital Marketing                                   |                     |
| 2            | Lean SiX Sigma                                      | Business Management |
|              | AI & ML –NSE  |                     |
|              | HR Analytics  |                     |
| 3            | Mental Health & Well Being                          | Psychology          |
|              | Emotional & Social Intelligence                     |                     |
| 4            | Sound Recording & Live Streaming                    | Mass Com            |
| 5            | Radio Broadcasting                                  | Mass Com            |
| 6            | PC Assembly & Maintenance/Sound Engineering         | Physics             |
|              | Solar Power Installation, Operation and Maintenance |                     |
| 7            | Crash Course on PCB Design                          | Electronics         |
|              | Certificate Course in PC Hardware & Networking      |                     |
| 8            | Numerical Ability                                   | Mathematics         |
|              | Verbal, Non-verbal Reasoning                        |                     |
| 9            | Data Collection, Presentation and Interpretation    | Statistics          |
|              | Advanced MS-Excel                                   |                     |
| 10           | Web Development with Wordpress                      | Computer Science    |
| 11           | Translation Studies in Hindi                        | Second Languages    |
| 12           | Theatre Arts - Nishumbita                           | English             |
|              | English for Acing Proficiency Tests - Amigos Review |                     |

### Value Added Courses Offered by Skill Development Center

| S. No | Name of the Course                           | MoU   |
|-------|--|---|
| 1     | Dance and Zumba                              | Cyril Dance Studio                                    |
| 2     | Financial Analytics                          | AGFOR   |
| 3     | Basketball                                   | Department of Physical Education, Osmania University. |
| 4     | Entrepreneurship Development Programme       | ALEAP We-Hub  |
| 5     | Graphic Designing                            | Ink Wall Technologies Pvt Ltd                         |
| 6     | Photography                                  | Michael & Monterio Studio                             |
| 7     | Public Relations and Corporate Communication | Public Relations Society of India, Hyderabad Chapter  |
| 8     | 2D Gaming                                    | Ink Wall Technologies Pvt Ltd                         |
| 9     | Fitness through Yoga                         | Sudeha Academy  |
| 10    | Design Thinking                              | EPIT Research Labs                                    |
| 11    | Business Development Model                   | T works   |
| 12    | Self Defence                                 |   |

Certificate Courses are aimed to balance the mainstream curriculum with the changing industry needs. Therefore, students should complete one certificate course by the end of First year.

## LANDMARKS ACHIEVED BY THE COLLEGE

- 1997:** Degree College for boys was established with B.Sc (MPCs), B.Com (General) and B.Com (Computers) Programmes.
- 1998:** Introduction of Co-education and B.Sc (MECs, MSCs, MPE) and BCA Programmes
- 1999:** Introduction of MCA Programme
- 2001:** Introduction of MBA Programme with approved intake of 40 and additional Section of B. Com (General)
- 2002:** Introduction of Add-on Courses - Certificate Courses
- 2003:** Introduction of M.Sc.(Mathematics), B.Com (Honors) and Vocational Course: B.Com (FTP) Programmes
- 2004:** Additional section of MBA and approved with 120 seats
- 2005:** Introduction of M.Com Programme
- 2006:** 2(f) was issued by UGC, Additional section B. Com (Computers)
- 2007:** Permanent Affiliation from Osmania University
- 2008:** Accredited by NAAC with 'A' grade with a CGPA of 3.51 in 1st cycle
- 2011:** Grant of Autonomy status in March 2011; Grant of 12 (B) by UGC; Introduction of BA (Mass Communication and Journalism), B. Sc (MPC) and BBA Programmes
- 2012:** Introduction of B. Com(Professional), B.A.(JPE), B.Sc (NHAEM), MA (MCJ), M.Com (Finance) Programmes
- 2014:** Re-accreditation by NAAC with 'A' Grade with a CGPA of 3.49 in 2nd cycle
- 2015:** Introduction of Choice Based Credit System, Introduction of BBA (Information Technology) & B. Com (Information Technology) Programmes
- 2016:** Introduction of B.Com (IFA) Programme in collaboration with ACCA & ISDC
- 2017:** Introduction of BBA (Business Analytics) Programme in collaboration with IBM, India. Introduced Operations as one of the Specializations in the MBA Programme. Autonomous status reviewed (2nd cycle).
- 2018:** Introduction of Outcome Based Education
- 2019:** Introduction of BBA (Entrepreneurship), BBA (Financial Markets) Programme in collaboration with NSE and in MBA additional section of 60 seats
- 2021:** Re-accreditation by NAAC with B<sup>++</sup> Grade with a CGPA of 2.86 in 3rd cycle
- 2022:** Extension of Renewal of Autonomous Status, till 2027.
- 2023:** Silver Jubilee Year and Introduction of new programme BA (DMMC)
- 2024:** Introduction of new programme B.Sc Data Science (Honors)



## BEST PRACTICES

1. Regular industry-academic meetings are conducted to continuously update the curriculum in line with educational and industry needs
2. Skill-oriented, market-relevant value-added certificate courses are offered.(Non-CGPA for 2 credits)
3. Students are encouraged to complete one NPTEL/MOOCs course [Non-CGPA for 2 credits] during the course of study
4. Participation in co-curricular / extracurricular activities is mandatory for all UG students [Non-CGPA of 2 credits].
5. Students are encouraged to do internship under Non-CGPA for 4 credits
6. Regular conduction of orientation/ induction programmes for students and staff
7. Regular updation of Infrastructural facilities
8. 100% ICT enabled classrooms
9. Learner-centered methodologies are effectively integrated with a blended mode of teaching using ICT tools to create an engaging learning experience.
10. Teacher quality is maintained through Orientation/Faculty Development Programmes, monitoring and regular feedback from students.
11. Structured feedback from all the stakeholders for quality sustenance and enhancement
12. Organizing Student Development Programs (SDP) / Seminars/ Guest Lectures/ Workshops/ Exhibs/ Educational Tours/ Field Trips for student development.
13. Continuous efforts to enhance the research culture of the college.
14. Regular conduction of Entrepreneurial Awareness programmes.
15. Students are counseled / mentored regularly and 100% personal/career support is provided.
16. Pre-placement activities and structured Campus Recruitment Training (CRT) Programmes for enhancing placement opportunities.
17. Regular conduction of community service programmes under the banner of Joseph's Outreach Cell (JSR, NSS, YRCS, JGG, and Women Empowerment) for Social Transformation.
18. Medical and health -hygiene awareness camps in adopted villages
19. Celebrates JSR Day by uniting students and faculty in college-wide community service initiatives.
20. Encouraging students participation in inter collegiate competitions and National level Competition & Hackathons.
21. Regular conduction of college annual mega academic and cultural fest/events like CinEvolution, Commmercium, Josephire and Josephiesta.
22. Encouraging, Awarding and recognizing students for their achievements during Annual Day celebrations.
23. Financial support to students from economically backward communities.
24. Regular participation in Ranking Surveys to enhance the brand image of the college.
25. MoU with reputed institutions to conduct certificate courses/ Value Added Courses Events, Competitions, Student Exchange, Guest Lectures, Seminars, Workshops, Village adoption and faculty exchange.

**STATUTORY BODIES**  
**GOVERNING BODY MEMBERS FOR THE ACADEMIC YEAR 2024-25**

| <b>S. No</b> | <b>Name</b>                         | <b>Designation</b>   | <b>Category</b>                            |
|--------------|-------------------------------------|--|--|
| 1.           | His Eminence Cardinal Poola Anthony | Archbishop of Hyderabad  | Chairman                                   |
| 2.           | Rev. Fr. Anthony Sagayaraja         | Principal, St. Joseph's Degree & PG College  | Member Secretary                           |
| 3.           | Rev. Fr. K. Marreddy                | Correspondent, St. Joseph's Degree & PG College  | Management Representative                  |
| 4.           | Msgr. Yeruva Bala Showry            | Vice Chairman, HAES  | Management Representative                  |
| 5.           | Rev. Fr. G. Anthony                 | Secretary, HAES  | Management Representative                  |
| 6.           | Rev. Fr. P. Innaiah                 | Treasurer, HAES  | Management Representative                  |
| 7.           | Rev. Fr. T. Victor Emmanuel         | Chancellor & Procurator, Archdiocese of Hyderabad.   | Management Representative<br>Spl Invitee   |
| 8.           | Rev. Fr. Ambati Pranith             | Vice Principal, Accounts Administrator and Academic Incharge (Extd. Campus), St. Joseph's Degree & PG College      | Management Representative<br>- Spl Invitee |
| 9            | Prof. Bheemarjuna Reddy T.          | Dept. of Computer Science, IIT, Hyderabad.   | UGC Nominee                                |
| 10           | Prof. Limbadri                      | Chairman, TSCHE, Hyderabad   | State Govt. Nominee                        |
| 11.          | Dr. C. S. Swathi                    | Coordinating Officer, College Development Council, Osmania University<br>(Representing on behalf of Dean, CDC, OU) | University Nominee                         |

|    |                          |   |                          |
|----|--------------------------|---|--------------------------|
| 12 | Rev. Fr. Dr. V. K. Swamy | General Secretary of TCBC<br>Commission for Education in<br>Telangana & Parish Priest, Our<br>Lady of Fatima Church<br>Former Director, Skill<br>Development in TASK<br>Founder Principal,<br>St. Joseph's Degree & PG<br>College | Education Representative |
| 13 | Mrs. Mary Vinaya Sheela  | Dean Academics, St. Joseph's<br>Degree & PG College   | Faculty Representative   |
| 14 | Prof. R. Anita           | Controller of Examinations,<br>St. Joseph's Degree & PG<br>College  | Faculty Representative   |
| 15 | Mr. Ch. Ravi Kumar       | Senior Administrative Staff<br>St. Joseph's Degree & PG<br>College  | Administrative Officer   |
| 16 | Mrs. G. Sunitha          | IQAC Coordinator,<br>St. Joseph's Degree & PG<br>College  | Special Invitee          |

**ACADEMIC COUNCIL MEMBERS FOR THE ACADEMIC YEAR 2024-25**

| <b>S. No.</b> | <b>Name</b>                 | <b>Designation</b>  | <b>Category</b>               |
|---------------|-----------------------------|---|-------------------------------|
| 1             | Rev. Fr. Anthony Sagayaraja | Principal,<br>St. Joseph's Degree & PG<br>College   | Chairman                      |
| 2             | Rev. Fr. K. Marreddy        | Correspondent,<br>St. Joseph's Degree & PG<br>College   | Management<br>Representative  |
| 3             | Prof. K. Arjun Rao          | Dean, Faculty of Social Sciences,<br>Osmania University   | University Nominee            |
| 4             | Prof. D. Karuna Sagar       | Dean, Faculty of Science,<br>Osmania University   | University<br>Nominee         |
| 5             | Prof. M. Gangadhar          | Dean, Faculty of Commerce,<br>Osmania University  | University<br>Nominee         |
| 6             | Prof. V. Venkata Ramana     | Vice - Chairman, TSCHE  | Academic<br>Representative    |
| 7             | Prof. Vidyadhar Reddy       | Vice President (EA)<br>Brane Enterprises Ltd, Hyd<br>Retd. Professor, OUCC & BM,<br>OU  | Academic<br>Representative    |
| 8             | Prof. Y. Narasimhulu        | Former Professor of Mathematics<br>& Director UGC – HRDC,<br>University of Hyderabad<br>Former Vice - Chancellor of<br>Rayalaseema University | Academic<br>Representative    |
| 9             | Dr. Glory Swarupa Sunchu    | Director General – National<br>Institute for Micro, Small and<br>Medium Enterprises, Hyderabad  | Industry<br>Representative    |
| 10            | Mrs. Mary Vinaya Sheela     | Dean Academics,<br>St. Joseph's Degree & PG<br>College  | Member Secretary              |
| 11            | Prof. R. Anita              | Controller of Examinations,<br>St. Joseph's Degree & PG<br>College  | Controller of<br>Examinations |
| 12            | Mrs. G. Sunitha             | IQAC Coordinator<br>St. Joseph's Degree & PG<br>College   | Faculty<br>Representative     |
| 13            | Dr. M. Prabhakar Reddy      | Academic Advisor,<br>St. Joseph's Degree & PG<br>College  | Special Invitee               |

| <b>S. No.</b> | <b>Name</b>                    | <b>Designation</b>   | <b>Category</b>        |
|---------------|--------------------------------|--|------------------------|
| 14            | Mrs. Aparna Rajhans            | Dean, Students Affairs,<br>St. Joseph's Degree & PG College                      | Faculty Representative |
| 15            | Dr. Sangeetha. M               | Head, Dept. of English   | Head of the Department |
| 16            | Dr. Y. Geetanjali              | Head, Dept. of Commerce  | Head of the Department |
| 17            | Prof. N. Srinivas              | Head, Dept. of Business<br>Management  | Head of the Department |
| 18            | Mr. D. Srinivas<br>Reddy       | Head, Dept. of Mathematics<br>& Statistics                                       | Head of the Department |
| 19            | Mr. R. Ashok Kumar             | Head, Dept. of Physics &<br>Electronics  | Head of the Department |
| 20            | Mrs. M. Kiran Jyothi           | Head, Dept. of Computer Science  | Head of the Department |
| 21            | Dr. Mohd. Irfan<br>Mohinuddin  | Head, Dept. of Second Languages  | Head of the Department |
| 22            | Mr. Glen D'Silva               | Head, Dept. of Mass<br>Communication & Journalism                                | Head of the Department |
| 23            | Mrs. Amthul Fathima            | Head, Dept. of Psychology  | Head of the Department |
| 24            | Mrs. J.N.P.P. Anantha<br>Laxmi | Convenor,<br>Incubation Innovation Center (IIC)<br>Asst. Prof. Dept. of Commerce | Faculty Representative |
| 25            | Mrs. Swetha                    | Placement Officer  | Faculty Representative |
| 26            | Mrs. R. Sree<br>Lakshmi        | Additional Head,<br>Dept. of Commerce  | Special Invitee        |
| 27            | Mr. Ganesh Anand               | Additional Head,<br>Dept. of Business Management                                 | Special Invitee        |
| 28            | Mr. S. Srikanth                | Additional IQAC Coordinator<br>St. Joseph's Degree & PG College                  | Special Invitee        |

**FINANCE COMMITTEE MEMBERS 2024-2025**

| <b>S.No.</b> | <b>Name</b>                 | <b>Designation</b>   |
|--------------|-----------------------------|--|
| 1            | Rev. Fr. Anthony Sagayaraja | Principal & Chairman, St. Joseph's Degree & PG College       |
| 2            | Rev. Fr. K. Marreddy        | Correspondent, St. Joseph's Degree & PG College              |
| 3            | Rev. Fr. T. Victor Emmanuel | Chancellor & Procurator, HAES                                |
| 4            | Mrs. G. Sunitha             | IQAC Coordinator, St. Joseph's Degree & PG College           |
| 5            | Prof. R Anita               | Controller of Examinations, St. Joseph's Degree & PG College |

**BOARD OF STUDIES – COMPOSITION**

| <b>S. No</b> | <b>Name</b>                       | <b>Designation</b>   |
|--------------|-----------------------------------|--|
| 1            | Chairperson                       | Head of the Department concerned   |
| 2            | Members                           | All faculty members of the Department.   |
| 3            | Subject Experts                   | Two subject experts from outside the Parent University nominated by the Academic Council.  |
| 4            | Vice Chancellor Nominee           | One expert nominated by the Vice Chancellor from a panel of six recommended by the college principal                                     |
| 5            | Industry Representative           | One representative from Industry/Corporate Sector/Allied area relating to placement nominated by the Principal.                          |
| 6            | Alumni Representative             | One member of the College alumni to be nominated by the Principal.   |
| 7            | Special course of studies Experts | Experts from outside the Autonomous College, whenever special courses of studies are to be formulated, to be nominated by the Principal. |

**NOTE:**

**Term:** The term of the nominated members shall be three years.

**Meetings:** The Board of Studies shall meet at least twice a year.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was formed under the chairmanship of the Head of the Institution, for monitoring the quality parameters in the college. Every year, the college submits an Annual Quality Assurance Report to NAAC. The committee was formulated in the year 2008 on the basis of the recommendations given by the National Assessment & Accreditation Council.

### Objectives of IQAC:

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### IQAC Advisory Committee for the Academic Year 2024-25

| S.No | Name                        | Designation  | Category                  |
|------|-----------------------------|--|---------------------------|
| 1    | Rev. Fr. K. Marreddy        | Correspondent, St. Joseph's Degree & PG College                | Management Representative |
| 2    | Rev. Fr. Anthony Sagayaraja | Principal, St. Joseph's Degree & PG College                    | Chairperson               |
| 3    | Prof. B. Sireesha           | IQAC Director, Osmania University, Hyderabad                   | Education Representative  |
| 4    | Mr. David Mario             | Vice President, HR, JPMorgan Chase & Co., Hyderabad.           | Industry Representative   |
| 5    | Mr. Debashish Ghosh         | Sr. Vice President-HR, Berkadia                                | Employer Representative   |
| 6    | Mr. N. G. Srikanth          | Sr. Software Technical Manager Concentrix Pvt. Ltd. Hyderabad. | Parent Representative     |
| 7    | Mr. Umang Rana              | Business Analyst, Amazon, Hyderabad                            | Alumni Representative     |
| 8    | Mrs. G. Sunitha             | Assistant Professor  | IQAC Coordinator          |
| 9    | Mrs. Mary Vinaya Sheela     | Dean, Academics  | Faculty Representative    |
| 10   | Prof. R Anita               | Controller of Examinations                                     | Faculty Representative    |
| 11   | Mrs. Aparna Rajhans         | Dean, Student Affairs  | Faculty Representative    |
| 12   | Mrs. M. Kiran Jyothi        | Head, Dept. of Computer Science                                | Faculty Representative    |
| 13   | Dr. Geetanjali              | Incharge Head, Dept. of Commerce                               | Faculty Representative    |
| 14   | Prof. N. Srinivas           | Head, Dept. of Business Management                             | Faculty Representative    |
| 15   | Mr. D Srinivas Reddy        | Head, Dept. of Mathematics & Statistics                        | Faculty Representative    |
| 16   | Mr. Glen D'Silva            | Head, Mass Comm & Journalism                                   | Faculty Representative    |
| 17   | Mr. Ch. Ravi Kumar          | Administrative Officer   | Administration            |
| 18   | Mrs. Blessy Rebecca         | Accountant   | Administration            |
| 19   | Mr. Anthony P Vaz           | Accountant   | Administration            |

|    |                      |  |                             |
|----|----------------------|--|-----------------------------|
| 20 | Mr. Aloysius         | Technical Staff  | Non-Teaching Representative |
| 21 | Mr. Henry Austin     | Librarian  | Non-Teaching Representative |
| 22 | Fr. T. Prabhudas     | Dean   | Spl. Invitee                |
| 23 | Mr. S.Srikanth       | Addl. IQAC Coordinator                                 | Spl. Invitee                |
| 24 | Dr. K. Sridhar Reddy | Physical Director                                      | Spl. Invitee                |
| 25 | Dr. M. Sangeetha     | Head, Dept. of English                                 | Spl. Invitee                |
| 26 | Mr. Ashok Kumar      | Head, Dept of Physics and Electronics                  | Spl. Invitee                |
| 27 | Mrs. Amthul Fathima  | Head, Dept. of Psychology                              | Spl. Invitee                |
| 28 | Dr. Mohd. Irfan      | Head, Dept. of Second Languages                        | Spl. Invitee                |
| 29 | Dr.Sumitra Pujari    | Convener, Research Committee                           | Spl. Invitee                |
| 30 | Mrs. Sree Lakshmi    | Addl. Head, Dept. of Commerce                          | Spl. Invitee                |
| 31 | Mr. Ganesh Anand     | Addl.Head , Department of Business Management          | Spl. Invitee                |
| 32 | Mrs. M. Swetha       | Placement Officer                                      | Spl. Invitee                |
| 33 | Mr. Vasant Vikas     | Placement Coordinator                                  | Spl. Invitee                |
| 34 | Mrs. Ananthalakshmi  | Convener, IIC  | Spl.Invitee                 |
| 35 | Ms. Sujitha          | BBA BA Final year student<br>Student Council President | Student Representative      |

#### NAAC CRITERIA INCHARGES & MEMBERS FOR THE AY 2024-25

| Criteria    | In-Charges                              | Name of the Department | Department Coordinator   |
|-------------|---|------------------------|--|
| CRITERIA I  | Mrs. M. Kiran Jyothi<br>Mrs. Mamatha    | Commerce               | Mrs.Sarika Verma   |
|             |   | Business Management    | Mr. Ganesh Anand   |
|             |   | Mass Comm              | Mr. Glen DSilva  |
|             |   | Psychology             | Mrs. Amthul Fathima  |
|             |   | Maths & Statistics     | Mrs. S. Vijayalaxmi  |
|             |   | Physics & Electronics  | Mr. R. Ashok Kumar   |
|             |   | Computer Science       | Mrs. Shailaja  |
|             |   | English                | Ms. Anagha Joy   |
|             |   | Second languages       | Mrs. Aparna Rajhans  |
| CRITERIA II | Mrs. Sree Lakshmi<br>Prof. Danam Tressa | Commerce               | Mrs. Ritika Waghray  |
|             |   | Business Management    | Prof. R. Anita (Examination)<br>Ms. Swapna (Examination)<br>Ms. S. Pallavi |
|             |   | Mass Comm              | Ms. Shiney Solomon   |
|             |   | Psychology             | Mrs. B. Sumana   |
|             |   | Maths & Statistics     | Mr. D. Srinivas Reddy  |
|             |   | Physics & Electronics  | Mrs. M. L. Sowjanya  |



|              |  |                       |   |
|--------------|--|-----------------------|---|
|              |  | Computer Science      | Mrs. Swathi Chintavatla                           |
|              |  | English               | Mrs. Pauline Rajamani Joseph                      |
|              |  | Second languages      | Mrs. Anantha Lakshmi                              |
|              |  | Admin. Officer        | Mr. Ch. Ravi Kumar                                |
|              |  | Superintendent        | Mr. Anthony P Vaz                                 |
|              |  | Sr. Assistant         | Mr George Fernandez                               |
| CRITERIA III | Dr. Sumitra Pujari<br>Dr. Smriti Nagaria | Commerce              | Ms. Deepika<br>Mrs. Anantha Lakshmi<br>(Commerce) |
|              |  | Business Management   | Dr. Sameera Afroze                                |
|              |  | Mass Comm             | Mr. Y Sravan Kumar                                |
|              |  | Psychology            | Mrs. Sumana .B                                    |
|              |  | Maths & Statistics    | Mrs. Vidya Jyothi                                 |
|              |  | Physics & Electronics | Dr. P. Johnson Babu                               |
|              |  | Computer Science      | Mrs. Sandhya                                      |
|              |  | English               | Mr. Krishan Kumar                                 |
|              |  | Second languages      | Dr. Mohd Irfan Mohiuddin<br>Mrs. Aparna Rajhans   |
| CRITERIA IV  | Mr. S. Srikanth<br>Mr. Glen D Silva      | Commerce              | Mrs. Padmaja                                      |
|              |  | Business Management   | Mr. Martin Mysa                                   |
|              |  | Mass Comm             | Mr. Shayne Reynolds                               |
|              |  | Psychology            | Ms. Shravya Saneev Merugu                         |
|              |  | Maths & Stats         | Mrs. B. Mallika                                   |
|              |  | Physics & Electronics | Mr. R. Ashok Kumar                                |
|              |  | Computer Science      | Mr. Raju .B                                       |
|              |  | English               | Ms. Kiran Priyadarshini                           |
|              |  | Second languages      | Dr. Shaik Sadique Pasha                           |
|              |  | Network Admin         | Mr. K. Aloysius                                   |
|              |  | Network Admin         | Mr. Pavan Kumar                                   |
|              |  | Network Admin         | Mr. Kiran Kumar                                   |
|              |  | Network Admin         | Mr. Ghanapuram Kumar                              |
|              |  | Library               | Mr. Henry Austin                                  |
| Library      | Mr. Bhanuprakash                         |                       |   |

|              |  |                       |  |
|--------------|--|-----------------------|--|
| CRITERIA V   | Dr. Y. Geethanjali<br>Prof. Vani .H      | Commerce              | Mr. Krishna<br>Mr. Vasant Vikas (Placements & Internships)     |
|              |  | Business Management   | Mrs. Gowri Deshpande<br>Mrs. Swetha (Placements & Internships) |
|              |  | Mass Comm             | Mrs. Laasya Madhukar   |
|              |  | Psychology            | Ms Shravya Saneev Merugu                                       |
|              |  | Maths & Stats         | Mrs. B Mallika   |
|              |  | Physics & Electronics | Dr. P. Johnson Babu  |
|              |  | Computer Science      | Mr. Sundeep  |
|              |  | English               | Dr. Sindhoor   |
|              |  | Second languages      | Mrs. Dhana Lakshmi   |
| CRITERIA VI  | Mrs. Amthul Fathima<br>Prof. N. Srinivas | Commerce              | Dr. Asha Rachel  |
|              |  | Business Management   | Mrs. Salome  |
|              |  | Mass Comm             | Mrs. Anuradha .M   |
|              |  | Psychology            | Mrs. Sumana .B   |
|              |  | Maths & Stats         | Mrs. G. Sunitha  |
|              |  | Physics & Electronics | Mrs. M. L. Sowjanya  |
|              |  | Computer Science      | Mrs. K. Sandhya  |
|              |  | English               | Mrs. Rupa Josephine  |
|              |  | Second languages      | Dr. Shaik Sadique Pasha  |
|              |  | Accountant            | Mrs. Blessy Rebecca  |
|              |  | Accountant            | Mr. Bandi Srinivas   |
| CRITERIA VII | Dr. Sangeetha .M<br>M. Ashok Kumar       | Commerce              | Mr. Vasant Vikas   |
|              |  | Business Management   | Mrs. Archana Ganta   |
|              |  | Mass Comm             | Ms. Gayatri Shanmugam  |
|              |  | Psychology            | Ms. Shravya Saneev Merugu                                      |
|              |  | Maths & Stats         | Mrs. T. Swapna   |
|              |  | Physics & Electronics | Dr. P. Johnson Babu  |
|              |  | Computer Science      | Mrs. Pallavi   |
|              |  | English               | Ms. Rani Manisha   |
|              |  | Second languages      | Mrs. Aparna Rajhans  |

