



ST. JOSEPH'S DEGREE & PG COLLEGE

(Autonomous), Affiliated to Osmania University
Re-accredited by NAAC (3rd Cycle) with B⁺⁺ Grade
King Koti Road, Hyderabad

Ref No: SJC/02-12-2024/68/234

Date: 02-12-2024

REVALUATION NOTICE TO UG I, II & III-YEAR STUDENTS

This is to inform B. Com/ B.Sc. / BA/ BBA I, II, & III year students that Revaluation application form for **Odd Main Semesters (I, III, V)** Examination held in Oct / Nov-2024 can be downloaded from **Prajna :: <https://sjchyd.in>**

Revaluation Fee per paper of Rs. 300/- should be paid in Exam Branch through Challan. Applications Form along with a copy of the Challan and Internet Marks Memo should be submitted in the Examination Branch from **2:00 pm to 4:00 pm** only, on or before the following due date.

➤ **Without Fine: 2nd to 7th December 2024**

➤ **With Fine of Rs.100: 9th December 2024**

Note: -

1. **Revaluation rule:**

The answer script will be evaluated by two subject experts. If the difference of the original marks and average marks of the two valuations is more than 10%, the new marks will be considered else the old marks will be retained.

2. No Revaluation for Practical Papers.

3. **No Application Form will be accepted after the due date.**

4. Details on how to download the application form is enclosed in the next page.

Controller of Examinations

Principal

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Details to download application form

- Step 1.** Prajna Application go to the link <https://sjhyd.in>.
- Step 2.** Click on Student Login button and enter Hall Ticket Number.
- Step 3.** Click my profile button.
- Step 4.** Select Report button.
- Step 5.** Read instructions.
- Step 6.** Click Revaluation application.
- Step 7.** Select the subject / subjects to be applied for revaluation.
- Step 8.** Click on Add.
- Step 9.** Download the report.

Note:

1. Once the report is downloaded you cannot add/ remove subjects from revaluation application.
2. Submit downloaded Application form with the amount to Exam Branch within the due date.


Controller of Examinations


Principal