**MEMBERS APPOINTED BY THE MANAGEMENT**

| <b>S. No</b> | <b>Name of the Member</b> | <b>Designation</b>   |
|--------------|---------------------------|--|
| 1            | Mrs. Mary Vinaya Sheela   | Dean, Academics  |
| 2            | Mr. Ganesh Anand          | Dean, Student Affairs  |
| 3            | Prof. R. Anita            | Controller of Examinations   |
| 4            | Mrs. G. Sunitha           | IQAC Coordinator   |
| 5            | Dr.Prabhakar Reddy        | Academic Advisor   |
| 6            | Mrs. R. Sree Lakshmi      | Head, Department of Commerce                                       |
| 7            | Prof. N. Srinivas         | HoD , Business Management  |
| 8            | Mrs. M. Kiran Jyothi      | Head, Department of Computer Science                               |
| 9            | Mr. D. Srinivas Reddy     | Head, Department of Mathematics & Statistics                       |
| 10           | Mr. R. Ashok Kumar        | Head, Department of Physics & Electronics                          |
| 11           | Mr. Glen D Silva          | Head, Department of Mass Comm & Journalism                         |
| 12           | Mrs. Amthul Fathima       | Head, Department of Psychology                                     |
| 13           | Dr. M. Sangeetha          | Head, Department of English  |
| 14           | Dr. Shaik Sadique Pasha   | Head, Department of Second Languages                               |
| 15           | Mrs. M. Swetha            | Placement Officer - Centre for Employability & Corporate Relations |
| 16           | Mr. Vasant Vikas          | Placement Officer - Centre for Employability & Corporate Relations |

## IMPORTANT CONTACTS

| Name                        | Designation  | Mail Id                                |
|-----------------------------|--|--|
| Rev. Fr. Anthony Sagayaraja | Principal  | principalsjc@josephscollege.ac.in      |
| Rev. Fr. A. Pranith         | Vice Principal,<br>Academic Incharge,<br>Extended Campus | Viceprincipal@josephscollege.ac.in     |
| Mrs. Mary Vinaya Sheela     | Dean, Academics  | sjcdeanacademics@josephscollege.ac.in  |
| Mr. Ganesh Anand            | Dean, Student Affairs                                    | ganeshmba2008@josephspgcollege.ac.in   |
| Prof. R. Anita              | Controller of<br>Examinations                            | coe@josephscollege.ac.in               |
| Mrs. G. Sunitha             | IQAC Coordinator   | iqac@josephscollege.ac.in              |
| Mr. Prabhakar Reddy         | Academic Advisor   | academicadvisor@josephscollege.ac.in   |
| Prof. N. Srinivas           | Head, Department of<br>Business Management               | srinivas@josephscollege.ac.in          |
| Mrs. Sree Lakshmi           | Head, Dept. of Commerce                                  | sreelakshmi@josephscollege.ac.in       |
| Mrs. M. Kiran Jyothi        | Head, Department of<br>Computer Science                  | kiranjyothi@josephscollege.ac.in       |
| Mr. D. Srinivas Reddy       | Head, Department of<br>Mathematics & Statistics          | srinivas_reddy@josephscollege.ac.in    |
| Mr. R. Ashok Kumar          | Head, Dept. of Physics &<br>Electronics                  | ashok@josephscollege.ac.in             |
| Mr. Glen DSilva             | Head, Dept. of Mass<br>Comm & Journalism                 | glendsilva@josephscollege.ac.in        |
| Mrs. Amthul Fathima         | Head, Dept. of Psychology                                | amthulfathima@josephscollege.ac.in     |
| Dr. Sangeetha Motkar        | Head, Dept. of English                                   | drsangeethamotkar@josephscollege.ac.in |
| Dr. Shaik Sadique Pasha     | Head, Dept. of Second<br>Languages                       | sadique@josephscollege.ac.in           |
| Mrs. M. Swetha              | Placement Officer  | sjcplacements@josephscollege.ac.in     |
| Mr. P. Vasant Vikas         | Placement Officer  | vasantvikas@josephscollege.ac.in       |

## FACULTY DETAILS

| SI No           | Name                            | Designation                  | Qualification  |
|-----------------|---------------------------------|------------------------------|--|
| 1               | Rev. Fr. K. Marreddy            | Correspondent                | BA, B. Ed  |
| 2               | Rev. Fr. Anthony Sagayaraja     | Principal                    | MA (Eng), M. Phil  |
| 3               | Rev. Fr. A. Pranith Reddy       | Vice Principal               | B.Tech, MBA  |
| <b>Commerce</b> |                                 |                              |  |
| 1               | Dr. M. Prabhakar Reddy          | Academic Advisor             | M. Com, M. Phil., MBA, Ph. D                                     |
| 2               | Mrs. Mary Vinaya Sheela         | Associate Professor          | M. Com, M. Phil., MBA  |
| 3               | Mr. S. Krishna Moorthy          | Associate Professor          | M. Com, M. Phil,   |
| 4               | Dr. Y. Geethanjali              | Assistant Professor          | M. Com, M. Phil, Ph. D   |
| 5               | Mrs. R. Sree Lakshmi            | Assistant Professor<br>& HoD | M. Com, CS Inter, UGC NET  |
| 6               | Dr. Sumitra Pujari              | Assistant Professor          | M. Com, M. Phil , APSET, Ph. D                                   |
| 7               | Mrs. J. N. P.P. Anantha Lakshmi | Assistant Professor          | M. Com, M.F.M.,M. Phil,<br>PGDCA                                 |
| 8               | Ms. M. Debora                   | Assistant Professor          | M. Com, M.Phil, PGDCA  |
| 9               | Mrs. G. Savita                  | Assistant Professor          | M. Com., AP-SET  |
| 10              | Mrs. Aarati Samala              | Assistant Professor          | M. Com, LLB  |
| 11              | Mrs. Bh. Srivatsala             | Assistant Professor          | M. Com, PGDCA  |
| 12              | Ms. Prashanthi Muchanapally     | Assistant Professor          | M.Com, MBA, TS SET   |
| 13              | Mr. T. Krishna                  | Assistant Professor          | MBA, M. Com, B.Ed  |
| 14              | Mrs. Ch. Padmaja                | Assistant Professor          | M. Com, MBA  |
| 15              | Mr. S. Bhanu Prakash Sharma     | Assistant Professor          | M. Com, MBA, M. Phil   |
| 16              | Mr. P. Vasant Vikas             | Assistant Professor          | M. Com, MBA  |
| 17              | Mrs. Ritika Waghray             | Assistant Professor          | M. Com, MBA, B.Ed, APSET,<br>DAP                                 |
| 18              | Ms. Swetha Kabra                | Assistant Professor          | ICMAI  |
| 19              | Mrs. Rashi Mathur               | Assistant Professor          | M. Com, MBA, UGC<br>NET(Commerce , Management )<br>SLET(Commerce |

|                                     |                            |                           |   |
|-------------------------------------|----------------------------|---------------------------|---|
| 20                                  | Ms. Asmitha Yadav Ravula   | Assistant Professor       | M. Com, UGC-NET                             |
| 21                                  | Ms. Mallireddy Phani Priya | Assistant Professor       | M. Com, MBA                                 |
| 22                                  | Ms. K. Deepika             | Assistant Professor       | M. Com , UGC NET, TS SET                    |
| 23                                  | Dr. Asha Rachel Cherian    | Assistant Professor       | M. Com, M. Phil, PhD, SET                   |
| 24                                  | Mrs. Sarika Verma          | Assistant Professor       | M. Com, MBA, TS-SET                         |
| 25                                  | Mrs. Preethi Rathi         | Assistant Professor       | M. Com, LLB                                 |
| 26                                  | Mrs. Deepti                | Assistant Professor       | M. Com, M. Phil, LLB, MBA                   |
| 27                                  | K. Sudhakar Reddy          | Assistant Professor       | M. Com, MFM, TS SET                         |
| 28                                  | Mrs. V. Chandrakala        | Assistant Professor       | M. Com, MBA, UGC NET, KSET                  |
| 29                                  | Mrs. Y. Uma Rani           | Assistant Professor       | M. Com, CS Inter                            |
| 30                                  | Mrs. Mrudula               | Assistant Professor       | M. Com, MA (PPM)                            |
| <b>Mathematics &amp; Statistics</b> |                            |                           |   |
| 1                                   | Mr. D. Srinivas Reddy      | Assistant Professor & HoD | M.Sc ( Maths), B.Ed, M. Phil                |
| 2                                   | Mrs. S. Vijaya Laxmi       | Assistant Professor       | M. Sc. (Stats)                              |
| 3                                   | Mrs. B. Mallika            | Assistant Professor       | M. Sc (Stats), B.Ed.                        |
| 4                                   | Mrs. G. Sunita             | Assistant Professor       | M. Sc (Maths)                               |
| 5                                   | Mrs. T. Swapna             | Assistant Professor       | M. Sc, B.Ed                                 |
| 6                                   | Mrs. Vidhyajyothi          | Assistant Professor       | M.SC (Mathematics with Computer Science )   |
| <b>Physics &amp; Electronics</b>    |                            |                           |   |
| 1                                   | Mr. R. Ashok Kumar         | Assistant Professor & HoD | M. Sc.(Applied Electronics), UGC NET        |
| 2                                   | Dr. P. Johnson Babu        | Assistant Professor       | M. Sc (Applied Electronics) M. Phil,, Ph. D |
| 3                                   | Mrs. Sowjanya M. L.        | Assistant Professor       | M. Sc (Phy)                                 |
| <b>Computer Science</b>             |                            |                           |   |
| 1                                   | Mrs. Kiran Jyothi M        | Associate Professor & HoD | MCA, MBA                                    |
| 2                                   | Mrs. V. Sailaja            | Assistant Professor       | MCA   |

|                                       |                              |                           |                                      |
|---------------------------------------|------------------------------|---------------------------|--------------------------------------|
| 3                                     | Mr. S. Srikanth              | Assistant Professor       | MCA                                  |
| 4                                     | Mrs. Swathi Chintavatla      | Assistant Professor       | MCA                                  |
| 5                                     | Mr. Sundeep .K               | Assistant Professor       | MS                                   |
| 6                                     | Mr. Raju .B                  | Assistant Professor       | M.Sc (IT)                            |
| 7                                     | Mrs. K. Sandhya              | Assistant Professor       | MCA                                  |
| 8                                     | Mr. S. Jamalaiah             | Assistant Professor       | M. Tech                              |
| 9                                     | Ms. Hadia Samreen            | Assistant Professor       | M. Sc (MSC)                          |
| 10                                    | Ms. Pallavi Mopada           | Assistant Professor       | MCA, TS-SET                          |
| 11                                    | Mr. Vijay Chandran           | Assistant Professor       | MCA                                  |
| <b>Mass Communication, Journalism</b> |                              |                           |                                      |
| 1                                     | Prof. K.Stevenson            | Professor                 | MA, Ph.D in Mass communication       |
| 2                                     | Mr. Glen D Silva             | Assistant Professor & HoD | M. A (Eng), M.A., (Mass Com), TS SET |
| 3                                     | Mrs. V. Laasya Madhukar      | Assistant Professor       | MCJ                                  |
| 4                                     | Mr. Shayne Reynolds          | Assistant Professor       | MS Communication                     |
| 5                                     | Ms. Shiney Solomon           | Assistant Professor       | MA (J&MC)                            |
| 6                                     | Ms. Shubhangi Misra          | Assistant Professor       | MA (J&MC)                            |
| 7                                     | Mr. Sravan Kumar Y           | Assistant Professor       | MCJ, UGC NET                         |
| 8                                     | Mrs. Anuradha Meda           | Assistant Professor       | MCJ, NET                             |
| 9                                     | Mrs. Gayatri Shanmugam       | Assistant Professor       | MA, M Phil, SET, PGDTTM              |
| 10                                    | Mr. Mouli Kanala             | Assistant Professor       |                                      |
| <b>Psychology</b>                     |                              |                           |                                      |
| 1                                     | Mrs. Amtul Fatima            | Assistant Professor & HoD | MA (Psy), P.G.D.C.P                  |
| 2                                     | Mrs. Sumana .B               | Assistant Professor       | MA (Psy), TS-SET                     |
| 3                                     | Ms. Shravya Saneev Merugu    | Assistant Professor       | MA (Psy)                             |
| 4                                     | Ms. A. Sri Sai Kavya Krishna | Assistant Professor       | M. Sc (C Psy), UGC-NET               |
| <b>English</b>                        |                              |                           |                                      |

|                            |                              |                           |  |
|----------------------------|------------------------------|---------------------------|--|
| 1                          | Dr. M. Sangeetha             | Assistant Professor & HoD | MA (Eng.), Ph. D   |
| 2                          | Mrs. Pauline Rajamani Joseph | Assistant Professor       | MA, M. Phil., M.Ed.  |
| 3                          | Mrs. Rupa Josephine          | Assistant Professor       | MA (Eng), B.Ed.  |
| 4                          | Dr. Sindhoor .T              | Assistant Professor       | MA, M.Phil. Ph D   |
| 5                          | Ms. Rani Manisha Adepu       | Assistant Professor       | MA (Eng), TS SET, UGC NET  |
| 6                          | Ms. D. Kiran Priya Darshini  | Assistant Professor       | MA (Eng.), UGC NET, TS SET   |
| 7                          | Mr. Krishan Kumar            | Assistant Professor       | MA (Eng), UGC NET  |
| 8                          | Mr. Steven Paul Ponaganti    | Assistant Professor       | MA (Eng.), UGC NET, TS SET   |
| 9                          | Ms. Anagha Joy               | Assistant Professor       | MA (Eng)   |
| <b>II Languages</b>        |                              |                           |  |
| 1                          | Dr. Shaik Sadique Pasha      | Assistant Professor & HoD | MA (Hindi), MA (Sahitya), Ph.D, SET, HPT                             |
| 2                          | Dr Mohammed Irfan Mohiuddin  | Assistant Professor       | MA (Arabic), M.Phil, Ph. D.  |
| 3                          | Mrs. Aparna Rajhans          | Assistant Professor       | MA (Sanskrit), M.A. (Eng), MA (Journalism & Public Relations), M.Com |
| 4                          | Mrs D. Anantha Laxmi         | Assistant Professor       | MA (Tel), M.A.(Sanskrit), NET, SET, TPT                              |
| 5                          | Dr. Modumpalli Sampath       | Assistant Professor       | MA (Hindi), Ph D, B. Ed  |
| 6                          | Ms. M Dhanalakshmi           | Assistant Professor       | PGD in French  |
| 7                          | Dr. G. Rakesh Kumar          | Assistant Professor       | MA (Hindi) Ph.D, B.Ed, SET, PG Diploma in Translation                |
| 8                          | B. Swarnalatha               | Assistant Professor       | MA (Sanskrit), MA (Telugu), TPT                                      |
| <b>Physical Education</b>  |                              |                           |  |
| 9                          | Dr. K. Sridhar Reddy         | Assistant Professor       | M. Com, M. P.Ed., Ph. D  |
| 10                         | Mrs G Seetha Lakshmi         | Assistant Professor       | M. Com., B. P Ed   |
| <b>Business Management</b> |                              |                           |  |
| 1                          | Prof. R. Anita               | Professor & CoE           | BE, MBA, AP & TS SET, Ph. D  |
| 2                          | Prof. A. Danam Tressa        | Professor                 | M. Com, MBA, TS SET, Ph D  |



|                                      |                               |                     |                     |
|--------------------------------------|-------------------------------|---------------------|---------------------|
| 3                                    | Mr. P. Ganesh Anand           | Assistant Professor | MBA                 |
| 4                                    | Prof. Nagunuri Srinivas       | Professor & HoD     | MBA, M. Phil, Ph. D |
| 5                                    | Dr. Smriti Nagaria            | Assistant Professor | MBA, TS SET, Ph. D  |
| 6                                    | Ms. S. Swapna                 | Assistant Professor | MBA                 |
| 7                                    | Mr. Martin Mysa               | Assistant Professor | MBA                 |
| 8                                    | Prof. Vani.Harpanahalli       | Professor           | MBA, NET, Ph. D     |
| 9                                    | Mrs. Gude Mamatha             | Assistant Professor | MBA                 |
| 10                                   | Mrs. Gowri Pisolkar Deshpande | Assistant Professor | MBA                 |
| 11                                   | Mrs M Swetha                  | Assistant Professor | MBA                 |
| 12                                   | Mrs M Pallavi                 | Assistant Professor | MBA, M. Com         |
| 13                                   | Mrs E Salome                  | Assistant Professor | MBA                 |
| 14                                   | Mrs Ganta Archana             | Assistant Professor | MBA                 |
| 15                                   | Mrs. D. Satya Sadhana         | Assistant Professor | MBA                 |
| 16                                   | Dr. Sameera Afroze            | Assistant Professor | MBA, Ph.D           |
| 17                                   | Ms.Hema Rathi                 | Assistant Professor | MBA                 |
| 18                                   | Ms. Asra Begum                | Assistant Professor | MBA                 |
| 19                                   | Mr. G. Bharani Krishna Vamsi  | Assistant Professor | MBA                 |
| 20                                   | Mrs. Navyatha Saarang         | Assistant Professor | MBA                 |
| 21                                   | Mr. Amjad Ali Khan            | Assistant Professor | MBA,M.Ed            |
| 22                                   | Ms. Megha                     | Assistant Professor | B.Tech, MBA         |
| 23                                   | Dr. Shahnaaz Sultana          | Assistant Professor | MBA,Ph. D           |
| 24                                   | Ms. Arjuman Banu              | Assistant Professor | MBA                 |
| 25                                   | Mr. Kamal Rao                 | Assistant Professor | MA, MBA             |
| 26                                   | Ms. Indira Chokkampet         | Assistant Professor | M.Sc Statistics     |
| <b>Department of Library Science</b> |                               |                     |                     |
| 1                                    | Mr. Henry Austin              | Chief Librarian     | MA, M. Li. Sc.      |
| 2                                    | Mr. Bhanu Prakash             | Asst.Librarian      | M.Li. Sc            |

### VISITING FACULTY

| S.No | Faculty Name        | Designation   | Qualification         |
|------|---------------------|---|-----------------------|
| 1    | CA Darpan           | ISDC Faculty  | CA                    |
| 2    | CA Karthik          | IDC Faculty   | CA                    |
| 3    | Mrs. Swetha Lakshmi | ISDC Faculty  | ACCA                  |
| 4    | Mr. Amit Kumar      | Chartered Accountant, NSE                               | CA                    |
| 5    | Mr. Dhananjaya Das  | Professor, Miles Education & CPSM, PRINCE2 Practitioner | BSc. Mathematics      |
| 6    | Mr. Veerababu       | Data science facilitator, Miles Education               | B.Com, Data Scientist |

### GUEST FACULTY

| S.No                            | Faculty Name            | Designation   | Qualification             |
|---------------------------------|-------------------------|---|---------------------------|
| <b>DEPARTMENT OF PSYCHOLOGY</b> |                         |   |                           |
| 1                               | Dr Ashwini              | HoD, Nizam College, Dept of Psychology  | MA Psychology. Ph. D      |
| 2                               | Dr. Swapna              | Asst Prof, Nizam College, Dept of Psychology                                  | MA Psychology. Ph. D      |
| 3                               | Dr. Vrinchi Sharma      | Addiction Psychiatrist  | MD Psychiatry Medicine    |
| 4                               | Dr. Naveen Kumar        | Rehabilitation Psychologist, NIEPID   | MA Psychology Mphil, Ph.D |
| <b>Electronics</b>              |                         |   |                           |
| 11                              | Dr. D. Srinivasu        | Associate Professor, Dept. of Physics, O.U                                    | M. Sc, Ph. D              |
| 12                              | Prof. Harivardhagini    | Prof & HoD, Dept of Electronics & Instrumentation, CVR College of Engineering | M. Tech, Ph. D            |
| 13                              | Prof. MD. Shareefuddin  | Professor, Dept of Physics, O.U   | M. Sc, Ph. D              |
| <b>Physics</b>                  |                         |   |                           |
| 14                              | Prof. Ashok Kumar Singh | Professor, Dept of H & S, CVR College of Engineering                          | Ph.D                      |

|                                  |                             |  |                |
|----------------------------------|-----------------------------|--|----------------|
| 15                               | Dr. Parvathalu K            | Associate Professor, Dept. of Physics, Govt. City College, Hyd | M. Sc, Ph. D   |
| 16                               | Dr. N. V. Prasad            | Associate Professor, Dept. of Physics, O.U.                    | M. Sc, Ph. D   |
| <b>BSc Data Science (Honors)</b> |                             |  |                |
| 17                               | Dr. D Laxrni Srinivas Reddy | Associate Professor, Dept. of AI & Machine Learning, CBIT      | M.E(CSE), Ph.D |

#### NON-TEACHING STAFF

| S. No                          | Name of the Employee     | Designation                                    |
|--------------------------------|--------------------------|--|
| <b>Administrative Staff</b>    |                          |  |
| 1                              | Mr. Anthony P Vaz        | Superintendent                                 |
| 2                              | Mr. Ch. Ravi Kumar       | Admin. Officer                                 |
| 3                              | Mrs. E. Shailaja         | Sr. Assistant                                  |
| 4                              | Mrs. Blessy Rebecca      | Accountant                                     |
| 5                              | Mr. Bandi Srinivas Reddy | Accountant                                     |
| 6                              | Mr. George Fernandez     | Jr. Assistant                                  |
| 7                              | Ms. K. Swapna            | Jr. Assistant                                  |
| 8                              | Mrs. Reena Joseph        | Jr. Assistant                                  |
| 9                              | Mr. Mallikarjun G        | Jr. Assistant                                  |
| 10                             | Mrs. Roseline            | Jr. Assistant                                  |
| 11                             | Mrs. V. Mary Jennifer    | Jr. Assistant                                  |
| <b>Examination Branch</b>      |                          |  |
| 1                              | Mr. Arogya Das           | Section Officer for BBA, MBA, MA Programmes    |
| 2                              | Mr. N. Mahesh            | Section Officer for B.Com, BA, B.Sc Programmes |
| 3                              | Mr. J. Kumaraswamy       | Computer Operator                              |
| 4                              | Mr. R. Vijay             | Jr. Assistant                                  |
| <b>Lab &amp; Library Staff</b> |                          |  |
| 1                              | Mr. K. Aloysius          | Network Admin                                  |
| 2                              | Mr. Pavan Kumar          | Network Admin                                  |

|   |                      |                  |
|---|----------------------|------------------|
| 3 | Mr. Ghanapuram Kumar | Network Admin    |
| 4 | Mr G Kiran Kumar     | Network Admin    |
| 5 | Mr Shiva Prasad      | Network Admin    |
| 6 | Mr Mahender Reddy    | Studio In charge |
| 7 | Mr Anoop Anthony     | Assistant        |
| 8 | Mr. Bhanu Prakash    | Asst. Librarian  |

| <b>General Staff</b> |                        |                     |
|----------------------|------------------------|---------------------|
| 1                    | Mrs. S. Pallavi        | Supervisor          |
| 2                    | Mr. Rayappa ShantiRaj  | Supervisor          |
| 3                    | Mr. V. Krishna Moorthy | General Assistant   |
| 4                    | Mrs. Alice             | General Assistant   |
| 5                    | Mrs. Vijaya Mary       | General Assistant   |
| 6                    | Mrs. Premila           | General Assistant   |
| 7                    | Mr. B. Veeraswamy      | General Assistant   |
| 8                    | Mr. R. Raja Reddy      | General Assistant   |
| 9                    | Mrs. B. Radha          | General Assistant   |
| 10                   | Mrs. Rani Anthumani    | General Assistant   |
| 11                   | Mr. P. Joseph Reddy    | General Assistant   |
| 12                   | Mrs. Elizabeth Michael | General Assistant   |
| 13                   | Mrs. K. Sarala         | General Assistant   |
| 14                   | Mr. J. Anthony         | General Assistant   |
| 15                   | Mr. Yesudas            | General Assistant   |
| 16                   | Mr. Raju               | General Assistant   |
| 17                   | Mr. A. Joseph          | General Assistant   |
| 18                   | Mrs. Kalpalatha        | General Assistant   |
| 19                   | Mr. Gangadhar          | General Assistant   |
| 20                   | Mr. D. Srinivas        | General Assistant   |
| 21                   | Mr. Philip Arokia Raj  | Technical Assistant |
| 22                   | Mr. Sai Sandeep        | General Assistant   |
| 23                   | Mrs. B. Durga          | General Assistant   |
| 24                   | Mr. I. Babu            | General Assistant   |
| 25                   | Mrs. Allada Malleswari | General Assistant   |

|    |                    |                   |
|----|--------------------|-------------------|
| 26 | Mrs. Lakshmi       | General Assistant |
| 27 | Mrs. Kiseli Lilly  | General Assistant |
| 28 | Mrs. Mani          | General Assistant |
| 29 | Mr. J. Shiva Kumar | General Assistant |
| 30 | Mrs. R. Bhavana    | General Assistant |
| 31 | Mr. Ch. Sandeep    | General Assistant |
| 32 | Mrs. Veronica      | General Assistant |

#### LIST OF COMMITTEES

| S.No | Name of the Committee / Cell                                   | Members List   |
|------|--|--|
| 1    | Governing Body<br>SJC/dd-mm-yy/65/sl.no                        | As per UGC   |
| 2    | Finance Committee<br>SJC/dd-mm-yy/66/sl.no                     | As per UGC   |
| 4.   | Academic Council<br>SJC/dd-mm-yy/02/sl.no                      | As per UGC   |
| 5    | IQAC<br>SJC/dd-mm-yy/01/sl.no                                  | As per UGC   |
| 6    | Internal Complaint Committee<br>(ICC)<br>SJC/dd-mm-yy/06/sl.no | <ul style="list-style-type: none"> <li>● Dr. Sangeetha Motkar (Presiding Officer)</li> <li>● Dr. Y .Geetanjali</li> <li>● Mr. P. Ganesh Anand</li> <li>● Mrs. Swathi Chintavatla</li> <li>● Dr. K. Sridhar Reddy</li> <li>● Mrs. Archana</li> <li>● Mrs. Amtul Fathima</li> <li>● Ms. Kavya Krishna</li> <li>● Mrs. Reena Joseph</li> <li>● Ms. Swapna (Jr. Assistant)</li> <li>● Mrs. E.Shailaja (Sr.Assistant)</li> <li>● Mr. Sai Koteswar (Student Representative)</li> <li>● Mr.Ivan Alex Prieria (Student Representative )</li> <li>● Ms. Sahithi(Student Representative )</li> <li>● Voice for Girls</li> </ul> <p>Non - Government Organisation /Associations</p> |
| 7    | Planning & Monitoring Board<br>SJC/dd-mm-yy/03/sl.no           | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja (Principal) - Chairma</li> <li>● Rev. Fr. K Marreddy – Correspondent</li> <li>● Rev. Fr. A. Pranith – Vice Principal</li> <li>● Mrs. G.Sunitha IQAC Coordinator (Convener)</li> <li>● Mrs. Mary Vinaya Sheela - Dean Academics (Co-Convener)</li> <li>● Dr. Prabhakar Reddy - Academic Advisor</li> <li>● Prof. R. Anita - CoE</li> <li>● Dr. Sangeetha Motkar - HoD, English</li> <li>● Rev. Fr. V. K. Swamy - Founder Principal</li> </ul>  |

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|-----|--|---|
| 8.  | Staff Welfare & Grievance Redressal Committee<br>SJC/dd-mm-yy/18/sl.no | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Rev. Fr. A. Pranith – Vice Principal</li> <li>● Mrs. Mary Vinaya Sheela. (Convener)</li> <li>● Dr. Sangeetha Motkar (Co-Convener)</li> <li>● Mrs. G. Sunitha - IQAC Coordinator</li> <li>● Mr. S. Srikanth ( Addl.IQAC Coordinator)</li> <li>● Prof. N. Srinivas</li> <li>● Mr. D. Srinivas Reddy</li> </ul>  |
| 9   | Examination Branch<br>SJC/dd-mm-yy/68/sl.no                            | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja - Chief Controller of Examinations</li> <li>● Prof. R. Anita - Controller of Examinations</li> <li>● Dr. Irfan - Addl. CoE</li> <li>● Ms. S. Swapna - Addl. CoE</li> </ul>   |
| 10  | Curriculum Restructure Committee<br>SJC/dd-mm-yy/05/sl.no              | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Rev. Fr. A. Pranith – Vice Principal</li> <li>● Mrs. Mary Vinaya Sheela - Dean Academics (Convener)</li> <li>● Mrs. G. Sunitha - IQAC Coordinator</li> <li>● HoDs &amp; Addl. HoDs</li> <li>● Prof. R. Anita - CoE</li> <li>● Programme Coordinators</li> </ul>   |
| 11  | Academic & Administrative Audit Committee<br>SJC/dd-mm-yy/70/sl.no     | <ul style="list-style-type: none"> <li>● Rev. Fr. K. Marreddy - Correspondent</li> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Rev. Fr. A. Pranith - Vice Principal</li> <li>● Mrs. G.Sunitha - IQAC Coordinator (Convener)</li> <li>● Mrs. Mary Vinaya Sheela - Dean Academics</li> <li>● Prof. R. Anita - CoE</li> <li>● Mr. S. Srikanth Addl. IQAC Coordinator</li> <li>● Mrs. Blessy Rebecca - Accountant</li> <li>● Mr. B. Srinivas - Accountant</li> <li>● Mr. George Fernandez</li> <li>● Mr. Antony Peter vaz</li> <li>● External Members</li> </ul> |
| 12. | Library Advisory Committee<br>SJC/dd-mm-yy/14/sl.no                    | <ul style="list-style-type: none"> <li>● Mr. Henry Austin (Convenor)</li> <li>● Mr. Bhanu Prakash (Asst. Librarian) (Co-Convener)</li> <li>● Mr. Srikanth</li> <li>● Dr. Shaik Sadique Pasha</li> <li>● Mrs. Padmaja</li> <li>● Mrs. Aparna Rajhans</li> <li>● Mrs. Sumana .B</li> <li>● Mrs. Kavya Krishna</li> <li>● Ms. Indira Chokkampet</li> <li>● Ms.Hema Rathi</li> <li>● Mr. Mouli Kanala</li> </ul>  |
| 13. | Examination Committee<br>SJC/dd-mm-yy/68A/sl.no                        | <ul style="list-style-type: none"> <li>● Mr. Vasanth Vikas - Convenor</li> <li>● Dr. Smriti Nagaria Co-Convenor</li> <li>● Mrs. S. Vijaya Laxmi</li> <li>● Mr. T. Krishna</li> </ul>  |

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|-----|---|---|
|     |   | <ul style="list-style-type: none"> <li>● Mrs. Gowri Deshpande</li> </ul>  |
| 14. | Unfair Means and Grievance Redressal Committee<br>SJC/dd-mm-yy/40/sl.no | <ul style="list-style-type: none"> <li>● Chief Controller of Examinations - Principal</li> <li>● Controller of Examination (Convener)</li> <li>● Addl. Controller</li> <li>● Chief Superintendent</li> </ul>  |
| 15. | Results Review Committee<br>SJC/dd-mm-yy/39/sl.no                       | <ul style="list-style-type: none"> <li>● Principal</li> <li>● Controller of Examinations (Convener)</li> <li>● Dean Academics</li> <li>● IQAC Coordinator</li> <li>● HoDs &amp; Addl. HoDs</li> </ul>   |
| 16. | Equal Opportunities Cell<br>SJC/dd-mm-yy/71/sl.no                       | <ul style="list-style-type: none"> <li>● Mrs. Rashi Mathur - (Convener)</li> <li>● Mr. Bharani Vamsi Krishna (Co - Convener)</li> <li>● Mrs. Deepthi</li> <li>● Mr. Ch. Ravi Kumar</li> <li>● Mr. Antony Peter vaz</li> <li>● Mr. George Fernandez</li> <li>● Student Representatives</li> </ul>  |
| 17  | Infrastructure & Lab Maintenance Committee<br>SJC/dd-mm-yy/42/sl.no     | <ul style="list-style-type: none"> <li>● Mr. S. Srikanth (Convener)</li> <li>● Mr. Glen D'Silve ( Co - Convener)</li> <li>● Mr. R. Ashok Kumar</li> <li>● Mr. Sundeep</li> <li>● Mr. Pavan Kumar</li> <li>● Mr. Aloysius</li> <li>● Mr. Kiran Kumar</li> <li>● Mr. G. Kumar</li> </ul>  |
| 18  | Admission Committee<br>SJC/dd-mm-yy/04/sl.no                            | <ul style="list-style-type: none"> <li>● Correspondent</li> <li>● Principal</li> <li>● Mrs. Sree Lakshmi</li> <li>● Mr. Ganesh Anand</li> <li>● Mrs. S. Vijayalaxmi</li> <li>● Mr. Srikanth</li> <li>● Mrs. Swathi</li> <li>● Mr. Krishna</li> <li>● Mrs. Sarika</li> <li>● Mrs. Mamatha</li> <li>● Mr. Y. Sravan Kumar</li> </ul>              |
| 19  | Publication of College news digest<br>SJC/dd-mm-yy/81/sl.no             | <ul style="list-style-type: none"> <li>● Mr. Glen D'Silva (Convener)</li> <li>● Dr. Sindhoor(Co - Convener)</li> <li>● Dr. Sangeetha Motkar</li> <li>● Ms. M. Debora</li> <li>● Prof. N. Srinivas</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Mr. Y. Sravan Kumar</li> <li>● Mrs. A. Kavya Krishna</li> <li>● Mr. Amjad Ali khan</li> </ul> |

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|----|--|---|
| 20 | Alumni Committee<br>SJC/dd-mm-yy/23/sl.no  | <ul style="list-style-type: none"> <li>● Dr. Y. Geethanjali (Convener)</li> <li>● Dr. Smriti Nagaria (Co - Convener)</li> <li>● Mrs. Ritika Waghay (Co - Convener)</li> <li>● Mrs. V. Laasya Madhukar</li> <li>● Mrs. Kiran Jyothi</li> <li>● Mrs. Vijayalaxmi</li> <li>● Ms. Swapna</li> <li>● Mrs. Shailaja</li> <li>● Mrs. Amthul Fathima</li> </ul>   |
| 21 | Student Quality Assurance Cell (SQAC)<br>SJC/dd-mm-yy/47/sl.no                     | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Mr. P. Ganesh Anand - Dean Student Affairs &amp; Convener</li> <li>● Mrs. G. Savita (Co - Convener)</li> <li>● Mrs. G. Sunitha - IQAC Coordinator</li> <li>● Mr. Srikanth Addl. IQAC Coordinator</li> <li>● Dr. Geethanjali</li> <li>● Mr. Glen D Silva</li> <li>● Mrs. Swetha</li> <li>● Mrs. Mamatha</li> <li>● SQAC President</li> <li>● SQAC Vice President</li> <li>● SQAC Secretary</li> <li>● SQAC Joint Secretary</li> </ul>  |
| 22 | E Governance Cell<br>SJC/dd-mm-yy/79/sl.no   | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Rev. Fr. A. Pranith - Vice Principal</li> <li>● Mr. Sundeep ( Convener)</li> <li>● Mr. Pavan Kumar (Co - Convener)</li> <li>● Mrs. G. Sunitha - IQAC Coordinator</li> <li>● Mr. Srikanth - Addl. IQAC Coordinator</li> <li>● Mrs. Archana</li> <li>● Mr. Jamaaliah</li> <li>● Mr. George Fernandez</li> <li>● Mr. Antony Peter vaz</li> </ul>   |
| 23 | Media Coordination Committee (Print Media / Social Media)<br>SJC/dd-mm-yy/43/sl.no | <ul style="list-style-type: none"> <li>● Mr. Glen D'Silva (Convener)</li> <li>● Prof. N. Srinivas ( Co - Convener)</li> <li>● Mr. Ashok Kumar</li> <li>● Mrs. Srivatsala</li> <li>● Mrs. Aparna Rajhans</li> <li>● Mr. Shayne Reynolds</li> <li>● Ms. Shiney Solomon</li> <li>● Ms. Asra Begum</li> <li>● Mr. Y. Sravan Kumar</li> <li>● Mr. Krishan</li> <li>● Mrs. Gayathri Shanmugam</li> <li>● Ms. Rani Manisha</li> <li>● Mr. Steven Paul</li> <li>● Mrs. Vidya Jyothi</li> <li>● Mrs. Pallavi</li> <li>● Ms. Saleha Fatima (Student Representative )</li> <li>● Mr. Vineet Jain (Student Representative)</li> <li>● Ms. Mahek Tulisan (Student Representative)</li> </ul> |



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| 24   | Website Maintenance Committee<br>SJC/dd-mm-yy/44/sl.no                | <ul style="list-style-type: none"> <li>● Mrs. V. Shailaja (Convener)</li> <li>● Mrs. M. Kiran Jyothi (Co - Convener)</li> <li>● Ms. Debora</li> <li>● Mrs. Srivatsala</li> <li>● Mrs. Aparna Rajhans</li> <li>● Mrs. M. L. Sowjanya</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Mr. Bharani</li> <li>● Ms. Rani Manisha</li> <li>● Ms. Hadia Samreen</li> <li>● Mr. Amjad Ali Khan</li> <li>● Mrs. Mallika</li> <li>● Mrs. Gayatri Shanmugam</li> </ul> |
| 25   | Office of International & Domestic Relations<br>SJC/dd-mm-yy/12/sl.no | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja – Principal</li> <li>● Prof. N. Srinivas (Convener)</li> <li>● Dr. Prabhakar Reddy</li> </ul>  |
| 26   | NIRF<br>SJC/dd-mm-yy/54/sl.no   | <ul style="list-style-type: none"> <li>● Mrs. G. Sunitha - IQAC Coordinator</li> <li>● Mr. Srikanth - Addl. IQAC Coordinator</li> <li>● Mr. P. Ganesh Anand</li> <li>● Mrs. Amthul Fathima</li> <li>● Dr. Sumitra Pujari</li> <li>● Mrs. Vijayalaxmi</li> <li>● Dr. Smriti Nagaria</li> <li>● Mr. Glen D'Silva</li> <li>● Mrs. Swathi Chintavatla</li> <li>● Mrs. Blessy Rebecca</li> <li>● Mr. B. Srinivas</li> </ul>                                      |
| <b>Centre for Skill Development In charge : Prof. Danam Tressa</b> |   |   |
| 27   | Value Added Courses Committee<br>SJC/dd-mm-yy/10/sl.no                | <ul style="list-style-type: none"> <li>● Prof. A. Danam Tressa (Convener)</li> <li>● Mr. Ashok Kumar (Co - Convener)</li> <li>● Mrs. Sarika Verma - Dept. of Commerce</li> <li>● Mrs. Pauline Joseph - Dept. of Mass Comm</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Dr. Sameera Afroz - MBA</li> <li>● Ms. Asra Begum - BBA</li> <li>● Mr. J. B. Dhanush (Student Representative)</li> <li>● Ms. Tanisha Thakur (Student Representative)</li> </ul>   |
| 28   | SWAYAM / MOOCs Committee<br>SJC/dd-mm-yy/53/sl.no                     | <ul style="list-style-type: none"> <li>● Mr. S. Srikanth (Convener)</li> <li>● Prof. Vani .H (Co - Convener)</li> <li>● Mrs. Pallavi</li> <li>● Ms. Phani Priya</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Dr. Shaik Sadique Pasha</li> <li>● Mrs. D. Anantha Lakshmi</li> <li>● Mrs. T. Swapna</li> <li>● Ms. Gayatri Shanmugam</li> <li>● Class incharges of First &amp; Second Years</li> <li>● Student Representatives</li> </ul>                  |

| <b>DISCIPLINE &amp; MONITORING BOARD In Charge : Dr. K. Sridhar Reddy</b> |  |   |
|---|--|---|
| 29  | Discipline Committee<br>SJC/dd-mm-yy/17/sl.no                  | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja - Principal</li> <li>● Rev. Fr. A. Pranith - Vice Principal</li> <li>● Dr. K. Sridhar Reddy – Physical Director (Convenor)</li> <li>● Mrs. G Seetha Lakshmi - Asst. Physical Director (Co - Convener)</li> <li>● Mr. P. Ganesh Anand – Dean Student Affairs</li> <li>● Dr. Smriti Nagaria</li> <li>● Mr. Vasant Vikas</li> <li>● Mr. D. Srinivas Reddy</li> <li>● Mr. Y. Sravan Kumar</li> <li>● Dr. Mohd. Irfan Mohiuddin</li> <li>● Ms. Sararida Habeeb (Student Representative )</li> <li>● Ms. Suchreet Kaur (Student Representative )</li> <li>● Ms. Sidhi Agarwal (Student Representative )</li> </ul> |
| 30  | Anti-Ragging Committee<br>SJC/dd-mm-yy/19/sl.no                | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja - Principal</li> <li>● Rev. Fr. A. Pranith – Vice Principal</li> <li>● Mr. P. Ganesh Anand - Dean Student Affairs (Convenor)</li> <li>● Mrs. Preethi Rathi (Co - Convenor)</li> <li>● Dr. K. Sridhar Reddy</li> <li>● Ms. Asra Begum</li> <li>● Mr. Ashok Kumar</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Mrs. Seethalakshmi</li> <li>● Local SI</li> <li>● Local Media Person</li> </ul>  |
| 31  | Anti-Sexual Harassment Committee<br>SJC/dd-mm-yy/20/sl.no      | <ul style="list-style-type: none"> <li>● Mrs. Swathi Chintavatla (Convener)</li> <li>● Mrs. Sumana .B (Co - Convenor)</li> <li>● Mrs. Arjuman Banu</li> <li>● Mrs. Megha</li> <li>● Dr. Asha Rachel</li> <li>● Mrs. D. Anantha Lakshmi</li> <li>● Ms. Aymann Fatima (Student Representative )</li> </ul>  |
| 32  | Student Grievance Redressal Committee<br>SJC/dd-mm-yy/26/sl.no | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja - Principal</li> <li>● Rev. Fr. A. Pranith – Vice Principal</li> <li>● Mrs. Anthul Fatima (Convenor)</li> <li>● Mr. P. Ganesh Anand - Dean Student Affair (Co - Convenor)</li> <li>● Mr. D. Srinivas Reddy</li> <li>● Mrs. Laasya Madhukar</li> <li>● Mrs. Padmaja</li> <li>● Dr. K. Sridhar Reddy – Physical Director</li> <li>● Dr. Shaik Sadique Pasha</li> <li>● Mr. Sai Charan (Student Representative )</li> <li>● Mr. Vineet Jain (Student Representative )</li> <li>● Mr. Sai Koteswar (Student Representative )</li> <li>● Mr. Kiran Gupta (Student Representative )</li> </ul>                     |

| <b>EXTRA CURRICULAR COMMITTEES</b>   |   |   |
|--|---|---|
| <b>FAMS – Fine Arts, Music &amp; Sports</b>  |   |   |
| 33   | Joseph's Cultural Committee<br>SJC/dd-mm-yy/28/sl.no  | <ul style="list-style-type: none"> <li>● Mrs. V. Laasya Madhukar (Convenor)</li> <li>● Mrs. Ganta Archana (Co - Convenor)</li> <li>● Mrs. G. Savita (Co - Convenor)</li> <li>● Dr. Asha Rachel</li> <li>● Mrs. Mallika</li> <li>● Ms. Asra Begum</li> <li>● Mrs. Anuradha Meda</li> <li>● Ms. Molly Agarwal (Student Representative )</li> </ul>              |
| 34   | Joseph's Literary Committee<br>SJC/dd-mm-yy/72/sl.no  | <ul style="list-style-type: none"> <li>● Mr. Steven Paul (Convenor)</li> <li>● Dr. Sameera Afroze (Co - Convenor)</li> <li>● Dr. Sindhoor</li> <li>● Dr. Asha Rachel</li> <li>● Ms. Hema Rathi</li> <li>● Mrs. A. Kavya Krishna</li> <li>● Ms. Tamreen Sultana (Student Representative )</li> </ul>   |
| 35   | Joseph's Choir Committee<br>SJC/dd-mm-yy/31/sl.no     | <ul style="list-style-type: none"> <li>● Ms. Shiny Solomon (Convenor)</li> <li>● Mrs. Rupa Josephine (Co - Convenor)</li> <li>● Mrs. Pauline Rajamani Joseph</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Dr. P. Johnson Babu</li> <li>● Mrs. Salome</li> <li>● Ms. Gayathri Shanmugam</li> <li>● Mr. D.Arnold Joseph (Student Representative )</li> </ul> |
| 36   | Joseph's Sports Committee<br>SJC/dd-mm-yy/32/sl.no    | <ul style="list-style-type: none"> <li>● Dr. K. Sridhar Reddy (Convener)</li> <li>● Mrs. Seetha Laxmi (Co - Convenor)</li> <li>● Dr. Shaik Sadique Pasha</li> <li>● Mr. Sudhakar Reddy</li> <li>● Mr. Bharani</li> <li>● Mr. Y.Aakash (Student Representative )</li> </ul>  |
| <b>Centre for Happiness &amp; Wellbeing</b><br><b>In-charge: Mrs. Sumana</b>         |   |   |
| 37   | Counseling Cell<br>SJC/dd-mm-yy/73/sl.no              | <ul style="list-style-type: none"> <li>● (Presiding Officer) (Convener)</li> <li>● Mrs. B. Sumana</li> <li>● Ms. Kavya Krishna</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● External Members</li> </ul>  |
| 38   | Mentoring Cell<br>SJC/dd-mm-yy/73/sl.no               | <ul style="list-style-type: none"> <li>● Class Teachers</li> </ul>  |
| <b>Centre for Research &amp; Development</b><br><b>In-charge: Dr. Sumitra Pujari</b> |   |   |
| 39   | Research Advisory Committee<br>SJC/dd-mm-yy/15A/sl.no | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja</li> <li>● Dr. Sumitra Pujari (Convener)</li> <li>● Prof. R. Anita</li> </ul>  |

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|---|---|--|
|   |   | <ul style="list-style-type: none"> <li>● Dr. Smriti Nagaria</li> <li>● Dr. P. Johnson Babu</li> <li>● Prof. V. Vijaya Kumar CSE Dean Anurag University</li> <li>● Prof. Patrick Anthony , Osmania University</li> <li>● Dr. M. Chandra Sekhar, Head - PGDM, IPE</li> </ul>   |
| 40  | Research & Ethics Committee<br>SJC/dd-mm-yy/15/sl.no                          | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja</li> <li>● Dr. Sumitra Pujari (Convener)</li> <li>● Dr. Smriti Nayaria (Co - Convener)</li> <li>● Prof. R. Anita</li> <li>● Dr. Mohd. Irfan</li> <li>● Dr. Johnson Babu</li> <li>● Mrs. Ritika Waghay</li> <li>● Dr. Sameera Afroze</li> <li>● Dr. Asha Rachel</li> </ul>   |
| <b>Centre for Innovation &amp; Entrepreneurship</b><br><b>In-charge: Mrs. Anantha Laxmi</b> |   |  |
| 41  | Institution Innovation Council<br>(IIC) and IPR Cell<br>SJC/dd-mm-yy/74/sl.no | <ul style="list-style-type: none"> <li>● Rev. Fr. Anthony Sagayaraja - President</li> <li>● Mrs. Mary Vinaya Sheela - Vice President</li> <li>● Mr. Bhanu Prakash - Convenor</li> <li>● Mr. T. Krishna Co - Convenor &amp; Innovation Activity Coordinator</li> <li>● Mrs. A.N.P.P. Anantha Lakshmi - Startup Activity Coordinator</li> <li>● Mrs. Mamatha - Internship Coordinator</li> <li>● Mrs. K. Sandhya - IPR Coordinator</li> <li>● Mr. Martin Mysa - ARIIA</li> <li>● Mrs. Amthul Fathima -NIRF Coordinator</li> <li>● Ms. Rani Manisha - Media Coordinator</li> <li>● Mrs. Preeti Rathi - Member</li> <li>● Ms. Kiran Priyadarshini - Member</li> <li>● Ms. Poojith Naguluri (Student Representative)</li> </ul> |
| 42  | Techno Innovation & Incubation<br>Center<br>SJC/dd-mm-yy/74A/sl.no            | <ul style="list-style-type: none"> <li>● Mrs. A.N.P.P. Anantha Lakshmi - President</li> <li>● Mrs. Sowjanya - Vice President</li> <li>● Mrs. G. Mamatha</li> <li>● Ms. Asmita Yadav</li> <li>● Mrs. Vidya Jyothi</li> <li>● Mr. Vijay Chandran</li> <li>● Deekshitha Jella (Student Representative )</li> <li>● Mr. E.Mahadev Sai (Student Representative )</li> </ul>   |
| 43  | Entrepreneurship Development<br>Cell<br>SJC/dd-mm-yy/37/sl.no                 | <ul style="list-style-type: none"> <li>● Ms. Prashanthi Muchanapally (Convener)</li> <li>● Mr. Martin Mysa (Co-Convenor)</li> <li>● Mr. Raju .B</li> <li>● Mrs. Ritika Waghay</li> <li>● Mrs. Mallika</li> <li>● Ms. Chandrakala .V</li> <li>● Mrs. Navyatha Sarang</li> <li>● Mrs. Y. Umarani</li> <li>● Ms. Mrudula .P</li> </ul>  |

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|   |   | <ul style="list-style-type: none"> <li>● Ms. Megha</li> <li>● Mr. Kamal Rao</li> <li>● Mrs. Deepika</li> <li>● Mr. Rujula Batwar (Student Representative )</li> </ul>  |
| 44  | Social Entrepreneurship, Sustainability & Rural Engagement Cell (SES REC) & Rural Entrepreneurship Development (RED)<br>SJC/dd-mm-yy/75/sl.no | <ul style="list-style-type: none"> <li>● Mrs. A.N.P.P.Anantha Lakshmi – (Convener)</li> <li>● Mrs. Aarati Samala - (Co - Convener)</li> <li>● Mrs. Vijaya laxmi</li> <li>● Mrs. Navyatha Sarang</li> <li>● Ms. Arjuman Banu</li> </ul>   |
| <b>Centre for Consultancy &amp; Corporate Training</b><br><b>In-charge: Prof. N. Srinivas</b> |   |  |
| 45  | Consultancy & Corporate Training<br>SJC/dd-mm-yy/56/sl.no   | <ul style="list-style-type: none"> <li>● Prof. N. Srinivas (Convener)</li> <li>● Dr. Sindhoor (Co - Convener)</li> <li>● Mr. Vasanth Vikas</li> <li>● Mr. K. Sundeep</li> <li>● Mrs. Swetha</li> <li>● Mr. Martin Mysa</li> <li>● Dr. Asha Rachel</li> <li>● Mrs. Deepthi</li> </ul>   |
| <b>Joseph's Outreach Cell- In-charge: Mrs. Vijayalaxmi</b>                                    |   |  |
| 46  | Joseph's Social Responsibility (JSR)<br>SJC/dd-mm-yy/35/sl.no   | <ul style="list-style-type: none"> <li>● Mrs. S. Vijayalaxmi (Convener)</li> <li>● Mr. Ganesh Anand (Co - Convener)</li> <li>● Mrs. D. Anantha Lakshmi</li> <li>● Mrs.Aparna Rajhans</li> <li>● Mrs. Pauline Rajamani Joseph</li> <li>● Mr. Shayne</li> <li>● Mrs. Phani Priya</li> <li>● Mrs. Deepti</li> <li>● Mrs. Navyatha Sarang</li> <li>● Mr. Anthony Timon Jones (Student Representative)</li> </ul> |
| 47  | Youth Red Cross Society (YRCS)<br>SJC/dd-mm-yy/29/sl.no   | <ul style="list-style-type: none"> <li>● Mrs. Padmaja (Convener)</li> <li>● Mrs. D. Satya Sadhana (Co - Convener)</li> <li>● Mr. T. Krishna (Co - Convener)</li> <li>● Dr. Shaik Sadique Pasha</li> <li>● Mrs. Mrudula</li> <li>● Ms. Kavya Krishna</li> <li>● Mr. Raju .B</li> <li>● Mrs. T. Swapna</li> <li>● Ms. Eric Beriyani (Student Representative )</li> </ul>                                       |
| 48  | National Service Scheme (NSS)<br>SJC/dd-mm-yy/34/sl.no  | <ul style="list-style-type: none"> <li>● Mrs. Aparna Rajhans (Unit I - Programme Officer Convener)</li> <li>● Mr. Martin Mysa (Unit II - Programme Officer &amp; Convener)</li> <li>● Mr. Kamal Rao</li> <li>● Mrs. Uma Rani</li> <li>● Mrs. Anuradha</li> </ul>   |

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|  |  | <ul style="list-style-type: none"> <li>● Ms. Bhavna Devda (Student Representative )</li> </ul>   |
| 49   | Josephs Green Group Cell (JGG)<br>SJC/dd-mm-yy/30/sl.no  | <ul style="list-style-type: none"> <li>● Mrs. Aarati Samala (Convener)</li> <li>● Mrs. Deepika (Co - Convener)</li> <li>● Ms. Asra Begum</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Mrs. M. L. Sowjanya</li> <li>● Mrs. Rupa Josephine</li> <li>● Ms. Mrudula .P</li> <li>● Ms. Megha</li> <li>● Ms. Samala Mahalakshmi (Student Representative)</li> </ul>   |
| 50   | Women Empowerment Cell (WEC)<br>SJC/dd-mm-yy/33/sl.no  | <ul style="list-style-type: none"> <li>● Dr. Sangeetha Motkar (Convener)</li> <li>● Mrs. M. Pallavi (Co - Convener)</li> <li>● Ms. Rani Manisha (Co - Convener)</li> <li>● Mrs. Sumana .B</li> <li>● Mrs. Chandrakala</li> <li>● Mrs. Deepti</li> <li>● Mrs. Gayathri Shanmugam</li> <li>● Ms. Arjuman Banu</li> <li>● Student Representatives</li> </ul>  |
| 51   | UBA Committee<br>SJC/dd-mm-yy/34(A)/sl.no  | <ul style="list-style-type: none"> <li>● Mrs. A.N.P.P.Anantha Lakshmi (Convener)</li> <li>● Mrs. Gowri Deshpande (Co - Convener)</li> <li>● Mrs. Sumana .B (Co - Convener)</li> <li>● Mrs. Aparna Rajhans</li> <li>● Mrs. Rupa Josephine</li> <li>● Mrs. Sarika Varma</li> <li>● Mrs. Gayathri Shanmugam</li> <li>● Mrs. T. Swapna</li> <li>● Mr. Louis Mathias (Student Representative )</li> <li>● Ms. Khushi Singh (Student Representative )</li> </ul> |
| <b>Centre for Student Training &amp; Progression</b><br><b>In-charge: Dr. Y. Geethanjali</b> |  |  |
| 52   | Competitive Examinations<br>Coaching Centre<br>Higher Education Training<br>Abroad Training<br>SJC/dd-mm-yy/69/sl.no | <ul style="list-style-type: none"> <li>● Dr. Y. Geethanjali (Convener)</li> <li>● Prof. Vani .H ( Co - Convener)</li> <li>● Mrs. V. Sree Lakshmi</li> <li>● Dr. Asha Rachel</li> <li>● Mr. Y. Sravan Kuamr</li> <li>● Mr. D. Srinivas Reddy</li> <li>● Mr. Kamal Rao</li> <li>● Ms. Indira Chokkampet</li> <li>● Ms. Bhavita kathri (Student Representative )</li> <li>● Ms. Ravina Khathri (Student Representative )</li> </ul>                           |
| 53   | Centre for Employability &<br>Corporate Relations<br>SJC/dd-mm-yy/21/sl.no   | <ul style="list-style-type: none"> <li>● Mrs. M.Swetha (Placement Officer)</li> <li>● Mr. Vasanth Vikas (Placement Officer)</li> <li>● Mr. S. Bhanu Prakash Sharma</li> <li>● Mr. Sundeep K.</li> <li>● Dr. Johnson Babu</li> <li>● Ms. Shravya Saneev Merugu</li> <li>● Mrs. Vidya Jyothi</li> </ul>  |

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|    |  | <ul style="list-style-type: none"> <li>● Mrs. Satya Sadhana</li> <li>● Mr. Sravan Kumar</li> <li>● Mr. Bharani</li> <li>● Mr. Sudhakar</li> <li>● Student Representatives</li> </ul>   |
| 54 | Internship Committee<br>SJC/dd-mm-yy/21A/sl.no                 | <ul style="list-style-type: none"> <li>● Mr. Bhanu Prakash (Convener)</li> <li>● Mrs. M. Swetha (Co - Convener)</li> <li>● Prof. A. Danam Tressa</li> <li>● Mrs. Amthul Fathima</li> <li>● Mr. Sundeep .K</li> <li>● Mrs. Laasya Madhukar</li> <li>● Mrs. Swathi .Ch</li> </ul>  |
| 55 | NAAC Criterion Incharges<br>Committee<br>SJC/dd-mm-yy/52/sl.no | <ul style="list-style-type: none"> <li>● Mrs. M. Kiran Jyothi</li> <li>● Mrs. Mamatha</li> <li>● Mrs. R. Sree Lakshmi</li> <li>● Prof. Danam Tressa</li> <li>● Dr. Sumitra Pujari</li> <li>● Dr. Smriti Nagaria</li> <li>● Mr. S. Srikanth</li> <li>● Mr. Glen D Silva</li> <li>● Dr. Y. Geethanjali</li> <li>● Prof. Vani .H</li> <li>● Prof. N. Srinivas</li> <li>● Mrs. Amthul Fatima</li> <li>● Dr. Sangeetha .M</li> <li>● Mr. Ashok Kumar</li> </ul> |

| S.No. | Club Name                          | Faculty Member          |
|-------|------------------------------------|-------------------------|
| 1     | ACE Club                           | Mrs. Ritika Waghray     |
| 2     | Business News Club                 | Ms. Asmita Yadav        |
| 3     | Accounting & Finance Club          | Mr. Vasant Vikas        |
| 4     | Mart Wizards (Marketing Club)      | Mrs. Aarati Samala      |
| 5     | Math Manthan (Commerce Maths Club) | Mrs. Preeti Rathi       |
| 6     | Power Bytes Club                   | Mrs. Swathi Chintavatla |
| 7     | Science Club (Fusion Sparks)       | Dr. P. Johnson Babu     |
| 8     | Number Nerds (Mathematics Club)    | Mrs. Vijaya Laxmi       |
| 9     | Management Club - MARG             | Mrs. Mamatha (Convener) |
| 10    | Eikona                             | Mr. Shayne Reynolds     |
| 11    | Lumiere                            | Ms. Anuradha Meda       |
| 12    | Gazetari                           | Mr. Y. Sravan Kumar     |

|     |                                     |                           |
|-----|-------------------------------------|---------------------------|
| 13  | Dil-se-Josephites                   | Mr. Shiny Solomon         |
| 14  | Sutra Parampara - the Heritage Club | Mrs. Aparna Rajhans       |
| 15  | Sangoshthi - Telugu Literary Club   | Mrs. D. Anantha Lakshmi   |
| 16  | Nayi Disha - Hindi Club             | Dr. Shaik Sadique Pasha   |
| 17  | Al-Nadi Al-Arabi - Arabic Club      | Dr. Mohd. Irfan Mohiuddin |
| 18  | Psyched Club                        | Mrs. Amthul Fathima       |
| 19. | Happiness & Wellbeing Club          | Mrs. Sumana .B            |

#### **Programme Coordinators List**

| <b>Programme</b>                                | <b>Faculty-in-Charge</b>               |
|---|--|
| B.Com (General)                                 | Ms. Rithika Wagrey<br>Ms. Srivatsala   |
| B.Com Computers                                 | Ms. Sarika Verma<br>Ms. Deepti Singh   |
| B.Com Honors                                    | Ms. Padmaja<br>Mr. Bhanu Prakash       |
| B.Com Professional                              | Ms. Aarthi Samala<br>Ms. Asmitha Yadav |
| B.Com IT  | Ms. Savitha<br>Mr. Krishna             |
| B.Com IFA                                       | Mr. Vasant Vikas<br>Dr. Asha Rachel    |
| B.Sc (MSCs)                                     | Mrs. S Vijayalaxmi                     |
| B.Sc(MPCs)                                      | Mr. B Raju                             |
| B.Sc (MECs)                                     | Dr. P. Johnson Babu                    |
| B.Sc Data Science (Honors)                      | Mr. Sundeep .K                         |
| BA (Mass Communication & Journalism)            | Mrs. Laasya Madhukar                   |
| BA (Digital Media & Mass Communication)         | Ms. Shiney Solomon                     |
| BA (Journalism, Psychology, English Literature) | Mrs. Sumana .B                         |
| BBA   | Mrs. Navyatha Sarang                   |
| BBA (Information Technology)                    | Mrs. Mamatha                           |
| BBA (Business Analytics)                        | Mrs. Archana                           |
| BBA (Financial Markets)                         | Mrs. Pallavi                           |
| BBA (Entrepreneurship)                          | Mr. Martin Mysa                        |
| MBA   | Mrs. Gowri Deshpande                   |
| MA (Mass Comm & Journalism)                     | Mr. Y. Sravan Kumar                    |



**CLASS IN-CHARGES LIST 2024 - 2025**

| <b>S.No</b> | <b>Faculty Incharge</b>            | <b>Class</b>     |
|-------------|------------------------------------|------------------|
| 1           | Mrs. Savitha<br>Mrs. Preethi Rathi | B.Com I A        |
| 2           | Ms. Asmitha Yadav                  | B.Com I B        |
| 3           | Ms. Phani Priya                    | B.Com I C        |
| 4           | Mrs. Uma Rani                      | B.Com I D        |
| 5           | Mrs. Chandrakala                   | B.Com I H        |
| 6           | Mrs. Preeti Rathi                  | B.Com I P        |
| 7           | Mrs. E. Shailaja                   | B.Com I (IT)     |
| 8           | Dr. Sumitra Pujari                 | B.Com I (IFA)    |
| 9           | Mrs. Deepthi                       | B.Com II A       |
| 10          | Mr. Vasant Vikas                   | B.Com II B       |
| 11          | Mrs. Mrudula                       | B.Com II C       |
| 12          | Mrs. Padmaja                       | B.Com II D       |
| 13          | Mr. Sudhakar Reddy                 | B.Com II H       |
| 14          | Mrs. Aarti Samala                  | B.Com II P       |
| 15          | Mrs. Savita Praveen                | B.Com II (IT)    |
| 16          | Mrs. Sarika Verma                  | B.Com II (IFA)   |
| 17          | Ms. Deepika                        | B.Com III A      |
| 18          | Ms. Prashanthi Muchanapally        | B.Com III B      |
| 19          | Mr. Bhanu Prakash                  | B.Com III C      |
| 20          | Mrs. Rashi Mathur                  | B.Com III D      |
| 21          | Mrs. Srivatsala                    | B.Com III H      |
| 22          | Dr. Y. Geethanjali                 | B.Com III P      |
| 23          | Mr. Krishna                        | B.Com III (IT)   |
| 24          | Dr. Asha Rachel                    | B.Com III (IFA)  |
| 25          | Mr. B.Raju                         | B.Sc (MPCs) I Yr |
| 26          | Mr. R. Ashok Kumar                 | B.Sc (MECs) I Yr |

|    |                           |                        |
|----|---------------------------|------------------------|
| 27 | Mrs.T. Swapna             | B.Sc (MSCs) I Yr       |
| 28 | Mrs. Vidya Jyothi         | B.Sc Data Science I Yr |
| 29 | Mrs. B Mallika            | B.Sc (MSCs) II Yr      |
| 30 | Mr. Jamalaihah            | B.Sc (MECs) II Yr      |
| 31 | Mr. Jamalaihah            | B.Sc (MPCs) II Yr      |
| 32 | Mrs. M. L. Sowjanya       | B.Sc (MPCs) III Yr.    |
| 33 | Dr. P. Johnson Babu       | B.Sc (MECs) III Yr     |
| 33 | Mrs. S Vijayalaxmi        | B.Sc (MSCs) III Yr     |
| 34 | Ms. Shravya Saneev Merugu | BA I (JPE)             |
| 35 | Mrs. Sumana .B            | BA II (JPE)            |
| 36 | Mrs. Amthul Fathima       | BA III (JPE)           |
| 37 | Mrs. Gayathri Shanmugam   | BA I (Mass Com)        |
| 38 | Mrs. Laasya Madhukar      | BA II (Mass Com)       |
| 39 | Ms. Shiny Solomon         | BA III (Mass Com)      |
| 40 | Mrs. Gayathri Shanmugam   | BA I ( DMMC)           |
| 41 | Mrs. Laasya Madhukar      | BA II ( DMMC)          |
| 42 | Mrs. Anuradha Meda        | MA I (Mass Com)        |
| 43 | Mr. Y. Sravan Kumar       | MA II (Mass Com)       |
| 44 | Mr. Bharani               | BBA I Yr               |
| 45 | Mrs. Mamatha              | BBA IT I Yr            |
| 46 | Mr. Amjad Ali Khan        | BBA BA I Yr            |
| 47 | Ms. Asra Begum            | BBA FM I Yr            |
| 48 | Ms. Indira                | BBA E I Yr             |
| 49 | Mr. Uday Bhaskar          | BBA II Yr              |
| 50 | Mrs. Sadhana              | BBA IT II Yr           |
| 51 | Mrs. Arjuman Banu         | BBA BA II Yr           |
| 52 | Mrs. Hema                 | BBA FM II Yr           |
| 53 | Mrs. Navyatha Sarang      | BBA E II Yr            |
| 54 | Mrs. Salome               | BBA III Yrs            |
| 55 | Mr. Kamal Rao             | BBA IT III Yr          |
| 56 | Mrs. G. Archana           | BBA BA III Yr          |
| 57 | Mrs. Pallavi              | BBA FM III Yr          |
| 58 | Mr. Martin Mysa           | BBA E III Yr           |
| 59 | Mrs. Gowri Deshpande      | MBA I (A)              |
| 60 | Dr. Shahnaaz Sultana      | MBA I (B)              |
| 61 | Mrs. Megha                | MBA I (C)              |
| 62 | Prof. Vani .H             | MBA II (A)             |
| 63 | Prof. Danam Tressa        | MBA II (B)             |
| 64 | Dr. Sameera Afroze        | MBA II (C)             |

## CAMPUS CULTURE

### GENERAL INSTRUCTIONS

#### Josephite is expected to

- be courteous in speech and conduct himself/herself with dignity
- have professional attitude towards teaching and non-teaching fraternity
- maintain a healthy relationship with peers.
- oblige their responsibilities towards the institution, staff and other students.

#### Timing:

- Students are expected to be in their classrooms by 8:35 am
- Attendance is taken at the beginning of each class

#### Dress Code

**Proper Dress Code to be strictly followed to maintain decency and decorum as the College is a Co - Educational Institution.**

#### Dress Code: Girls

- Salwar Kameez with Dupatta
- Jeans with Long Kurti (Knee length) with Dupatta
- Torn Jeans and Sleeveless dresses will not be permitted
- Hair should not be left loose; it should be properly combed and pinned
- Hair color like streaks and highlights are not allowed

#### Dress Code: Boys

- Only Formal Shirt and Trousers.
- Jeans with a formal shirt will be allowed provided it is not torn and nothing is written on it
- Well groomed (no beard) and neat haircut
- Ear studs are not allowed
- Hair color like streaks and highlights are not allowed
- Torn Jeans not allowed
- It is mandatory for students to wear College Blazer with formal shirts on Monday & Wednesday and on the days of Seminars, Conferences and college events.

#### Attendance

- Students are expected to attend all scheduled classes and activities without fail
- A minimum of 75% attendance in Theory and Practical in every subject is required, to appear for the Internal and End Semester Examinations
- SMS messages are sent daily to the registered mobile number of the parent/guardian, if the student is absent on a particular day
- Students attending Regional / State / National Camps / Workshops / Competitions / Seminars / Conferences / Workshops have to produce the Attendance Certificate duly signed by the Principal, forwarded by the respective incharge immediately after the completion of the activity
- Examination forms shall not be issued to students with less than 75% attendance and the **student has to repeat the same semester next year**

#### Leaves

- Students taking leave must submit Leave Letters to their Class-In-Charge stating the reason for their absence, duly signed by the parent/guardian
- Leaves of more than 3 consecutive days require the Principal's permission. Students must obtain prior permission from the class incharge and HoD before proceeding on long leaves
- Leaves due to Medical conditions must be substantiated by required documents.

- Only in case of genuine and serious medical conditions an attendance concession upto 10% may be considered by the Principal, on submission of medical certificates and proofs

### Safety and Security

- It is mandatory to wear ID cards in the college campus and produce it in all their College transactions
- Students are not allowed out of the campus during college hours
- **In emergencies, students are allowed out of the campus only when accompanied by their respective parents or legal guardian after obtaining permission from the Class-In-Charge and the Principal. However, if the parents or guardians are unable to come, the student may be permitted to leave the campus after the Class-In-Charge, in consultation with the Head of the Department & Principal, has obtained confirmation from the parents over the phone.**
- Any sort of lethal weapons are not permitted on the College Campus.
- You are advised not to bring valuables to the class. The college does not take responsibility for the loss of any of your belongings
- Any sort of carrying or usage of unethical things is prohibited in the Campus; strict action will be taken on students who break this rule

### College Etiquette

- **The Government of Telangana has banned the use of cell phones in the College Campus and hence mobile phone usage is strictly prohibited during class hours or in the corridors. If found being used, the cell phones will be confiscated for the Academic year.**
- All communication devices (mobile phones, tablets, etc.) must be switched off during class time
- Internet facilities provided in the Library, Labs are only for educational purposes
- When in college or while representing the college in outside events, students must dress decently and modestly
- Students must maintain decency and decorum in all College activities/ transactions

### Misconduct

#### **The following actions will be considered as Student's misconduct:**

- Falsification of documents or the supplying of false information in order to obtain admission.
- Disruption of classroom activities or hindering the learning of other students anywhere in the college
- Damaging the library books/identity cards, classroom equipment etc
- Involving in any malpractice.
- Misbehavior, which interferes significantly with college operation, disrupts education and endangers the health and safety of staff/students or causes damages to college property.
- Possession/use of intoxicating items on campus is a serious offense and liable to suspension.
- Possession/use of illicit drugs/liquors and drug peddling on campus.
- Smoking on campus
- Getting into heated arguments or fights with fellow students, faculty, non-teaching staff and support staff
- Inviting/meeting strangers in the college without prior written permission from the Principal.
- Failure to return borrowed material or settle debts with the College
- **Any form of misbehavior viz., Eve teasing / Ragging etc. will be firmly dealt with as per institution / Govt. rules. [Ragging is prohibited within or outside of any Educational Institution in TS State (Act 26 of 1997)]**

**Note:** College property is common property. If any fixture or equipment is damaged, the student/students have to restore the damage; if not identified, the entire cost will be deducted from the caution deposit of the students of the respective class/section.

### **Disciplinary Measures:**

Non-compliance and violation of rules of discipline may attract disciplinary action.

- A reprimand/warning.
- Withdrawal from a particular class or programme
- Suspension/Expulsion from the College
- Withholding of official transcripts
- Suspension of College privileges
- Other disciplinary action which the College authorities deem appropriate under the circumstances

### **Transfer and Bonafide Certificates:**

- Those applying for TC should submit a written requisition along with the attestation of parents' approval. Fee Clearance receipt, No Dues certificates from the Library, Lab and the respective department should be handed over along with a requisition letter at the office. TC will be issued after 3 days on submission of the requisition letter and not earlier
- Bonafide Certificate will be issued on submitting the requisition form and producing the College ID Card. Misuse of Bonafide Certificate is an offense and will be strictly dealt with

### **Payment of College Fees:**

- **Fee shall be paid as per the schedule given from time to time**
  - Odd Semester fees - 3<sup>rd</sup> week of June
  - Even Semester fees - 2<sup>nd</sup> week of November
- The names of the students, who are either absent for a long duration or have not paid the fee, will be struck off from the rolls and they have to seek re-admission
- Those who intend to discontinue a particular programme during the middle of the academic year will have to pay the current year fee
- Payment of fees to be done on time, or else the student will not be allowed to write Internal and End Semester Examinations
- Scholarships: Students are offered Central/ State/ Minority/ College scholarship assistance. Scholarships will be based on academic efforts and will be given to economically poor students who will secure meritorious marks

## **INFRASTRUCTURAL FACILITIES**

### **LEARNING RESOURCES**

- **Library as a learning Resource Center**

The College Library has a vast collection of text books and general books, Internationals, National Journals, Online databases to cater to the needs of both UG & PG students. Separate sections for General, Reference books, Journals & Periodicals, Magazines are provided along with free internet browsing facility to access the online Databases and academic information.

- Open from 8:00 am to 5:00 pm
- The fully automated library with NewGenLib 3.3 (software) Integrated automation is a repository of 32,351 Volumes
- 22 National & 13 International Journals, 22 Magazines, 11,855 Titles & 32,351 Volumes  
10 Subscribed Newspapers
- Reading Room
- The Library is networked with DELNET & INFLIBNET

- An Online public Access catalog (OPAC) Databases ProQuest, J-Gate
- Center for Knowledge Management- a collection of author-ware powerpoint presentation computer based tutorials, Handouts and case studies etc
- 4 Library cards are issued to each individual student

**Note:** Library Caution Deposit of Rs.1000/- will be refunded at the time of completion of the course only against the original receipt, or else the amount will not be refunded.

## Labs

- **Computer lab:** The College has 6 full-fledged Computer Labs with the latest state-of-the-art Hardware and Software to facilitate the students in learning the nuances of Operating Systems, Programming, Networking, Web-Enabled Operations and Multimedia. Computer Lab Regulations are displayed outside the respective labs
- **Science lab: Physics & Electronics**
  - **Physics Lab** is provided with modern equipment needed for conducting practicals.
  - **Optics Lab:** A dark room is designed for conducting optics-related experiments for accurate measurements and observations of optical phenomena such as reflection, refraction, and diffraction.
  - **Electronics Lab** is fully equipped with Digital Electronics & Analog Electronics Circuit, Electronic Circuit Simulation and Microprocessor and Microcontroller
- **Mathematics Lab:** The Lab aims to provide students with improved methods of conceptualization. Various teaching modules and simulations are set up in the lab to make the learning of Mathematics effective and joyful
- **SPSS Lab:** The College has a well-established SPSS lab with 60 systems. Statistical Package for Social Sciences is a comprehensive statistical and data management package
- **Mass Com Lab and Studio:** An Audio – Video Production studio equipped with professional broadcast quality equipment provides a hands-on experience to students on media production techniques. 4k Cameras, Switchers, Talk back Facility and Green screen floor prepares the students to be industry- ready. The audio recording studio consists of a non-linear recording facility with Pro Tools 9Le. The computer lab consists of iMac5 Computers with FCP, Adobe Premiere editing software which equip the students with skills for the industry.
- **Psychology Lab:** Well equipped with the various psychological lab experiments, inventories consisting of scales and questionnaires. This facilitates the students to achieve a better understanding of the theoretical concepts in psychology like perception, emotion, memory, motivation, etc., in a practical setup administering the experiments. The Lab is equipped with various standardized inventories like 16 personality factors, Raven’s Standard Progressive Matrices, Bhattia’s Battery of Intelligence and many more.
- **Language Cell:** The Language Cell offers free resume consultancy and personal counseling on interview techniques, common errors in English, communication skills, soft skills etc. to students on 2<sup>nd</sup> & 4<sup>th</sup> Friday of every month from 2:00 – 3:00 pm. The cell also is a book lovers hub which offers a modest collection of books, ranging from fiction to non-fiction.
- **NSE Simulation lab:** The college has an NSE lab equipped with NSmart, a financial simulation software for stock broking. NSmart replicates live market features, allowing 30 users to practice trading equities, derivatives, and currencies in a risk-free environment. Developed in

collaboration with NSE Academy, the software supports strategy testing, technical charting, and order management, providing a comprehensive learning experience for students

- **Language Lab:** The College established a dedicated Language Lab with 60 systems to promote English language proficiency through Computer Assisted Language Learning (CALL) and Computer Based Testing (CBT) to succeed in international language proficiency tests and other competitive and recruitment exams.

### OTHER RESOURCES AND FACILITIES

- **Well- equipped classrooms:** Spacious, well-furnished and ventilated classrooms equipped with ICT- based teaching aids like LCD projectors in addition to Chalk and Board, offer a conducive learning environment.
- **Joseph’s Hall:** A well-equipped hall with seating capacity of 300, facilitates various programmes like Cine Evolution, Annual day, Alumni meet, Parent Teacher meet, Exhibitions etc.
- **Chapel Hall:** A well-equipped hall with seating capacity of 100, facilitates various programmes like Student Council Meeting, SQAC Meetings, Mass, Guest Lectures, Seminars, Competitions, Conferences etc.
- **Jubilee Hall:** A well equipped hall with seating capacity of 100, facilitates various programmes like Staff Meetings, Students Presentations, Guest Lectures, Seminars, Competitions and Conferences etc.,
- **Internet Facility:** To promote E-Learning the College is Wi-Fi enabled. Students have free access to the internet to constantly update their knowledge.
- **PA system:** A good Public Address system is available on the campus for announcement of official information and for campus radio.
- **Canteen Facility:** The canteen provides hygienic, nutritious and tasty snacks and meals at an affordable cost. Canteen should be visited strictly only during break time.
- **Health Care Centre:** A free Health Care Centre situated on the ground floor, is available to the students and staff. First aid is available.
- **Gym:** To promote fitness of the students, a gym with a trainer’s service is however available only on payment.  
**Timings: Morning: 5.30 am – 7.30 am**  
**Evening: 4.30 pm – 7.30 pm**
- **Purified drinking water:** There are water coolers and Aqua Guards with RO system in every floor for providing clean drinking water.
- **Reprographics and printing facilities:** These facilities are available in the Library at a nominal cost.
- **Facilities for differently-abled students:** The differently abled-friendly campus includes Lift facility, a ramp near the steps, a wheelchair, rest rooms, tactile path & screen reader installed in a few systems. Personal help is offered whenever needed.
- **Joseph’s Indoor Hall :** A well-equipped indoor hall equipped to accommodate 100 students for meetings, indoor sports, activities, and events.

- **Parking Facility: Limited** two wheeler parking is available for students. The College does not offer parking for four wheelers.
- **The Extended Campus** also has spacious & huge class rooms with well-equipped furniture, Computer Lab equipped with latest applications, Wi-Fi facility, LCD/Monitor/Smart Boards Equipped classrooms, Seminar Hall, Surveillance Cameras , Proper Wash rooms, Lift, Generator, Ramp facility, Drinking water coolers, Canteen & Parking facilities.
- **Vianney Hall:** A well-equipped hall with seating capacity of 150, facilitates various programmes like Student Council meeting, SQAC meetings, various programmes like Guest Lectures, Seminars, Competitions, Conferences, SDPs, FDPs, Workshops etc.,
- **Boardroom:** A well-equipped room with seating capacity of 15 facilitates for official Meetings, Inspections, Conferences, Presentations etc.
- **Conference Room :** A Spacious conference room with the seating capacity of 50 Members to conduct Conferences, Board Meetings
- **Ladies Room :** A dedicated Ladies' room designed for comfort and convenience, maintaining hygiene standards to ensure a refreshing environment for women faculty and girl students.
- **Counseling Room:** The College has a separate room for counseling to offer a private and serene space where students can discuss their concerns and seek guidance. The room is designed to facilitate confidential conversations with professional counselors.
- **Music Room(Choir) -** The College has a well-equipped music room where the choir team regularly practices. This space also serves as a hub for students preparing for external competitions, ensuring they have access to all necessary instruments and resources.
- **Volleyball & Basketball Court -** The College has volleyball and basketball courts for regular practice, where students train consistently under the guidance of a coach. They prepare for various local, state, and national level competitions.

## TEACHING – LEARNING PRACTICES

- **Entry Level Proficiency Tests:** Diagnostic tests to assess the standards of the students so that they can be assisted with Bridge course and help throughout the year accordingly.
- **Bridge Courses:** To fill the gaps in conceptual learning if a student joins from a different stream of his/her programme or to the average learners identified through entry level tests.
- **Value Added Courses:** The college offers value-added courses in two categories: Departmental Value-Added Courses and Skill Development Center courses. Departmental Value-Added Courses are designed to impart additional skills and knowledge that complement students' primary fields of study. The Skill Development Center provides courses that not only broaden students' skill sets but also foster creativity, teamwork, and personal development, making them well-rounded individuals ready for diverse career opportunities.
- Adoption of **Student-Centric Teaching Methodology** with use of latest technology (E-resources)
  - **Participatory Learning** with student seminars, group discussions, films/books reviews, role play, case studies, quiz, peer teaching etc.
  - **Experiential Learning:** Field visits, Industrial visits, outdoor shooting, editorials,



exhibitions, workshops internships, Practicals

- **Problem-Solving Method:** Analytical exercises, brainstorming sessions, real-world scenarios, Case Studies, project-based learning, collaborative problem-solving tasks.
- **Guest Lectures/Extension Lectures/Workshops:** Experts and eminent personalities from the industry, academicians, senior executives and business personnel are regularly invited to interact with the students and share their expertise. International guest lectures, Entrepreneurial Development workshops and Women Empowerment Programmes are also conducted every year.
- **Exhibitions:** College strives to instill and nurture creativity and scientific temper among the learners through providing opportunities for organizing exhibitions. "Informatique Exhib – An Annual Computer Fair" by the Computer Science Department and "Science Day" by the Physics and Electronics Department, Momath - by Maths & Stats Department, Commerce Exhibition by Commerce Department, to name a few.
- **Personality Development Programmes:** In pursuit of the motto "*Knowledge, Love, and Service*" and in-line with the college vision, various personality development programmes are conducted.
- **Project:** To instill a spirit of research culture, projects are made mandatory for all UG students during the third year and the second year for PG students.
- **Internship:** An internship should be completed by the student by 5th semester for UG and by II/III Semester for PG Student.
- **Reinforcement Classes:** Conduct of remedial classes/one– one guidance/tutorials for slow learners.
- **Participation & Paper Presentations:** Students are encouraged to participate in seminars & intercollegiate competitions and present papers in National / International seminars.
- **Co-curricular/Extra-curricular activities:** Our annual mega fest–Academic and Cultural Fest – "Josephista", short film festival "Cine Evolution", Fete De Noel and Management events are the toast of the college fests in twin cities
- **Celebrations:** The college observes all nationally and internationally significant commemorative days, as well as Ethnic Day, Freshers' Day, Annual Day, Farewell Day, Convocation Day, Teachers' Day etc.

## STUDENT SUPPORT SERVICES

St. Joseph's is envisioned to provide holistic education to students and relentlessly strives for their wellbeing and glorious future. The College gives individual attention to students in order to equip them with the required skills and bridge the gap between the traditional curriculum and the changing employment needs.

- **College Website:** The college website serves as a vital resource for students, offering easy access to academic schedules, course materials, and administrative announcements. It provides a platform for student interaction through forums, event updates, and access to library resources, fostering a seamless learning experience and enhancing communication between faculty, administration, and students.
- **Orientation/Induction Programme:** The induction program, Deekshrambh, is designed to acclimatize freshers to the college culture and system. It guides students through the academic and campus culture, providing insights into the Programme Structure, Examination System, student

support committees, Academic Clubs, Value-added Courses, and Community Service. Motivational talks on goal setting, Time management, and academic excellence create a conducive environment for effective learning and personal development.

- **In-house Publications:** The Editorial Board of the College along with student representatives with a flair for writing, publishes the College Newsletter “Joseph’s Chronicle”, students of Mass Communication bring out “Joseph's Heights”, Department of Commerce brings out “Joseph's Herald” and Department of Business Management brings out “Joseph’s Buzz”, Department of English publishes “Literati”
- **Class In-Charge:** A lecturer is designated to function as a focal point to attend to the needs of both academic and disciplinary activities. Students can approach the facilitator on a one-to-one basis to enhance their academic performance and seek consultation on any student-related activities/issues.
- **Prajna App:** students can login with their roll number to access attendance, internal marks, Examination Application Form, Hall Tickets and Results. The link is available on the college website in the home page.
- **Campus Recruitment Training (CRT):** The College conducts CRT that includes Career Planning, Quantitative Aptitude, Effective Communication Skills, Resume Building, and Interview Techniques in collaboration with reputed organizations.
- **Mentoring:** The college has a structured support and mentoring mechanism. Each faculty is given 30 students to mentor. A mentor record is given to every faculty to mentor the students for their personal and professional growth. They also motivate the students to participate in various activities/ competition/ conferences through mentoring sessions.
- **Career Guidance:** Talks and lectures by Guest Faculty drawn from various disciplines and industry experts give in-depth information about career choices available for the students so that they make informed choices.
- **Akshara software:** A client-server application "Insight" is deployed for maintaining the office administration process.
- **Student Feedback System:** Online Feedback on Faculty by Students is administered/taken at the end of each semester to ensure effective teaching, learning and evaluation.
- **Student Quality Assurance Cell (SQAC):** SQAC, the student wing of IQAC, serves as a bridge between students and management, involving the Principal, Convener Dean Student Affairs, Staff Representatives, and two representatives, a boy and a girl from each class. SQAC is the voice of the students. Monthly meetings address student welfare and quality enhancement. The Student Council, with five elected UG representatives, meets monthly to discuss events, academic matters, and grievances. Actions are recorded and addressed, promoting effective governance and leadership skills among students. General elections are held to elect council members.
- **Parent-Teacher Meeting (PTM):** Regular interaction with the parents on student's holistic development is a platform to keep discovering the progress of the students. PTM is conducted in each semester after the 1<sup>st</sup> Internal Assessment.
- **Counseling Cell (Mending Minds):** Mending minds is an Initiative by the Department of Psychology to address issues regarding personal growth, emotional and social guidance, behavioral adjustments and family related issues. Mental health awareness is the ongoing effort taken by Mending Minds where the goal is to help the youth and community improve their well-being, be advocates of mental health and to impart a sense of meaning and purposefulness in their lives.
- **Grievance Redressal Cell:** The Cell caters to the constructive observations and basic requirements with regard to academic and non-academic matters. The students are encouraged to approach any of the grievance committee members or drop in their suggestions/complaints in the suggestion

boxes kept near the office, library and computer lab. Twice a month, the boxes are opened and the grievance committee proactively deals with them.

## ACADEMIC CLUBS

Departmental Academic Clubs conduct various activities throughout the year to inculcate enthusiasm among students to go beyond the curriculum, develop innovative ideas, to meet the challenging needs of the corporate environment and to foster team building and leadership skills.

- **ACE (COMMERCE CLUB) :** The club helps students become dynamic future corporate leaders by conducting activities such as business quizzes, JAM, exhibitions, case study analysis, group discussions, presentations, guest lectures, and debates on current business issues. It also hosts inter-collegiate competitions for commerce students at the national level and within the twin cities.
- **BUSINESS NEWS CLUB :** The Department of Commerce established the Business News Club from the Academic Year 2022-23 to enhance business knowledge among Commerce students. It serves as a forum for discussing weekly important business and economic issues.
- **ACCOUNTING AND FINANCE CLUB:**  
**Accounting and Finance Club**  
The Accounting and Finance club aims at providing a pathway for smooth transition of the students from class to the corporate world. It provides an opportunity for students to improve their understanding of the intricacies of the world and foster an environment where they can learn, share, participate, organize and network with industry.  
News Reading, Quiz Competitions, Expert Talk, Video screening of successful entrepreneurs are various activities conducted by the club
- **MART WIZARDS (MARKETING CLUB)**  
The Marketing Club unites bright minds eager to explore the evolving dynamics of marketing. It keeps students updated on the latest trends and helps them develop skills and knowledge for success in the marketing industry. The club offers a variety of activities, including guest lectures, workshops, case competitions, and networking events, providing practical experience and learning opportunities in marketing.
- **MATH MANTHAN (MATH CLUB)**  
The Maths Club strives to enhance students' critical and analytical thinking skills through various activities such as quizzes, puzzles, and guest lectures. It aims to make learning mathematics enjoyable and engaging, motivating students to explore and conquer any fear of math. The club offers opportunities to learn useful tricks like Vedic math for faster calculations, with activities designed to improve concentration, focus, and memory. Its primary goal is to build confidence in math through brain exercises that enhance critical thinking and problem-solving abilities.
- **ENGLISH CLUB:** The English Club offers a creative platform to hone the literary, acting, creative, social and managerial skills of the students.
- **POWER BYTES :** To enhance and hone the technical skills of the students, the Department of Computer Science has introduced Computer Club. Computer Club provides a platform for the students to share, enrich and involve in the new technologies.

- **SCIENCE CLUB** : The Science Club by the Department of Physics & Electronics was introduced to foster scientific temperament among students and initiate the students to engineering practices and scientific methodology and to develop a strong interest for science and technology. The Science club adopts novel ways of exploring Science through a maze of crossword puzzles, quiz, Poster presentations, etc.
- **NUMBER NERDS** : The Number Nerds Club, an initiative of the Department of Mathematics & Statistics, focuses on enhancing students' creative, critical, analytical, and logical thinking skills. It conducts a comprehensive array of activities focussing on interactive arithmetic, logic, and brain-twisting problems aimed at boosting aptitude for standardized tests like SAT, GRE, GMAT, CAT, and more.
- **MANAGEMENT CLUB-MARG**: An initiative by the Department of Business Management with a purpose of building a network among BBA & MBA students, offers a series of activities to address personality development, professional and current business issues that are not generally included in the formal programme but are critical to overall BBA/MBA experience. The club helps the students to update their knowledge levels and develop the relevant skills required by the industry.
  
- **EIKONA**  
Eikona is the Official Photography Club of the Department of Mass Communication which organizes competitions to encourage students across all streams to take interest in the art of photography. The club aims to help explore new horizons through the eyepiece of a camera.
  
- **LUMIERE**  
Lumiere is the college Film Making Club which is centered on the sense of filmmaking and extensive theatrical exhibition. Lumiere is home for members whose interest lies in the art of film making and who wish to learn and make films.
  
- **GAZETARI**  
Gazetari is the print club managed by the Department of Mass Communication. The club handles data collection, report preparation, editing, designing and proof reading of the college magazine, *Joseph's Chronicle*. They are also responsible for preparing press notes for college events.
  
- **DIL - SE - JOSEPHITES**  
The Mass Communication Radio Club broadcasts campus radio shows twice a week, offering students from all streams the opportunity to volunteer as Radio Jockeys. This allows them to voice their thoughts and gain hands-on experience. The club provides comprehensive knowledge on hosting and handling the technical aspects of radio shows..
  
- **II LANGUAGE CLUBS**  
The Department of Second Languages has Four Clubs namely, **Al-Nadi Al-Arabi - Arabic Club**, **Nayee Disha - The Hindi Club**, **Sangoshthi - The Telugu Club**, **Sutra-Parampara - The Heritage Club** for students' Holistic Development.
  - ❖ **SUTRA-PARAMPARA**, the Heritage Club, caters to all college students by organizing literary competitions and celebrating events such as Sanskrit Diwas, Gita Jayanti, and Matrubhasha Divas. The club aims to introduce students to the profound Vedic heritage and societal traditions, fostering awareness of India's rich cultural values. Its activities cover diverse topics from Indian knowledge systems, including the Vedas, Upanishads, the Epics, and renowned works like Kautilya's Arthashastra.

- ❖ **AL-NADIA**, the Arabic Language Club, caters to all Arabic students and organizes a variety of literary competitions. It commemorates Arabic Language Day and National Education Day, fostering a vibrant cultural and educational environment for its members.
  - ❖ **NAYEE DISHA**, the Hindi Language & Literary Club, conducts literary competitions and celebrates Hindi Diwas as well as Vishwa Hindi Diwas, promoting Hindi language and literature among its members.
  - ❖ **SANGOSHTHI**, the Telugu Language and Literary Club, fosters a vibrant environment for promoting Telugu language and literature through literary discussions, cultural events, and initiatives that highlight the rich heritage of Telugu literature. Additionally, the club commemorates the birthdays and death anniversaries of prominent Telugu writers and poets, and celebrates Telugu Bhasha Divas and Telugu Bhasha Dinotsavam.
- **PSYCHED CLUB:** In order to provide awareness and increase the understanding of the students in the field of Psychology through increased interaction among students, thus enriching their social experience and creating within them a sense of community, the Department of Psychology brought into existence its Departmental Club – PSYCHED in 2016. The club conducts intra club and inter club activities and also involves other faculty members and parents to be a part of it through a journey of seminars, events & activities and various outreach programs.
  - **JOSEPH’S CHOIR COMMITTEE:** The College has an illustrious choir group “ANNO DOMINI” which has a distinguished track record of achievements in OU intercollegiate competitions, zonal competitions.

#### CENTER FOR EMPLOYABILITY & CORPORATE RELATIONS

St. Joseph's has established the Center for Employability (CE) and Corporate Relations (CR) to provide comprehensive career solutions through training programs, seminars and workshops on Placement Opportunities, Personality Development, Interpersonal Skills, and Etiquette. Additionally, it offers structured Campus Recruitment Training (CRT) that includes Career Planning, Quantitative Aptitude, Effective Communication Skills, Resume Building, and Interview Techniques. The center guides students in exploring careers in core sectors such as Finance, IT, HR, Marketing, and Consulting, as well as opportunities for higher education.

**Note:** Final year UG/PG students can register with CE & CR for CRT. Selection of students will be entirely at the discretion of the concerned company/ organization. CE & CR does not guarantee any placement to the students. For placement updates students can visit the placement website.

## OUR ESTEEMED RECRUITERS - UG

|   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>● Arcesium</li> <li>● Deloitte - Audit</li> <li>● JP Morgan Chase</li> <li>● Goldman Sachs</li> <li>● PWC</li> <li>● KPMG</li> <li>● Optum</li> <li>● EY</li> <li>● Wipro</li> <li>● We Make Scholars</li> <li>● Factset</li> <li>● Invesco</li> <li>● Treebo</li> <li>● Deloitte -Tax</li> <li>● Innovidu Technology</li> <li>● Synchrony Financials</li> <li>● ADP</li> <li>● Regalix Marketstar</li> <li>● Fuzion PR</li> <li>● Dupont</li> </ul> | <ul style="list-style-type: none"> <li>● TCS BPS</li> <li>● TCS - IT</li> <li>● In Tandem Technologies</li> <li>● Uponly</li> <li>● Bluestone</li> <li>● Digital Logic</li> <li>● Sutherland Global</li> <li>● Tech Mahindra</li> <li>● Amazon</li> <li>● KPMG</li> <li>● Qspiders</li> <li>● Federal Bank</li> <li>● Nine Advisory</li> <li>● Genpact</li> <li>● Zensar Technologies</li> <li>● Arka Insurance</li> <li>● Innomatics Research Labs</li> <li>● Zomato</li> <li>● Paytm</li> <li>● Khumbu Systems</li> </ul> | <ul style="list-style-type: none"> <li>● Deloitte - Support Services</li> <li>● Broadridge</li> <li>● Skyspecs</li> <li>● Simpolo</li> <li>● Protiviti Global</li> <li>● Oasis Accountants</li> <li>● Concentrix</li> <li>● SysCloud</li> <li>● AlliantGroup</li> <li>● Foundever</li> <li>● Cognizant</li> <li>● Newmark</li> <li>● Indigo Airlines</li> <li>● Infinity Learn</li> <li>● Hexaware</li> <li>● HRH Next</li> <li>● Red Health</li> <li>● BMW_Kun</li> </ul> |
|---|---|--|

## OUR ESTEEMED RECRUITERS - PG

|   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>● Deloitte Audit</li> <li>● Berkadia</li> <li>● Asian Paints</li> <li>● TIME</li> <li>● HDFC Life</li> <li>● Franklin Templeton</li> <li>● Golden Hills Capital</li> <li>● Newmark</li> <li>● HFFC</li> <li>● Ramco Cements</li> <li>● EnH Isecure</li> <li>● Uponly</li> <li>● Ryan India Tax</li> <li>● Bluestone</li> <li>● Digital Nest</li> <li>● HDFC Bank</li> <li>● IDFC Bank</li> </ul> | <ul style="list-style-type: none"> <li>● EY</li> <li>● Verity Knowledge Services</li> <li>● Innomatics</li> <li>● Pragati-Finserve</li> <li>● Asset NX</li> <li>● Broadridge</li> <li>● Foundever</li> <li>● Ryan India Tax</li> <li>● Dr. Reddys Foundation</li> <li>● TCS</li> <li>● Flipkart</li> <li>● Kent RO</li> <li>● Paramantra</li> <li>● Endeavour Technologies</li> <li>● Exprs</li> <li>● Kreative Code</li> <li>● Reliance Retails</li> </ul> | <ul style="list-style-type: none"> <li>● Metrix Lab</li> <li>● Darwin Box</li> <li>● We Make Scholars</li> <li>● Townshall</li> <li>● Beyond Finance</li> <li>● Medplus</li> <li>● Townhall</li> <li>● India Cements</li> <li>● BMW</li> <li>● Clean Harbors</li> <li>● Kotak Mahindra Bank</li> <li>● Zomato</li> </ul> |
|---|---|--|

## CENTER FOR RESEARCH & DEVELOPMENT

The Centre promotes a research culture among faculty and students across all departments, emphasizing publication in reputable journals such as Web of Science, SCOPUS, and UGC CARE journals. It serves as a liaison between researchers and relevant funding agencies, offering guidance on project proposal preparation, submission, and post-sanction oversight to ensure adherence to timelines.

## CENTER FOR SKILL DEVELOPMENT

The Centre for Skill Development supports both UG and PG students by offering a variety of Value Added Courses, Certificate Courses, and skill/hobby-oriented programs aligned with current industry trends and needs. These courses are designed to provide an additional edge, enhancing knowledge, skills, and employability beyond the regular curriculum.

## OFFICE OF INTERNATIONAL & DOMESTIC RELATIONS

The Office of International Relations promotes global engagement and fosters international collaborations. It manages MOUs with prestigious universities worldwide, enabling students to access diverse academic and cultural experiences. The office also facilitates student development programs and organizes Faculty Development Programs, empowering both students and faculty with global perspectives and innovative teaching methods. Through faculty exchange programs and joint research initiatives, the office enhances academic quality and advances knowledge across various fields, preparing students to become global citizens in a rapidly changing world.

## CENTER FOR INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT

**Entrepreneurship Development Cell:** The Cell collaborates with NIMSME (National Institute for Micro, Small, and Medium Enterprises) to conduct programs aimed at familiarizing students with various financial schemes offered by the Government of India. Additionally, it equips students with essential entrepreneurship skills to initiate and manage their own business ventures.

**The Institution's Innovation Council** nurtures an environment conducive to innovation:

- It aims to cultivate an innovation ecosystem where creativity flourishes and new ideas take root.
- It endeavors to build a robust culture of innovation and entrepreneurship throughout the campus community, fostering a spirit of creativity and forward-thinking among its members.

**Techno Innovation and incubation Center:** Techno Innovation and Incubation Center (TIIC) fosters entrepreneurship and innovation among students and faculty. It establishes a robust ecosystem within the college, facilitating IPR and patent registration, and fostering industry collaborations for resources and infrastructure setup. The center supports faculty & student startups through guidance and funding assistance, as well as providing internship opportunities to students to enhance practical learning experiences.

## CENTER FOR STUDENT TRAINING AND PROGRESSION

Centre for Student Training and Progression aims for training and providing coaching to the students who are interested in pursuing higher education at National/ International Level. The college has MOU with various training institutions. The center conducts various orientation programmes & Training programmes to create awareness, build skills and opportunities for students.

|                  |   |  |
|------------------|---|--|
| National         | - | CAT/MAT/SNAP/ICET                          |
| International    | - | IELTS (Free Coaching)/GRE/ TOFFEL/GMAT/PTE |
| Government Exams | - | UPSC/TSPSC/Bank PO                         |

## JOSEPH'S OUTREACH CELL

### EXTENSION SERVICES

Social Consciousness and Commitment are an integral part of the College vision. The extension programmes in the institution are organized through six basic units: National Service Scheme (NSS), Youth Red Cross Society (YRCS), Joseph's Social Responsibility (JSR), Joseph's Green Group (JGG) Women Empowerment Cell (WEC) & Unnat Bharat Abhiyan (UBA)

The faculty and students are sensitized on their social responsibilities, environmental awareness and citizenship roles through participation in Community development programmes, health and hygiene awareness programmes, AIDS awareness programmes, gender sensitization programmes, medical and blood donation camps, environmental awareness programmes, visits to Homes for Street children, Rescue Centers, Orphanages, HIV/AIDS centers, Home for the aged and destitute, mentally and physically challenged Children etc. College-community neighborhood networks include our students educating the less privileged neighborhood children. Students are involved in various community development programmes, social and environment awareness campaigns so that they emerge as ethical and socially responsible citizens of India.

**VILLAGE ADOPTION:** As part of its community service initiatives, the college has adopted villages and conducts surveys to assess the basic needs of villagers, including medical camps, basic education for children, and various awareness programs. Additionally, tree plantations, medical camps, and awareness programs on health and hygiene are regularly conducted in these adopted villages

## HAPPINESS AND WELL-BEING COMMITTEE

The Happiness and well-being committee aims to focus on one's personal strengths, skills and abilities to contribute to their own well-being as well as that of others including family and society at large. The faculty, students and other stakeholders are sensitized on happiness, self-esteem, motivation as tools to succeed and face life with joy and contentment.

## ROLE OF PARENTS

It is befitting that Parents/Guardians cooperate with the college authorities in character formation of their wards. Parent's proactive involvement is also called for in maintaining attendance and ensuring consistent academic progress of their wards.

Parents are advised to check the correspondence/letters/SMS sent by college regarding attendance shortage, academic or behavioral issues of their wards and make it a point to personally meet the class in charge/Vice Principal to be apprised of their performance/ regularity and behaviour.

**Parent-Teacher Meetings are conducted twice a year, where it is mandatory for parents to meet teachers.**

**NOTE:** Parents can meet their respective Class In-charges between 9:00am- 1:00 pm on 1st and 3rd Saturdays of each month .

The PTM aims to serve a larger purpose by enabling today's busy parents to align with our academic schedules, as we greatly value their guidance and proactive involvement in the development of their wards.



## SPORTS & GAMES

St. Joseph's Sports arena has brought laurels to the institution, with our students winning several regional, state, national and International championships under the professional guidance and coaching of a well-qualified Physical Director.

Apart from Basketball and Volleyball Courts, a spacious cellar is available for indoor Games like Chess, Carroms and Table Tennis. Owing to limited grounds, the institution also hires Osmania University and Nizam college grounds for conducting competitions and professional coaching. Pre-Competition Coaching is given in two sessions: Morning and Evening.

## REGISTERED ALUMNI ASSOCIATION

The College has an active Alumni Association which functions with the Motto: “**Reunite, Renew, Reflect**”. Alumni are the ambassadors of our Institution. The office bearers and the members of the association meet every year and plan for programmes to benefit the current students and contribute to the growth of the institution.

### Activities/ Contributions of the Alumni

- Being members of statutory bodies like IQAC, Board of studies, Academic Council give valuable inputs to make curriculum industry relevant.
- Interaction with the present Josephites and offer valuable insights into corporate culture, expectations, organizational functions and challenges faced in work situations
- Deliver Guest lectures
- Offering internships or employment opportunities within their companies or networks.
- Help in organizing management events, industrial visits
- Donate books to general library
- **Financial:** Contributions to support scholarships, facilities, research, or other institutional needs.
- **Mentorship:** Providing guidance and advice to current students or recent graduates in their career development.

## EXAMINATION SYSTEM

All Undergraduate and PostGraduate programmes follow a semester pattern with respect to the Teaching and Evaluation process. The Academic year is divided into Two Semesters. Each Semester has two Continuous Internal Assessments and an End-Semester Examination.

**CHOICE BASED CREDIT SYSTEM (CBCS) is introduced in the college for both UG & PG from the Academic Year 2015 – 2016.**

## CHOICE BASED CREDIT SYSTEM (CBCS)

### Features

- Elective Course allows flexibility in the education system - choice for students to select from the courses offered.
- Offers opportunities and avenues to learn beyond the core subjects for holistic development of an individual and allows easy mobility of the students
- Makes education board-based on par with global standards

## Outline of Choice Based Credit System

**Core Course:** To be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study. (DSC- Discipline Specific Course)

**Elective Course** is a course which can be chosen from a pool of papers

- Generic Elective (GE): Unrelated discipline / course
- Discipline Specific Elective (DSE): Main discipline / course

### Ability Enhancement Course

- Ability enhancement Compulsory Course (AECC): For Knowledge enhancement (mandatory)
- Skill Enhancement Courses (SEC): value-based and skill-based  
SEC papers Max Marks: 50 (CIA:20 ESE:30) only one internal will be conducted.

### CBCS Guidelines

- Minimum 40% is Pass Mark (Mandatory 40% is required in End Semester Examination to pass)
- Semester Grade Point Average (SGPA) is Shown in Semester Grade Report (No SGPA will be displayed if they fail in any one of the paper)
- Cumulative Grade Point Average (CGPA) is awarded after passing all the courses six semester
- Only Grades & Credits are indicated in the Grade Report.

Note: Marks will not be shown in Grade report

## MANDATORY NON - CGPA COURSES (10 credits)

The following Non-CGPA courses are offered to UG students:

### 1. Co-Curricular

- a. **MOOCs (Massive open online course)** on SWAYAM Platform – Students need to complete 1 MOOCs course by the end of Semester III to acquire 2 credits.
- b. **Value Added Courses (Certificate Courses)** – Students need to complete 1 certificate course of his choice by the end of Semester II to acquire 2 credits.
- c. **Internship** – Students need to complete his internship by the end of Semester V to acquire 4 credits.

### 2. Extra- curricular activities

- a. Students are expected to participate in extra-curricular activities in every semester offered by the various Centre/Cell/Committees/Clubs so that students develop their social skills and learn how to work in a team. These activities allow the students the opportunity to explore different areas of interest, increase self-confidence and build leadership skills.
- b. Students have to submit a certificate of participation to class incharges by the end of Semester I, II & III to acquire 2 credits. (4 certificates inhouse/ 2 Certificates outside participation)

The students are free to choose from extra-curricular activities conducted by the following committees/cells/Centre/Clubs:

1. Joseph's Cultural Committee
2. Joseph's Literary Committee
3. Joseph's Choir Committee
4. Joseph's Sports Committee
5. Joseph's Social Responsibility (JSR)
6. Youth Red Cross Wing (YRCW)
7. National Service Scheme (NSS)
8. Joseph's Green Group Cell (JGG)
9. Women Empowerment Cell (WEC)
10. Institutions Innovation Council (IIC)
11. Techno Innovation & Incubation Center (TIIC)
12. Entrepreneurship Development Cell (ED)
13. Unnat Bharat Abhiyan Committee (UBAC)

### **NOTE TO STUDENTS**

1. It is mandatory to qualify Non- CGPA courses (except MOOCs) to get their final degree.
2. In case of non-compliance, it will be considered as backlog and SGPA will not be displayed.
3. MOOCs is compulsory for MBA students

### **NEW GRADING TABLE FROM 2021 BATCHES ONWARDS**

| Range of % of Marks                       | Inference             | Letter Grade | Grade Point |
|---|-----------------------|--------------|-------------|
| ≥ 90 to 100                               | Outstanding           | O            | 10          |
| ≥ 75 to < 90                              | Excellent             | A+           | 9           |
| ≥ 60 to < 75                              | Very Good             | A            | 8           |
| ≥ 55 to < 60                              | Good                  | B+           | 7           |
| ≥ 50 to < 55                              | Above Average         | B            | 6           |
| ≥ 45 to < 50                              | Average               | C            | 5           |
| ≥ 40 to < 45                              | Pass                  | D            | 4           |
| < 40                                      | Fail (Re Appear)      | F (RA)       | 0           |
|   | Absent (Not Appeared) | Ab (NA)      | 0           |
| Not eligible for end semester examination | In-Complete           | IC           | 0           |

## **UNDERGRADUATE PROGRAMMES**

### **EXAMINATION SYSTEM**

Examination system has two components -**Continuous Internal Assessment (CIA) & End Semester Examination (ESE)**.

#### **Theory Papers:**

Total Marks: 100 (40 for CIA and 60 for ESE) - DSE, DSC

50 marks (20 for CIA and 30 for ESE)- SEC

### Practical papers:

Total Marks: 50 (20 for CIA and 30 for ESE)

### Continuous Internal Assessment (CIA)

#### a. Theory Papers

1. Internal – I Examination - 30 marks
2. Internal – II Examination - 30 marks
3. Skilled Based Test (SBT) - 10 marks

**Total: (Internal – I + Internal – II) / 2 + SBT = 40 marks**

#### b. Practical Papers

Internal Practical Exam: 20 marks (Viva- Voce, Record submission, Execution)

**Note: No Re-Examination will be conducted if the student is absent for internals (The rule applies for both theory and practical papers).**

### End Semester Examination (ESE)

#### a. Theory Papers

- Written Examination for each subject is conducted for 60 marks with a duration of 3 hours. SEC papers will be for 30 marks with a duration of 2 hours.
- Students have to secure a minimum of 24 marks (40%) out of 60 in End Semester Examination and a total of 40(CIA+ESE) marks out of 100 marks to pass in every subject.

#### b. Practical Papers

- Practical Examination for each subject is conducted for 30 marks with duration of 3 Hours.
- Students have to secure a minimum of 12 marks (40%) out of 30 in End Semester Practical Examination and a total of 20(CIA+ESE) marks out of 50 marks to pass in every subject.

### **PROMOTION RULES**

| S.No. | Semester                   | Conditions to be fulfilled for Promotion  |
|-------|----------------------------|---|
| 1.    | From Sem - I to Sem – II   | Should have undergone a regular programme of study of Sem-I and applied for Sem-I examinations  |
| 2.    | From Sem - II to Sem - III | a) Should have undergone a regular programme of study of Sem - II and<br>b) The number of backlogs if any of Sem- I & Sem- II together shall not exceed 50% of total No. of papers prescribed for Sem- I & II             |
| 3.    | From Sem - III to Sem - IV | Should have undergone a regular programme of study of Sem- III and applied for Sem- III Examinations  |
| 4.    | From Sem - IV to Sem - V   | a) Should have undergone a regular programme of study of Sem- IV and<br>b) The number of backlogs if any of Sem- I, II, III & IV together shall not exceed 50% of total No. of papers prescribed for Sem– I, II, III & IV |
| 5.    | From Sem - V to Sem - VI   | Should have undergone a regular programme of study of Sem- V and applied for Sem- V Examinations.   |

#### Note:

- If the student has not submitted the examination application for the semester examinations due to any reason he/she has to repeat the semester. (i.e. he is not promoted to the next semester)
- It is mandatory that the student has to maintain a minimum 75% of attendance for submitting the examination form.

## **BACKLOG EXAMINATION**

- Backlog of Semesters I – VI will be conducted along with main examinations in April/May.
- In case of a change in syllabus of any paper, a student is allowed to write the exam in the old syllabus for 3 times and thereafter he / she should switch over to the new syllabus.
- In case of change of subject, student is allowed to write the exam in old subject for 3 times and thereafter he / she should switch over to new subject or equivalent subject
- Instant examination will be conducted immediately for students who failed in any one or two papers of the VI semester papers only. (provided he / she passed in other papers of Semester I, II, III, IV & V.

## **REVALUATION RULES**

- Within 10 days from the date of declaration of results, students have to apply for revaluation by paying the specified amount mentioned in the revaluation notification.
- The application has to be submitted in a prescribed format along with the fee receipt and photocopy of the memo.
- The revaluation results will be declared within 30 days from the last date of the revaluation form submission.
- The students whose marks have improved in the revaluation will be displayed and a new memo will be issued in exchange of the old memo.

**NOTE: The students whose marks have not improved in the revaluation will not be mentioned in the list.**

## **POST GRADUATION (MA & MBA)**

Examination system has two components - **Continuous Internal Assessment (CIA)** and **End Semester Examination (ESE)**.

### **Theory Papers:**

Total Marks: 100 (40 for CIA and 60 for ESE)

### **Practical Papers:**

Total Marks: 50 (20 for CIA and 30 for ESE)

### **Continuous Internal Assessment (CIA)**

#### **a. Theory Papers**

- |                              |            |
|------------------------------|------------|
| 1. Internal – I Examination  | - 30 marks |
| 2. Internal – II Examination | - 30 marks |
| 3. Skilled Based Test (SBT)  | - 10 marks |

**Total: (Internal – I + Internal – II) / 2 + SBT = 40 marks**

#### **b. Practical Papers**

Internal Practical Exam: 20 marks (Viva- Voce, Record submission, Execution)

**Note: No Re-Examination will be conducted if the student is absent for internal examinations (The rule applies for both theory and practical papers).**

### **End Semester Examination (ESE)**

#### **a. Theory Papers**

- Written Examination for each subject is conducted for 60 marks with a duration of 3 hours.
- Students have to secure a minimum of 24 marks (40%) out of 60 in End Semester Examination and a total of 40(CIA+ESE) marks out of 100 marks to pass in every subject.

### b. Practical Papers

- Practical Examination for each subject is conducted for 30 marks with duration of 3 Hours.
- Students have to secure a minimum of 12 marks (40%) out of 30 in End Semester Practical Examination and a total of 20 (CIA+ESE) marks out of 50 marks to pass in every subject.

### PROMOTION RULES

| S.No. | Semester                           | Conditions to be fulfilled for Promotion  |
|-------|------------------------------------|---|
| 1.    | From Semester– I to Semester– II   | Should have undergone a regular programme of study of Semester – I and applied for Semester – I Examinations  |
| 2.    | From Semester– II to Semester– III | a) Should have undergone a regular programme of study of Semester– II and<br>b) The number of backlogs if any of Semester–I & Semester –II together shall not exceed 50% of total No. of papers prescribed for Semester– I & II |
| 3.    | From Semester– III To Semester– IV | Should have undergone a regular programme of study of Semester– III and applied for Semester– III Examinations  |

**Note: If the student has not submitted the examination application for the semester examinations due to any reason he/she has to repeat the semester.**

**It is mandatory that the student has to maintain a minimum 75% of attendance for submitting examination form.**

### BACKLOG EXAMINATION

#### MA(MCJ)

- Backlog / Improvement Examination of Odd Semester will be conducted along with the Regular examination conducted in Even Semester.

### RECOUNTING RULES

- Within 10 days from the date of declaration of results, students have to apply for recounting, by paying the specified amount mentioned in the recounting notification.
- The application has to be submitted in a prescribed format along with the fee receipt and Xerox of memo
- The recounting results will be declared within 30 days from the last date of the recounting form submission.
- The results of students who have improved in the recounting will be displayed and a new memo will be issued in exchange of the old memo.

**NOTE: The students whose marks have not improved in the recounting will not be mentioned in the list.**

### RESULTS DECLARATION & AWARD OF DEGREE

- End Semester Examination Results are declared through Prajna app.
- The Final Degree is awarded by the parent University (Osmania University) on submission of Degree in Absentia form.

*Note: Various application forms related to the examination branch are available on the college website. (Below Home page – downloads option)*

**Almanac for UnderGraduate (UG)  
Odd Semesters I, III & V  
Academic Year 2024 – 2025**

| S. No. | Details   | Date, Month & Year   |
|--------|---|--|
| 1.     | Commencement of Semester Classes for UG II & III Years                      | 12 <sup>th</sup> June 2024 (Orientation)   |
| 2      | Commencement of I Semester Classes for I Year B. Com & BBA                  | 1 <sup>st</sup> July 2024<br>(Orientation – Deeksharambh from 1 <sup>st</sup> July- 6 <sup>th</sup> July 2024)   |
| 3      | Commencement of I Semester Classes for I Year B.Sc & BA                     | 8 <sup>th</sup> July 2024<br>(Orientation – Deeksharambh from 8 <sup>th</sup> July - 12 <sup>th</sup> July 2024) |
| 4      | Continuous Internal Assessment– I Examination for all UG I, II & III Years  | 21 <sup>nd</sup> Aug 2024 – 24 <sup>th</sup> August 2024   |
| 5      | Examination Notification  | 11 <sup>th</sup> Sept 2024   |
| 6      | Continuous Internal Assessment– II Examination for I ,II & III Years        | 25 <sup>th</sup> Sept – 28 <sup>th</sup> Sept 2024   |
| 7      | Internal Practical Examinations for I, II & III Years                       | 30 <sup>th</sup> Sept – 5 <sup>th</sup> Oct 2024   |
| 8      | <b>Submission of Examination Forms</b>                                      |  |
|        | a. Without Late Fee   | 18 <sup>th</sup> Sept – 24 <sup>th</sup> Sept 2024   |
|        | b. With Late Fee  | 26 <sup>th</sup> Sept – 28 <sup>th</sup> Sept 2024   |
| 9      | Last Instruction Day  | 8 <sup>th</sup> Oct 2024   |
| 10     | Preparation Holidays  | 9 <sup>th</sup> Oct - 15 <sup>th</sup> Oct 2024  |
| 11     | Odd Semester Theory & External Practical Examinations for I, II & III Years | 16 <sup>th</sup> Oct – 14 <sup>th</sup> Nov 2024   |
| 12     | College Re-open for Even Semester   | 18 <sup>th</sup> November 2024   |

**Almanac for Undergraduate  
Academic Year 2024 – 2025  
Even Semester – II, IV & VI**

| <b>S. No.</b> | <b>Details</b>   | <b>Date, Month &amp; Year</b>                            |
|---------------|--|--|
| 1.            | Commencement of II, IV & VI Semester Classes                                 | 18 <sup>th</sup> November 2024                           |
| 2.            | Christmas Vacation   | 24 <sup>th</sup> Dec 2024 – 1 <sup>st</sup> January 2025 |
| 3.            | College Re - opens for continuation of Even Semester                         | 2 <sup>nd</sup> January 2025                             |
| 4.            | Continuous Internal Assessment - I Examination for all UG I, II & III Years  | 7 <sup>th</sup> Jan – 10 <sup>th</sup> Jan 2025          |
| 5.            | Examination Notification (Main)  | 17 <sup>th</sup> Feb 2025                                |
| 6.            | Continuous Internal Assessment - II Examination for all UG I, II & III Years | 4 <sup>th</sup> – 7 <sup>th</sup> March 2025             |
| 7.            | Internal Practical Examinations  | 10 <sup>th</sup> – 15 <sup>th</sup> March 2025           |
| 8.            | Submission of Examination Forms  |  |
|               | A. Without Late Fee  | 25 <sup>th</sup> Feb – 3 <sup>rd</sup> March 2025        |
|               | B. With late Fee   | 4 <sup>th</sup> - 7 <sup>th</sup> March 2025             |
| 9.            | Last day of Instruction  | 21 <sup>st</sup> March 2025                              |
| 10.           | Preparation Holidays   | 22 <sup>nd</sup> – 26 <sup>th</sup> March 2025           |
| 11.           | Commencement of End Semester Examinations (Theory & Practical)               | 27 <sup>th</sup> March 2025 onwards                      |
| 12.           | College Reopen for Odd Semester  | 11 <sup>th</sup> June 2025                               |



**Post Graduate Almanac for MBA  
Odd Semester III (Batch 2023 -2025)  
Academic Year 2024 - 2025**

| S.No. | Details   | Date, Month & Year                                       |
|-------|---|--|
| 1     | MBA II Commencement of Semester - III Classes             | 5 <sup>th</sup> August, 2024 (Orientation)               |
| 2     | Continuous Internal Assessment - I Examination            | 23 <sup>rd</sup> Sept - 27 <sup>th</sup> Sept 2024       |
| 3     | Examination Notification                                  | 6 <sup>th</sup> November 2024                            |
| 4     | Continuous Internal Assessment - II Examination           | 18 <sup>th</sup> Nov – 22 <sup>nd</sup> Nov 2024         |
| 5.    | <b>Submission of Examination Forms</b>                    |  |
|       | A. Without Late Fee                                       | 3 <sup>rd</sup> – 7 <sup>th</sup> Nov, 2024              |
|       | B. With Late Fee  | 8 <sup>th</sup> – 11 <sup>th</sup> Nov, 2024             |
| 6     | Last day of Instruction                                   | 4 <sup>th</sup> Dec, 2024                                |
| 7     | Preparation Holidays                                      | 5 <sup>th</sup> – 8 <sup>th</sup> Dec, 2024              |
| 8     | Commencement of End Semester Theory Examinations          | 9 <sup>th</sup> – 23 <sup>th</sup> Dec, 2024             |
| 9     | Christmas Vacation  | 23 <sup>rd</sup> Dec 2024 – 1 <sup>st</sup> January 2025 |
| 10    | Commencement of Semester IV Classes for Batch 2022 - 2024 | 2 <sup>nd</sup> Jan, 2025                                |

**Post Graduate Almanac for MBA  
Even Semester IV (Batch 2023-2025)  
Academic Year 2024 – 2025**

| <b>S. No.</b> | <b>Details</b>  | <b>Date, Month &amp; Year</b>                  |
|---------------|---|--|
| 1             | MBA Commencement of Semester- IV Classes                          | 2 <sup>nd</sup> Jan, 2025 (Orientation)        |
| 2             | Continuous Internal Assessment - I Examination                    | 11 <sup>th</sup> – 15 <sup>th</sup> Feb 2025   |
| 3             | Examination Notification  | 2 <sup>nd</sup> April 2025                     |
| 4             | Continuous Internal Assessment - II Examination                   | 21 <sup>st</sup> - 25 <sup>th</sup> April 2025 |
| 5             | <b>Submission of Examination Forms</b>                            |  |
|               | A. Without Late Fee   | 8 <sup>th</sup> - 11 <sup>th</sup> April 2025  |
|               | B. With Late Fee  | 15 <sup>th</sup> - 17 <sup>th</sup> April 2025 |
| 6             | Last day of Instruction   | 2 <sup>nd</sup> May 2025                       |
| 7             | Preparation Holidays  | 3 <sup>rd</sup> – 7 <sup>th</sup> May 2025     |
| 8             | Commencement of End Semester Examinations (Theory & Project Viva) | 8 <sup>th</sup> May 2025 onwards               |

**Almanac for MA (Post Graduate)  
Odd Semester I (Batch 2024-2026)  
Academic Year 2024 - 2025**

| <b>S. No.</b> | <b>Details</b>  | <b>Date, Month &amp; Year</b>                            |
|---------------|---|--|
| 1             | MA I year Commencement of Semester - I Classes            | 5 <sup>th</sup> August, 2024 (Orientation)               |
| 2             | Continuous Internal Assessment - I Examination            | 23 <sup>rd</sup> Sept to 27 <sup>th</sup> Sept 2024      |
| 3             | Examination Notification                                  | 6 <sup>th</sup> November 2024                            |
| 4             | Continuous Internal Assessment Internal - II Examination  | 18 <sup>th</sup> Nov – 22 <sup>nd</sup> Nov 2024         |
|               | <b>Submission of Examination Forms</b>                    |  |
| 5.            | A. Without Late Fee                                       | 3 <sup>rd</sup> Nov – 7 <sup>th</sup> Nov, 2024          |
|               | B. With Late Fee  | 8 <sup>th</sup> Nov – 11 <sup>th</sup> Nov, 2024         |
| 6             | Last day of Instruction                                   | 4 <sup>th</sup> Dec, 2024                                |
| 7             | Preparation Holidays                                      | 5 <sup>th</sup> Dec – 8 <sup>th</sup> Dec, 2024          |
| 8             | End Semester Theory Examinations                          | 9 <sup>th</sup> Dec – 23 <sup>th</sup> Dec, 2024         |
| 9             | Christmas Holidays  | 23 <sup>th</sup> Dec 2024 – 1 <sup>st</sup> January 2025 |
| 10            | Commencement of Semester II Classes for Batch 2024 - 2026 | 2 <sup>nd</sup> Jan, 2025                                |

**Note: Syllabus to be completed through Blended Mode**

**Almanac for MA (Post Graduate)  
Even Semester II (Batch 2024-2026)  
Academic Year 2024 – 2025**

| <b>S.<br/>No.</b> | <b>Details</b>  | <b>Date, Month &amp; Year</b>                        |
|-------------------|---|--|
| 1                 | MA I Year Commencement of Semester- II Classes                    | 2 <sup>nd</sup> Jan, 2025 (Orientation)              |
| 2                 | Continuous Internal Assessment - I Examination                    | 11 <sup>th</sup> Feb – 15 <sup>th</sup> Feb 2025     |
| 3                 | Examination Notification  | 2 <sup>nd</sup> April 2025                           |
| 4                 | Continuous Internal Assessment - II Examination                   | 21 <sup>st</sup> April - 25 <sup>th</sup> April 2025 |
| 5                 | <b>Submission of Examination Forms</b>                            |  |
|                   | A. Without Late Fee   | 8 <sup>th</sup> April - 11 <sup>th</sup> April 2025  |
|                   | B. With Late Fee  | 14 <sup>th</sup> April - 17 <sup>th</sup> April 2025 |
| 6                 | Last day of Instruction   | 2 <sup>nd</sup> May 2025                             |
| 7                 | Preparation Holidays  | 3 <sup>rd</sup> May – 7 <sup>th</sup> May 2025       |
| 8                 | Commencement of End Semester Examinations (Theory & Project Viva) | 8 <sup>th</sup> May 2024 onwards                     |
| 9                 | Commencement of Semester III Classes for Batch 2024 - 2026        | 11 <sup>th</sup> June, 2025                          |

**Post Graduate Almanac for MA  
Odd Semesters III  
Academic Year 2024 – 2025**

| S. No. | Details  | Date, Month & Year                                      |
|--------|--|---|
| 1.     | Commencement of MA II Year Semester - III Classes                | 12 <sup>th</sup> June 2024 (Orientation)                |
| 2      | Continuous Internal Assessment - I Examination for III Semester  | 20 <sup>th</sup> July 2024 – 24 <sup>th</sup> July 2024 |
| 3      | Examination Notification   | 11 <sup>th</sup> Sept 2024                              |
| 4      | Continuous Internal Assessment - II Examination for III Semester | 24 <sup>th</sup> Sept – 28 <sup>th</sup> Sept 2024      |
| 5      | Internal Practical for III Semester                              | 30 <sup>th</sup> Sept 2024 - 5 <sup>th</sup> Oct 2024   |
| 6      | <b>Submission of Examination Forms</b>                           |   |
|        | a. Without Late Fee  | 18 <sup>th</sup> Sept – 24 <sup>th</sup> Sept 2024      |
|        | b. With Late Fee   | 26 <sup>th</sup> Sept – 28 <sup>th</sup> Sept 2024      |
| 6      | Last date of Instruction   | 8 <sup>th</sup> Oct 2024                                |
| 7      | Preparation Holidays   | 9th Oct - 15th Oct 2024                                 |
| 8      | Odd Semester Theory Exams & External Practical for III Semester  | 16th Oct, 2024  |
| 9      | College Re-open for Even Semester IV                             | 6 <sup>th</sup> November 2024                           |

**Post Graduate Almanac for MA  
Even Semester – IV  
Academic Year 2024 – 2025**

| <b>S. No.</b> | <b>Details</b>   | <b>Date, Month &amp; Year</b>                                   |
|---------------|--|---|
| 1.            | Commencement of IV Semester Classes  | 6 <sup>th</sup> November, 2025                                  |
| 2.            | Christmas Vacation   | 23 <sup>rd</sup> December, 2024 – 1 <sup>st</sup> January, 2025 |
| 3.            | College Re – Open for Continuation of Even Semester                          | 2 <sup>nd</sup> January, 2025                                   |
| 4.            | Internship & Dissertation  | 2 <sup>nd</sup> January, 2025 – 31 <sup>st</sup> March, 2025    |
| 5.            | Continuous Internal Assessment - I Examination                               | 7 <sup>th</sup> Jan – 8 <sup>th</sup> Jan 2025                  |
| 6.            | Examination Notification   | 2 <sup>nd</sup> April, 2025                                     |
| 7.            | Continuous Internal Assessment - II Examination                              | 4 <sup>th</sup> March 2025 – 5 <sup>th</sup> March 2025         |
| 8.            | Internal Practical Examinations  | 10 <sup>th</sup> March 2025 – 15 <sup>th</sup> March 2025       |
| 9.            | <b>Submission of Examination Forms</b>                                       |   |
|               | A. Without Late Fee  | 8 <sup>th</sup> April, 2025 – 11 <sup>th</sup> April, 2025      |
|               | B. With late Fee   | 15 <sup>th</sup> April, 2025 – 17 <sup>th</sup> April, 2025     |
| 10.           | Last date of Instruction   | 2 <sup>nd</sup> May, 2025                                       |
| 11.           | Preparation Holidays   | 3 <sup>rd</sup> May, 2025 – 7 <sup>th</sup> May, 2025           |
| 12.           | Commencement of End Semester Examinations (Theory, Practical & Project Viva) | 8 <sup>th</sup> May, 2025 onwards                               |

**Note: Departmental Value Added Course Completion is Mandatory**

## ACADEMIC CALENDAR

| <b>JUNE 2024</b> |            |   |
|------------------|------------|---|
| <b>Date</b>      | <b>Day</b> | <b>Particulars</b>  |
| 1                | Saturday   |   |
| 2                | Sunday     | Telangana Formation Day   |
| 3                | Monday     | World Bicycle Day   |
| 4                | Tuesday    |   |
| 5                | Wednesday  | 5 Day Faculty Development Programme - Elevating Educators-Mastering the art of Teaching from 5th to 11th June, 2024<br>World Environment Day - JGG  |
| 6                | Thursday   | FDP - Elevating Educators-Mastering the art of Teaching   |
| 7                | Friday     | FDP - Elevating Educators-Mastering the art of Teaching<br>World Food Safety Day<br>Guest Lecture on MBA Corporate Restructuring by Business Management   |
| 8                | Saturday   | Second Saturday   |
| 9                | Sunday     |   |
| 10               | Monday     | FDP - Elevating Educators-Mastering the art of Teaching   |
| 11               | Tuesday    | FDP - Elevating Educators-Mastering the art of Teaching   |
| 12               | Wednesday  | Orientation for all II & III Year Students by Computer Science<br>World Day Against Child Labour<br>Importance of listening skills by Dept. of English  |
| 13               | Thursday   | Guest Lecture on Growth Mindset & Skills required for a better tomorrow for BBA Final Year students by IQAC<br>GE Orientation (Mathematics and Statistics) for non Mathematics students - Mathematics & Statistics  |
| 14               | Friday     | Seminar on Menstrual Hygiene & Life Skills - WEC in collaboration with IQAC<br>Roadmap to Govt. Jobs for Final Year Students by IQAC<br>Diagnostic Test from 14th to 20th June, 2024.<br>Orientation Session on Start your journey early for BBA Final year students by BM<br>World Blood Donor Day Awareness Day by YRCW |
| 15               | Saturday   | Project-orientation for newly joined faculty - Business Management<br>Guest Lecture (MBA Corporate Restructuring)<br>Cinemoji - World Emoji Day by Psychology   |
| 16               | Sunday     |   |
| 17               | Monday     | Eid ul-Adha (Bakrid)  |
| 18               | Tuesday    | Seminar on Higher Education by Global Degrees for BBA Final Year Students by Business Management  |
| 19               | Wednesday  | National Reading Day-Activities centered around Reading by Dept. of English<br>Joseph's Reading Marathon<br>Waste Management in collaboration with IQAC by IIC  |
| 20               | Thursday   | Eve Teasing Awareness Program by Anti-ragging & Anti-sexual Harassment in collaboration with IQAC   |
| 21               | Friday     | World Music Day - Insta Music Contest (Online Mode) by Mass Comm<br>International Yoga Day by NSS<br>Group Discussion on the Origination of HRD   |
| 22               | Saturday   | National Seminar on GST unified Taxation Accounting Challenges by Commerce  |
| 23               | Sunday     |   |

|    |           |   |
|----|-----------|---|
| 24 | Monday    | PDP on G-Suite by Computer Science Department from 24 to 26 June, 2024  |
| 25 | Tuesday   | JAM Session on Drug Abuse and Illicit Trafficking by Psychology<br>Collage & Poster Making competition by Anti Ragging Committee  |
| 26 | Wednesday | Awareness Program on Drug Abuse by Anti-Sexual Harassment Committee<br>Session on How to plan for startup and legal & ethical steps<br>Statistics Day Celebrations - Data Detectives<br>How to plan for startup by IIC  |
| 27 | Thursday  | Skills for Digital Media Reporting by Mass Comm<br>Session on Health and Wellbeing by Commerce Department.<br>Session on Life Skills (Health & Wellness) by Commerce  |
| 28 | Friday    | Science Club Meeting by Physics & Electronics<br>English for Professional Skills for Final Year BBA Students by BM<br>Career opportunities in Digital Media - BA Mass Communication students<br>Statistics Day Celebration - Datadive Fiesta - Treasure Hunt - Mathematics & Statistics<br>Academic Project orientation by Computer Science |
| 29 | Saturday  | Statistics Day Celebrations - Data Diva Fiesta the Treasure Hunt by Mathematics & Statistics<br>National Camera Day   |
| 30 | Sunday    |   |

### IQAC

- Staff Orientation
- Orientation for UG II & III yrs

### Department of English

- Treasure Hunt: Book Exchanges
- Student Centric Social Media Day from 30th June to 15th July, 2024 - Dept. of English

### Department of Commerce

- Departmental Meeting
- FDP on Financial Reporting
- Seminar on Emotional Well being

### Department of Business Management

- CRT programme

### Department of Computer Science

- Workshop on React JS and Bootstrap
- 3 day workshop on Basics Computer Skills
- Power Bytes Club Events

### IIC

- Workshop
- Session on ‘How to plan for start-up and legal & ethical steps’

### Department of Psychology

- Awareness Walk on International Day against Drug abuse and trafficking

| JULY 2024 |           |   |
|-----------|-----------|---|
| Date      | Day       | Particulars   |
| 1         | Monday    | Deekhsharambh for B.Com & BBA from 1 - 5 July, 2024 by IQAC         |
| 2         | Tuesday   | Yukti Orientation by IIC  |
| 3         | Wednesday | New Faculty Orientation Program from 03rd - 08th July, 2024 by IQAC |



|    |           |   |
|----|-----------|---|
| 4  | Thursday  |   |
| 5  | Friday    | Biliogala - Promoting Reading Culture by Dept. of English & JELS<br>Orientation Session on ACCA by Commerce<br>Self Defensive Technique by Anti Ragging Committee   |
| 6  | Saturday  | Mentoring<br>FDP on GE - English Writing Skills for the new age by Dept. of English   |
| 7  | Sunday    |   |
| 8  | Monday    | Poetry Recitation Contest - Literary Committee<br>Deeksharambh for I Years - B.Sc & B.A Student Centric - Deeksharambh<br>from 8th - 12th July, 2024<br>Expert talk on Innovation by IIC  |
| 9  | Tuesday   | Diagnostic Test - Department of Computer Science<br>Workshop on IPR by Commerce in collaboration with IIC   |
| 10 | Wednesday |   |
| 11 | Thursday  | Maths Whiz Quiz by Commerce dept.   |
| 12 | Friday    | Dance Club Inauguration Competition by Cultural Committee<br>Achieving Value Proposition fit & Business fit on 12, 15 & 16 July, 2024 by IIC<br>& TIIC<br>JP Morgan Chase Pre-placement Talk by Placement   |
| 13 | Saturday  | Second Saturday   |
| 14 | Sunday    |   |
| 15 | Monday    | Student Development Program on Employability Skills<br>Career opportunities in the field of Computer Science & Information<br>Technology by Computer Science<br>Orientation by WEC<br>Emoji Day - Happiness and Wellbeing Committee   |
| 16 | Tuesday   | Science Club Activity for Science Students by Physics & Electronics<br>NSS Orientation<br>Bridge Course on Computer Fundamentals<br>Diagnostic Test - Mathematics & Statistics<br>Orientation on Co-Po Mapping by Commerce  |
| 17 | Wednesday | Muharram<br>World Emoji Day   |
| 18 | Thursday  | World Emoji Day Competitions by II Languages<br>Field Visit by Dept. of Computer Science<br>World Emoji Day Competitions & Activity by Happiness and Well-being<br>Radio Club - Insta Live 6.00 pm - 7.00 pm on International Day for Freedom,<br>Justice & Democracy by Mass Comm<br>Bridge Course on Computer by Computer Science |
| 19 | Friday    | Open mic, Elocution: Freedom of Expression in Social Media - The need for<br>censorship-JELS<br>Awareness on Dementia Care by Psychology<br>Interclass Basketball Tournament for Women<br>Project Orientation Session for Final year by commerce dept.<br>Startup Ecosystem Empowering by IIC                                       |
| 20 | Saturday  | Interclass Basketball Tournament for Men<br>Alumni Session on Interview by Commerce   |
| 21 | Sunday    | Guru Purnima  |

|    |           |   |
|----|-----------|---|
| 22 | Monday    | Guest Lecture & Guru Stotra Recitation Competition by II Languages<br>Diagnostic Test - Department of Physics & Electronics<br>Entry Level Test by Psychology<br>Make up / Hair style competition and Mehendi & Nail art by Cultural Committee  |
| 23 | Tuesday   | Bridge Course by Psychology<br>National Broadcasting Day Exhibition for school children by Mass Comm  |
| 24 | Wednesday | Bridge Course by Physics & Electronics<br>Industrial Visit to ISRO/NRSC - Department of Computer Science<br>Career Opportunities in Social Media (Content Writing, Journalistic Writing etc) - Dept. of English   |
| 25 | Thursday  | Green Dish Challenge (Non CGPA)-JGG<br>Guest Lecture on the Memory Dr. C Narayana Reddy Jayanthi<br>Awareness Talk on Blood donation - UG First Years   |
| 26 | Friday    | Vijay Kargil Diwas Field Visit to Army Museum-MCJ   |
| 27 | Saturday  | Inauguration of Joseph's Dance Club by Cultural Committee<br>Faculty orientation on LMS software  |
| 28 | Sunday    | World Nature Conservation Day   |
| 29 | Monday    | Bonalu  |
| 30 | Tuesday   | Mentoring - Department of Physics & Electronics<br>Kargil Vijay Diwas Celebration - Theme Digital India - NSS<br>Entrepreneurship 101 Quiz on the occasion of the 4th Annual National Education by IIC<br>Bridge Course classes from 30th July - 5th Aug 2024.<br>Health & Hygiene Session for Girls by Business Management |
| 31 | Wednesday | Towards the world of equals - breaking barriers, building gender inclusive campus by WEC<br>Interactive session by UBA  |

### **IQAC**

- FDP/Workshop/Guest Lecture/ Symposium
- Induction Program - Deeksharambh
- New Faculty Orientation
- Project Orientation
- CDC activities

### **Department of Second Languages**

- Guest Lecture
- Club Activities

### **Department of English**

- ELST – LSRW – Assessment
- English for Professional Success - Resume Building and Interview Skills
- Bridge Course

### **Department of Commerce**

- Departmental Meeting
- Bridge Course
- Diagnostic Test

### **Department of Business Management**

- Bridge Course

- Diagnostic Test

#### **Department of Computer Science**

- Diagnostic Test
- Bridge Course on Computer Fundamentals
- Field Visit

#### **Department of Mathematics and Statistics**

- Orientation Program

#### **Department of Psychology**

- Mental Health Awareness month
- Visit to Govt. School / Intermediate College
- Psyched Club Elections

#### **Institutions Innovation Council**

- Field/Exposure visit to incubation unit/Patent facilitation centre/ Technology transfer centre
- Workshop on intellectual property rights (IPR's) and IP management for start-up
- 4<sup>th</sup> anniversary of national education policy (NEP)
- Session/ Panel discussion with innovation and start-up Ecosystem enables from the region/ state/ national level

#### **Sports**

- Sports: Sports selections
- (Badminton, Table Tennis, Chess, Carroms, Cricket, Basketball, Volleyball, Football, etc.)
- Selection of the sports students' year and Section/group wise

#### **Inter Class competitions:**

- Inter Class Cricket Tournament (Men)

#### **Department of English (Faculty)**

- Faculty Orientation on Online Classes: Challenges and Strategies / Effective Methodology

#### **Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)

#### **IIC**

- Mentoring Event/ Exhibition/ Poster Presentation

#### **Literary club**

- Story writing

#### **Joseph's Social Responsibility**

- MoU with DEO for Government Schools & Wargal Village

#### **Center for Training and Employability**

- Placement Registration Process

#### **Anno Domini**

- Orientation for freshers
- Auditions for freshers
- Practices for Independence Day

| <b>AUGUST 2024</b> |            |   |
|--------------------|------------|---|
| <b>Date</b>        | <b>Day</b> | <b>Particulars</b>  |
| 1                  | Thursday   | Social aspect: knowing the city - JELS<br>World Wide Web Day-WebQZ by Computer Science<br>Internet Odyssey-Scavenger Hunt by Computer Science |

|    |           |  |
|----|-----------|--|
| 2  | Friday    | Health & Cyber Hygiene by Computer Science<br>Awareness & Registration Campaign on ABC,NAD & DigiLocker by Computer Science from 2 - 7 Aug, 2024<br>Building Pipeline of Quality Innovations and starts up in HEIs by IIC<br>Trading System by Business Management   |
| 3  | Saturday  | Health Camp by IQAC & YRCS   |
| 4  | Sunday    |  |
| 5  | Monday    | MA I year Commencement of Semester - I Classes<br>Commerce Day Celebration by Commerce<br>Seminar and Competition for B.Com students by Commerce<br>Bhoj -E- Jashn by ED Cell<br>Bridge Course Completion Test by Mathematics & Statistics<br>Friendship day activity by Happiness & Well-being committee  |
| 6  | Tuesday   | Awareness & Registration Campaign on ABC,NAD & Digi Locker- UG I Year by Computer Science  |
| 7  | Wednesday | Awareness & Registration Campaign on ABC,NAD & Digi Locker- UG I Year by Computer Science<br>A Traffic Training Workshop by NSS  |
| 8  | Thursday  | Guest Lecture on the Ultimate guide to MBA after graduation by Business Management   |
| 9  | Friday    | Industry visit for final year MPCs & MECs students by Physics & Electronics<br>National Handloom Day Celebrations by NSS & MassCom , Handloom Expo<br>Inter Class Table Tennis (Men & Women) Competitions by Physical Education<br>Inviting Professors from English department to Educate students especially on accent, smart answering etc. by Business Management |
| 10 | Saturday  | Second Saturday  |
| 11 | Sunday    |  |
| 12 | Monday    | Workshop on UML Diagrams by Computer Science<br>Science Club Activity by Physics & Electronics<br>Voice of the Youth-Open Mic, Poster Making on International Youth Day by Dept. of English<br>Festibition by IIC<br>Viksit Bharat - Inter Collegiate Competitions<br>Painting Competition & Rakhi Making by Cultural Committee                                      |
| 13 | Tuesday   | International Lefthanders Day by Psychology<br>Business Analytics in the age of AI & Machine Learning - III Year by Business Management<br>Managing Finance for a better tomorrow - Faculty Enrichment Programme by Department of Commerce & IQAC<br>Festibition by IIC<br>Viksit Bharat - Inter Collegiate Competitions   |
| 14 | Wednesday | Group Singing competition Intercollegiate (patriotic/ Folk ) by Cultural Committee<br>Green Dish Challenges by JGG<br>one day workshop for MBA students on IBM SPSS by Business Management<br>Festibition by IIC   |
| 15 | Thursday  | Independence Day Celebration<br>Investiture Ceremony<br>Dance performance by Cultural Committee  |
| 16 | Friday    | Varalakshmi Vratam<br>Poster presentation by Business Management   |

|    |           |   |
|----|-----------|---|
| 17 | Saturday  | Folk Dance competitions- Intercollegiate by Cultural Committee<br>Alumni Meet<br>Field Visit by Mathematics & Statistics<br>Orientation on Terrace Gardening by JGG<br>Inter Class Chess (Men) Competitions by Physical Education   |
| 18 | Sunday    |   |
| 19 | Monday    | Raksha Bandhan<br>World Photography Day<br>Two Day Workshop on MATLAB and Mathematics - 19th & 20th Aug, 2024 by Mathematics & Statistics<br>Sanskrit Diwas by II Languages   |
| 20 | Tuesday   | Continuous Internal Assessment- I Examination for III Sem for MA students - 20th - 24th Aug 2024<br>TASK Skill Development Course by Business Management<br>Two Day Workshop on MATLAB and Mathematics<br>Interview skill development for BBA final year students by Business Management<br>Sadbhavana Diwas-Community service projects, peace and harmony seminars by II Languages |
| 21 | Wednesday | Continuous Internal Assessment - I Examination for all UG I, II & III yrs - 21st - 24th Aug, 2024<br>World Entrepreneurs Day - IIC  |
| 22 | Thursday  | Continuous Internal Assessment - I<br>Traffic Awareness Workshop on 22nd & 23rd August, 2024 by NSS.  |
| 23 | Friday    | Continuous Internal Assessment - I<br>FDP- how to publish Research Papers in Top Tier journals by Business Management   |
| 24 | Saturday  |   |
| 25 | Sunday    |   |
| 26 | Monday    | Sri Krishna Astami<br>Women's Equality Day  |
| 27 | Tuesday   | Alumni Interaction and Companies Guidance Session by Business Management  |
| 28 | Wednesday | Lecture Series by Computer Science<br>Guest Lecture Trends in Digital & Social Media Marketing by Business Management   |
| 29 | Thursday  | Seminar on Role of Physics & Electronics in AI and Robotics<br>Telugu Bhasha Dinotsavam Events & Competitions by II Languages<br>National Sports Day-Sports competitions, fitness workshops by Business Management<br>Blood donation Drive by Business Management   |
| 30 | Friday    | Outreach Program - Knowledge Sharing by Mathematics & Statistics  |
| 31 | Saturday  | Freshers Day 2024   |

### IQAC

- Commencement of Club Activities
- Student entry level feedback
- Anti ragging affidavit
- ABC drive
- Women Empowerment Awareness Programme
- Faculty Development Program
- CDC activities
- SQAC elections

**Department of Commerce**

- Workshop on Beyond Curriculum
- Guest lecture
- Orientation on Research Projects
- Club Activity
- Orientation on Career planning

**Department of Business Management**

- Poster presentation
- one day workshop for MBA students on IBM SPSS
- Mock Interviews
- Alumni Interaction and Companies Guidance Session
- Guest Lecture
- Blood donation Drive

**Department of Computer Science**

- Web Technologies / Java Python
- Awareness & Registration Campaign on ABC, NAD & Digi Locker
- Lecture Series

**Department of Mathematics and Statistics**

- Outreach program
- Guest Lecture

**Department of Psychology**

- International Friendship Day
- Activities on International Left Handers Day

**Department of English**

- Workshop on Writing Skills
- Word-O-Mania

**Center for Social Transformation**

- Cleaning the Campus In- House

**Institutions Innovation Council**

- World Entrepreneurship Day

**Sports****Inter Class competitions:**

- a) Table Tennis (Men)
- b) Table Tennis (Women)
- c) Chess (Men)
- d) Chess (Women)
- e) Basketball (Men)
- b) Basketball (Women)

**Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)

**JGG**

- Green Dish Challenge
- Orientation on Terrace Gardening

**Joseph's Social Responsibility**

Community Services in Govt. Girls High School, Hyderguda

**Anno Domini**

- Group singing competition
- Independence Day
- Workshop by Life Coach – Mr Joseph

**WEC**

- Women Entrepreneurs Expo

| <b>SEPTEMBER 2024</b> |            |   |
|-----------------------|------------|---|
| <b>Date</b>           | <b>Day</b> | <b>Particulars</b>  |
| 1                     | Sunday     | National Nutrition Week   |
| 2                     | Monday     |   |
| 3                     | Tuesday    |   |
| 4                     | Wednesday  |   |
| 5                     | Thursday   | Teacher's Day Celebration - Departmental Values and Best Practices  |
| 6                     | Friday     |   |
| 7                     | Saturday   | Vinayaka Chavithi   |
| 8                     | Sunday     | World Literacy Day & Birth Day of Mother Mary   |
| 9                     | Monday     | Guest Lecture on Telangana Bhasha Dinotsavam by II Languages  |
| 10                    | Tuesday    | International Literacy Day  |
| 11                    | Wednesday  | Industry Visit for MPCs & MECs Second Year Students by Physics & Electronics  |
| 12                    | Thursday   | Gender in everyday life by Dept. of English<br>Guest Lecture by Gynecologist by Business Management   |
| 13                    | Friday     |   |
| 14                    | Saturday   | Parent Teacher Meeting  |
| 15                    | Sunday     |   |
| 16                    | Monday     | Milad-Un-Nabi / Vishwakarma Puja<br>Science club event on World Ozone day by Physics & Electronics  |
| 17                    | Tuesday    | Spinning the yarn - storytelling by JELS  |
| 18                    | Wednesday  | Banned Books Week by Dept. of English   |
| 19                    | Thursday   |   |
| 20                    | Friday     | International Conference on empowering tomorrow's Business Landscape-NAVigating the intersection of Entrepreneurship, AI , Inclusion & Sustainability by Commerce from 20th Sep to 22nd Sep 2024<br>Orientation on Different Competitive Examinations. Orientation for the whole set of Semesters<br>Painting & Craft by Cultural Committee |
| 21                    | Saturday   | International Conference on empowering tomorrow's Business Landscape-NAVigating the intersection of Entrepreneurship, AI , Inclusion & Sustainability by Commerce   |
| 22                    | Sunday     | International Conference on empowering tomorrow's Business Landscape-NAVigating the intersection of Entrepreneurship, AI , Inclusion & Sustainability by Commerce   |
| 23                    | Monday     | Continuous Internal Assessment - I Examination from 23rd - 27th Sept, 2024<br>World Translation Day   |

|    |           |   |
|----|-----------|---|
| 24 | Tuesday   | Continuous Internal Assessment -II Examination for III Sem from 24th - 28th Sept, 2024 for MA students<br>NSS Day-Community service initiatives, NSS volunteering projects by NSS |
| 25 | Wednesday | Continuous Internal Assessment - II Examination for all UG I, II & II yrs from 25th - 28th Sept 2024.   |
| 26 | Thursday  |   |
| 27 | Friday    |   |
| 28 | Saturday  |   |
| 29 | Sunday    |   |
| 30 | Monday    | Internal Practical Examinations for UG I, II & III years & MA from 30th Sept - 5th Oct, 2024.   |

### **IQAC**

- NAAC Reaccreditation Orientation
- Investiture ceremony
- AQAR 23-24 preparation
- Freshers Party
- Teachers Day Celebrations
- CDC activities
- IKS Sessions

### **Department of Second Languages**

- Literary Competitions
- Club Activities

### **Department of English**

- JELS Session – I
- Word-O-Mania
- Student Centric Career Guidance

### **Department of Commerce**

- Workshop on Beyond Curriculum
- Conference
- Research Projects
- Field Visit/ Industrial Visit
- Club Activity

### **Department of Business Management**

- Management club activity
- Research Projects
- Field Visit/ Industrial Visit
- Club Activity
- Guest Lecture
- Risk Management and Trading Psychology

### **Department of Computer Science**

- Informatique Exhib
- Field Visit
- Remedial Classes
- Project Seminar – I

### **Department of Mathematics and Statistics**

- Club activities: Quiz, Puzzles
- Field Visit

### **Department of Physics & Electronics**

- Science Club Event on World Ozone Day

### **Department of Psychology**

- Guest Lecture on World Suicide Prevention Day



- Field Visit
- Lecture Series

**Department of English**

- Lecture Series

**English Club**

- Caption writing Creative thinking

**Literary club**

- Project – field trip creative nonfiction

**Joseph’s Social Responsibility**

Community Services in Govt. Girls High School, Aliya

**Sports:**

- Inter Class Cricket Tournament (Men)
- Inter Class Football Tournament (Men)

**Cultural**

- Joseph’s Dance Club (1st & 3rd Saturday of every month)

**WEC**

- A Session on training budding Women Entrepreneur by COWE
- Gender equality on Awareness Session by TISS.

| <b>OCTOBER 2024</b> |            |  |
|---------------------|------------|--|
| <b>Date</b>         | <b>Day</b> | <b>Particulars</b>   |
| 1                   | Tuesday    | Research Methodology Seminar - Research, Innovations and Extension by Business Management<br>Guest Lecture on Language Learning & Employment Opportunities by II Languages<br>Bathukamma, Dandiya & Ethnic Day Celebrations – Selfie Contest by Cultural Committee |
| 2                   | Wednesday  | Gandhi Jayanthi/ Bathukamma Starting Day<br>Peace & Non-violence Day   |
| 3                   | Thursday   |  |
| 4                   | Friday     |  |
| 5                   | Saturday   | World Teachers Day   |
| 6                   | Sunday     |  |
| 7                   | Monday     |  |
| 8                   | Tuesday    | Last Instruction Day for UG<br>Indian Air Force Day-Visits to air force bases, leadership talks by air force officers by NSS   |
| 9                   | Wednesday  | Preparation Holidays from 9th - 15th Oct, 2024   |
| 10                  | Thursday   |  |
| 11                  | Friday     | International Girl Child Day   |
| 12                  | Saturday   | Second Saturday<br>Vijaya Dasami   |
| 13                  | Sunday     | Following Day of Vijaya Dasami   |
| 14                  | Monday     |  |
| 15                  | Tuesday    | Workshop on Modern Teaching Techniques - Teaching-Learning and Evaluation<br>World Students' Day-Student leadership workshops, motivational talks by Business Management<br>Caption writing contest for the entire college - JELS                                  |

|    |           |  |
|----|-----------|--|
| 16 | Wednesday | Commencement of End Semester Examinations (Theory & Practical) from 16th Oct to 14th Nov, 2024.                        |
| 17 | Thursday  |  |
| 18 | Friday    |  |
| 19 | Saturday  |  |
| 20 | Sunday    | World Statistics Day   |
| 21 | Monday    |  |
| 22 | Tuesday   |  |
| 23 | Wednesday |  |
| 24 | Thursday  | Field trip to Masqati Dairy farm to understand the Marketing Strategies by Business Management                         |
| 25 | Friday    |  |
| 26 | Saturday  | Constitution Day-Debates on constitutional rights, mock parliaments by Business Management                             |
| 27 | Sunday    |  |
| 28 | Monday    |  |
| 29 | Tuesday   |  |
| 30 | Wednesday |  |
| 31 | Thursday  | Deepavali<br>Rashtriya Ekta Diwas<br>National Unity Day-Unity marches, activities promoting national integration - NSS |

#### **IQAC**

- Administration of Faculty Feedback
- Internal Academic Audit
- Departmental Alumni meeting for Passed out batch
- Bathukamma celebrations
- Lecture Series - Cluster Colleges
- CDC activities

#### **Department of Business Management**

- Festibition
- Campus Placements/ Internships

#### **Department of Commerce**

- Departmental Meeting
- Club Activity
- FDP

#### **Department of Computer Science**

- Alumni Meet - Department level
- Remedial Classes

#### **Department of Mathematics and Statistics**

- Extension Lecture

#### **Department of Psychology**

- World Mental Health Day- Week Long activities to spread awareness

#### **Literary club**

- Workshop

## Sports

### Organizing Osmania University Inter Collegiate Tournament:

- Table Tennis/Carroms Tournament 2024-25 Academic Year our college premises

## Cultural

- Joseph's Dance Club (1st & 3rd Saturday of every month)

### Anno Domini

- Planning for 'Fete de Noel'
- Workshop for the Choir Members and Auditions for Carols Competition

## Exam Branch

- MBA & MA Convocation

| NOVEMBER 2024 |           |   |
|---------------|-----------|---|
| Date          | Day       | Particulars   |
| 1             | Friday    |   |
| 2             | Saturday  | All Soul's Day  |
| 3             | Sunday    |   |
| 4             | Monday    |   |
| 5             | Tuesday   |   |
| 6             | Wednesday | Examination Notification for MA I Sem (Batch 2024-26)<br>College Reopens for Even Semester IV for MA students                               |
| 7             | Thursday  | National Cancer Awareness Day<br>C.V. Raman Birthday Celebrations by Physics & Electronics  |
| 8             | Friday    |   |
| 9             | Saturday  | Second Saturday   |
| 10            | Sunday    |   |
| 11            | Monday    | National Education Day-Educational fairs, workshops on advancements in education by Business Management                                     |
| 12            | Tuesday   |   |
| 13            | Wednesday |   |
| 14            | Thursday  | Children's Day-Volunteering at children's shelters, organizing fun activities for kids by Business Management                               |
| 15            | Friday    | Kartika Purnima/ Guru Nanak's Birthday<br>Entrepreneurship Development Programme - Research, Innovations and Extension                      |
| 16            | Saturday  |   |
| 17            | Sunday    |   |
| 18            | Monday    | Continuous Internal Assessment - II Examination from 18th - 22nd Nov, 2024 for MBA III Sem & MA I Sem.<br>College Reopens for Even Semester |
| 19            | Tuesday   | National Entrepreneurs Day  |
| 20            | Wednesday |   |
| 21            | Thursday  | World Television Day  |
| 22            | Friday    | Industrial trip to Rockwool Fibres Ltd. by Business Management  |
| 23            | Saturday  | Workshop on Writing Skills by Dept. of English  |
| 24            | Sunday    |   |

|    |           |  |
|----|-----------|--|
| 25 | Monday    | International Day - Elimination of Violence against Women from 25th Nov to 16th Dec 2024   |
| 26 | Tuesday   | Constitution Day-Debates on constitutional rights, mock parliaments by Business Management |
| 27 | Wednesday | Student Management Meet by Business Management   |
| 28 | Thursday  |  |
| 29 | Friday    |  |
| 30 | Saturday  |  |

### **IQAC**

- Seminar / Workshops
- Green, Energy and Environment Audit
- CDC Activities
- Conduct of VAC

### **Department of Business Management**

- Financial Literacy workshop MBA FIRST YEAR

### **Department of Computer Science**

- Seminar on Scientific Paper Writing

### **Department of Mathematics and Statistics**

- Workshop/FDP

### **Department of Psychology**

- National Level Workshop on Research Methodology
- Effect of Nutritional Disorders on Adolescent Health Outreach Program

### **Department of English**

- Elimination of Violence against Women

### **Literary club**

- The Literary Fest

### **Sports**

#### **Conducting Selection Trails: Men & Women**

- Osmania University Table Tennis trails for South Zone Inter University Selection for the 2024-25 Academic Year

### **Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)

### **JGG**

- Field visit - I
- Poojitha Agro Tech Farm Outreach

### **Anno Domini**

- Planning for 'Fete de Noel'
- Workshop for the Choir Members and Auditions for Carols Competition

### **WEC**

- Social Outreach Program - Awareness Program on Health Nutrition, Hygiene & Safety.
- Literary Events around Gender Based Violence

| DECEMBER 2024 |           |  |
|---------------|-----------|--|
| Date          | Day       | Particulars  |
| 1             | Sunday    | World Aids Day   |
| 2             | Monday    | Seminar & Pollution Check on National Pollution Prevention Day by JGG  |
| 3             | Tuesday   |  |
| 4             | Wednesday | Meditation & Yoga Workshop from 4th - 8th December, 2024 by NSS  |
| 5             | Thursday  | Preparation Holidays for MA I Sem students from 5th to 8th Dec 2024  |
| 6             | Friday    |  |
| 7             | Saturday  |  |
| 8             | Sunday    |  |
| 9             | Monday    | Commencement of End Semester Theory Examinations from 9th - 23rd Dec, 2024 for MBA & MA I Sem<br>Project orientation by Physics & Electronics                        |
| 10            | Tuesday   | Human Rights Day-Human rights workshops, guest lectures from activists by Business Management  |
| 11            | Wednesday |  |
| 12            | Thursday  |  |
| 13            | Friday    | Outreach program on Energy Conservation Day by Department of Physics & Electronics<br>Orientation by Students of HRD to other Specializations by Business Management |
| 14            | Saturday  | Second Saturday<br>Energy Conservation Day   |
| 15            | Sunday    |  |
| 16            | Monday    | Vijay Diwas<br>Joy of Giving Week from 16 - 20 Dec, 2024   |
| 17            | Tuesday   |  |
| 18            | Wednesday | Essay Writing Competition Arabic Day by II Languages   |
| 19            | Thursday  | Science Club Activity by Physics & Electronics   |
| 20            | Friday    |  |
| 21            | Saturday  | Quiz on Gita Jayanti by II Languages   |
| 22            | Sunday    | National Mathematics Day   |
| 23            | Monday    |  |
| 24            | Tuesday   | Christmas Vacation from 24th Dec 2024 - 1st Jan, 2025  |
| 25            | Wednesday | Christmas<br>Good Governance Day   |
| 26            | Thursday  | Boxing Day   |
| 27            | Friday    |  |
| 28            | Saturday  |  |
| 29            | Sunday    |  |
| 30            | Monday    |  |
| 31            | Tuesday   |  |

#### IQAC

- AQAR Submission
- Joy of giving week
- Christmas Celebration

- Faculty Development Programme
- CDC Activities

**Department of Second Languages**

- Language-wise Guest Lectures
- Quiz on Gita

**Department of English**

- Joy of Giving Week

**Department of Commerce**

- Departmental Meeting
- National Level Competitions

**Department of Computer Science**

- National Seminar on Latest Trends & Technologies .
- Computer Literacy Week

**Department of Mathematics and Statistics**

- National Mathematics Day Celebrations
- MOMATH

**Department of Psychology**

- Guest Lecture on Psychological Effects of Drug Abuse
- Conflict Management Session

**Joseph's Outreach Cell**

Joy of giving Week & Distribution of Blankets Neighborhood

**Sports**

**Inter Class competitions:**

- Inter Class Athletics (Men) Competitions

**Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)
- Fete de Noel

**JGG**

- National Energy conservation Day

**Anno Domini**

- Fete de Noel – Christmas Fest
- Practices for Carols Competition which will held by various organization

**Joseph's Social Responsibility**

- **Feed the poor & Blanket distribution Drive** - Distribution of blankets to orphans, poor people etc.,

**Exam Branch :**

**UG Convocation**

**WEC**

- Literary events around Gender based Violence.

| JANUARY 2025 |           |   |
|--------------|-----------|---|
| Date         | Day       | Particulars   |
| 1            | Wednesday | New Year  |
| 2            | Thursday  | College Reopens for continuation of Even Semester Internship & Dissertation for MA students from 2nd Jan - 31st March, 2025   |
| 3            | Friday    |   |
| 4            | Saturday  |   |
| 5            | Sunday    |   |
| 6            | Monday    |   |
| 7            | Tuesday   | Continuous Internal Assessment - I Examination for all UG I, II & III yrs from 7th - 10th Jan, 2025<br>Continuous Internal Assessment - I Examination for MA IV Sem from 7th & 8th Jan, 2025. |
| 8            | Wednesday |   |
| 9            | Thursday  | Rangoli Competition/ Kite Flying by Cultural Committee  |
| 10           | Friday    | World Hindi Day   |
| 11           | Saturday  | Second Saturday   |
| 12           | Sunday    | National Youth Day  |
| 13           | Monday    | Bhogi/ Hazrath Ali's Birthday   |
| 14           | Tuesday   | Makar Sankranti   |
| 15           | Wednesday | Guest Lecture on Indian Army Day by Dept. of English<br>Kanuma  |
| 16           | Thursday  |   |
| 17           | Friday    |   |
| 18           | Saturday  |   |
| 19           | Sunday    |   |
| 20           | Monday    | Field Visit to B.M. Birla Science by Physics & Electronics<br>5 Day Workshop on IKS by II Languages from 20th to 24th Jan, 2025   |
| 21           | Tuesday   |   |
| 22           | Wednesday |   |
| 23           | Thursday  | Parakram Diwas / National Handwriting Day   |
| 24           | Friday    | National Girl Child Day   |
| 25           | Saturday  | India Tourism Day/ National Voters Day /<br>National Voters Day - Voter Awareness Campaigns, Mock Elections by Business Management  |
| 26           | Sunday    | Republic Day  |
| 27           | Monday    | Project Seminar-1 for final yrs by Physics & Electronics  |
| 28           | Tuesday   |   |
| 29           | Wednesday | Guest Lecture on Career Guidance for Physics & Electronics  |
| 30           | Thursday  | Martyrs' Day-Tributes to martyrs, discussions on national security by Business Management   |
| 31           | Friday    |   |

## **IQAC**

- Administration of Faculty Feedback
- Faculty Development Programme
- Alumni Meeting
- Josephiesta/ Comera/CInevolution/Josephire
- CDC activities
- SSR Preparation

## **Exam Branch**

- UG Convocation

## **Department of Business Management**

- Guest Lecture
- Campus Placements/ Internships
- National Seminar

## **Department of Commerce**

- Seminar /Guest lecture/FDP
- Field Visit/ Industrial Visit
- BoS

## **Department of Computer Science**

- National Level Hackathon
- Soft Skills Training

## **Department of Mathematics and Statistics**

- Faculty Development Program
- Field Visit
- BoS

## **Department of Psychology**

- Field Visit
- Psychological Skills for Effective Teaching & learning

## **Sports**

### **Inter Class competitions:**

- Inter Class Athletics (Women) Competitions

## **Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)
- Josephiesta (Dance, Cooking, Mocktail, Theatre)

## **JGG**

- Awareness Program On Ban on single use

## **Joseph's Social Responsibility**

- Events on National Youth Day

## **Anno Domini**

- Battle of Bands
- Solo and Group Singing Competition
  - i. Classical
  - ii. Non-Classical
- Solo and Instrumental Group Singing Competition

## **WEC**

- Women Safety Campaign



| <b>FEBRUARY 2025</b> |            |   |
|----------------------|------------|---|
| <b>Date</b>          | <b>Day</b> | <b>Particulars</b>  |
| 1                    | Saturday   | Career Guidance and Placement Training - Student Support and Progression by Business Management                                       |
| 2                    | Sunday     | Vasant Panchami   |
| 3                    | Monday     | Communication Skills in the Corporate Era by Dept. English  |
| 4                    | Tuesday    |   |
| 5                    | Wednesday  |   |
| 6                    | Thursday   | Field visit to HAM Radio Station by Physics & Electronics   |
| 7                    | Friday     |   |
| 8                    | Saturday   | Second Saturday   |
| 9                    | Sunday     |   |
| 10                   | Monday     | Short term training programme from 10-14 Feb, 2025  |
| 11                   | Tuesday    | Continuous Internal Assessment - I Examination from 11th - 15th Feb, 2025 for UG & MA II Sem  |
| 12                   | Wednesday  | World Radio Day<br>Blood Donation Camp  |
| 13                   | Thursday   | Clubbed activity by all the HR Professors on Experiential Learning by Business Management   |
| 14                   | Friday     |   |
| 15                   | Saturday   | Seminar on Ethical Business Practices - Departmental Values and Best Practices by Business Management                                 |
| 16                   | Sunday     |   |
| 17                   | Monday     |   |
| 18                   | Tuesday    |   |
| 19                   | Wednesday  | Online FDP for Science faculty on Research Methodology by Physics & Electronics department.   |
| 20                   | Thursday   |   |
| 21                   | Friday     | Events & Competitions on International Mother Language Day by II Languages  |
| 22                   | Saturday   |   |
| 23                   | Sunday     |   |
| 24                   | Monday     | Project Seminar II for final years by Physics & Electronics   |
| 25                   | Tuesday    |   |
| 26                   | Wednesday  | Maha Shiv Ratri   |
| 27                   | Thursday   |   |
| 28                   | Friday     | First Day of Ramadan<br>National Science Day-Science exhibitions, workshops on the role of science in business by Business Management |

#### **IQAC**

- IQAC Meeting
- IQAC Advisory Committee Meeting
- Stakeholder Satisfaction & Expectation Survey
- JSR
- IAM
- PTM

- CDC activities

#### **Department of English**

- National Seminar

#### **Department of Commerce**

- Club Activity
- Seminar

#### **Department of Computer Science**

- Lecture Series
- Project Seminar – II
- Industry – Academia Meet

#### **Department of Mathematics and Statistics**

- Student Seminars

#### **Department of Psychology**

- Field Visit
- Psyched Exhibition

#### **Joseph's Social Responsibility**

- JSR Day
- Medical Campaign in Adopted Village
- Awareness Campaign in Adopted Village

#### **Cultural**

- Joseph's Dance Club (1st & 3rd Saturday of every month)
- Josephiesta (Dance, Cooking, Mocktail, Theatre)
- Drama / mono acting

#### **Sports**

##### **Inter Class competitions:**

- Inter Class Volleyball (Men) Competitions

#### **Literary Club**

- Poetry recitation contest

#### **Anno Domini**

- Battle of Bands
- Solo and Group Singing Competition
  - a. Classical
  - b. Non-Classical
- Solo and Instrumental Group Singing Competition

| <b>MARCH 2025</b> |            |  |
|-------------------|------------|--|
| <b>Date</b>       | <b>Day</b> | <b>Particulars</b>   |
| 1                 | Saturday   |  |
| 2                 | Sunday     |  |
| 3                 | Monday     | 5 Day First Aid Camp by NSS  |
| 4                 | Tuesday    | Continuous Internal Assessment - II Examination for all UG I, II & III yrs from 4th - 7th March, 2025<br>Continuous Internal Assessment - II Examination for MA IV Sem from, 4th & 5th March, 2025.  |
| 5                 | Wednesday  |  |
| 6                 | Thursday   |  |
| 7                 | Friday     | International Women's Day Celebration - Seminars on women in business, leadership training for female students by Business Management<br>World Health Day-Health and wellness workshops, mental health awareness programs by Business Management                       |
| 8                 | Saturday   | Second Saturday<br>International Women's Day   |
| 9                 | Sunday     |  |
| 10                | Monday     | Internal Practical Examinations from 10th - 15th March, 2025   |
| 11                | Tuesday    |  |
| 12                | Wednesday  |  |
| 13                | Thursday   |  |
| 14                | Friday     | Holi   |
| 15                | Saturday   |  |
| 16                | Sunday     | National Vaccination Day   |
| 17                | Monday     |  |
| 18                | Tuesday    |  |
| 19                | Wednesday  | St. Joseph's Feast   |
| 20                | Thursday   | Guest Lecture on Trading by Commerce   |
| 21                | Friday     | Last Instruction Day for even semester for UG  |
| 22                | Saturday   | World Water Day-Water conservation drives, seminars on sustainable practices by Business Management<br>Earth Day-Environmental conservation projects, tree planting drives by Business Management<br>Preparation Holidays from 22nd - 26th March, 2025 for UG students |
| 23                | Sunday     |  |
| 24                | Monday     |  |
| 25                | Tuesday    |  |
| 26                | Wednesday  |  |
| 27                | Thursday   | Commencement of End Semester Examination (Theory & Practical) from 27th March, 2025 onwards - UG Students.   |
| 28                | Friday     |  |
| 29                | Saturday   |  |
| 30                | Sunday     | Ugadi  |
| 31                | Monday     | Id-ul-Fitr (Ramzan)  |

## **IQAC**

- Annual Day Celebrations
- Farewell Party
- BoS
- Women Empowerment Day Celebrations
- Stakeholder Feedback on Curriculum
- Administering Exit Feedback
- Administering Student Satisfaction Survey
- Faculty Outing/Non teaching, support staff
- CDC activities

### **Department of Business Management**

- FDP- Teaching Advance research methodology & modeling techniques
- Campus Placements/ Internships

### **Department of Commerce**

- Club Activity

### **Department of Computer Science**

- Board of Studies

### **Department of Mathematics and Statistics**

- Outreach Programme
- Five Day Symposium

### **Department of Physics & Electronics**

- Mentoring & Remedial classes
- Dept. Alumni Meet

### **Department of Psychology**

- Guest Lecture on Professional Ethics
- Career in Psychology

### **Department of II Languages**

- Club Activities

### **Sports**

- **Inter Class competitions:**
  - a) Carroms (Men)
  - b) Carroms (Women)

### **Cultural Committee**

- Farewell

### **Anno Domini**

- St Joseph's Feast
- Mass

### **JGG**

- World Water Day

### **Joseph's Social Responsibility**

- Awareness campaign in Adopted village

### **WEC**

- Workshop/ Awareness Session

| APRIL 2025 |           |   |
|------------|-----------|---|
| Date       | Day       | Particulars   |
| 1          | Tuesday   |   |
| 2          | Wednesday | Examination Notification for MA II Sem<br>Autism Awareness Day  |
| 3          | Thursday  |   |
| 4          | Friday    |   |
| 5          | Saturday  | Babu Jagjeevanram Jayanthi  |
| 6          | Sunday    | Sree Rama Navami / National Student-Athlete Day   |
| 7          | Monday    | World Health Day  |
| 8          | Tuesday   |   |
| 9          | Wednesday |   |
| 10         | Thursday  | Mahaveer Jayanthi   |
| 11         | Friday    |   |
| 12         | Saturday  | Second Saturday / Hanuman Jayanthi  |
| 13         | Sunday    |   |
| 14         | Monday    | Dr.B.R. Ambedkar Jayanthi   |
| 15         | Tuesday   | Tax Day / World Art Day   |
| 16         | Wednesday | Career Counseling (After Graduation WHAT) by Business Management  |
| 17         | Thursday  |   |
| 18         | Friday    | Good Friday   |
| 19         | Saturday  | Holy Saturday   |
| 20         | Sunday    | Easter Sunday   |
| 21         | Monday    | Continuous Internal Assessment - II Examination from 21st - 25th April, 2025<br>for UG & MA II Sem<br>International Creativity and Innovation Day |
| 22         | Tuesday   | Earth Day-Environmental conservation projects, tree planting drives by<br>Business Management   |
| 23         | Wednesday | World Book Day / English Language Day   |
| 24         | Thursday  |   |
| 25         | Friday    |   |
| 26         | Saturday  |   |
| 27         | Sunday    |   |
| 28         | Monday    |   |
| 29         | Tuesday   | International Dance Day   |
| 30         | Wednesday | Basava Jayanthi   |

#### IQAC

- ACM/ FCM/ GBM
- Green Audit

#### Department of Computer Science

- Annual Report preparation
- AQAR
- Filing

#### Department of Mathematics and Statistics

Five Day National Conference

**Note:**

- General Staff Meeting Every month
- Dept. every month
- National Seminar
- International Conference
- National Conclave
- Cluster College Activities
- MoU Activities

| <b>MAY 2024</b>  |            |   |
|--|------------|---|
| <b>Date</b>  | <b>Day</b> | <b>Particulars</b>  |
| 1  | Thursday   | International Labour Day<br>International Labour Day-Workshops on labor rights, career guidance sessions by Business Management |
| 2  | Friday     |   |
| 3  | Saturday   | Preparation Holidays from 3rd - 7th May, 2025   |
| 4  | Sunday     |   |
| 5  | Monday     |   |
| 6  | Tuesday    |   |
| 7  | Wednesday  |   |
| 8  | Thursday   | Commencement of End Semester Examination (Theory & Project Viva) from 8th May, 2025 onwards.                                    |
| <ul style="list-style-type: none"> <li>• IQAC External Audit.</li> </ul> |            |   |

**ACCOLADES**

**Consistently ranked among the Top 5 colleges in the twin cities and Top 60 Colleges at the all India level by media and newspapers.**

**Ranked 9th Best Colleges in India by “India Today MDRA Survey”, July, 2024.**

**THE BEST COMMERCE COLLEGE:**

- Ranked 3rd Best Commerce College in India by “India Today MDRA Survey”, July 2024.
- Ranked 45th Best Commerce College in India by The Week Hansa Survey, June 2024.
- Ranked 57th Best Commerce College in overall India by “India Today - MDRA Survey”, July, 2024.
- Ranked 45th Best Commerce College in overall India by “The Week-Hansa Research Survey”, July 2024
- Ranked 3<sup>rd</sup> Best Commerce College in Hyderabad City by “India Today MDRA Survey”, July 2023.
- Ranked 10<sup>th</sup> Best Commerce College in India by “India Today MDRA Survey”, July, 2023

**THE BEST SCIENCE COLLEGE:**

- 6th Rank, Top Emerging Science College in India by “India Today Survey - MDRA Survey, 2024” July, 2024
- 3rd Rank, Best Science college in Hyderabad by India Today - MDRA Survey, 2024.
- 63rd Rank, Best Science College in Overall India by “India Today - MDRA Survey”, July, 2024.

- 71st Rank, Best Science College in overall India by “The Week-Hansa Research Survey”, July 2024
- 5<sup>th</sup> Rank, Top Emerging Science College in India by India Today Survey, July 2023
- 65<sup>th</sup> Rank, Best Science College in India by India Today Survey, July 2023.

#### **THE BEST B-SCHOOL:**

- 45<sup>th</sup> Rank Best BBA College overall India by “India Today - MDRA Survey”, July, 2024.
- 1<sup>st</sup> Rank in Telangana in BBA by Today –MDRA Survey in 2023
- 45<sup>th</sup> All India Level in India in BBA by Today –MDRA Survey in 2023
- 210<sup>th</sup> Rank Overall India among MBA Colleges by Business Today Magazine in 2023
- 16<sup>th</sup> Position overall India in terms of Return on Investment by Today – MDRA Survey in 2023.
- 30<sup>th</sup> Rank Overall India by Education World India Autonomous College Rankings 2023-2024
- 1<sup>st</sup> Rank in Top BBA Colleges of Excellence in Telangana by CSR – GHRDC in 2023
- 3<sup>rd</sup> Rank in Top BBA Colleges of Excellence in India by CSR – GHRDC in 2023
- 10<sup>th</sup> Rank in Top BBA Colleges of Excellence in Southern Region by CSR – GHRDC in 2023
- 72<sup>nd</sup> Rank All India Top B-Schools by Chronicle B-School Survey 2023

#### **BA ARTS & HUMANITIES**

- 3<sup>rd</sup> Best Arts College in Hyderabad by “India Today - MDRA Survey”, July, 2024.
- 64<sup>th</sup> Rank, Best Arts College in overall India by “India Today - MDRA Survey”, July, 2024.
- 26<sup>th</sup> Best Mass Communication college in India by The Week Hansa Survey June, 2024.
- 26<sup>th</sup> Best Mass Communication college in overall India by “The Week-Hansa Research Survey”, July 2024
- 52<sup>nd</sup> Best Arts College in overall India by “The Week-Hansa Research Survey”, July 2024
- 8<sup>th</sup> Best Arts College in India by **India Today**, July 2023
- 3<sup>rd</sup> Best Arts College in Hyderabad by **India Today**, July 2023
- 29<sup>th</sup> Rank, Best Mass Communication College in **India** by **The Week Hansa**, July 2023
- 8<sup>th</sup> Rank, Top Emerging Arts College in **India** by **India Today – MDRA Survey**, July 2023
- Top City wise 3<sup>rd</sup> Rank, Best Arts College by **India Today – MDRA Survey**, July 2023
- 69<sup>th</sup> Rank, Best Arts College in India by **India Today – MDRA Survey**, July 2023

## **INSTITUTIONAL COLLABORATIONS – MoUs SIGNED**

### **International Collaborations**

- Washington University of Science & Technology, USA
- International Online University - USA
- Uniglobe College - Nepal
- American International University
- CG Institute of Management Kathmandu
- KMITZ Business School -Thailand
- Daffodil International University - Dhaka, Bangladesh
- UTHM University, Tun Hussein Onn - Malaysia

### **National Collaborations:**

- Holy Cross - Tiruchirapally
- Sacred Heart College - Tirupattur
- Fatima College - Madurai
- St. Xavier's College - Mumbai
- Kristu Jayanti College - Bangaluru
- Rajagiri College of Social Sciences - Kerala
- Jyothi Nivas College - Bengaluru
- Presidency University - Bengaluru
- Adamas University - West Bengal
- Assam Downtown University - Assam
- Kalinga Institute of Industrial Technology (KIIT), India

## **INSTITUTIONAL RECOGNITIONS**

### **The college was awarded**

- Excellence in Industry – Academic Interface in ELETS by 16th World Education Summit hosted by Govt. of Telangana, 2023.
- Institution Innovation Council is Registered under Ministry of Education, 2023
- Recognized as Local Chapter for NPTEL by National Programme on Technology Enhanced Learning, 2023
- Awarded 4 Star world highest rating by Ministry of Education by Govt. of India, 2023
- Social Entrepreneurship, Swachhta Rural Engagement Cell (SESREC) Institution Social Responsibility, Care for Environment and Swachhta, Reduction, Reuse and Recycling of Resources by Mahatma Gandhi National Council of Rural Education, 2023
- Role Model for Reading for Pleasure Institute by all India Reading Olympiad-2020.
- NSDC – NSQF Compliances Accreditation, 2023
- Techno Innovation and Incubation Center by Govt. of Telangana, 2023, TIIC in Collaboration with OU
- Achieved Best Student Chapter Award 2023 by Hyderabad Management Association.
- NRISG Accreditation Graded A+ for SES REC cell by Ministry of Education, 2023



## ODD SEMESTER TIME TABLE

|                  | <b>I</b><br>8:45-09:35 | <b>II</b><br>9:35-10:25 | <b>III</b><br>10:25-11:15 | <b>B<br/>R<br/>E<br/>A<br/>K</b> | <b>IV</b><br>11:45-12:35 | <b>V</b><br>12:35-01:25 | <b>VI</b><br>01:25-02:15 | <b>VII</b><br>2:15-3:05 | <b>VIII</b><br>3:05-3:55 |  |
|------------------|------------------------|-------------------------|---------------------------|----------------------------------|--------------------------|-------------------------|--------------------------|-------------------------|--------------------------|--|
| <b>Monday</b>    |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Tuesday</b>   |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Wednesday</b> |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Thursday</b>  |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Friday</b>    |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Saturday</b>  |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |

## EVEN SEMESTER TIME TABLE

|                  | <b>I</b><br>8:45-09:35 | <b>II</b><br>9:35-10:25 | <b>III</b><br>10:25-11:15 | <b>B<br/>R<br/>E<br/>A<br/>K</b> | <b>IV</b><br>11:45-12:35 | <b>V</b><br>12:35-01:25 | <b>VI</b><br>01:25-02:15 | <b>VII</b><br>2:15-3:05 | <b>VIII</b><br>3:05-3:55 |  |
|------------------|------------------------|-------------------------|---------------------------|----------------------------------|--------------------------|-------------------------|--------------------------|-------------------------|--------------------------|--|
| <b>Monday</b>    |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Tuesday</b>   |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Wednesday</b> |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Thursday</b>  |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Friday</b>    |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |
| <b>Saturday</b>  |                        |                         |                           |                                  |                          |                         |                          |                         |                          |  |

**Extra Curricular Activities Report ( Non CGPA Course )**

| <b>S.N</b>                             | <b>Name of the Student</b> | <b>Class &amp; Contact Number</b> | <b>Name of the Event</b> | <b>Organising Club/Committee/ Cell</b> | <b>Participation Details</b> | <b>Report Status</b> | <b>Marks awarded<br/>In words</b> | <b>Signature of the Coordinator</b> |
|--|----------------------------|-----------------------------------|--------------------------|--|------------------------------|----------------------|-----------------------------------|-------------------------------------|
| 1                                      |                            |                                   |                          |  |                              |                      |                                   |                                     |
| 2                                      |                            |                                   |                          |  |                              |                      |                                   |                                     |
| 3                                      |                            |                                   |                          |  |                              |                      |                                   |                                     |
| 4                                      |                            |                                   |                          |  |                              |                      |                                   |                                     |
| <b>Signature of the Class Incharge</b> |                            |                                   |                          |  |                              |                      |                                   |                                     |